

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

February 04, 2014

Ms. Jodi Duncan, Project Officer
Economic Development Administration
Denver Regional Office
410 17th Street, Suite 250
Denver, CO 80202

Dear Ms. Duncan:

The Five County Association will provide \$26,143.00 in non-federal cash to match the EDA Planning Partnership grant to assist with the FY 2014 EDA scope of work. The matching funds are derived from cash contributions of the five county members. The county dollars originate from the general funds, and are included in line items noted as contributions to the Association of Governments. Each of the Five Counties contribute \$15,000.00 annually to the Association to be used for non-federal match for programs such as the Economic Development Administration Capacity Building Planning Grant, and for other activities assigned to the Association, but not funded by other contracts. All of the funds are readily available, unencumbered and fully committed and will be made available on **January 1, 2014** in order to support the continued efforts to create sustainable economies for the communities and programs that benefit the service area.

Sincerely,

Bryan Thiriot
Executive Director

AGENDA ITEM # IV. (Continued)

Application for Federal Assistance SF-424		
9. Type of Applicant 1: Select Applicant Type:		
<input type="text" value="Other"/>		
Type of Applicant 2: Select Applicant Type:		
<input type="text"/>		
Type of Applicant 3: Select Applicant Type:		
<input type="text"/>		
* Other (specify):		
<input type="text" value="Local Government"/>		
* 10. Name of Federal Agency:		
<input type="text" value="Economic Development Agency"/>		
11. Catalog of Federal Domestic Assistance Number:		
<input type="text" value="11.302"/>		
CFDA Title:		
<input type="text" value="Support for planning organizations"/>		
* 12. Funding Opportunity Number:		
<input type="text"/>		
* Title:		
<input type="text" value="Economic Development Assisitance Programs"/>		
13. Competition Identification Number:		
<input type="text"/>		
Title:		
<input type="text"/>		
14. Areas Affected by Project (Cities, Counties, States, etc.):		
<input type="text" value="Beaver, Garfield, Iron, Kane, Washington Counties, Utah"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>
<input type="button" value="View Attachment"/>		
* 15. Descriptive Title of Applicant's Project:		
<input type="text" value="This grant allows the applicant to continue the implementation of the Southwestern Utah Comprehensive Economic Development Strategy"/>		
Attach supporting documents as specified in agency instructions.		
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>

AGENDA ITEM # IV. (Continued)

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="2nd"/>	* b. Program/Project <input type="text" value="2nd"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="01 Apr 14"/>	* b. End Date: <input type="text" value="31 MAR 15"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="\$61,000"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text" value="\$26,143"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text"/>	* First Name: <input type="text" value="James"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Eardley"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chairman"/>	
* Telephone Number: <input type="text" value="435-634-5700"/>	Fax Number: <input type="text" value="435-634-5763"/>
* Email: <input type="text" value="Jim.Eardley@washco.utah.gov"/>	
* Signature of Authorized Representative: <input type="text"/>	* Date Signed: <input type="text"/>

AGENDA ITEM # IV. (Continued)

OMB Number: 4040-0004
Expiration Date: 03/31/2012

Application for Federal Assistance SF-424	
<p>* 1. Type of Submission:</p> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
<p>* 2. Type of Application:</p> <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	
<p>* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/></p>	
<p>* 3. Date Received: Completed by Grants.gov upon submission.</p>	
<p>4. Applicant Identifier: <input type="text"/></p>	
<p>5a. Federal Entity Identifier: <input type="text"/></p>	
<p>* 5b. Federal Award Identifier: <input type="text"/></p>	
<p>State Use Only:</p>	
<p>6. Date Received by State: <input type="text"/></p>	
<p>7. State Application Identifier: <input type="text"/></p>	
<p>8. APPLICANT INFORMATION:</p>	
<p>* a. Legal Name: <input type="text" value="Five County Association of Governments"/></p>	
<p>* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="87-0304025"/></p>	
<p>* c. Organizational DUNS: <input type="text" value="832538479"/></p>	
<p>d. Address:</p>	
<p>* Street1: <input type="text" value="1070 West 1600 South"/></p>	
<p>Street2: <input type="text" value="Building B"/></p>	
<p>* City: <input type="text" value="St. George"/></p>	
<p>County/Parish: <input type="text"/></p>	
<p>* State: <input type="text" value="Utah"/></p>	
<p>Province: <input type="text"/></p>	
<p>* Country: <input type="text" value="USA: UNITED STATES"/></p>	
<p>* Zip / Postal Code: <input type="text" value="84770"/></p>	
<p>e. Organizational Unit:</p>	
<p>Department Name: <input type="text"/></p>	
<p>Division Name: <input type="text"/></p>	
<p>f. Name and contact information of person to be contacted on matters involving this application:</p>	
<p>Prefix: <input type="text"/> * First Name: <input type="text" value="Bryan"/></p>	
<p>Middle Name: <input type="text"/></p>	
<p>* Last Name: <input type="text" value="Thriot"/></p>	
<p>Suffix: <input type="text"/></p>	
<p>Title: <input type="text" value="Executive Director"/></p>	
<p>Organizational Affiliation: <input type="text" value="Five County Association of Governments"/></p>	
<p>* Telephone Number: <input type="text" value="435-673-3548"/> Fax Number: <input type="text" value="435-673-3540"/></p>	
<p>* Email: <input type="text" value="bthriot@fivecounty.utah.gov"/></p>	

AGENDA ITEM # IV. (Continued)

**Five County Association of Governments
(Southwestern Utah)
Amendment to Support of Planning Organization
Capacity Building Grant
for the period of April 1, 2014 through March 31, 2015**

Scope of Work

Task 1. Comprehensive Economic Development Strategy (CEDS)

1. Problem Statement:

The Five County EDD has been engaged in comprehensive regional planning for many years, most recently under the auspices of the U.S. Department of Housing and Urban Development (HUD) Consolidated Plan process. The CEDS has been incorporated into the regional Consolidated Plan as its economic development element. The CEDS serves as a means to interface with other planning and funding programs administered by the Association of Governments.

2. Task Objective:

Refine the District CEDS, which will include specific tasks and priorities of District and county programs. The CEDS will be used by the District to interface with the State Consolidated Plan and Block Grant funding (CDBG, CSBG, etc.) for determination of project funding. Determine the feasibility of consolidating a statewide CEDS document incorporated from the local CEDS document of the Five County Association of Governments. This objective would be modeled after Utah's Unified Transportation Plan, and other successful statewide consolidated CEDS plans.

3. Specific Work Elements:

A. Update the strategic components of the CEDS.

- (1) Receive guidance from the Comprehensive Economic Development Strategy Committee to identify current and future needs for the District.
- (2) Identify key issues and establish policy for strong District economic growth.
- (3) Obtain the most current statistics for inclusion in the CEDS.

B. Incorporate other regional planning programs into the CEDS process.

- (1) Hold a joint meeting of the regional Housing and Comprehensive Economic Development Strategy Committee where concerns for affordable housing can be described and addresses in the CEDS process.

AGENDA ITEM # IV. (Continued)

- (2) Assure that the regional transportation planning program is reflected in the CEDS.
- (3) Incorporate the Governor's initiative of, "Your Utah, Your Future" which is planning for an additional 2.5 million people living in Utah by the year 2050.
- (4) Incorporate rural Utah #1 priorities in the following counties in coordination with the Governor's Office of Economic Development:

Beaver County –Establish an Economic Development Council and Plan.

Garfield County—Panguitch Industrial Park Study.

Iron County –Facilitate strategic plan for the Southwest Applied Technology College.

Kane County –Effective Communication with Governor's Office of Economic Development and Economic Development Corporation of Utah.

Washington County –Workforce Development.

- C. Update the District CEDS update as part of the regional Consolidated Plan.
 - (1) Coordinate the draft CEDS with local Economic Development Professionals, counties, communities, and District Board.
 - (2) Submit the CEDS report to the Denver Regional Office on or before **March 31, 2015**.

4. Task Benefits:

- A. Provides a comprehensive and consolidated analysis of District needs.
- B. Provides ongoing comprehensive strategy for projects and plans.
- C. Provides input to the State Consolidated Plan and prioritization of programs.
- D. Provides a basis for coordinating economic development within the District with State and Federal Block Grant Programs.
- E. Assist communities and investors in preparing for industrial expansion that will result in job creation.

Task 2. Local Economic Development Assistance

1. Problem Statement:

The rural counties of the Five County Economic Development District are experiencing economic challenges continued by the national economic downturn, evidenced by

AGENDA ITEM # IV. (Continued)

unemployment, underemployment, and Housing. Moreover, the St. George and Cedar City areas continue to rebound from the nations Great Recession. Continued growth in population and employment will result in the need for additional infrastructure and staff capabilities to accommodate the growth.

2. Task Objective:

To assist local economic development practitioners by providing technical assistance necessary to identify local goals, policies and monitoring procedures to improve their overall economic status. This will also include specific project assistance, preparation of detailed assessments and applications, and responding to the requests of local professionals and boards.

3. Specific Work Elements:

- A. Work with local economic development boards and professionals to continue coordinated and aggressive economic development planning and industrial promotion. This coordination will include state planning grantees and adjacent EDD organizations.
- B. Assist in continuing a targeting analysis for those industries that could be accommodated by the area based on local services, traffic modes, facilities, and available labor force.
- C. Assist in responding to inquiries from targeted industries who express an interest in the region.
- D. Assist local economic development boards in coordinating 3A, 3B, and 3C above with Utah State economic development programs and other related agencies to implement local economic development priorities.
- E. Provide technical and staff assistance to communities as requested.
- F. Participate in annual Economic Summits designed to redefine the economic development direction of Southwestern Utah.

4. Task Benefits:

Provides a framework for developing a solid economic development program aimed at reducing unemployment, underemployment, and out-migration, and to provide a solid tax base from which to rely for future growth and jobs.

Task 3. Economic Development Professionals (EDPs)

1. Problem Statement:

An emerging factor in the economic development efforts of Southwestern Utah is the creation of a cadre of local economic development professionals (EDP's) hired by local

AGENDA ITEM # IV. (Continued)

jurisdictions. These EDP's have facilitated local economic development strategies which must be coordinated with the Comprehensive Economic Development Strategy.

2. Task Objective:

To work closely with EDP's so that the objectives and purposes of local economic development and community or county general plans are complementary to regional economic development activities.

3. Specific Work Elements:

- A. Keep local EDP's aware of progress on the regional economic development work program. Provide semi- annual update of programs. Continue to publish a quarterly newsletter.
- B. Provide technical assistance to local EDP's as required including assisting in the development of policy guidance documents for local government use.

4. Task Benefits:

- A. Provides an effective linkage between local and EDA programs.
- B. Aids in creating and retaining jobs and skills for industries in Southwest Utah.
- C. Proper and coordinated growth management goals are achieved.
- D. Facilitate a new connection between regional and tribal economic development processes.

Task 4. Strengthen Ties to the Paiute Tribe of Utah

1. Problem Statement:

The Paiute Tribe of Utah is headquartered in Cedar City, Utah, and three of the five tribal bands are located in the five County EDD region. The Tribe has developed its own CEDS with the assistance of the Five County and Six County EDDs. Staffing, budgetary and cultural challenges create impediments to a coordinated approach to economic development that incorporates tribal priorities and processes.

2. Task Objective:

Establish more formal ties to the Paiute Tribe by sponsoring opportunities to meet with tribal economic development professionals and leaders.

3. Specific Work Elements:

- A. Assist the tribal economic development representative assigned to the Comprehensive Economic Development Strategy Committee to provide substantive and meaningful tribal influence at each session.

AGENDA ITEM # IV. (Continued)

B Incorporate adopted tribal priorities and projects into the EDD CEDS document.

4. **Task Benefits:**

A. Improved coordination of economic development initiatives.

B. Additional opportunities for cooperation and communication amongst tribal and local business and government leaders.

Task 5. Foster the Emerging Role of Local Officials as Cooperating Agencies in Public Lands Management

1. **Problem Statement:**

Federal land management agencies in southwestern Utah continue the process of implementing newly-adopted resource management plans and engaging in new planning processes. These plans cover virtually every land management agency (Forest Service, Bureau of Land Management and National Park Service). Local governments in the region have accepted invitations to become Cooperating Agencies, as authorized by federal planning regulations, and depend upon Association staff to assist in tracking these intensive planning processes. The immense base of federally managed lands in the region is a key economic development factor.

2. **Task Objective:**

The Five County EDD will provide a contribution of staff time and expertise to federal land management planning and implementation.

3. **Specific Work Elements:**

A. Engage in the Canyon Region Economic Development Alliance (CREDA) which is focusing on the "Arizona Strip" (that area of Arizona laying north of the Grand Canyon with close economic ties to southern Utah)

B. Engage in the development of the implementation strategies for Grand Staircase - Escalante National Monument.

C. Continue to participate in the Dixie, Fishlake and North Kaibab National Forest NEPA processes.

D. Engage on Travel Management Plans in local BLM Field offices.

4. **Task Benefit:**

The involvement of EDD personnel as part of a federal planning team will lay the groundwork for similar coordination in other federal management planning activities in other regions.

AGENDA ITEM # IV. (Continued)

Task 6. Continue a cooperative relationship with the Master of Public Administration program at Southern Utah University that will focus on employing MPA interns interested in gaining practical experience in regional economic development activities. Coordinate internship opportunities for Dixie State University interns to receive practical workforce development skills.

1. Problem Statement:

Graduate students in rural Utah have historically had difficulty in gaining practical experience with local governments, specifically in economic development.

2. Task Objective:

The Association of Governments will establish an internship program focussed towards providing participants with an overview of the CEDS process, and allow for involvement in the CEDS process.

3. Specific Work Elements:

Recruit one MPA intern and one DSU intern each semester.

4. Task Benefit:

As regional higher education institutions expand capacity to train graduate students in public administration, internships at the AOG will allow students to become exposed to the CEDS process and EDA programs and processes. Thus, a cadre of trained local leaders will become champions of coordinated regional economic development.

BUDGET INFORMATION — Non-Construction Programs

SECTION A — BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1. Plan Support	11.302	\$	\$	\$ 61,000.00	\$ 26,143.00	\$ 87,143.00
2.						
3.						
4.						
5. TOTALS		\$	\$	\$	\$	\$

SECTION B — BUDGET CATEGORIES

Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) Plan Support	(2)	(3)	(4)	
a. Personnel	\$ 47,500.00	\$	\$	\$	\$ 47,450.00
b. Fringe Benefits	23,750.00				23,750.00
c. Travel	5,643.00				5,643.00
d. Equipment					
e. Supplies					
f. Contractual					
g. Construction					
h. Other	2,350.00				2,350.00
i. Total Direct Charges (sum of 6a - 6h)	79,243.00				79,243.00
j. Indirect Charges	7,900.00				7,900.00
k. TOTALS (sum of 6i and 6j)	\$ 87,143.00	\$	\$	\$	\$ 87,143.00
7. Program Income	\$ 0.00	\$	\$	\$	\$

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AGENDA ITEM # IV. (Continued)

SECTION C — NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. County Cash Contribution	\$	\$	\$ 26,143.00	\$ 26,143.00	
9.					
10.					
11.					
12. TOTALS (sum of lines 8 and 11)	\$	\$	\$ 26,143.00	\$ 26,143.00	
SECTION D — FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 61,000.00	\$ 15,250.00	\$ 15,250.00	\$ 15,250.00	\$ 15,250.00
14. NonFederal	26,143.00	6,535.75	6,535.75	6,535.75	6,535.75
15. TOTAL (sum of lines 13 and 14)	\$ 87,143.00	\$ 21,785.75	\$ 21,785.75	\$ 21,785.75	\$ 21,785.75
SECTION E — BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16. Support for planning organization (11.302)	\$ 61,000.00	\$	\$	\$	
17.					
18.					
19.					
20. TOTALS (sum of lines 16 - 19)	\$ 61,000.00	\$	\$	\$	
SECTION F — OTHER BUDGET INFORMATION (Attach additional Sheets if Necessary)					
21. Direct Charges:	22. Indirect Charges: predetermined 11.1% per indirect cost plan				
23. Remarks					

AGENDA ITEM # IV. (Continued)

**Five County Economic Development District
(Southwestern Utah)**

**Application for Support of Planning Organization
Capacity Building Grant**

February 3, 2014

A. "Other" Charges

The budget category labeled "other" includes the following:

Office Supplies	\$ 350.00
Postage	\$ 200.00
Printing	\$ 300.00
Rent	\$1,200.00
<u>Telephone</u>	<u>\$ 300.00</u>
Total	\$2,350.00

AGENDA ITEM # IV. (Continued)

**Five County Economic Development District
(Southwestern Utah)
2014-15 Economic Development Support for Planning Organizations
Updated Application Materials**

**Exhibit A.9.
Non-EDA Funding for the Project**

The \$26,143.00 non-federal share listed in the grant application comes from cash contributions of the five member counties. The county dollars originate from their general funds, and are included in line items noted as contributions to the Association of Governments. Each of the five counties contribute \$15,000.00 annually to the Association to be used as non-federal match for programs such as the Economic Development Administration Capacity Building Planning Grant, and for other activities assigned to the Association, but not funded by other contracts.