

HighMark Charter School Board of Directors Meeting

October 17, 2022

Location: 2467 E. South Weber Drive, South Weber, UT 84405

In Attendance: Richard Bigler, Lori Drake, Blake Petersen

Others In Attendance: Shawn Miehlike, Krystal Taylor, Janey Stoddard, Ryan Smith, Matt Mouritsen, David Robertson

Excused: Rory Ukena



MINUTES

CALL TO ORDER

Richard Bigler called the meeting to order at 7:03PM.

PUBLIC COMMENT

There was no public comment.

REPORTS

- Principal's Report

Shawn Miehlike began his report with a summary of current enrollment numbers for the 2022/2023 school year. He also provided information on upcoming events at the school and potential purchases for classroom enhancement.

David Robertson joined the meeting at 7:06PM.

VOTING ITEMS AND DISCUSSION ITEMS

- Approve Resolution Authorizing the Refinancing of the School's Facilities

David Robertson reviewed current information regarding a potential refinance. The cost savings at this time are not what the board is looking for. Once a higher amount of savings is likely, the board will authorize David Robertson to move forward with the process.

Lori Drake made a motion to approve the Resolution Authorizing the Refinance of the School's Facilities and the authorization of the use of the Board Chair's electronic signature on the document. Blake Petersen seconded the motion. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.

David Robertson left the meeting at 7:30PM.

REPORTS

- Budget Report

Blake Petersen and Ryan Smith reviewed current monthly financials. Milestones have been met and the board is pleased with the current financial status of the school.

CONSENT ITEMS

- August 15, 2022 Board Meeting Minutes and Closed Session Affidavit

Richard Bigler made a motion to approve the August 15, 2022 Board Meeting and Closed Session Minutes. Blake Petersen seconded. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.

- Ratify New Hires
There were no new hires to ratify.

VOTING ITEMS AND DISCUSSION ITEMS

- Extreme Green Contract
Shawn Miehlike provided an overview of the service that has been provided with Extreme Green for snow removal. His recommendation is that the board continue to use them for the upcoming season.
Lori Drake made a motion to approve Extreme Green as the snow removal vendor. Blake Petersen seconded. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.
- LEA Specific Licenses
The board reviewed six teachers who will be receiving LEA Specific Licenses. Shawn provided further clarification on the path each will be taking moving forward. The recommendation was that each is approved for three years.
Blake Petersen made a motion to approve the six listed teachers for three year LEA Specific Licences. Lori Drake seconded. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.
- Amended Policies:
 - Electronic Meetings Policy
 - Bullying and Hazing Policy
 - Parent and Family Engagement PolicyThe board reviewed a redline version of each policy. Krystal Taylor provided an overview of the changes in each.
Richard Bigler made a motion to approve the amended Electronic Meetings Policy, amended Bullying and Hazing Policy, and the amended Parent and Family Engagement Policy. Blake Petersen seconded. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.
- Board Recruitment
Richard Bigler led a discussion regarding filling the vacancy on the board. They will continue to take applications for potential members.
- Technology Management Services Discussion
Shawn Miehlike discussed upcoming meetings and previous discussions he has had with technology vendors and the pricing breakdown. The board will wait for Shawn to provide further feedback after all meetings have taken place before the potential of switching vendors through an RFP process.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 7:05PM Richard Bigler made a motion to move into closed session located in the Art

Room at HighMark Charter School. Lori Drake seconded. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye. Motion passed unanimously.

ADJOURN

At 8:14PM Richard Bigler made a motion to move out of closed session and adjourn. Lori Drake seconded. Voting was unanimous and the motion passed. Votes were as follows: Richard Bigler, Aye; Lori Drake, Aye; Blake Petersen, Aye.

DRAFT

**HighMark Charter School
Board of Directors Closed Session**

Meeting Date: October 17, 2022

Location: 2467 E. South Weber Drive, South Weber, UT 84405



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for HighMark Charter School entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 17th day of October, 2022, at 2467 E. South Weber Drive, South Weber, UT Utah.

Richard Bigler, Board Chair

A handwritten signature in black ink, appearing to read 'Richard Bigler', is written over a large, light gray 'DRAFT' watermark.

Signature