

HighMark Charter School Board of Directors Meeting

October 17, 2022

Location: 2467 E. South Weber Drive, South Weber, UT 84405

Time: 7:00PM



The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

AGENDA

CALL TO ORDER

PUBLIC COMMENT (Comments will be limited to three minutes each)

REPORTS

- Principal's Report
- Budget Report

CONSENT ITEMS

- August 15, 2022 Board Meeting Minutes and Closed Session Affidavit
- Ratify New Hires

VOTING ITEMS AND DISCUSSION ITEMS

- Approve Resolution Authorizing the Refinancing of the School's Facilities
- Extreme Green Contract
- LEA Specific Licenses
- Amended Policies:
 - Electronic Meetings Policy
 - Bullying and Hazing Policy
 - Parent and Family Engagement Policy
- Board Recruitment
- Technology Management Services Discussion

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

ADJOURN

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.

HighMark Charter School

Statement of Financial Position

Created on October 11, 2022

For Prior Month

	07/01/2022 Through 09/30/2022 <u>Actual</u>	Year Ending 06/30/2022 <u>Actual</u>
Assets & Other Debits		
Current Assets		
Operating Cash	2,130,764	1,825,971
Accounts Receivables	127,828	303,099
Other Current Assets	32,244	12,244
Total Current Assets	<u>2,290,836</u>	<u>2,141,314</u>
Restricted Cash	<u>676,114</u>	<u>675,984</u>
Net Assets		
Fixed Assets	11,801,235	11,801,235
Depreciation	(2,363,917)	(2,363,918)
Total Net Assets	<u>9,437,318</u>	<u>9,437,317</u>
Total Assets & Other Debits	<u>12,404,268</u>	<u>12,254,615</u>
Liabilities & Fund Equity		
Current Liabilities	661	386,707
Long-Term Liabilities	<u>10,075,106</u>	<u>10,075,106</u>
Fund Balance	<u>1,792,802</u>	<u>1,174,958</u>
Net Income	<u>535,699</u>	<u>617,844</u>
Total Liabilities & Fund Equity	<u>12,404,268</u>	<u>12,254,615</u>

HighMark Charter School

Statement of Activities

Created on October 11, 2022

For Prior Month

HighMark Charter School

	Annual	Year-to-Date	
	June 30, 2023	September 30, 2022	
	Budget	Actual	% of Budget
Net Income			
Income			
Revenue From Local Sources	230,800	97,257	42.1 %
Revenue From State Sources	5,711,527	1,598,431	28.0 %
Revenue From Federal Sources	203,625	0	0.0 %
Total Income	6,145,952	1,695,688	27.6 %
Expenses			
Instruction/Salaries	2,727,467	374,411	13.7 %
Employee Benefits	932,387	124,211	13.3 %
Purchased Prof & Tech Serv	485,000	95,086	19.6 %
Purchased Property Services	236,000	37,953	16.1 %
Other Purchased Services	88,000	33,666	38.3 %
Supplies & Materials	599,000	217,364	36.3 %
Property	63,500	76,344	120.2 %
Debt Services & Miscellaneous	814,598	200,955	24.7 %
Total Expenses	5,945,952	1,159,990	19.5 %
Total Net Income	200,000	535,698	267.8 %

HighMark Charter School

Board of Directors Meeting

August 15, 2022

Location: 2467 E South Weber Dr, South Weber, UT 84405

In Attendance: Richard Bigler, Rory Ukena, Lori Drake, Blake Petersen

Others In Attendance: Shawn Miehke, Krystal Taylor, Kim Dohrer, Ryan Smith, David Robertson



MINUTES

CALL TO ORDER

Richard Bigler called the meeting to order at 7:01PM.

REPORTS

- Director's Report
Shawn Miehke began his report with a summary of current enrollment numbers for the 2022/2023 school year. PTSO fundraising and other events will begin soon. Shawn Miehke expressed enthusiasm and excitement for the great things that are happening and are being put in place throughout the school.
Blake Petersen joined the meeting at 7:05PM.
- Budget Report
Ryan Smith reviewed current budget information. The year is off to a good start and further reports will be given as time goes on.

PUBLIC COMMENT

Amy Mitchell, a parent, provided public comment.

CONSENT ITEMS

- June 4, 2022 Board Meeting Closed Session Minutes
- Ratify New Hires
Blake Petersen made a motion to approve the June 4, 2022 Board Meeting and Closed Session Minutes. Rory Ukena seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

VOTING AND DISCUSSION ITEMS

- Early Learning Plan
- Library Materials Policy
- Purchasing and Disbursement Policy
- Tuition Reimbursement
- Mastery Connect Purchase
- Workbook Purchase
Shawn Miehke provided the board with the elements of the Early Learning Plan. The Library Materials Policy and changes to the purchasing and Disbursement Policy were discussed. The Board was in support of Shawn's procedures that coincide with the Library Policy, and felt that the new amounts in the Purchasing and Disbursement

Policy were adequate. Brittany Jolley will be working with Shawn Miehke on the agreement for tuition reimbursement towards a master's degree. Lori Drake inquired how Mastery Connect will work with Canvas. Shawn Miehke clarified all questions and outlined both amounts for Mastery Connect and the workbooks.

Lori Drake made a motion to approve the Early Learning Plan; Library Materials Policy; Purchasing Disbursement Policy; Tuition Reimbursement; Up to \$7,000 for Mastery Connect purchase and up to \$7,000 for the workbook purchase. Rory Ukena seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

- Traffic Patterns

South Weber City has reached out and scheduled a meeting with Shawn Miehke to discuss the traffic patterns at the school, and other upcoming changes to the surrounding area. This meeting will take place on Wednesday, August 17th.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 7:33 PM Rory Ukena made a motion to move into closed session, located in the HighMark Charter School Art and Music Room. Lori Drake seconded the motion. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye. The motion passed unanimously.

At 8:12 PM Richard made a motion to move out of closed session. Blake Petersen seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

The board took a break at 8:32PM and returned at 8:37PM.

VOTING AND DISCUSSION ITEMS

- Bond and Borrowers Counsel Request for Proposals
David Robertson provided the board with information regarding refinancing bonds and overall potential savings.
Rory Ukena made a motion to engage with Gilmore and Bell for bond counsel and Farnsworth Johnson PLLC for borrower's counsel. Blake Petersen seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

CALENDARING

- October 17, 2022 Board Meeting
The next HighMark Academy board meeting will be held in October.

ADJOURN

At 8:36PM Richard Bigler made a motion to adjourn. Blake Petersen seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

HighMark Charter School Board of Directors Closed Session

Meeting Date: August 15, 2022

Location: 2467 E. South Weber Drive, South Weber, UT 84405



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for HighMark Charter School entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 15th day of August, 2022, at 2467 E. South Weber Drive, South Weber, UT Utah.

Richard Bigler, Board Chair

A handwritten signature in black ink, appearing to read 'Richard Bigler', is written over a large, faint, diagonal watermark that says 'DRAFT'.

Signature



October 17, 2022

Dear Superintendent,

The HighMark Charter School Board approved LEA-Specific educator license(s) to six (6) individual(s) in a public meeting held on October 17, 2022. The license areas, and endorsements shall be valid for one (1), two (2), or three (3) academic years as indicated on the attached spreadsheet which contains the associated educator information and rationale for the request. All LEA-Specific licenses will expire on June 30th of the final academic year approved.

HighMark Charter School's following assurances:

- The LEA has adopted a policy, in accordance with R277-301-7, to prepare and support educators with an LEA-Specific license. This policy is posted online at https://hmcharterschool.org/about_highmark.
- The educator has completed a criminal background check in accordance with Rule R277-214 and continued monitoring in accordance with Subsection 53G-11-403(1).
- The LEA will provide requisite training (educator ethics, classroom management/instruction, special education law/instruction, & Utah Effective Teaching Standards) within the 1st year of employment.
- The educators will complete the USBE Ethics Review within one (1) calendar year prior to being issued the license.
- The LEA will post all educator data, including assignments, in CACTUS no later than sixty (60) days following the date of the public governing board meeting approving the license area(s) and/or endorsement(s).
- Each LEA school employing an individual with an LEA-Specific license will prominently post the following on the school's website:
 - Disclosure that the school employs individuals holding an LEA-Specific educator license, license areas, and/or endorsements.
 - An explanation of the types of educator licenses issued by USBE (Professional, Associate, LEA-Specific):

"The following **designations or levels** apply to educator licenses, license areas (i.e.-elementary, secondary, special education), and content endorsements (i.e.-mathematics, music, Spanish, social studies):
 - **Professional:** The educator has completed an educator preparation program that includes content and pedagogical knowledge. This program may have been completed at a university or in



an alternate pathway that was supported by school districts/charters and the Utah State Board of Education.

- **Associate:** The educator is currently completing an educator preparation program but has not yet completed all requirements for a Professional Educator License, license area, or endorsement. The educator is enrolled in a university-based or Local Education Agency (LEA)-based program. When the educator completes the program, they will have a professional level.
- **LEA-Specific:** The educator has not completed an educator preparation and is not currently enrolled in one.”
- Percentage (based on FTE) of types of licenses, license areas, and endorsements held by educators employed in the school.
- A link to the [Utah Educator Look-up Tool](#).

The HighMark Charter School Board additionally acknowledges that LEA-Specific educator licenses, license areas, or endorsements may be renewed by the Utah State Board of Education (USBE). These renewals will be approved or denied on a case-by-case basis.

Sincerely,

Richard Bigler
HighMark Charter School Board Chair
rbigler@hmcharterschool.org

Extreme Green

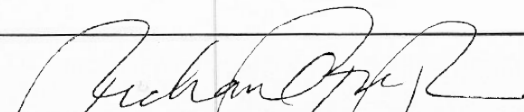
2085 W. 150 S.
Ogden, Utah, 84404

Estimate

Date	Estimate #
9/4/2021	41

Name / Address
High Mark Charter School 352 North Flint Street Kaysville, UT 84037

Project

Description	Qty	Rate	Total
snow plow parking lot and salt shovel side walks and entry ways and deice plow playground 1 snow push per month be charged in the event that it does not snow that month to help with equipment and employees costs starting November and ending in march		400.00	400.00
 Richard Bigler Board Chair		Total	\$400.00

Prices will be adjusted every Monday for the week based off of the [
Percent of Fuel Surcharge used on this Rate Sheet is bas

Price per Gallon Diesel

From	To	% Surcharge
\$3.40	\$3.44	0.50%
\$3.45	\$3.49	1.00%
\$3.50	\$3.54	1.50%
\$3.55	\$3.59	2.00%
\$3.60	\$3.64	2.50%
\$3.65	\$3.69	3.00%
\$3.70	\$3.74	3.50%
\$3.75	\$3.79	4.00%
\$3.80	\$3.84	4.50%
\$3.85	\$3.89	5.00%
\$3.90	\$3.94	5.50%
\$3.95	\$3.99	6.00%
\$4.00	\$4.04	6.50%
\$4.05	\$4.09	7.00%
\$4.10	\$4.14	7.50%
\$4.15	\$4.19	8.00%
\$4.20	\$4.24	8.50%
\$4.25	\$4.29	9.00%
\$4.30	\$4.34	9.50%
\$4.35	\$4.39	10.00%
\$4.40	\$4.44	10.50%
\$4.45	\$4.49	11.00%
\$4.50	\$4.54	11.50%

Above	Below	% Surcharge
\$4.55	\$4.59	12.00%
\$4.60	\$4.64	12.50%
\$4.65	\$4.69	13.00%
\$4.70	\$4.74	13.50%
\$4.75	\$4.79	14.00%
\$4.80	\$4.84	14.50%
\$4.85	\$4.89	15.00%
\$4.90	\$4.94	15.50%
\$4.95	\$4.99	16.00%
\$5.00	\$5.04	16.50%
\$5.05	\$5.09	17.00%
\$5.10	\$5.14	17.50%
\$5.15	\$5.19	18.00%
\$5.20	\$5.24	18.50%
\$5.25	\$5.29	19.00%
\$5.30	\$5.34	19.50%
\$5.35	\$5.39	20.00%
\$5.40	\$5.44	20.50%
\$5.45	\$5.49	21.00%
\$5.50	\$5.54	21.50%
\$5.55	\$5.59	22.00%
\$5.60	\$5.64	22.50%
\$5.65	\$5.69	23.00%

For every .05 cents above \$5.69 per gallon fuel surcharge will be in

<https://www.eia.gov/petroleum/gasdiesel/>

[Department of Energy Diesel Price Index \(fwccinc.com\)](#)

Formula by Hourly Rate

2022

From	To	% Surcharge	Hourly Rate	Hourly Surcharge
\$3.40	\$3.44	0.50%	400	2.00
\$3.45	\$3.49	1.00%	400	4.00
\$3.50	\$3.54	1.50%	400	6.00
\$3.55	\$3.59	2.00%	400	8.00
\$3.60	\$3.64	2.50%	400	10.00
\$3.65	\$3.69	3.00%	400	12.00
\$3.70	\$3.74	3.50%	400	14.00
\$3.75	\$3.79	4.00%	400	16.00
\$3.80	\$3.84	4.50%	400	18.00
\$3.85	\$3.89	5.00%	400	20.00
\$3.90	\$3.94	5.50%	400	22.00
\$3.95	\$3.99	6.00%	400	24.00
\$4.00	\$4.04	6.50%	400	26.00
\$4.05	\$4.09	7.00%	400	28.00
\$4.10	\$4.14	7.50%	400	30.00
\$4.15	\$4.19	8.00%	400	32.00
\$4.20	\$4.24	8.50%	400	34.00
\$4.25	\$4.29	9.00%	400	36.00
\$4.30	\$4.34	9.50%	400	38.00
\$4.35	\$4.39	10.00%	400	40.00
\$4.40	\$4.44	10.50%	400	42.00
\$4.45	\$4.49	11.00%	400	44.00
\$4.50	\$4.54	11.50%	400	46.00
Above	Below	% Surcharge	400	
\$4.55	\$4.59	12.00%	400	48.00
\$4.60	\$4.64	12.50%	400	50.00
\$4.65	\$4.69	13.00%	400	52.00
\$4.70	\$4.74	13.50%	400	54.00
\$4.75	\$4.79	14.00%	400	56.00
\$4.80	\$4.84	14.50%	400	58.00
\$4.85	\$4.89	15.00%	400	60.00
\$4.90	\$4.94	15.50%	400	62.00
\$4.95	\$4.99	16.00%	400	64.00
\$5.00	\$5.04	16.50%	400	66.00
\$5.05	\$5.09	17.00%	400	68.00
\$5.10	\$5.14	17.50%	400	70.00
\$5.15	\$5.19	18.00%	400	72.00
\$5.20	\$5.24	18.50%	400	74.00
\$5.25	\$5.29	19.00%	400	76.00
\$5.30	\$5.34	19.50%	400	78.00

Formula by Hourly Rate

\$5.35	\$5.39	20.00%	400	80.00
\$5.40	\$5.44	20.50%	400	82.00
\$5.45	\$5.49	21.00%	400	84.00
\$5.50	\$5.54	21.50%	400	86.00
\$5.55	\$5.59	22.00%	400	88.00
\$5.60	\$5.64	22.50%	400	90.00
\$5.65	\$5.69	23.00%	400	92.00
\$5.70	\$5.74	23.50%	400	94.00
\$5.75	\$5.79	24.00%	400	96.00
\$5.80	\$5.84	24.50%	400	98.00
\$5.85	\$5.89	25.00%	400	100.00
\$5.90	\$5.94	25.50%	400	102.00
\$5.95	\$5.99	26.00%	400	104.00
\$6.00	\$6.04	26.50%	400	106.00
\$6.05	\$6.09	27.00%	400	108.00
\$6.10	\$6.14	27.50%	400	110.00
\$6.15	\$6.19	28.00%	400	112.00

LEA (District or Charter) Name	Date LEA's Board Met	CACTUS ID	Last Name	First Name	Years Approved (1, 2, 3)	Is this a RENEWAL Request from SY21-22? (Y/N)	License Area 1	Endorsement 1	Endorsement 2	Endorsement 3	Rational/Motions
<i>Granite SD</i>	<i>1/5/21</i>	<i>999999</i>	<i>Example</i>	<i>Educator</i>	<i>3</i>	<i>N</i>	<i>Secondary</i>	<i>Math Level 3</i>	<i>Chemistry</i>		<i>Educator is enrolling in EPP Fall 2021</i>
HighMark Charter	10/17/22	762516	Chugg	Maridee	3	N	Elementary				currently doing student teaching, finishing teaching program at WSU
HighMark Charter	10/17/22	336663	Davis	Jennifer	3	N	Has License and Technology				looking into options to obtain the endorsement
HighMark Charter	10/17/22	772284	Garner	Marci	3	N	Elementary				student teaching, enrolled in teaching program at WGU
HighMark Charter	10/17/22	188616	Marberger	Kristen	3	N	Secondary	Family Consumer Sciences (CTE/General)	pending		Waiting for endorsement to be approved
HighMark Charter	10/17/22	177191	Miehlke	Veronica	3	N	Secondary	Visual Art (K-12)			looking into options to obtain the endorsement
HighMark Charter	10/17/22	590321	Tinkey	Samantha	3	N	Secondary	Science Integrated			working toward APPEL program

HighMark Charter School
Policy: Bullying and Hazing Policy
Amended: October 26, 2020



Purpose

The purpose of this policy is to prohibit bullying, cyber-bullying, hazing, retaliation, and abusive conduct involving HighMark Charter School (the "School") students and employees. The School's Board of Directors (the "Board") has determined that a safe, civil environment in School is necessary for students to learn and achieve high academic standards and that conduct constituting bullying, cyber-bullying, hazing, retaliation, and abusive conduct disrupts both a student's ability to learn and the School's ability to educate its students in a safe environment.

Policy

Bullying, cyber-bullying, hazing, retaliation, and abusive conduct towards students and employees are against federal, state, and local policy and are not tolerated by the School. The School is committed to providing all students with a safe and civil environment in which all members of the School community are treated with dignity and respect. To that end, the School has in place policies, procedures, and practices that are designed to reduce and eliminate this conduct – including, but not limited to, civil rights violations – as well as processes and procedures to deal with such incidents. Bullying, cyber-bullying, hazing, retaliation, and abusive conduct towards students and/or employees by students and/or employees will not be tolerated in the School. Likewise, abusive conduct by students or parents [or guardians](#) against School employees is prohibited by the School and will not be tolerated in the School.

In order to promote a safe, civil learning environment, the School prohibits all forms of bullying of students and School employees (a) on School property, (b) at a School-related or sponsored event, or (c) while the student or School employee is traveling to or from School property or a School-related or sponsored event.

The School prohibits all forms of [bullying](#), cyber-bullying, [hazing](#), [abusive conduct](#) of or retaliation against students and School employees at any time and any location.

Students and School employees are prohibited from retaliating against any student, School employee or an investigator for, or witness of, an alleged incident of bullying, cyber-bullying, hazing, abusive conduct, or retaliation.

Students and School employees are prohibited from making false allegations of bullying, cyber-bullying, hazing, abusive conduct, or retaliation against a student or School employees.

In addition, School employees, coaches, sponsors and volunteers shall not permit, condone or tolerate any form of hazing, bullying, [cyber-bullying](#), or abusive conduct and shall not plan, direct, encourage, assist, engage or participate in any activity that involves hazing, bullying, [cyber-bullying](#), or abusive conduct.

Any bullying, cyber-bullying, hazing, abusive conduct, or retaliation that is found to be targeted at a federally protected class is further prohibited under federal anti-discrimination laws and is subject to OCR compliance regulations.

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Definitions

Abusive Conduct – For purposes of this policy, “abusive conduct” means verbal, nonverbal, or physical conduct of a parent or guardian or student directed toward a School employee that, based on its severity, nature, and frequency of occurrence, a reasonable person would determine is intended to cause intimidation, humiliation, or unwarranted distress. A single act does not constitute abusive conduct.

Bullying – For purposes of this policy, “bullying” means a School employee or student intentionally committing a written, verbal, or physical act against a School employee or student that a reasonable person under the circumstances should know or reasonably foresee will have the effect of:

- (1) causing physical or emotional harm to the School employee or student;
- (2) causing damage to the School employee’s or student’s property;
- (3) placing the School employee or student in reasonable fear of:
 - (a) harm to the School employee’s or student’s physical or emotional well-being; or
 - (b) damage to the School employee’s or student’s property;
- (4) creating a hostile, threatening, humiliating, or abusive educational environment due to:
 - (a) the pervasiveness, persistence, or severity of the actions; or
 - (b) a power differential between the bully and the target; or
- (5) substantially interfering with a student having a safe school environment that is necessary to facilitate educational performance, opportunities, or benefits.

This conduct constitutes bullying, regardless of whether the person against whom the conduct is committed directed, consented to, or acquiesced in, the conduct. In addition, bullying is commonly understood as aggressive behavior that is intended to cause distress and harm; exists in a relationship in which there is an imbalance of power and strength; and is repeated over time.

Civil Rights Violations – For purposes of this policy, “civil rights violations” means bullying, cyber-bullying, harassment, abusive conduct, or hazing that is targeted at a federally protected class.

Cyber-bullying – For purposes of this policy, “cyber-bullying” means using the Internet, a cell phone, or another device to send or post text, video, or an image with the intent or knowledge, or with reckless disregard, that the text, video, or image will hurt, embarrass, or threaten an individual, regardless of whether the individual directed, consented to, or acquiesced in the conduct, or voluntarily accessed the electronic communication.

Federally protected class – For purposes of this policy, “federally protected class” means any group protected from discrimination under federal law, such as:

- (1) Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin.
- (2) Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex.

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(3) Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability.

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(4) Other areas included under these acts which include religion, gender, and sexual orientation.

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Hazing – For purposes of this policy, “hazing” means a School employee or student intentionally, knowingly, or recklessly committing an act or causing another individual to commit an act toward a School employee or student that:

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(1) (a) endangers the mental or physical health or safety of a School employee or student;

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(b) involves any brutality of a physical nature, including whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure to the elements;

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(c) involves consumption of any food, alcoholic product, drug, or other substance or other physical activity that endangers the mental or physical health and safety of a School employee or student; or

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(d) involves any activity that would subject a School employee or student to extreme mental stress, such as sleep deprivation, extended isolation from social contact, or conduct that subjects a School employee or student to extreme embarrassment, shame, or humiliation; and

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(2) (a)(i) is committed for the purpose of initiation into, admission into, affiliation with, holding office in, or as a condition for membership in a School or School sponsored team, organization, program, club, or event; or

(ii) is directed toward a School employee or student whom the individual who commits the act knows, at the time the act is committed, is a member of, or candidate for membership in, a School or School sponsored team, organization, program, club, or event in which the individual who commits the act also participates.

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(3) The conduct described above constitutes hazing, regardless of whether the School employee or student against whom the conduct is committed directed, consented to, or acquiesced in, the conduct.

Retaliate or Retaliation – For purposes of this policy, “retaliate or retaliation” means an act or communication intended:

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(1) as retribution against a person for reporting bullying or hazing; or

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(2) to improperly influence the investigation of, or the response to, a report of bullying or hazing.

School Employee – For purposes of this policy, “School employee” means an individual working in the individual’s official capacity as:

(1) a School teacher;

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(2) a School staff member;

(3) a School administrator; or

(4) an individual:

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- (a) who is employed, directly or indirectly, by the School; and
(b) who works on the School's campus(es).

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Volunteer – For purposes of this policy, “volunteer” means a non-employee with significant, unsupervised access to students in connection with a School assignment.

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Reporting and Investigation

Students who have been subjected to or witnessed bullying, cyber-bullying, hazing, or retaliation, and students who have witnessed abusive conduct, must promptly report such incidents to any School personnel orally or in writing. School personnel who receive reports of such incidents must report them to the Principal.

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School employees who have been subjected to or witnessed hazing, bullying, cyber-bullying, abusive conduct, or retaliation must report such incidents to the School's Principal orally or in writing.

Each report of prohibited conduct shall include:

(1) the name of complaining party;

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(2) the name of victim of prohibited conduct (if different than complaining party);

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(3) the name of perpetrator (if known);

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(4) the date and location of incident(s); and

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(5) a statement describing the incident(s), including names of witnesses (if known).

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In connection with a report of prohibited conduct, students and School employees may request that their identity be kept anonymous, and reasonable steps shall be taken by the Principal and others involved in the reporting and investigation to maintain the anonymity of such individuals, if possible. School employees must take strong responsive action to prevent retaliation, including assisting students who are victims of prohibited conduct and his or her parents or guardians in reporting subsequent problems and new incidents.

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The Principal or his/her designee shall promptly make a reasonably thorough investigation of all complaints of prohibited conduct, including, to the extent possible, anonymous reports, and shall, in accordance with the Consequences of Prohibited Behavior section below, administer appropriate discipline to all individuals who violate this policy. Formal disciplinary action is prohibited based solely on an anonymous report.

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The Principal may report to OCR all acts of bullying, hazing, cyber-bullying, abusive conduct, or retaliation that he/she reasonably determines may be violations of a student's or employee's civil rights.

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It is the School's policy, in compliance with state and federal law, that students have a limited expectation of privacy on the School's computer equipment and network system, and routine monitoring or maintenance may lead to discovery that a user has violated School policy or law. Also, individual targeted searches will be conducted if there is reasonable suspicion that a user

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has violated policy or law. Personal electronic devices of any student suspected of violation of this policy will be confiscated for investigation and may be turned over to law enforcement.

Parental Notification

The Principal or his/her designee will timely notify a student's parent or guardian (1) if the student threatens to commit suicide or (2) of any incidence of bullying, cyber-bullying, hazing, abusive conduct, or retaliation involving the student (including if the student is involved as the alleged perpetrator or victim). The Principal or his/her designee will attempt to contact the parent or guardian by telephone to provide this notification and to discuss the matter. If the parent or guardian is not available by telephone, the Principal or his/her designee will provide the parent or guardian the required notification by email.

The Principal or his/her designee will produce and maintain a record that verifies that the parent or guardian was notified. If an in-person meeting takes place, the Principal or his/her designee may ask the parent or guardian to sign the record acknowledging that the notification was provided. If a telephone conversation takes place, the Principal or his/her designee may document on the record such details as the date and time of the telephone call, who was spoken to, and brief notes regarding the notification that was provided and the content of the conversation. If an email is sent, the Principal or his/her designee will retain a copy of the email. The School will retain the record as long as the student is enrolled at the School and destroy the record after that time. The School will maintain the confidentiality of the record in accordance with Utah Code § 53G-9-604.

Action Plan to Address Reported Incidents of Bullying, Cyber-Bullying, Hazing, Retaliation, and Abusive Conduct

The School will investigate all allegations of incidents of bullying, cyber-bullying, hazing, retaliation, and abusive conduct in accordance with this policy and applicable law. The Principal or his/her designee will investigate allegations of these incidents and will have adequate training to conduct such an investigation. The Principal will be the point person with training and expertise to assist, direct, and supervise training of other employees in the responsibilities set forth in this paragraph.

The School will investigate all allegations of these incidents by interviewing

(1) the alleged victim;

(2) the individual who is alleged to have engaged in the prohibited conduct;

(3) the parents or guardians of the alleged victim and the individual who is alleged to have engaged in prohibited conduct;

(4) any witnesses;

(5) School staff familiar with the alleged victim;

(6) School staff familiar with the individual who is alleged to have engaged in prohibited conduct; or

(7) Other individuals who may provide additional information.

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The individual who investigates an allegation of an incident will inform an individual being interviewed that (1) to the extent allowed by law, the individual is required to keep all details of the interview confidential; and (2) further reports of bullying will become part of the review. However, the confidentiality requirement described in this paragraph does not apply to conversations with law enforcement, requests for information pursuant to a warrant or subpoena, a state or federal reporting requirement, or other reporting required by R277-613.

In conducting this investigation, the School may (1) review disciplinary reports of involved students; and (2) review physical evidence, including video or audio, notes, email, text messages, social media, or graffiti.

The School will report incidents of bullying, cyber-bullying, hazing, retaliation, and abusive conduct to law enforcement when the administrator reasonably determines that the alleged incident may have violated criminal law.

Following the investigation of a confirmed allegation of an incident of bullying, cyber-bullying, hazing, retaliation, or abusive conduct, the School may, if the administrator determines it is appropriate, take positive restorative justice practice action and support involved students through trauma-informed practices. However, an alleged targeted individual is not required to participate in a restorative justice practice with an individual who is alleged to have engaged in prohibited conduct. If the School would like any student to participate in a restorative justice practice, the School will notify the student's parent or guardian of the restorative justice practice and obtain consent from the student's parent or guardian before including the student in the process.

The School shall follow up with the parents or guardians of all parties to:

(1) inform parents or guardians when an investigation is concluded;

(2) inform parents or guardians what safety measures will be in place for their child, as determined by the investigation;

(3) provide additional information about the investigation or the resolution consistent with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g; and

(4) inform parents or guardians of the School's Parent Grievance Policy if the parents or guardians disagree with the resolution of the investigation.

Consequences of Prohibited Behavior

If, after an investigation, a student is found to be in violation of this policy by participating in or encouraging conduct prohibited by this policy, the student shall be disciplined by appropriate measures up to, and including, suspension and expulsion, pursuant to Utah Code § 53G-8-205 and School policy, removal from participation in School activities, and/or discipline in accordance with regulations of the U.S. Department of Education Office for Civil Rights (OCR).

If, after an investigation, a School employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures, which may include termination, reassignment or other appropriate action.

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¶ The Principal or designee will solicit student assessments of the prevalence of bullying, cyber-bullying, and hazing in the School, specifically locations where students are unsafe and additional adult supervision may be required, such as playgrounds, hallways, and lunch areas. ¶

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School officials have the authority to discipline students for off-campus or online speech that causes or threatens a substantial disruption to School operations, including violent altercations or a significant interference with a student's educational performance and involvement in School activities.

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Grievance Process for School Employees

As explained above, a School employee who has experienced abusive conduct must report the incident to the Principal orally or in writing. If the School employee is not satisfied with the Principal's or designee's investigation of the abusive conduct and/or the resulting disciplinary action (or recommended disciplinary action) against the perpetrator, the School employee may address/raise the issue in accordance with the School's Staff Grievance Policy.

Additional Provisions

The Principal will ensure compliance with OCR regulations when civil rights violations are reported, as follows:

(1) Once the School knows or reasonably should know of possible student-on-student bullying, cyber-bullying, or hazing, the School must take immediate and appropriate action to investigate.

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(2) If it is determined that the bullying, cyber-bullying, or hazing did occur as a result of the student-victim's membership in a protected class, the School shall take prompt and effective steps reasonably calculated to:

- (a) end the bullying, cyber-bullying, or hazing
- (b) eliminate any hostile environment, and
- (c) prevent its recurrence.

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(3) These duties are the School's responsibilities even if the misconduct is also covered by a separate anti-bullying policy and regardless of whether the student makes a complaint, asks the School to take action, or identifies the bullying, cyber-bullying, or hazing as a form of discrimination.

The Principal will take reasonable steps to ensure that any victim of prohibited conduct will be protected from further hazing, bullying, cyber-bullying, abusive conduct, and retaliation and that any student or School employee who reports such incidents will be protected from retaliation.

If the Principal believes that any victim or perpetrator of conduct prohibited by this policy would benefit from counseling, the Principal may refer such individuals for counseling.

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If the Principal believes that it would be in the best interests of the individuals involved, the Principal may involve the parents or guardians of a perpetrator or victim of hazing, bullying, cyber-bullying, or retaliation in the process of responding to and resolving conduct prohibited by this policy.

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Incidents of bullying, cyber-bullying, hazing, and retaliation will be reported in the School's student information system as required.

Student Assessment

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The Principal or his/her designee will solicit student assessments of the prevalence of bullying, cyber-bullying, and hazing in the School, specifically locations where students are unsafe and additional adult supervision may be required, such as playgrounds, hallways, and lunch areas.

Training

The Principal will ensure that School students, employees, coaches, and volunteers receive training on bullying, cyber-bullying, hazing, retaliation, and abusive conduct from individuals qualified to provide such training. The training shall meet the standards established by the Utah State Board of Education's rules and include information on:

- (1) bullying, cyber-bullying, hazing, abusive conduct, and retaliation;
- (2) discrimination under the following federal laws:
 - (a) Title VI of the Civil Rights Act of 1964;
 - (b) Title IX of the Education Amendments of 1972;
 - (c) Section 504 of the Rehabilitation Act of 1973; and
 - (d) Title II of the Americans with Disabilities Act of 1990;
- (3) how bullying, cyber-bullying, hazing, retaliation, and abusive conduct are different from discrimination and may occur separately from each other or in combination;
- (4) how bullying, cyber-bullying, hazing, retaliation, and abusive conduct are prohibited based upon the students' or employees' actual or perceived characteristics, including race, color, national origin, sex, disability, religion, gender identity, sexual orientation, or other physical or mental attributes or conformance or failure to conform with stereotypes; and
- (5) the right of free speech and how it differs for students, employees, and parents or guardians.

The training will also complement the suicide prevention program required for students under R277-620 and the suicide prevention training required for licensed educators consistent with Section 53G-9-704(1). and also include information on when issues relating to R277-613 may lead to student or employee discipline.

The training shall be offered to:

- (1) new school employees, coaches, and volunteers within the first year of employment or service;
- (2) all School employees, coaches, and volunteers at least once every three years after the initial training; and
- (3) all students (regardless of whether they are involved in athletics or extracurricular activities or clubs) at a frequency determined by the Principal.

In addition to the training requirements described above, any student, employee, or volunteer coach, participating in a School sponsored athletic program, both curricular and extracurricular, or extracurricular club or activity, shall, prior to participating in the athletic program or activity, participate in bullying, cyber-bullying, hazing, retaliation, and abusive conduct prevention training. This training shall be offered to new participants on an annual basis and to all

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Distribution of Policy and Signed Acknowledgement¶

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The Principal will inform students, parents or guardians, School employees and volunteers that hazing, bullying, cyber-bullying, abusive conduct, and retaliation are prohibited and will distribute a copy ... [1]

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participants at least once every three years. The School will inform student athletes and extracurricular club members of prohibited activities under R277-613 and potential consequences for violation of the law and the rule.

The School will maintain training participant lists or signatures and provide them to the Utah State Board of Education upon request.

Distribution of Policy and Signed Acknowledgement

The Principal will inform students, parents or guardians, School employees, and volunteers that hazing, bullying, cyber-bullying, abusive conduct, and retaliation are prohibited by distributing a copy of this policy to such individuals annually. A copy of this policy will also be posted on the School's website and included in any student conduct or employee handbooks issued by the School.

On an annual basis, School employees, students who are at least eight years old, and parents or guardians of students shall sign a statement indicating that they have received this policy.

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The School will investigate all allegations of incidents of bullying, cyber-bullying, hazing, and retaliation in accordance with this policy and applicable law.

The Principal or their designee will investigate allegations of these incidents and ensure that this individual has adequate training to conduct such an investigation.

The School will investigate all allegations of these incidents by interviewing at least the alleged targeted individual and any individuals who are alleged to have engaged in the prohibited conduct. As part of the investigation, the School may also interview: (a) parents of the alleged targeted individual and the individual who is alleged to have engaged in prohibited conduct; (b) any witnesses; (c) School staff; and (d) other individuals who may provide additional information.

The individual who investigates an allegation of an incident will inform an individual being interviewed that (i) to the extent allowed by law, the individual is required to keep all details of the interview confidential; and (ii) further reports of bullying will become part of the review. However, the confidentiality requirement described in this paragraph does not apply to conversations with law enforcement, requests for information pursuant to a warrant or subpoena, a state or federal reporting requirement, or other reporting required by applicable law.

In conducting this investigation, the School may (a) review disciplinary reports of involved students; and (b) review physical evidence, including video or audio, notes, email, text messages, social media, or graffiti.

The School will report incidents of bullying, cyber-bullying, hazing, and retaliation to law enforcement when the administrator reasonably determines that the alleged incident may have violated criminal law.

Following the investigation of a confirmed allegation of an incident of bullying, cyber-bullying, hazing, or retaliation, the School may, if the administrator

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HighMark Charter School
Policy: Electronic Meetings Policy
Approved: September 19, 2011
Amended:



Purpose

The purpose of this policy is to establish the means and procedures by which the Board of Directors (the "Board") may conduct electronic meetings in accordance with the provisions of the Utah Open and Public Meetings Act (hereinafter "the Act"), including Utah Code Ann. § 52-4-207.

Policy

Definitions

The Board adopts for application in this policy the definitions in the Act at § 52-4-103.

Electronic Meetings

The Board may, from time to time as needed, convene and conduct Board meetings in which one or more members attend and participate in the meeting through electronic means.

Electronic Board meetings include meetings convened and conducted in accordance with the Act by means of a conference using electronic communications.

The Board will establish one or more anchor locations for the electronic board meeting, at least one of which is the building where the Board would normally meet if they were not holding an electronic meeting.

The Board will provide space and facilities at the anchor location so that interested persons and the public may attend and monitor the open portions of the meeting. If public comments will be accepted during the electronic meeting, the Board will provide space and facilities at the anchor location so that interested persons and the public may attend, monitor, and participate in the open portions of the meeting.

Board members who are able to both hear and verbally participate in the meeting electronically are considered present for purposes of determining the presence of a quorum at an electronic meeting.

The Board shall take all votes by roll call during an electronic meeting, with the exception of a unanimous vote.

Notice

Prior to conducting an electronic meeting, the Board shall provide advance notice of the meeting in accordance with the Act.

Notice shall be provided to all Board members, as well as to members of the public in

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accordance with the provisions of the Act.

Each notice shall describe the means of communication, anchor location, and the means by which members of the public will be able to monitor and, when appropriate, participate in the electronic meetings.

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Board Approved:

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HighMark Charter School
Policy: Parent and Family Engagement Policy
Approved: ▼

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Purpose

In support of strengthening student academic achievement, HighMark Charter School (the "School") receives Title I, Part A funds and must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by Section 1116 of the Every Student Succeeds Act (the "ESSA"). This policy establishes the School's expectations and objectives for meaningful parent and family involvement, describes how the School will implement a number of specific parent and family engagement activities, and is incorporated into the School's plan submitted to the state pursuant to Section 1112 of the ESSA. The purpose of an effective parent and family engagement policy is to improve all students' academic achievement.

Policy

The School agrees to implement the following requirements as outlined by Section 1116 of the ESSA:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of this policy and the joint development of the targeted assistance or schoolwide program plan.
- Update this policy periodically to meet the changing needs of parents and the School, distribute it to the parents and family members of participating children, and make this policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format and, to the extent practicable, in a language parents understand.
- If the targeted assistance or schoolwide program plan under Section 1114(b) of ESSA is not satisfactory to the parents of participating children, submit any parent comments with such plan when the School submits the plan to the state.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and family engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- *That parents play an integral role in assisting their child's learning;*

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- *That parents are encouraged to be actively involved in their child's education at school;*
- *That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees (if any) to assist in the education of their child; and*
- *The carrying out of other activities, such as those described in Section 1116 of the ESSA.*

Required Policy Components

Below is a description of how the School will implement or accomplish each of the following components required by Section 1116 of the ESSA:

- Joint Development of Policies, Plans, Compact, and Programs. The School will take the following actions to involve parents and family members in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I policies, plans, compact, and programs:
 - Distribute a copy of this policy and the school-parent compact to parents and family members at the beginning of each school year through appropriate channels, such as the registration packet. The policy and school-parent compact will also be posted on the School's website.
 - Notify parents and family members of an annual meeting where parents and family members will be informed about the School's participation in and the requirements of Title I programs.
 - Hold other parent and family meetings during the school year to provide parents and family members with ongoing information, training, and materials to help them work with their children in the areas such as literacy, numeracy, and technology.
 - Hold parent-teacher conferences at least annually, where student achievement, behavior, and/or the school-parent compact will be reviewed and discussed.
 - The School and state websites will provide parents with information related to expected student proficiency levels.
 - The School website will provide parents with a description and explanation of the School's curriculum, mission, calendar information, policies, and opportunities for school and parent interaction.
 - Conduct an annual review and evaluation of this policy, the school-parent compact, and targeted assistance or schoolwide program plan. As part of the annual review and evaluation, the School will consider, and implement if appropriate, any suggestions or feedback provided by parents and family members on how the School can improve this policy and the associated compact and plan. Suggestions or feedback may be provided to the School in the form of results from the School's needs assessment and evaluation given to parents, comments made by parents and family members in meetings at the School and during parent-teacher conferences, or through other means.

- Communications. The School will take the following actions to provide parents and family members timely information about the Title I programs in which the School participates:
 - Distribute a copy of the updated version of this policy and the school-parent compact to parents and family members at the beginning of each school year through appropriate channels, such as the registration packet.
 - Provide information related to the Title I programs, meetings, and other activities to the parents of participating children in an understandable and uniform format and, to the extent practicable, in a language that the parents can understand.
- School-Parent Compact. The School's school-parent compact outlines how parents, the entire School staff, and students will share the responsibility for improved student academic achievement and the means by which the School and parents will build and develop a partnership to help children achieve the state's high standards. The School will review the school-parent compact with parents of participating children by doing the following:
 - Distributing a copy of the updated version of the school-parent compact to parents and family members at the beginning of each school year through appropriate channels, such as the registration packet.
 - Obtaining all parties' signatures (electronic or written) on each school-parent compact on an annual basis.
 - Encouraging parents to review the school-parent compact with their children on a regular basis.
 - Considering, and implementing, if appropriate, any suggestions or feedback provided by parents and family members on how the School can improve its school-parent compact.
- Reservation of Funds. The School currently does not receive Title I allocations of \$500,000 or more. In the event the School's Title I allocations reach or exceed \$500,000 in the future, the School will follow the requirements in Section 1116(a)(3) of the ESSA.
- Coordination of Services. The School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
- Building Capacity of Parents. The School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the School and the community to improve student academic achievement through the following:
 - Providing opportunities for discussion with parents about the School's curriculum, forms of academic assessment used to measure student progress, and achievement levels of the challenging state academic standards.

- Engaging parents with materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement.
- Giving parents information at parent-teacher conferences about their student's state core testing and other appropriate curriculum based assessments.
- Providing progress reports to parents to communicate their student's academic performance throughout the school year.
- Facilitating communication between parents and School personnel through the School's LAND Trust Committee.
- Scheduling School meetings, as well as parent-teacher conferences, in a way that will maximize parent and family member involvement and participation.
- Gathering, on an annual basis, input from parents through a variety of methods. For example, parent surveys, needs assessments, conversation, parent-teacher conferences, and School activities.
- Providing assistance to parents, as appropriate, in understanding topics such as the following:
 - The challenging state's academic standards;
 - The state and local academic assessments, including alternate assessments;
 - The requirements of Title I, Part A;
 - How to monitor their child's progress; and
 - How to work with educators to improve the achievement of their child.
- Building Capacity of School Staff. The School will, with the assistance of parents, provide training to educate teachers, specialized instructional support personnel, principals/directors and other School leaders, and other staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; how to implement and coordinate parent programs; and how to build ties between parents and the School. The School may accomplish this training through in-person trainings and/or through the utilization of online print and video resources. The School may also provide other reasonable support for parent and family engagement activities under Section 1116 as parents may reasonably request.

Parents and Family Members of Children Learning English

Any time this policy references "parents," "family," or "family members," it includes parents and family members of students who are English language learners, regardless of the prevalence of children English language learners in the geographic area in which the School is located.

The School may seek assistance from community organizations to assist the School in communicating with parents and family members of students who are English language learners. If the School provides such assistance, it will try to determine the method of

[communication preferred by the parents and family members of students who are English language learners.](#)

Review

The School will annually review and evaluate this policy, the school-parent compact, and the targeted assistance or schoolwide program plan to determine their effectiveness in improving the academic quality of the School and academic achievement of its students. Results of the annual review and evaluation will be used to design strategies for more effective parent and family engagement.



HIGHMARK CHARTER SCHOOL PRESENTATION

9/2/22



A partner every step of the way
Create future-ready learning spaces with us.



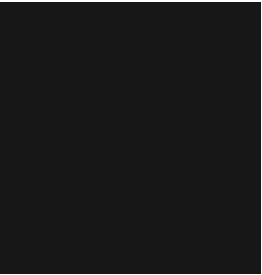
projects **by design**[®]



LAMINATES



PICNIC IN THE PARK



BLACK

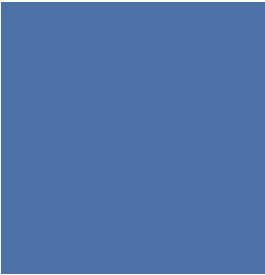


LITTLE BLACK DRESS

PLASTICS



PISTACHIO



PERIWINKLE

FABRIC



CURLIQUE

KINDERGARTEN CLASSROOM





EXTRA CHAIRS FOR USE
WITH TABLES WHEN THEY
ARE SEPARATED.





HIGHMARK CHARTER SCHOOL



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ROOM: KINDERGARTEN

DATE: 9/2/22
DESIGNER: AMANDA BARBIERI

FINISHES

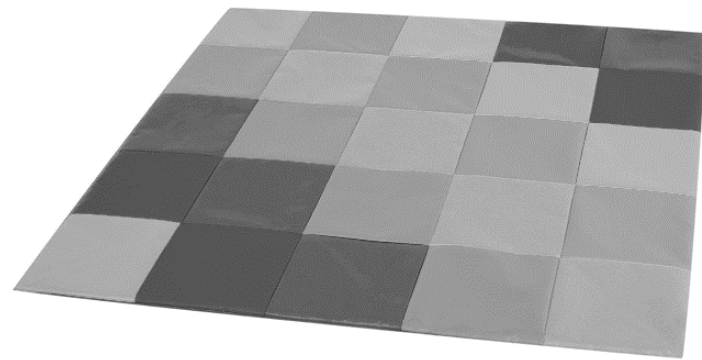


PERIWINKLE

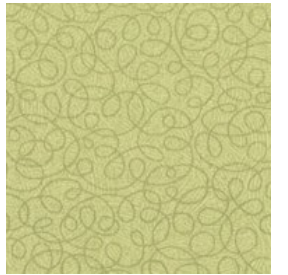
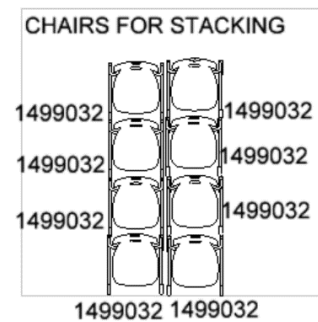
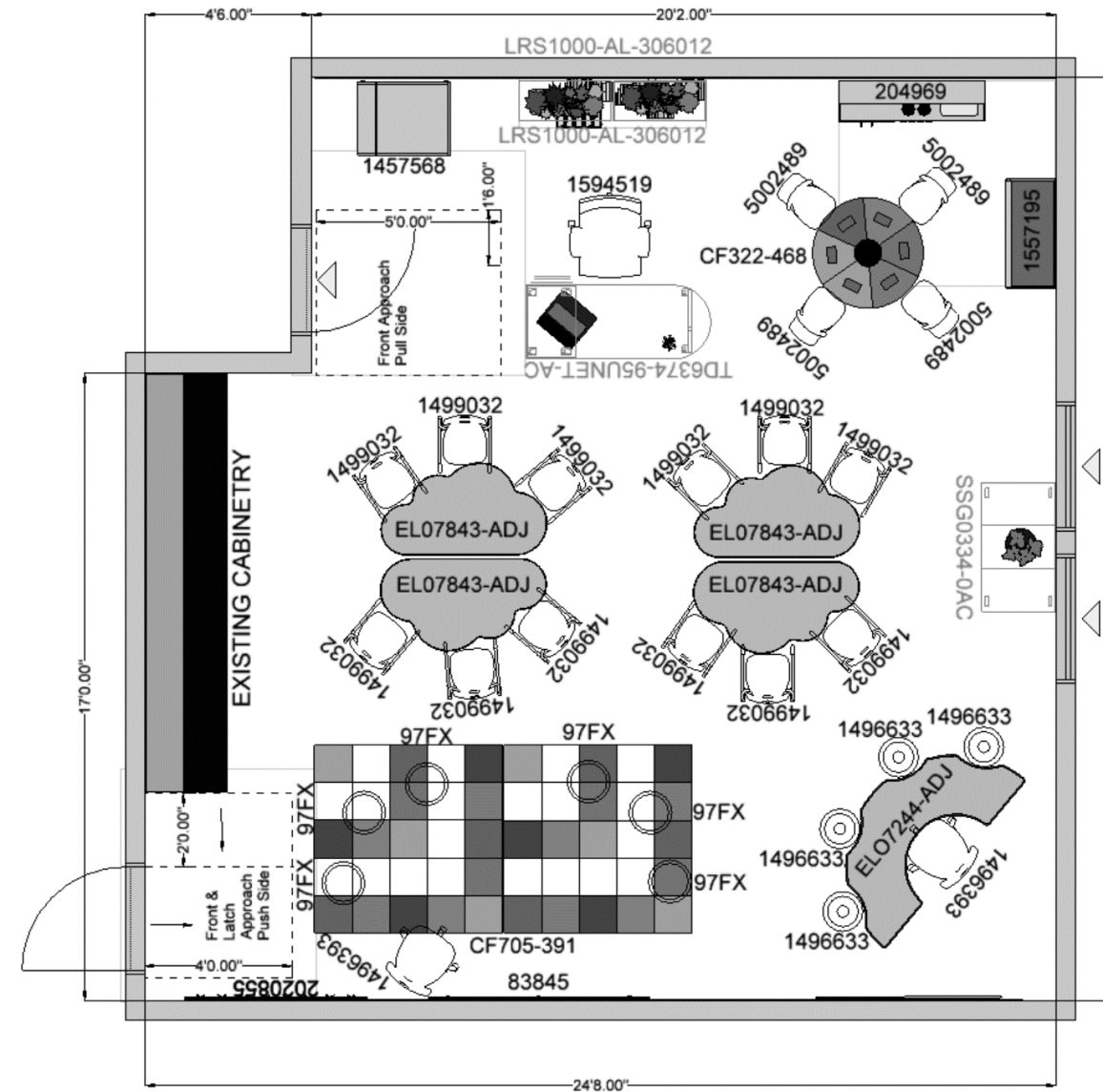


PISTACHIO

NEOCLASS PNEUMATIC LIFT CHAIR



PATCHWORK CRAWLY MAT BY CF



CURLIQUE-BASIL

DOT SOFT SEATING WITH FLAT BASE



WALL MOUNT COAT RACK , 8 HOOKS



CHILDCRAFT MOBILE ART CART

TO VIEW LINKS: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES

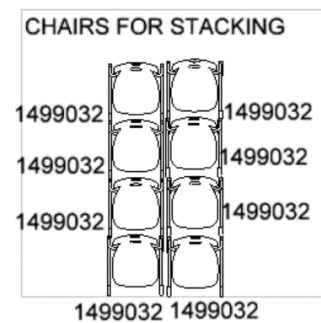
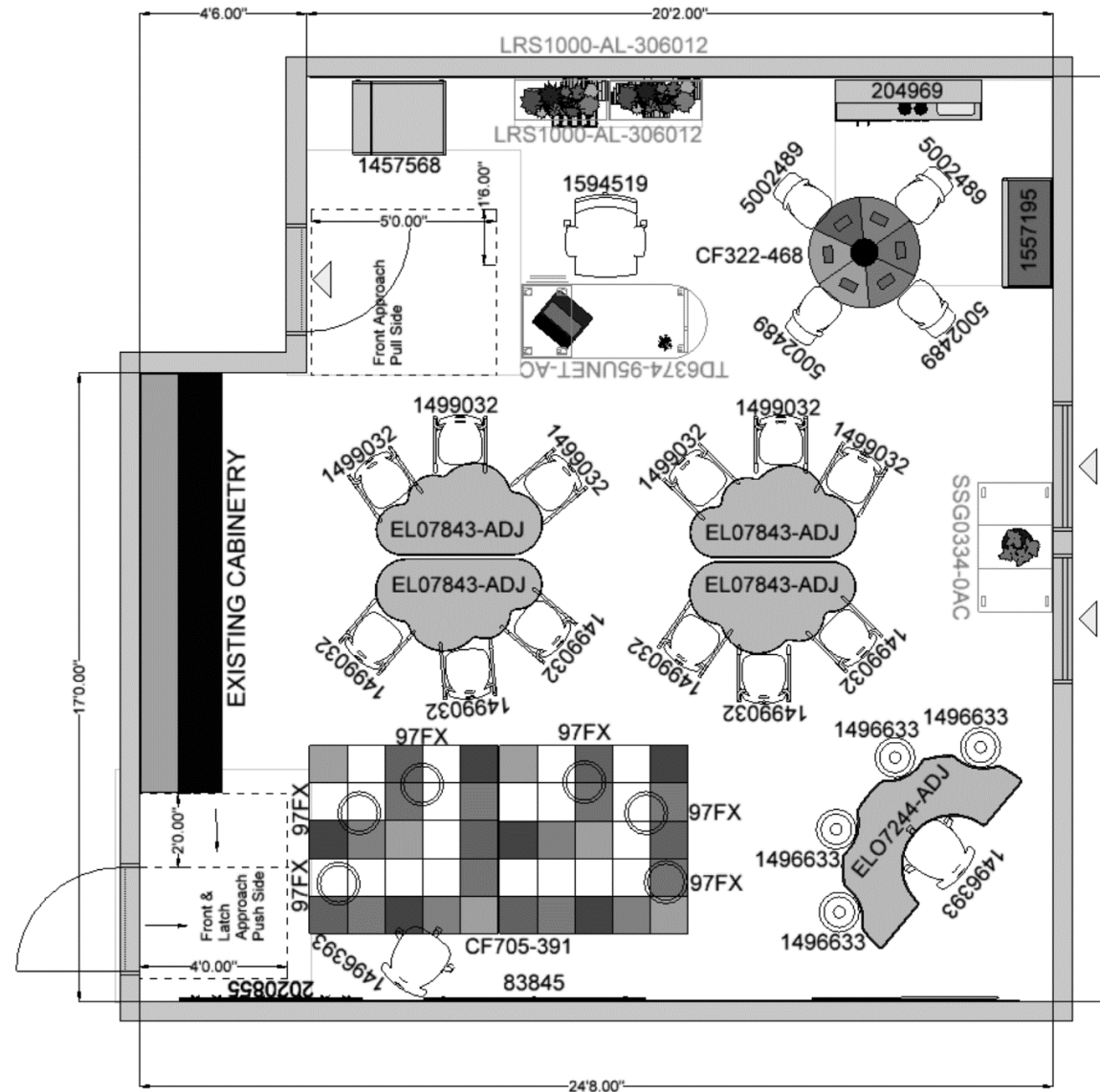


CHILDREN'S FACTORY PICTURE MAT



PISTACHIO

NEOCLASS FLOOR ROCKER, C SHELL



PERIWINKLE

NEOCLASS ELLIPTICAL CHAIR, 14" HEIGHT



PICNIC IN THE PARK



BLACK ISLAND

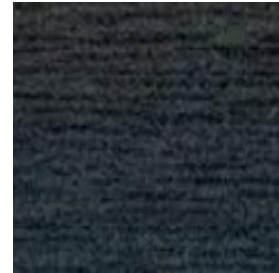
WB ELO DREAMER TABLE

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

30 X 60 X 12



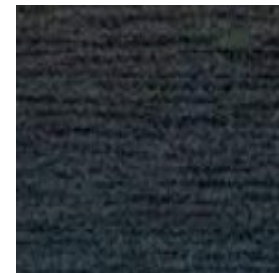
MODULAR SINGLE SIDED BOOKCASE



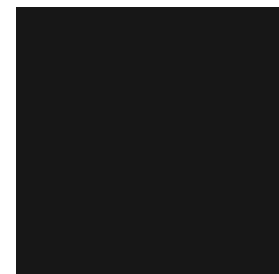
LITTLE BLACK DRESS



APPLETON TEACHER'S DESK

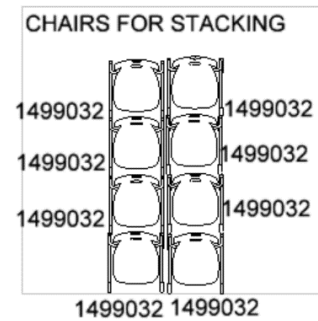
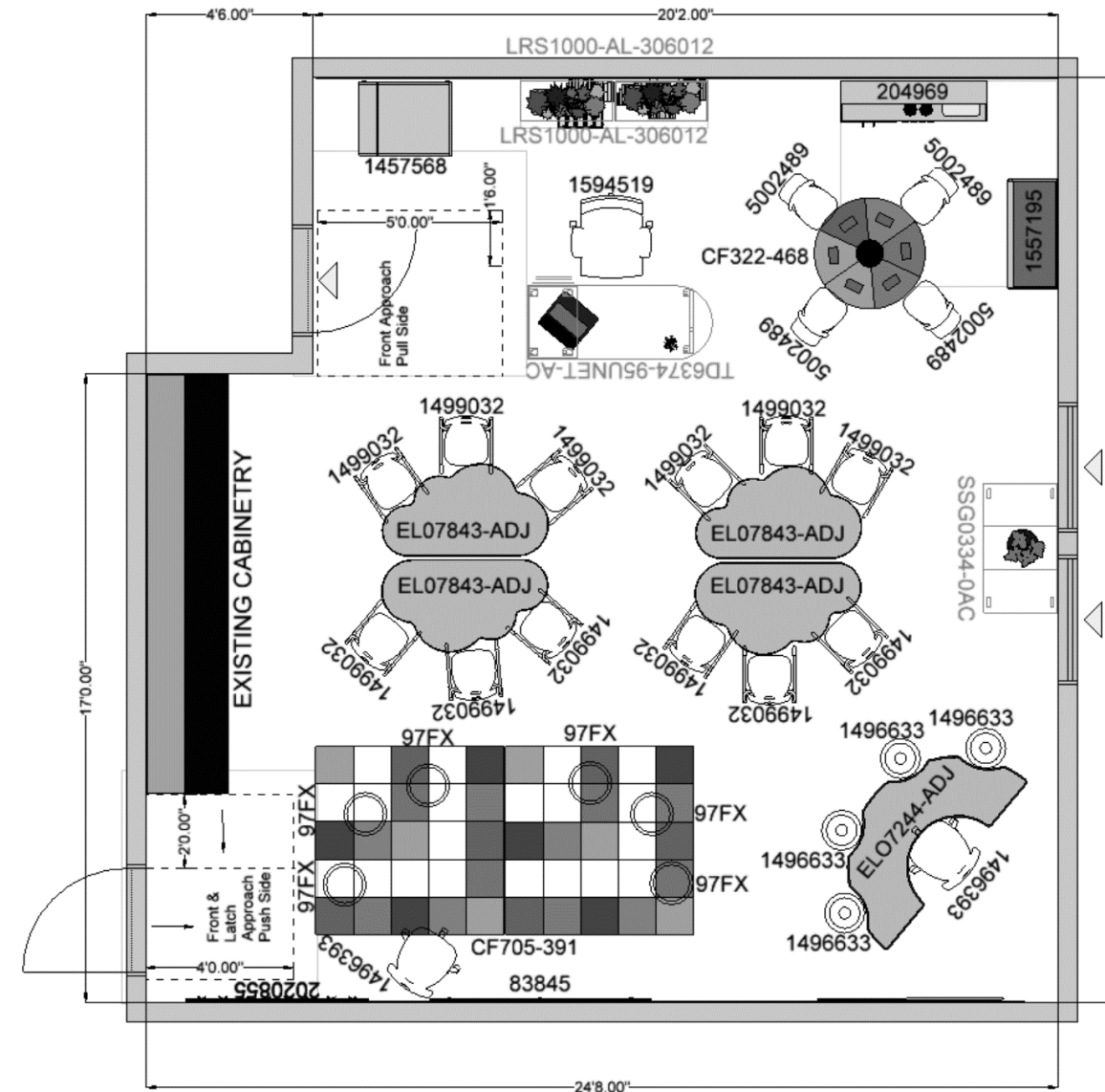


LITTLE BLACK DRESS



BLACK

FINISHES



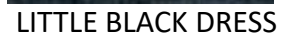
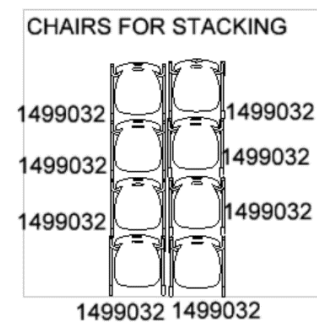
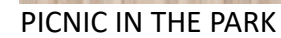
CHILD CRAFT 4-IN-1 KITCHEN



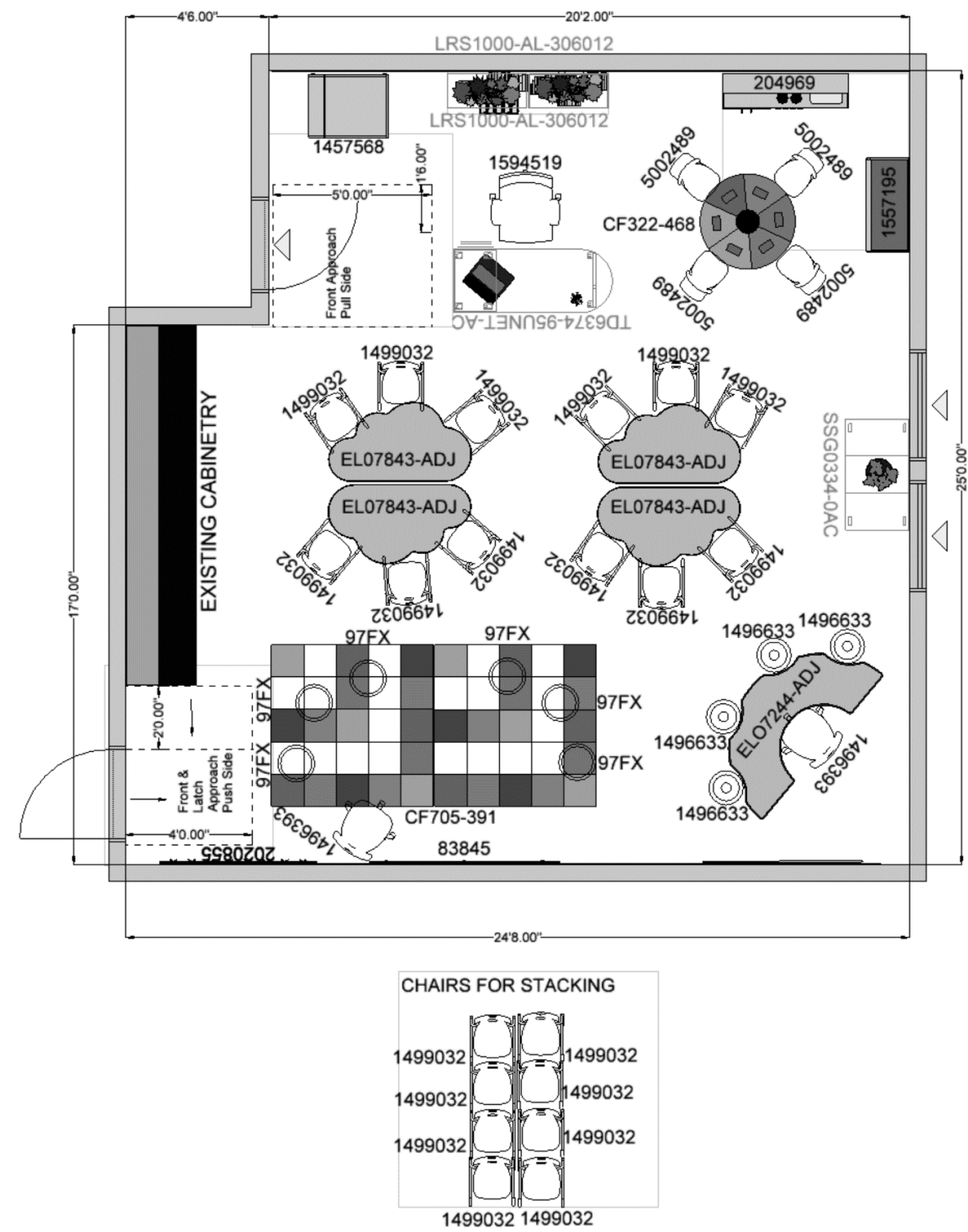
MARKET STAND WITH CANOPY

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES



FINISHES



COPERNICUS TECH TUB 2 TROLLEY



COPERNICUS TECH TUB 2, HOLDS 10 DEVICES

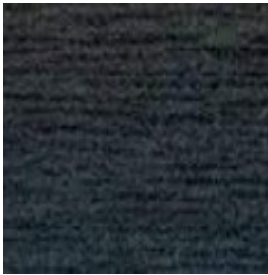
LAMINATES



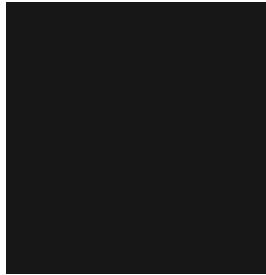
PICNIC IN THE PARK



ISLAND

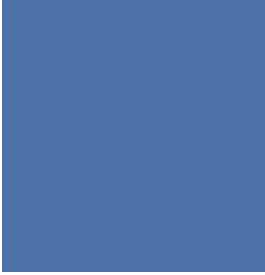


LITTLE BLACK DRESS



BLACK

PLASTICS



PERIWINKLE

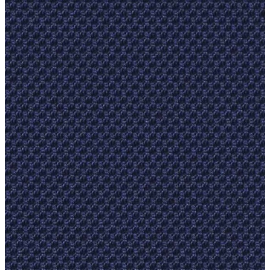


LIME

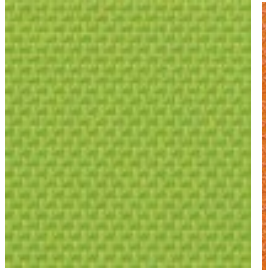


TANGERINE

FABRIC



EON ATLANTIC



EON SPRING



CANTER ADOBE

1ST – 3RD GRADE CLASSROOMS



HIGHMARK CHARTER SCHOOL



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ROOM: 1ST GRADE

DATE: 9/2/22
DESIGNER: AMANDA BARBIERI

1ST GRADE CLASSROOM



HIGHMARK CHARTER SCHOOL



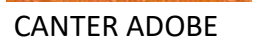
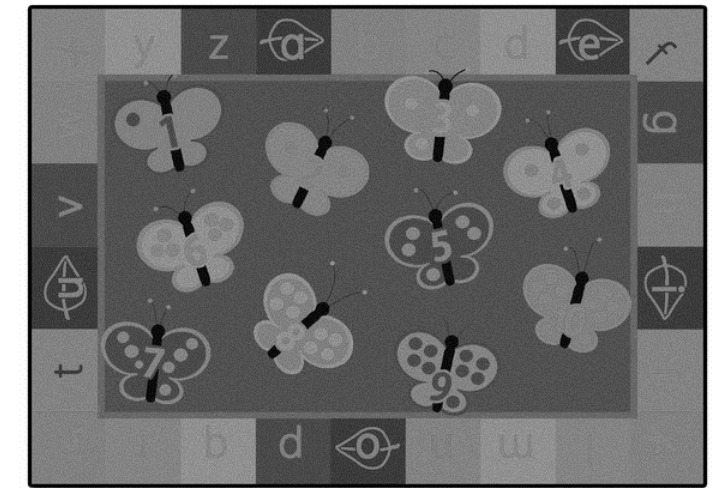
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ROOM: 1ST GRADE CLASSROOM

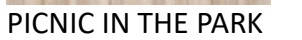
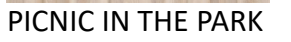
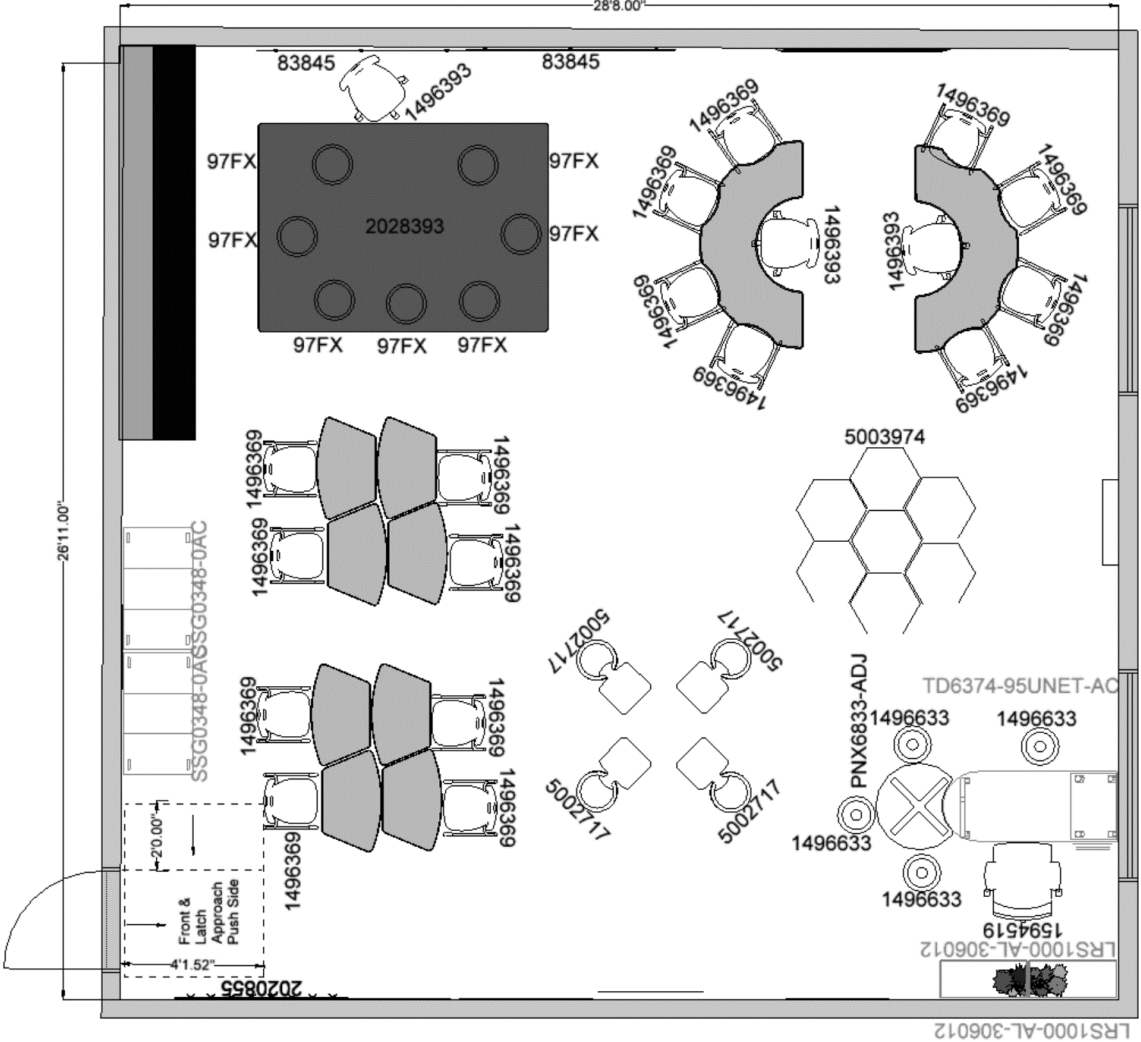
DATE: 9/2/22
DESIGNER: AMANDA BARBIERI

FINISHES



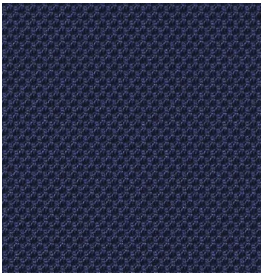
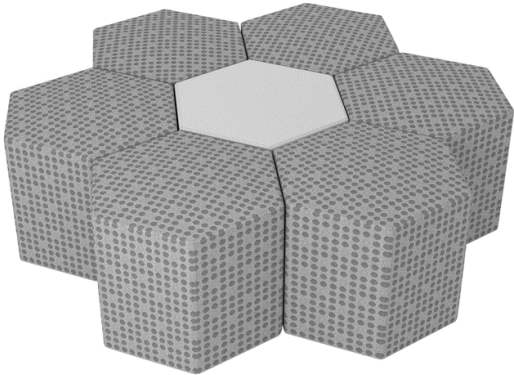
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FINISHES





WALL MOUNT COAT RACK, 8 HOOKS

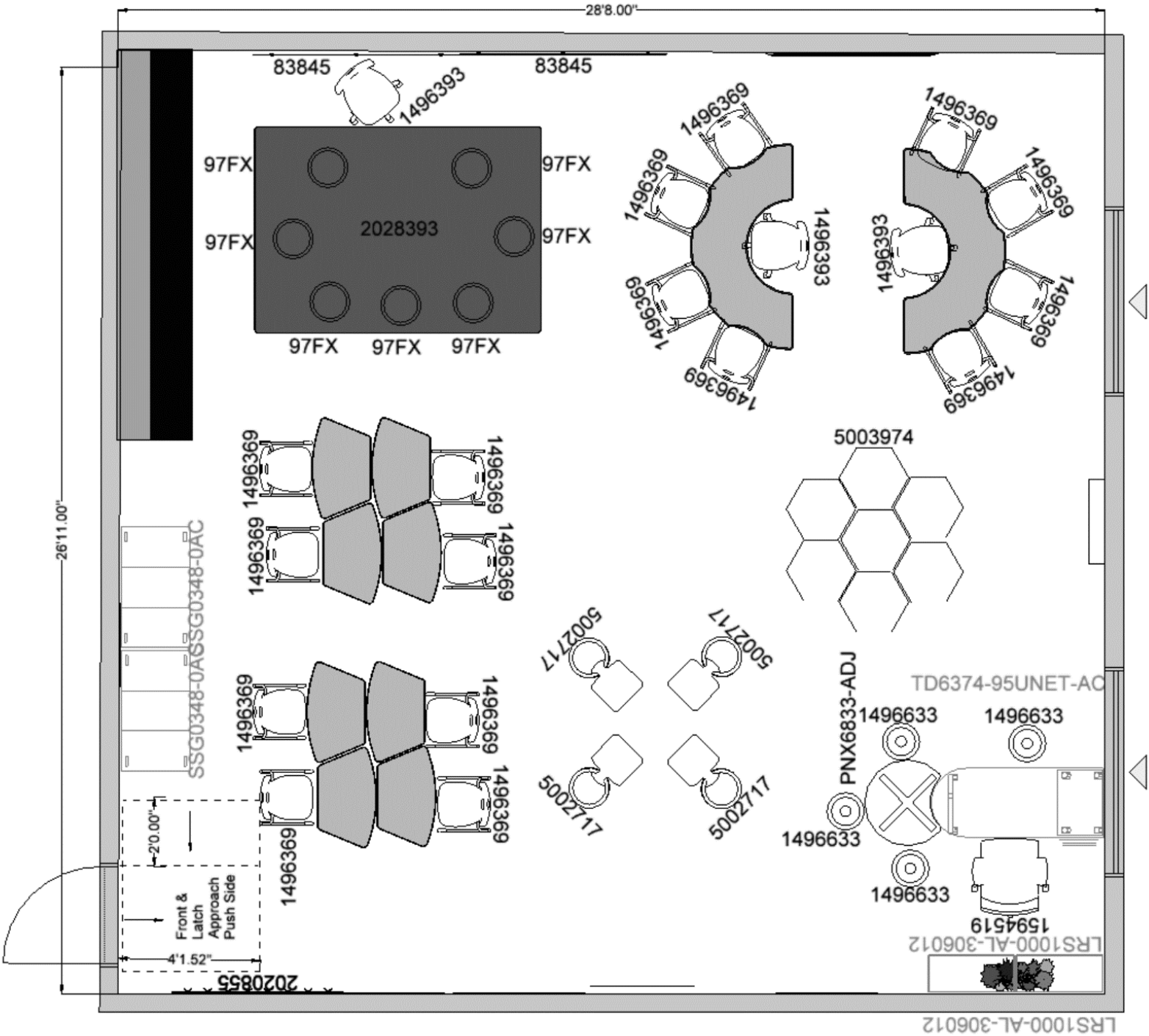


NEOLOUNGE HONEYCOMB 7 PIECE SET



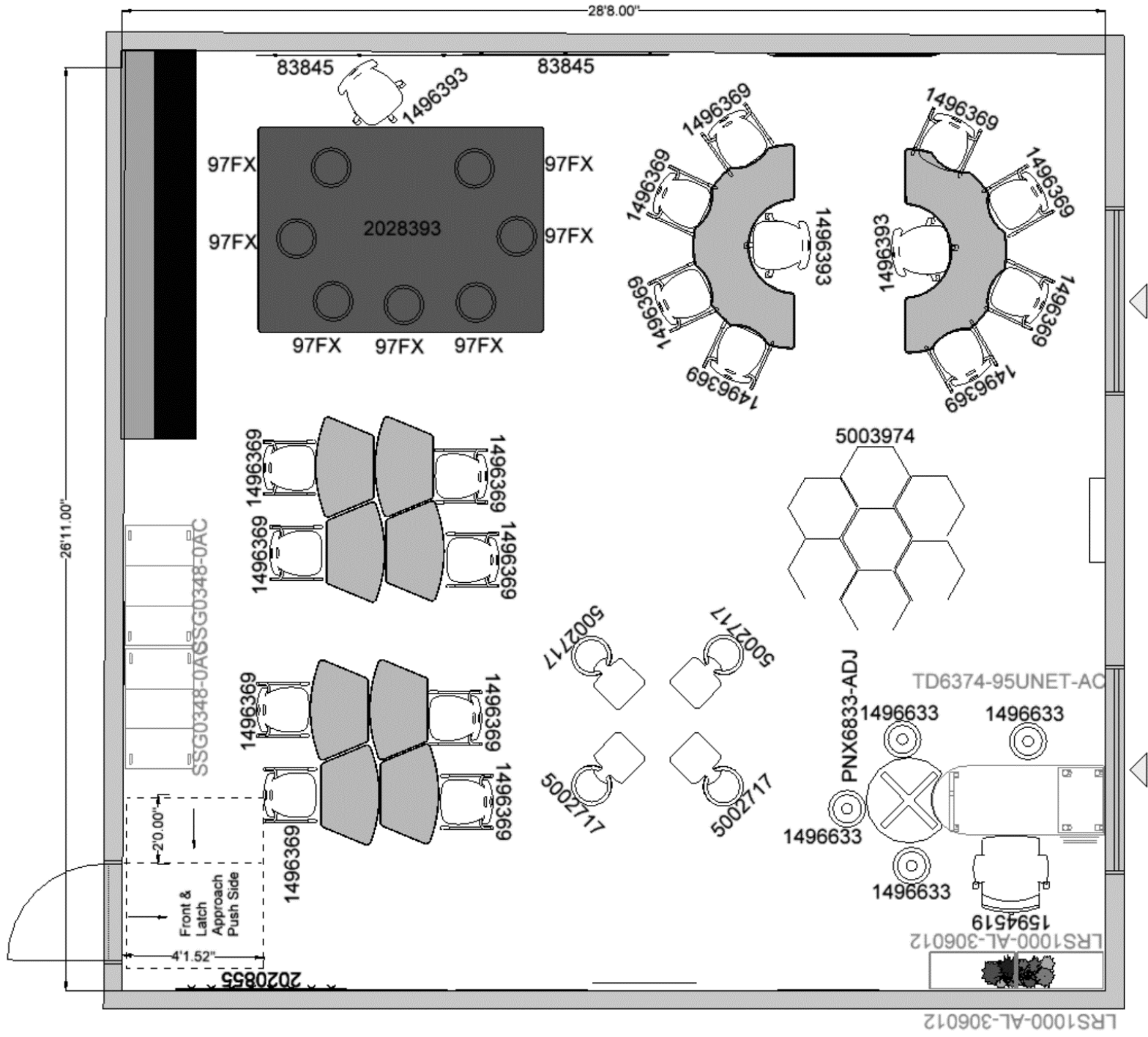
NEO RYDE ADJUSTABLE HEIGHT STOOL

FINISHES



TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE “CTRL” KEY AND CLICK THE IMAGE.

FINISHES



COPERNICUS TECH TUB 2 TROLLEY

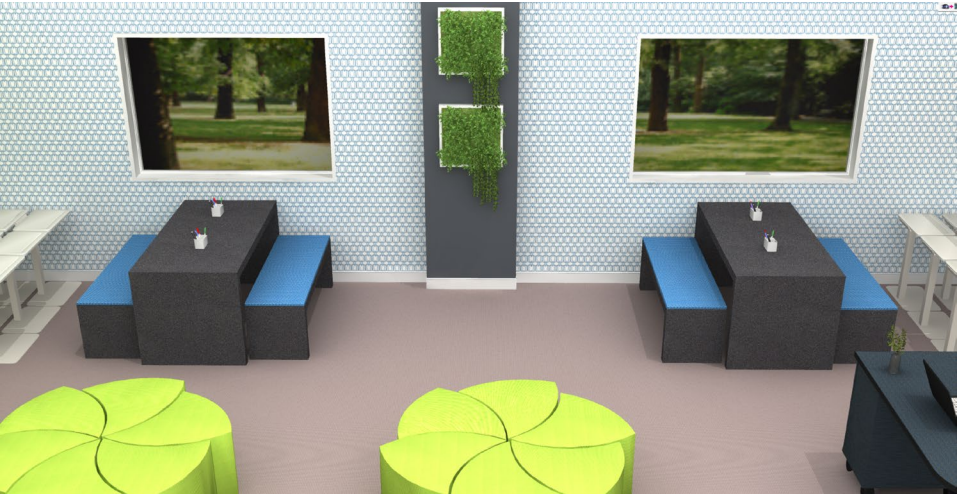
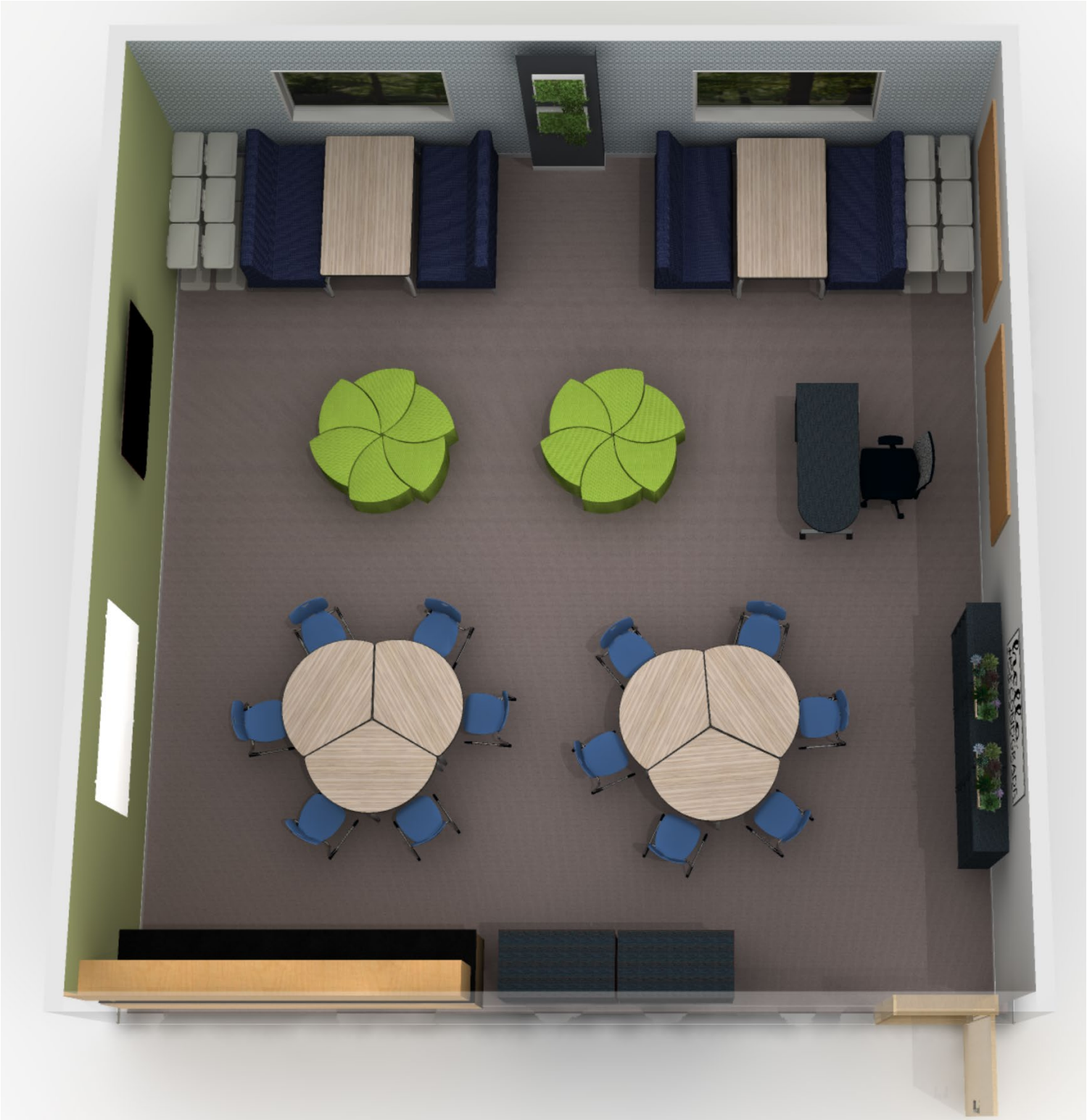


COPERNICUS TECH TUB 2, HOLDS 10 DEVICES

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE “CTRL” KEY AND CLICK THE IMAGE.



2ND GRADE CLASSROOM



OPTION 2: COMMUNITY TABLES WITH PADDED BENCHES



SEPARATE "SPINNERS" AND USE AS INDIVIDUAL SEATS WITH LAPTOP TABLES.





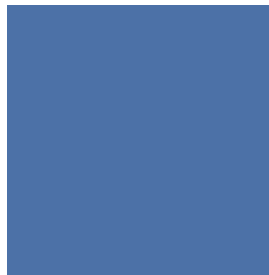
2ND GRADE CLASSROOM



FINISHES

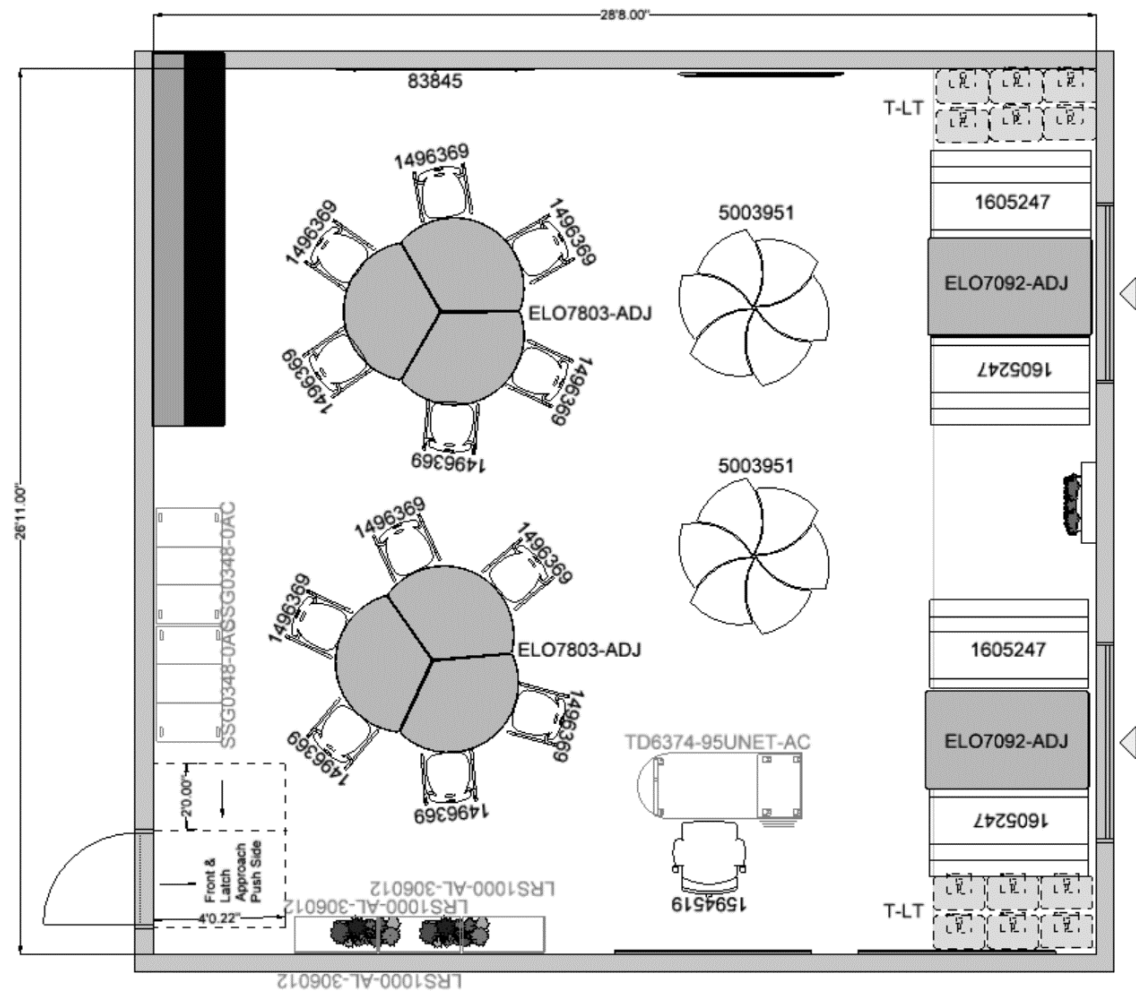


AIS LAPTOP TABLE



PERIWINKLE

NEOCLASS ELLIPTICAL CANTILEVER, 18" H

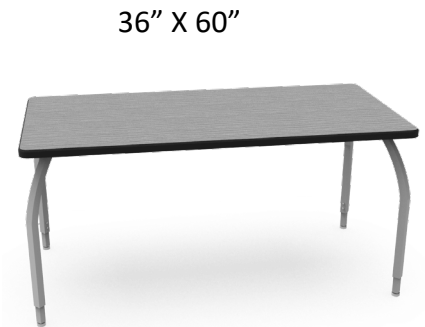


PICNIC IN THE PARK



BLACK ISLAND

WB ELO CIRCLET TABLE



PICNIC IN THE PARK

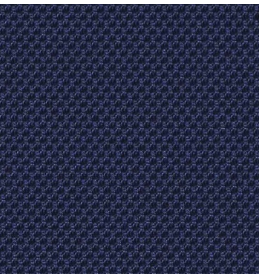


BLACK ISLAND

WB ELO RECTANGLE TABLE

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES

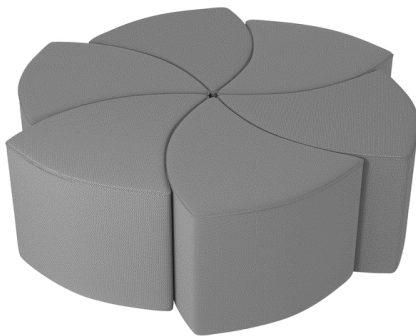


EON ATLANTIC

NEOLINK ARMLESS SOFA

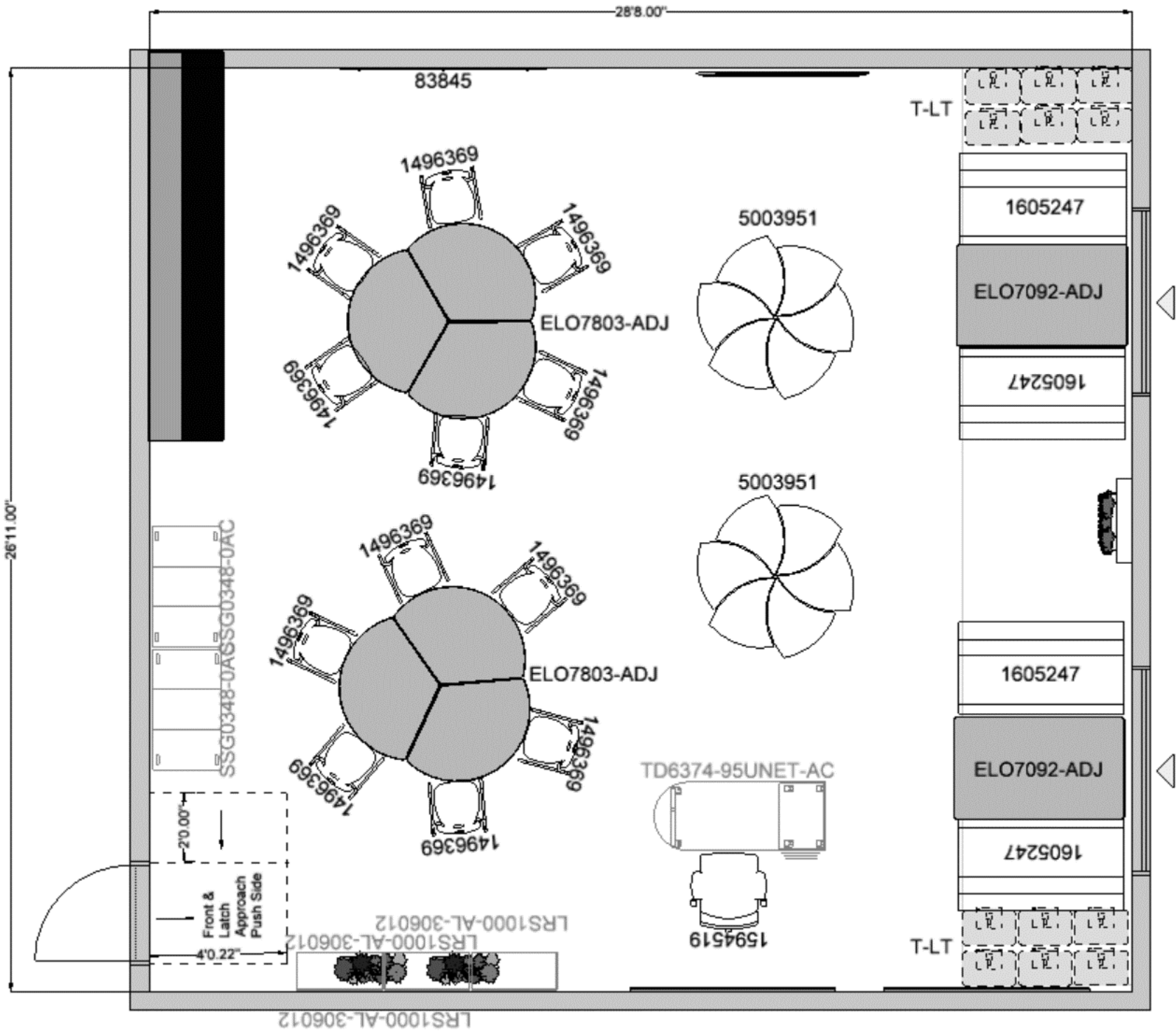


WALL MOUNT COAT RACK, 8 HOOKS



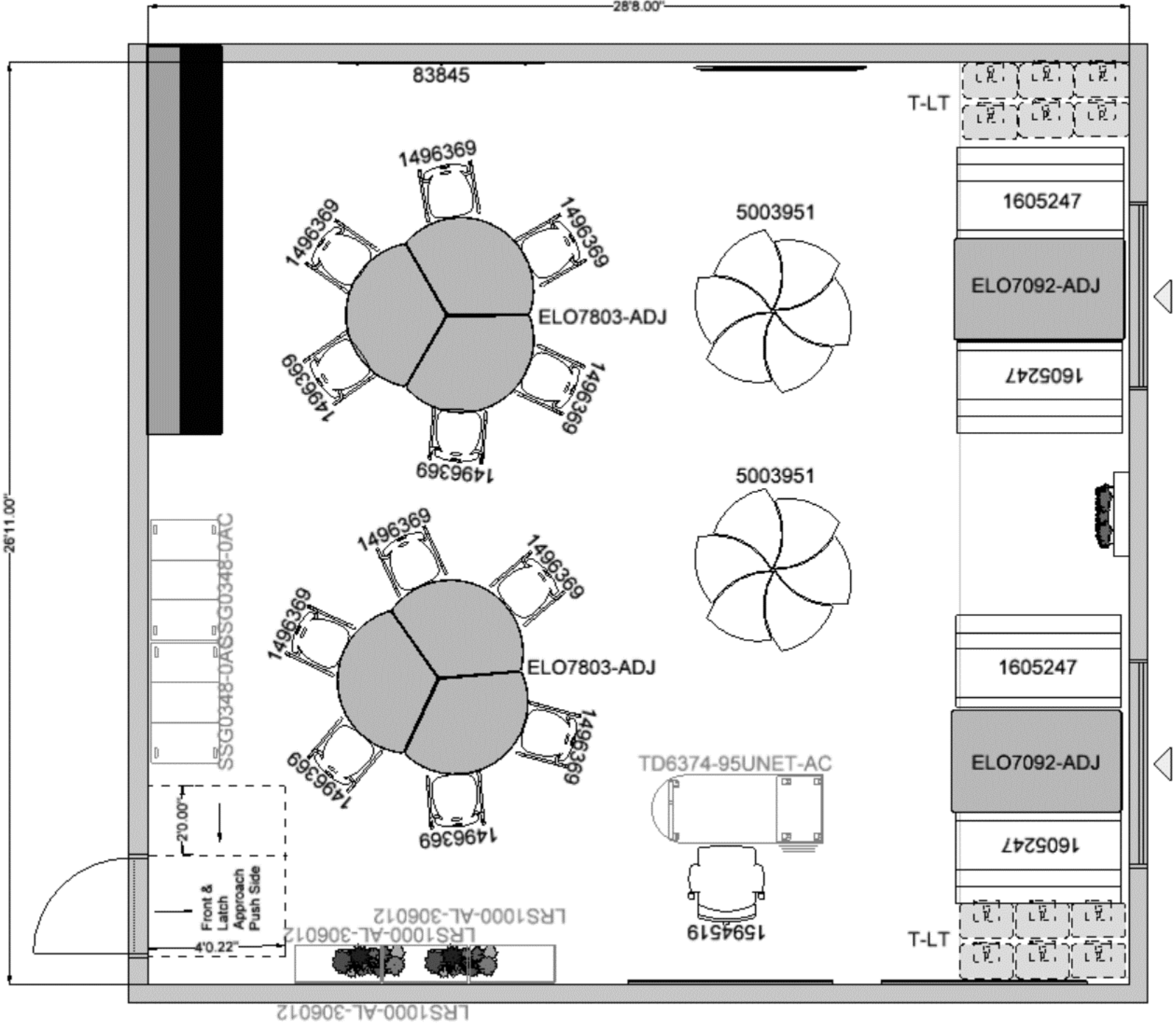
EON SPRING

NEOLOUNGE SPINNER 6 PIECE SET



TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE “CTRL” KEY AND CLICK THE IMAGE.

FINISHES



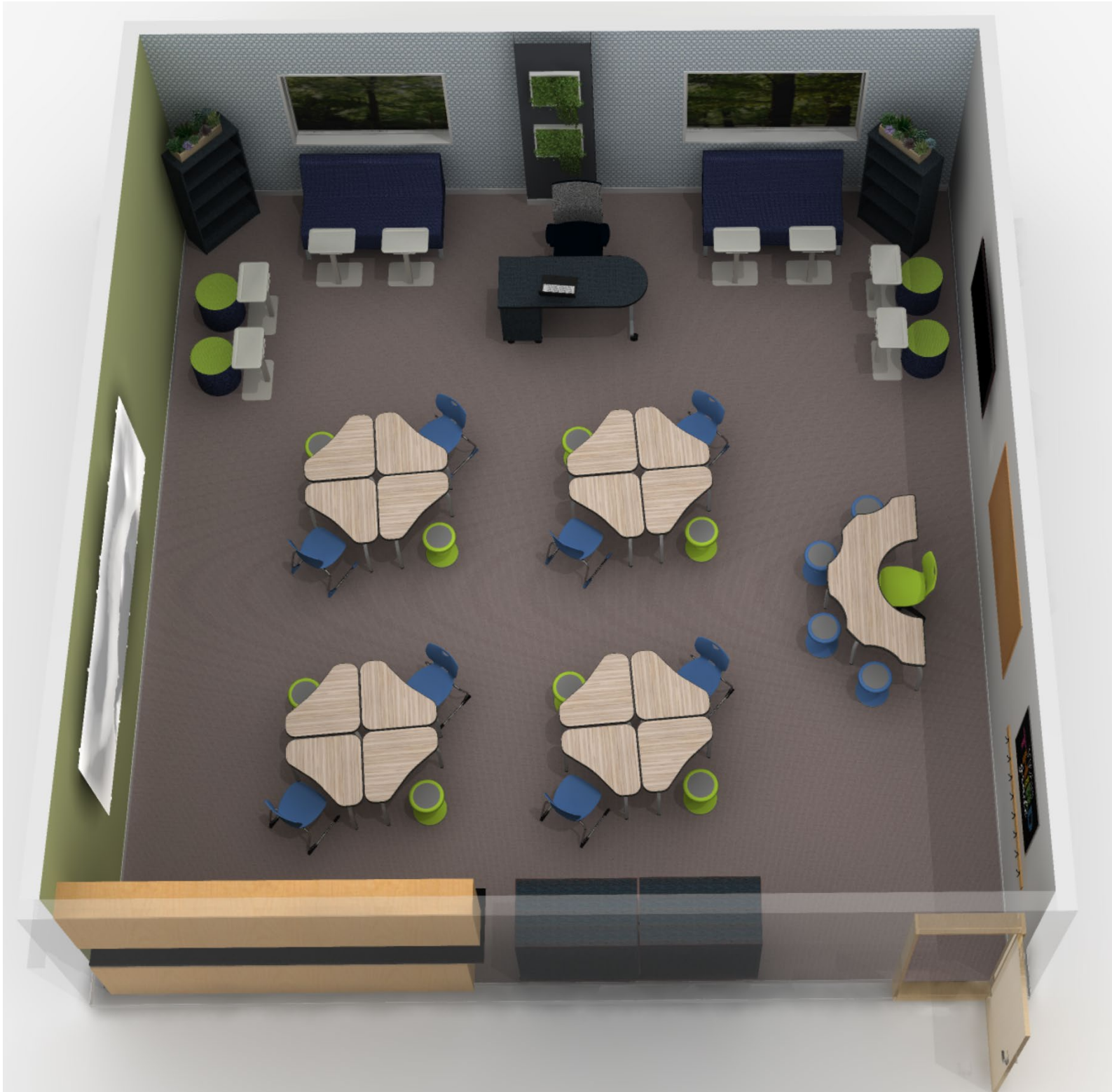
COPERNICUS TECH TUB 2 TROLLEY



COPERNICUS TECH TUB 2, HOLDS 10 DEVICES

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE “CTRL” KEY AND CLICK THE IMAGE.

3RD GRADE CLASSROOM



ALTERNATIVE DESK LAYOUTS



3RD GRADE CLASSROOM



HIGHMARK CHARTER SCHOOL



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ROOM: 3RD GRADE CLASSROOM

DATE: 9/2/22
DESIGNER: AMANDA BARBIERI

FINISHES



LITTLE BLACK DRESS

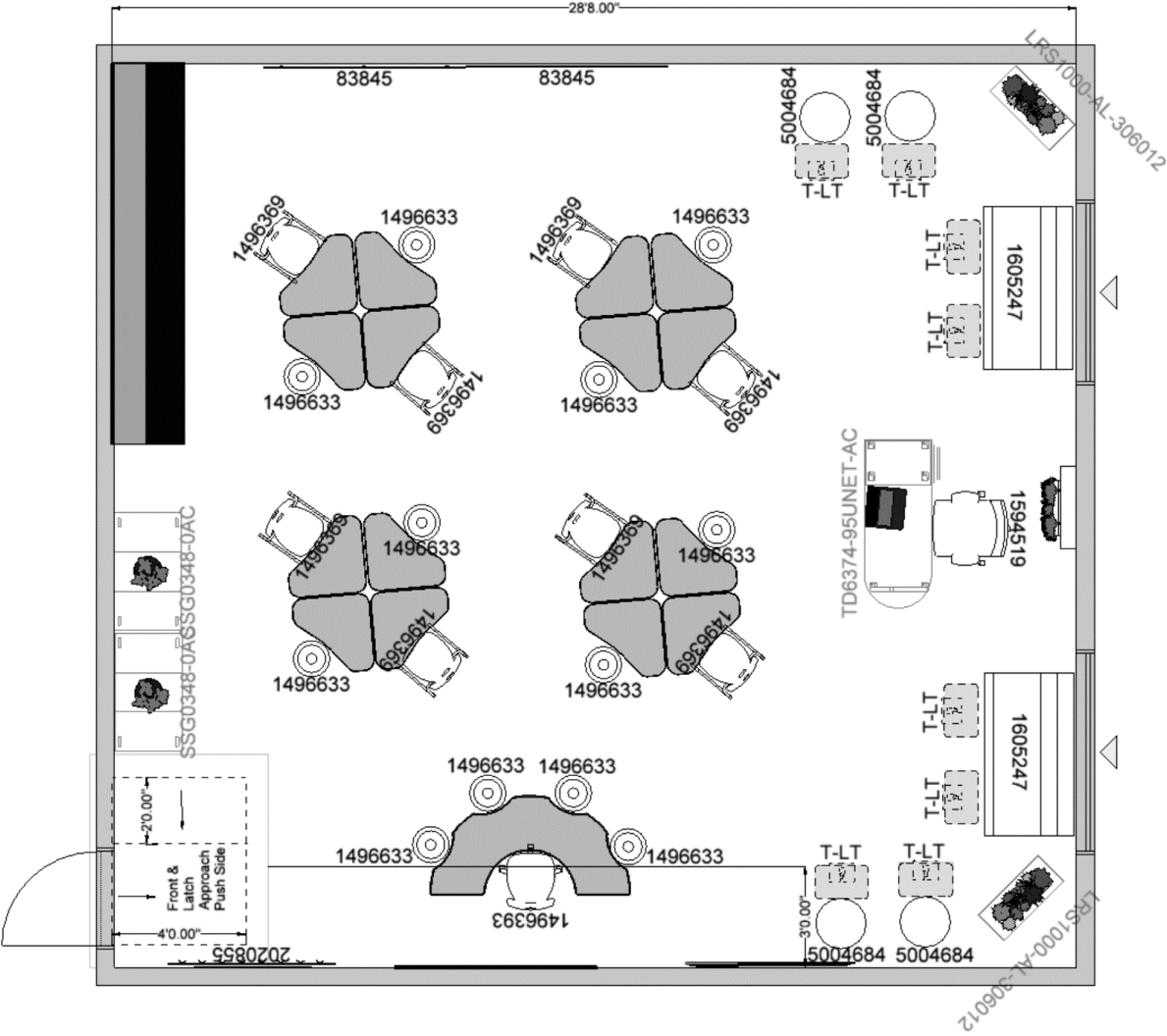


TRANSLUCENT TOTE

WB TOTE STORAGE



HIGH BACK MESH CHAIR WITH FABRIC SEAT



30 X 60 X 12



LITTLE BLACK DRESS

MODULAR SINGLE SIDED BOOKCASE



LITTLE BLACK DRESS



BLACK

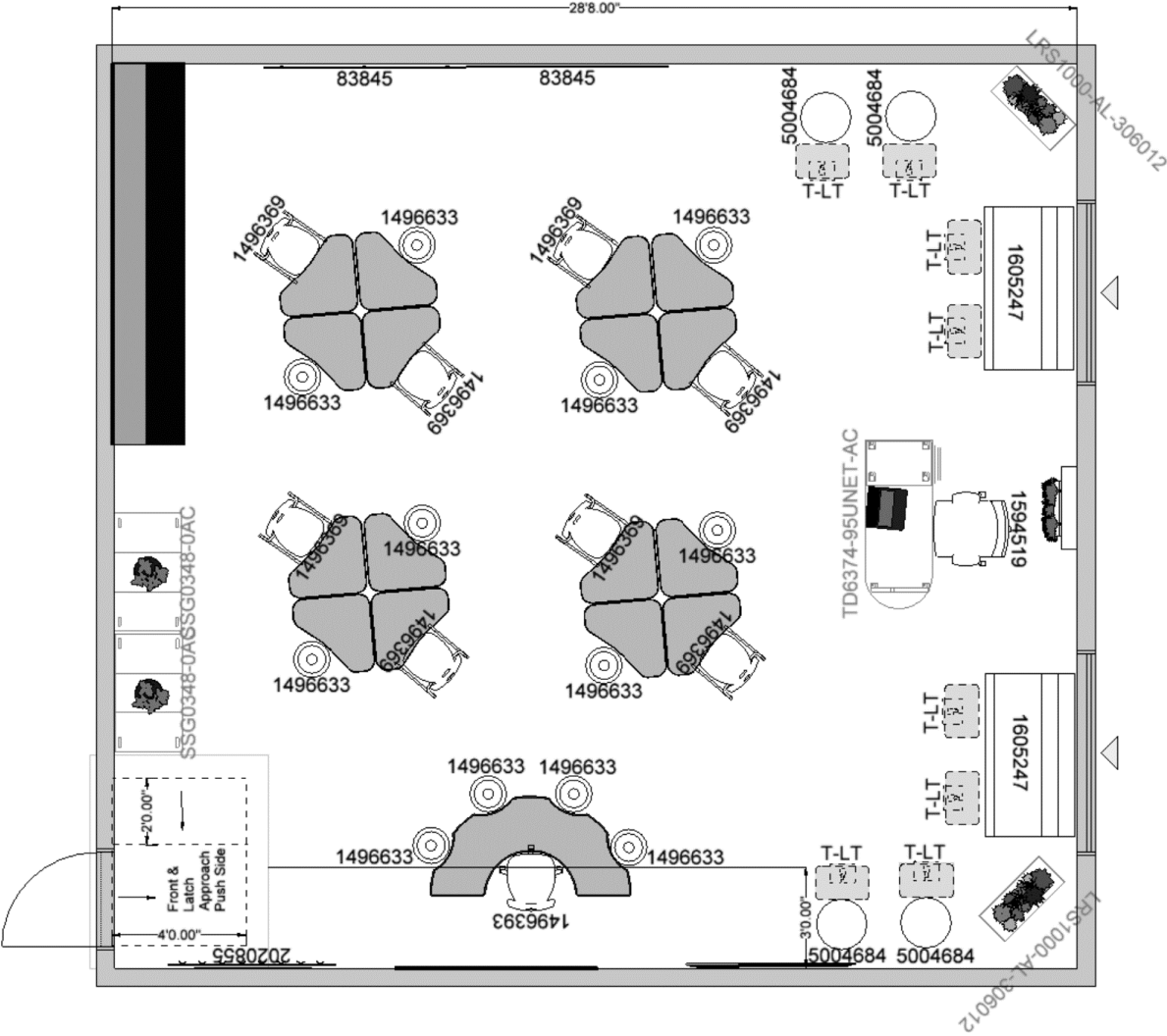
APPLETON TEACHER'S DESK

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES



WALL MOUNT COAT RACK, 8 HOOKS



PERIWINKLE

NEOCLASS ELLIPTICAL CANTILEVER, 18" H



PICNIC IN THE PARK



BLACK ISLAND

WB ELO CONNECT 4 DESK



PERIWINKLE

NEOROCK ACTIVE WOBBLE STOOL, 18 1/2" H

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES



AIS LAPTOP TABLE



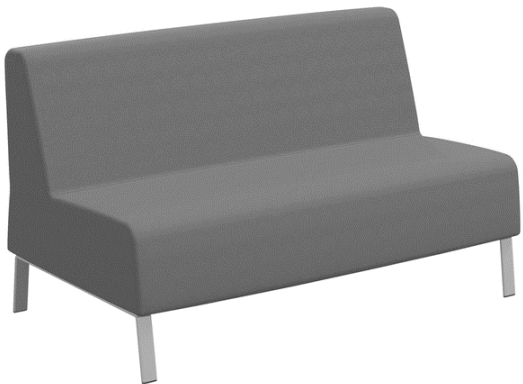
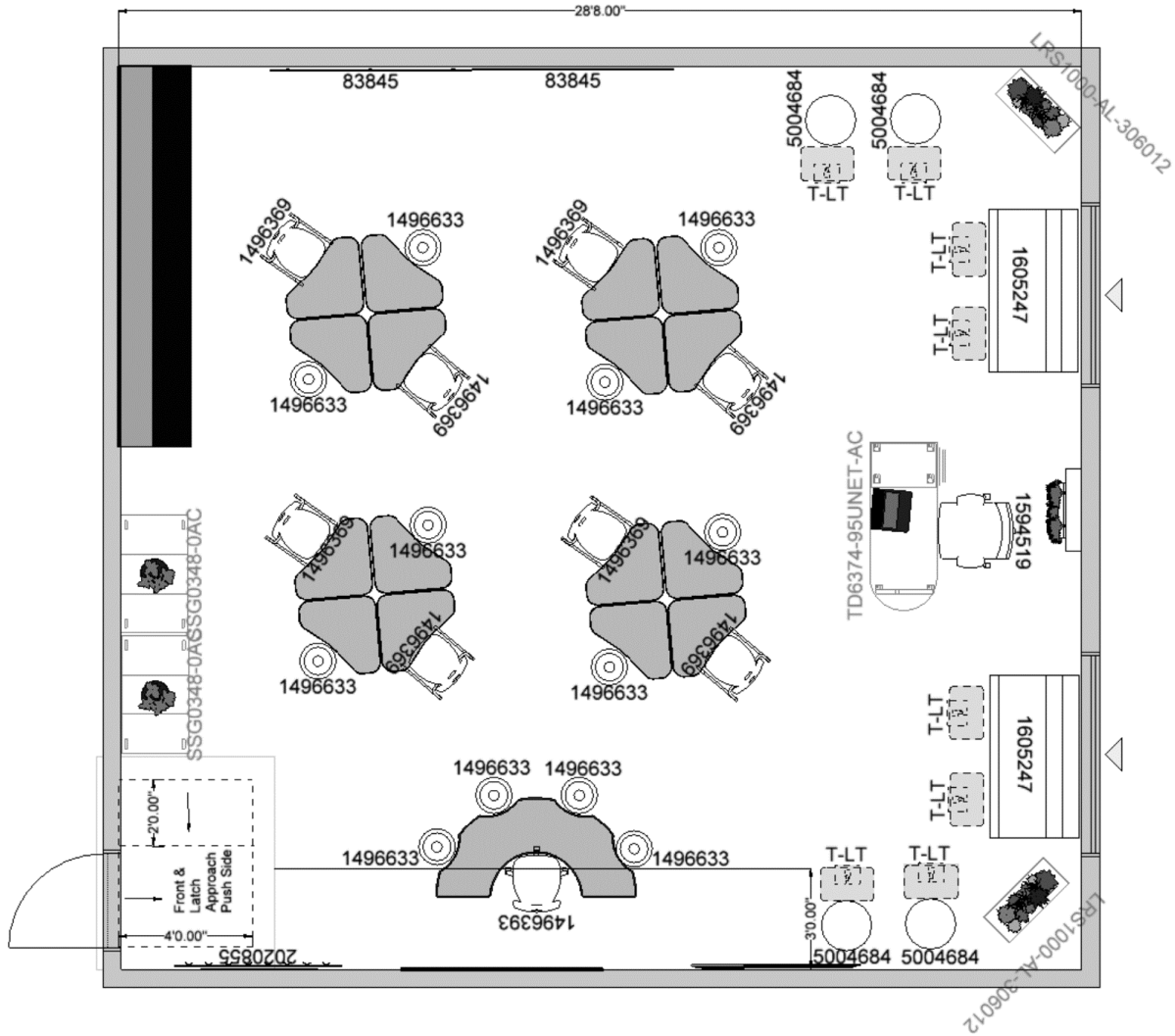
WB ELO HORSESHOE TABLE



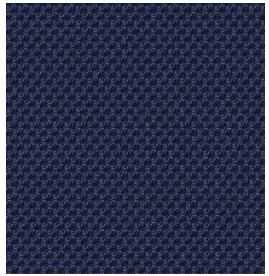
PICNIC IN THE PARK



BLACK ISLAND



NEOLINK ARMLESS SOFA



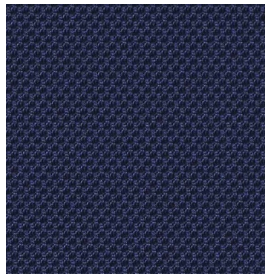
EON ATLANTIC



NEOLOUNGE ROCKER OTTOMAN, 18" H



EON SPRING



EON ATLANTIC

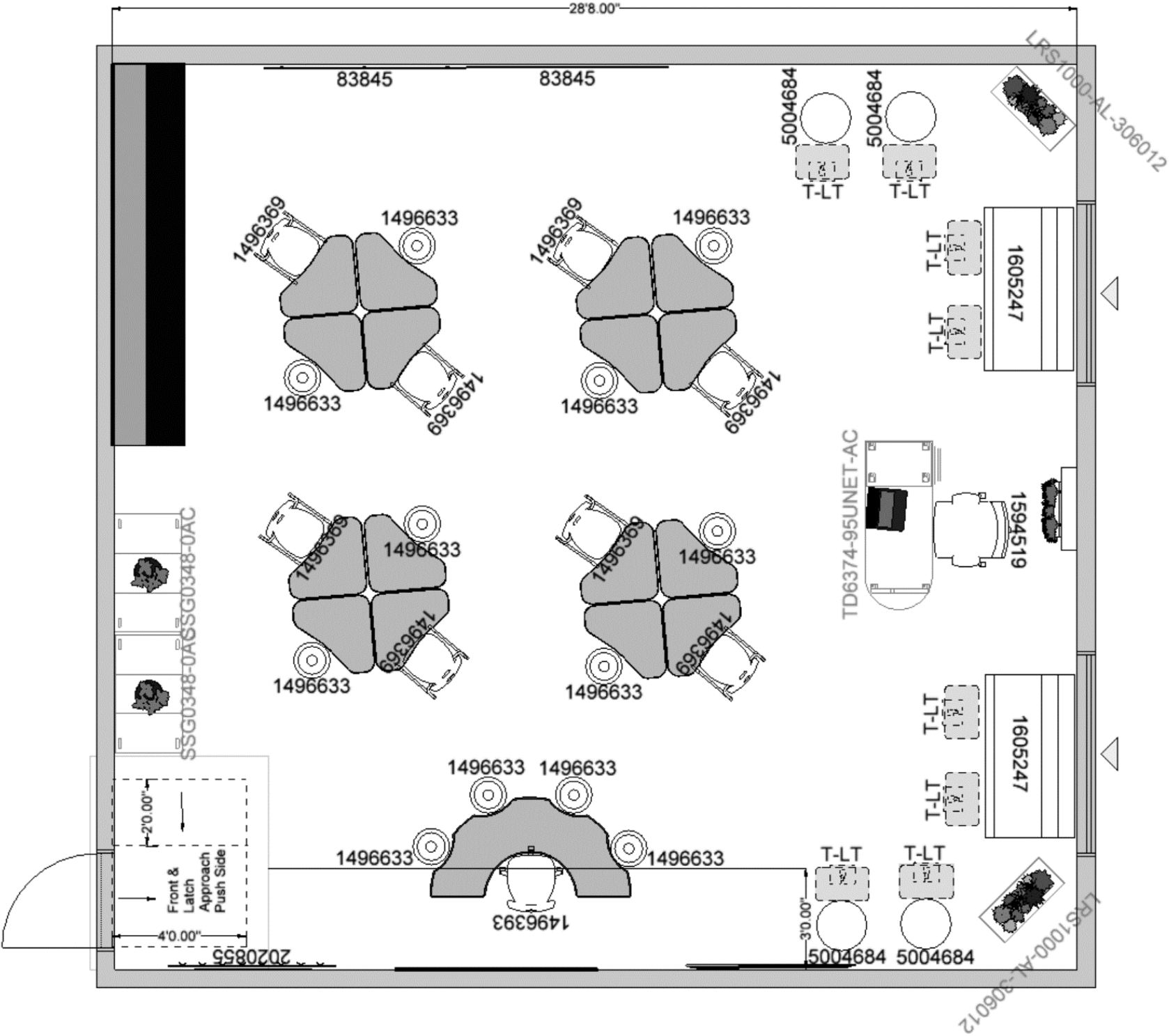
TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES



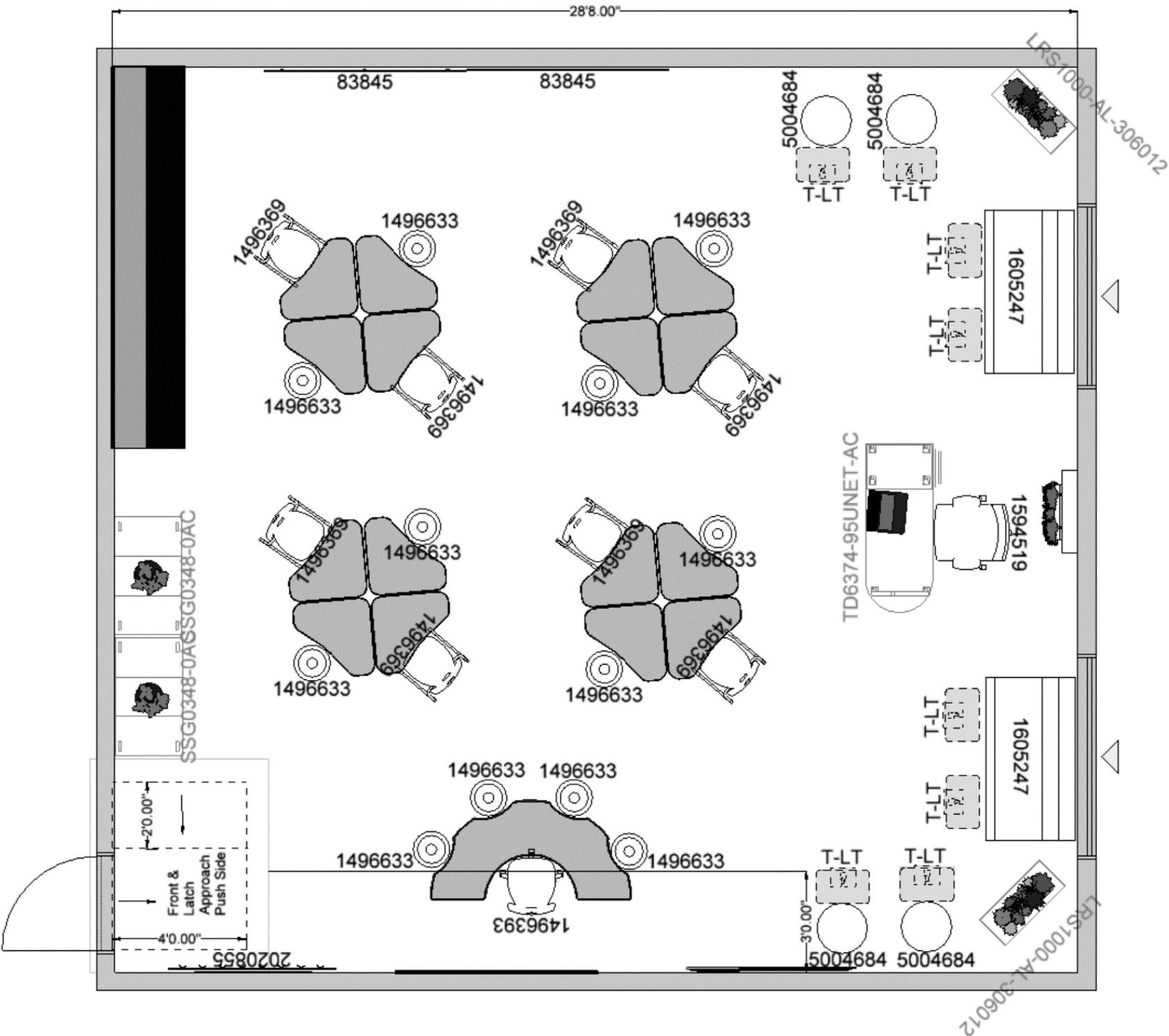
TANGERINE

NEOCLASS PNEUMATIC LIFT CHAIR



TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE “CTRL” KEY AND CLICK THE IMAGE.

FINISHES



COPERNICUS TECH TUB 2 TROLLEY



COPERNICUS TECH TUB 2, HOLDS 10 DEVICES

LAMINATES



PICNIC IN THE PARK



BLACK



LITTLE BLACK DRESS



GRAPHITE NEBULA

PLASTICS



SAFFRON

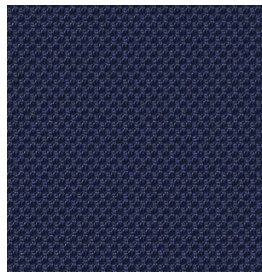


LIME

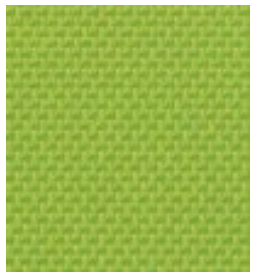


PERIWINKLE

FABRIC



EON ATLANTIC



EON SPRING

4TH-6TH GRADE CLASSROOMS



HIGHMARK CHARTER SCHOOL
SCHOOL NAME HERE



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use the Design other than as School Specialty, LLC expressly permits, and (iii) to keep the Design confidential.

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ny
es

not



ROOM: 4-6TH GRADE

DATE: 9/2/22
DESIGNER: AMANDA BARBIERI



4TH GRADE CLASSROOM



HIGHMARK CHARTER SCHOOL



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ROOM: 4TH GRADE CLASSROOM

DATE: 9/2/22
DESIGNER: AMANDA BARBIERI



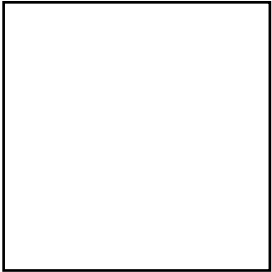
4TH GRADE CLASSROOM



FINISHES



LITTLE BLACK DRESS

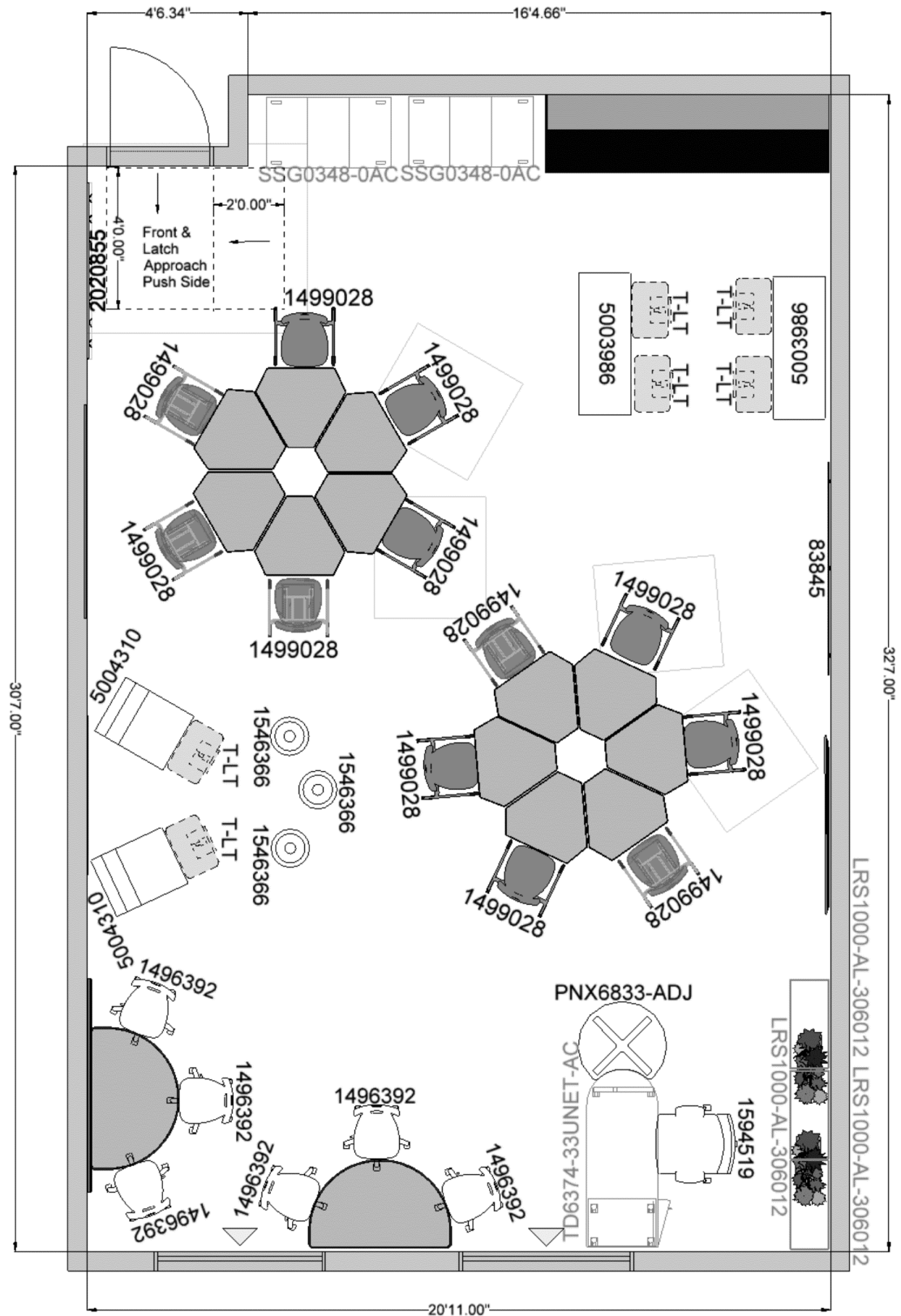


TRANSLUCENT TOTE

TOTE STORAGE WITH MARKERBOARD SIDE



HIGH BACK MESH CHAIR WITH FABRIC SEAT

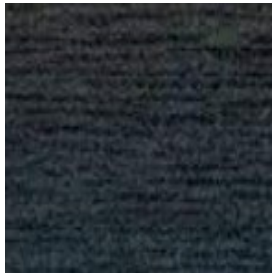


30 X 60 X 12

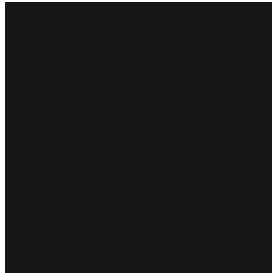


LITTLE BLACK DRESS

MODULAR SINGLE SIDED BOOKCASE



LITTLE BLACK DRESS



BLACK

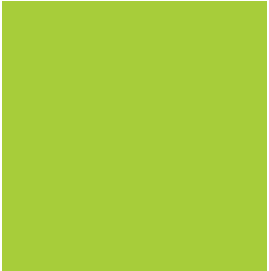
APPLETON TEACHER'S DESK

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES

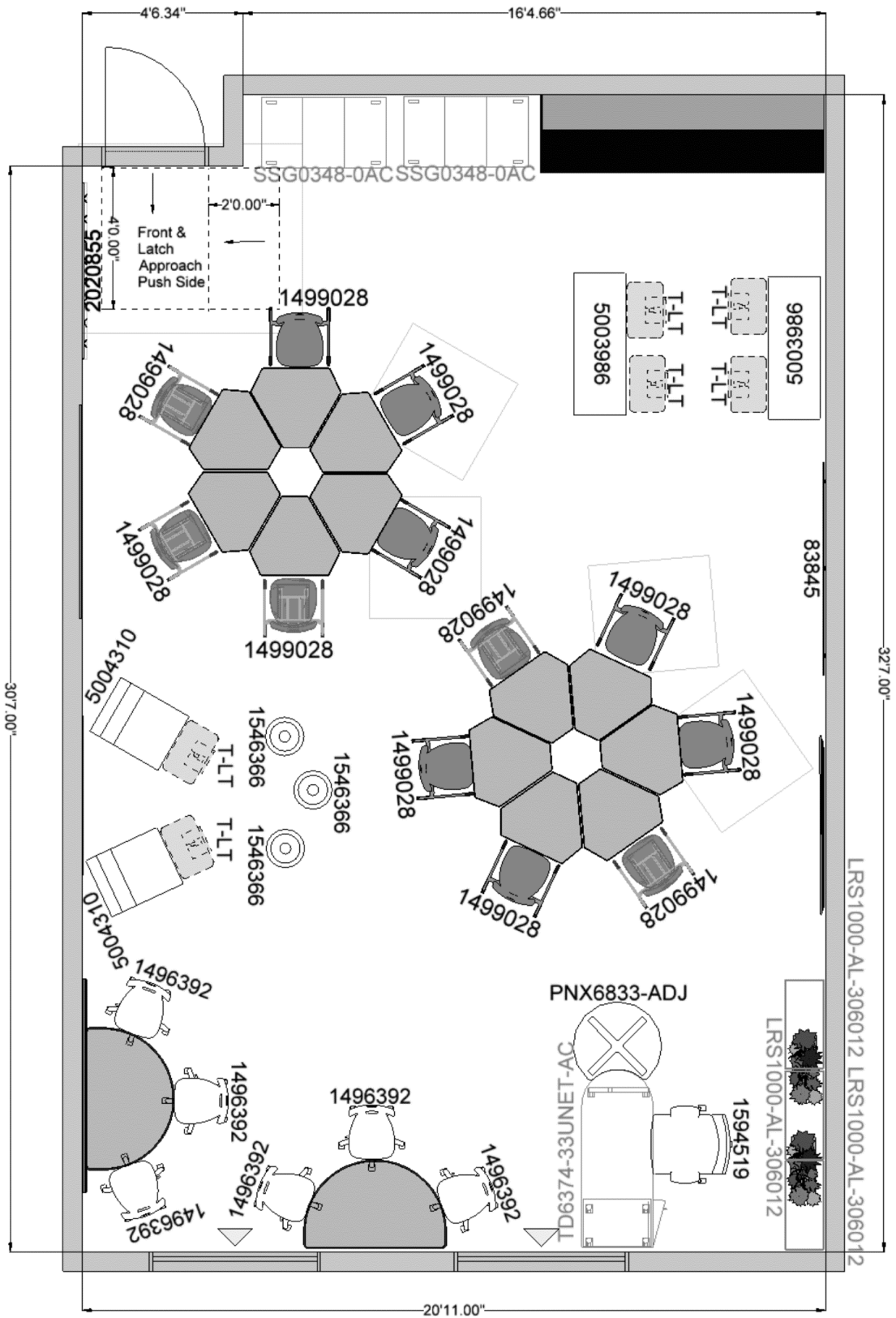


WALL MOUNT COAT RACK, 8 HOOKS

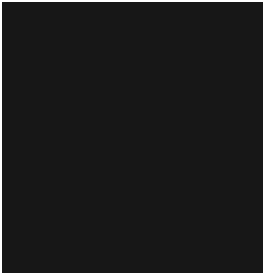


LIME

NEOCLASS ELLIPTICAL CANTILEVER, 18" H



PICNIC IN THE PARK



BLACK

WB MINI DIAMOND DESK



LIME

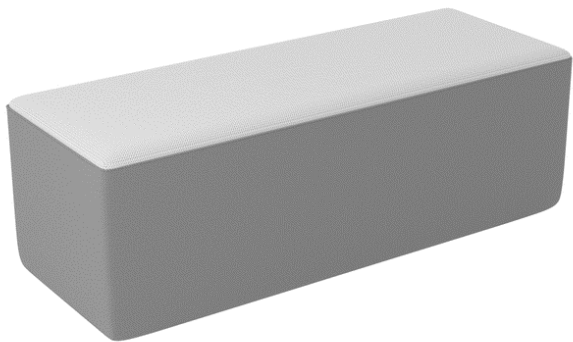
NEOROCK ACTIVE WOBBLE STOOL, 18 1/2" H

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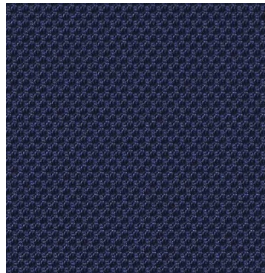
FINISHES



AIS LAPTOP TABLE



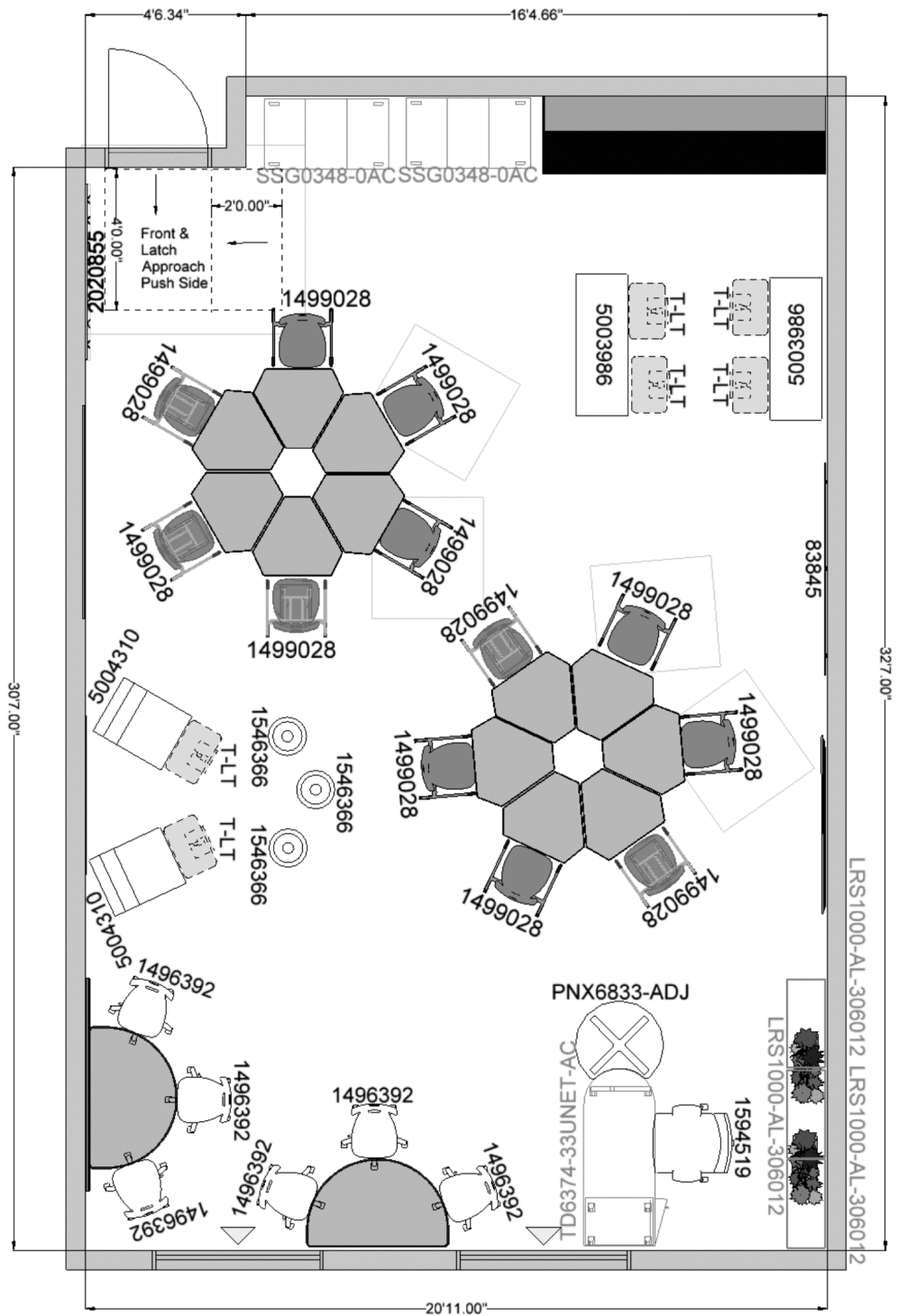
NEOLOUNGE OTTOMAN BENCH, 2 COLOR



EON ATLANTIC



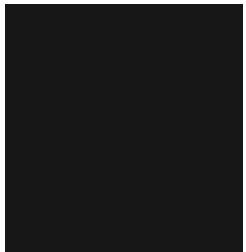
EON SPRING



WB ELO HALF ROUND TABLE



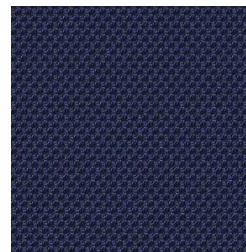
PICNIC IN THE PARK



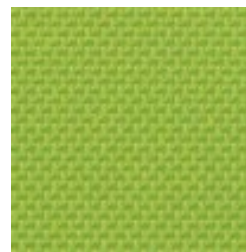
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NEOLOUNGE 2, 2 COLOR ROCKER



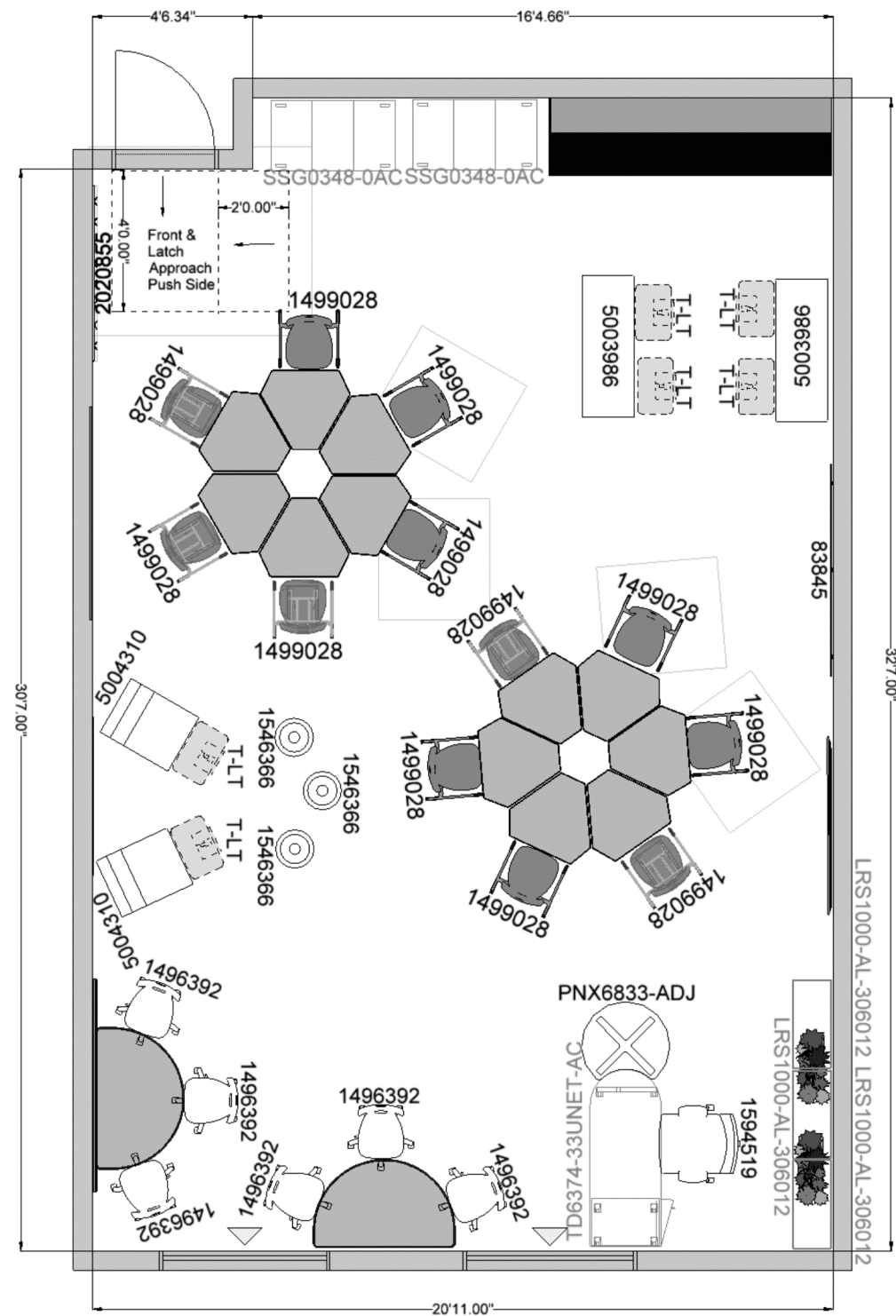
EON ATLANTIC



EON SPRING

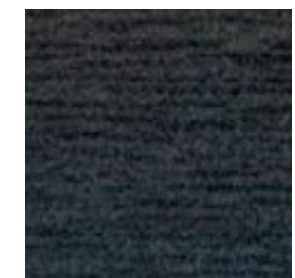
TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE “CTRL” KEY AND CLICK THE IMAGE.

FINISHES



PERIWINKLE

NEOCLASS PNEUMATIC LIFT CHAIR



LITTLE BLACK DRESS

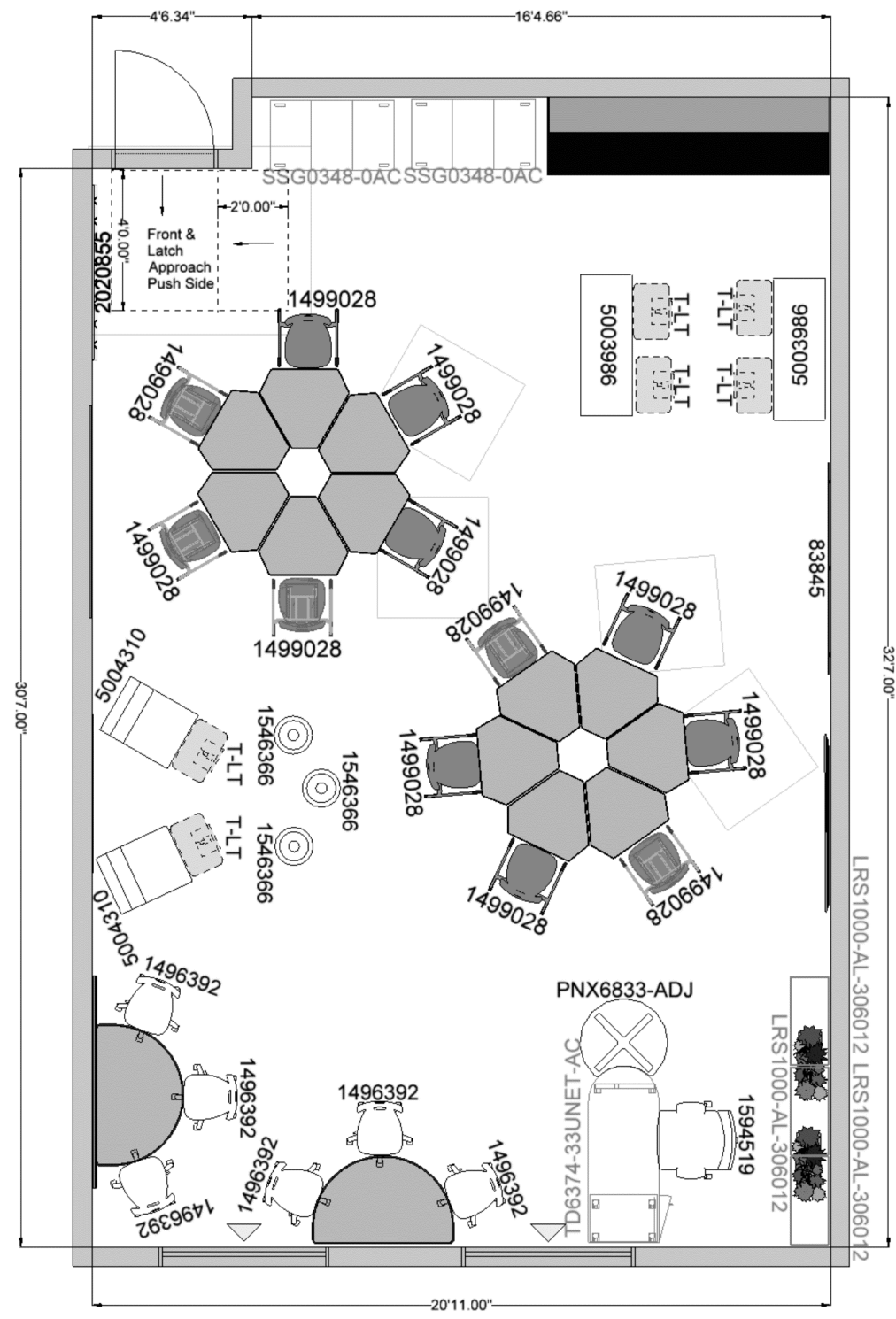


BLACK

ELEVATE TEACHER'S LECTERN

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES



COPERNICUS TECH TUB 2 TROLLEY



COPERNICUS TECH TUB 2, HOLDS 10 DEVICES

5TH GRADE CLASSROOM



HIGHMARK CHARTER SCHOOL



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ROOM: 5TH GRADE CLASSROOM

DATE: 9/2/22
DESIGNER: AMANDA BARBIERI

5TH GRADE CLASSROOM



HIGHMARK CHARTER SCHOOL



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ROOM: 5TH GRADE CLASSROOM

DATE: 9/2/22
DESIGNER: AMANDA BARBIERI

FINISHES



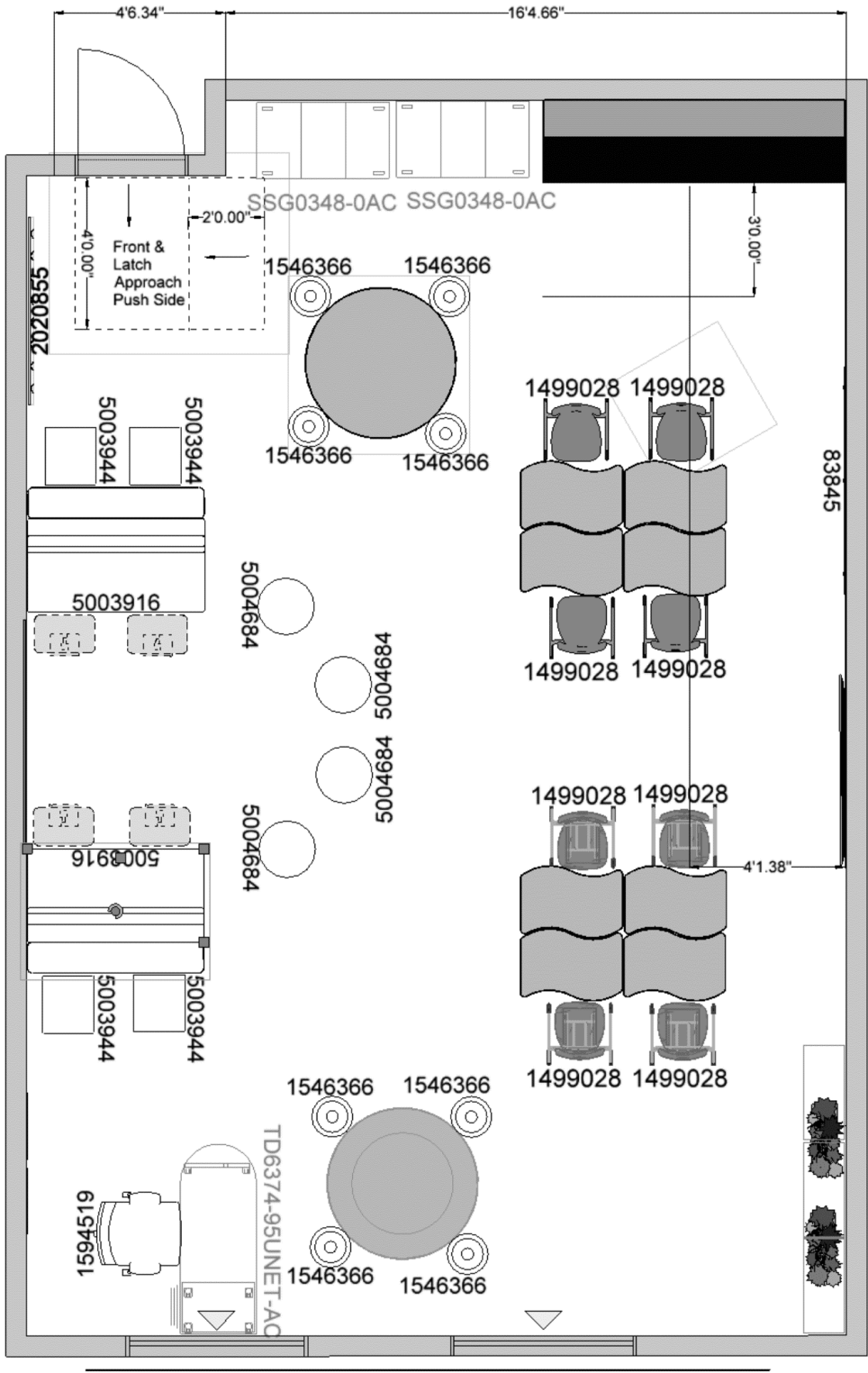
WALL MOUNT COAT RACK, 8 HOOKS



NEOCLASS ELLIPTICAL CANTILEVER, 18" H



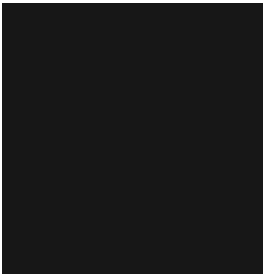
LIME



WB ELO MINI TIDE DESK



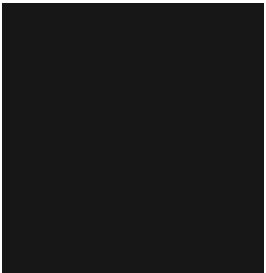
PICNIC IN THE PARK



BLACK



NEOROCK ACTIVE WOBBLE STOOL, 18 1/2" H



EBONY

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES

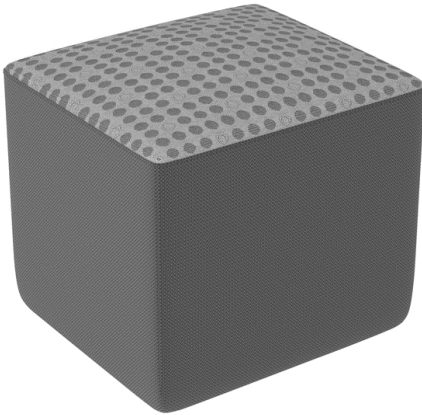


FUSION MAPLE



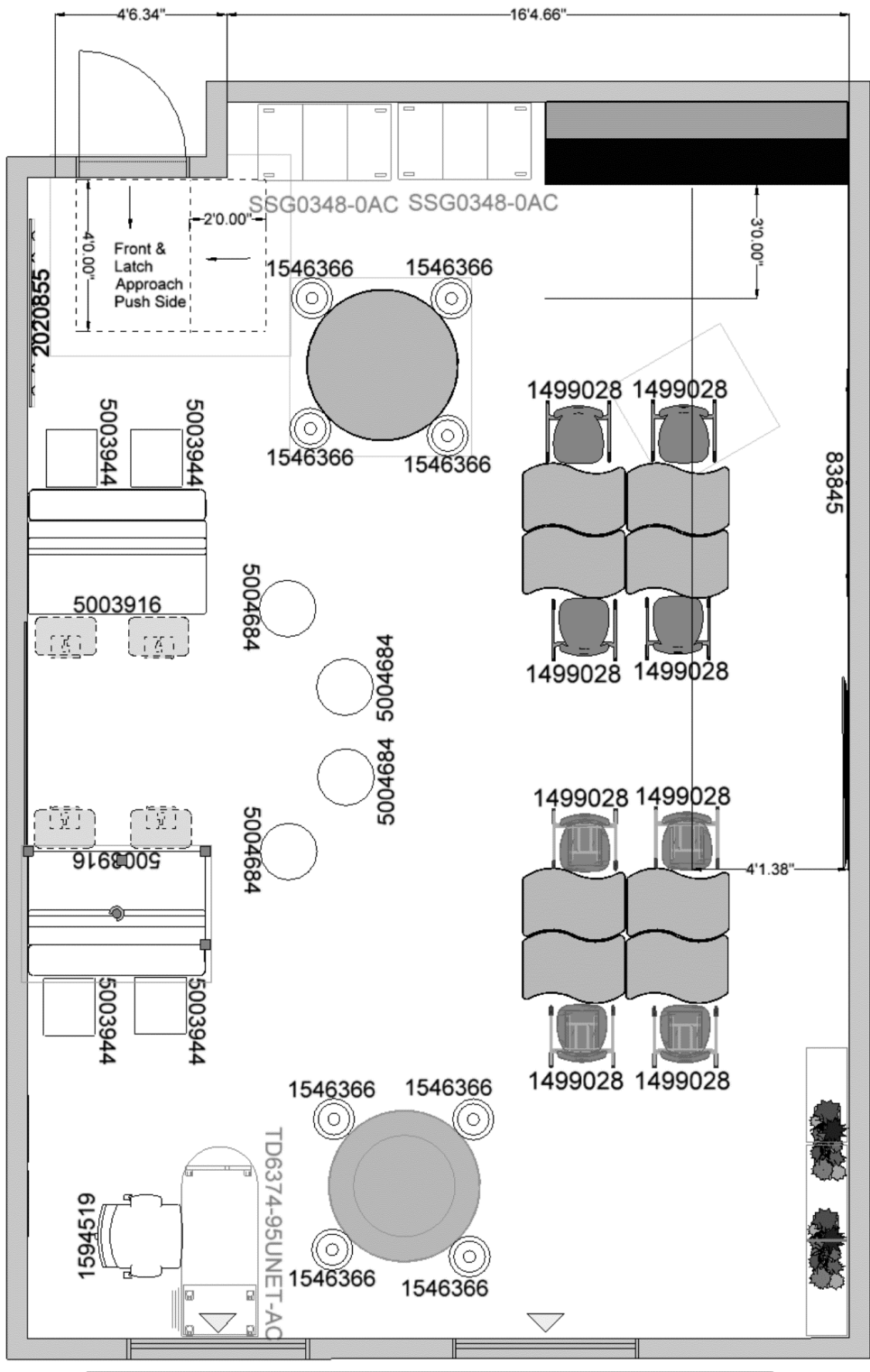
TRANSLUCENT TOTE

STEWART WORKSTATION, 30" HEIGHT

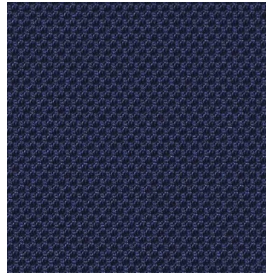


EON TYPOGRAPHIC

NEOLOUNGE 2 COLOR SQUARE OTTOMAN



FUSION MAPLE

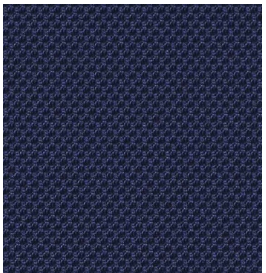


EON ATLANTIC

NEOLINK LOW BACK ARMLESS WORKSURFACE



EON SPRING

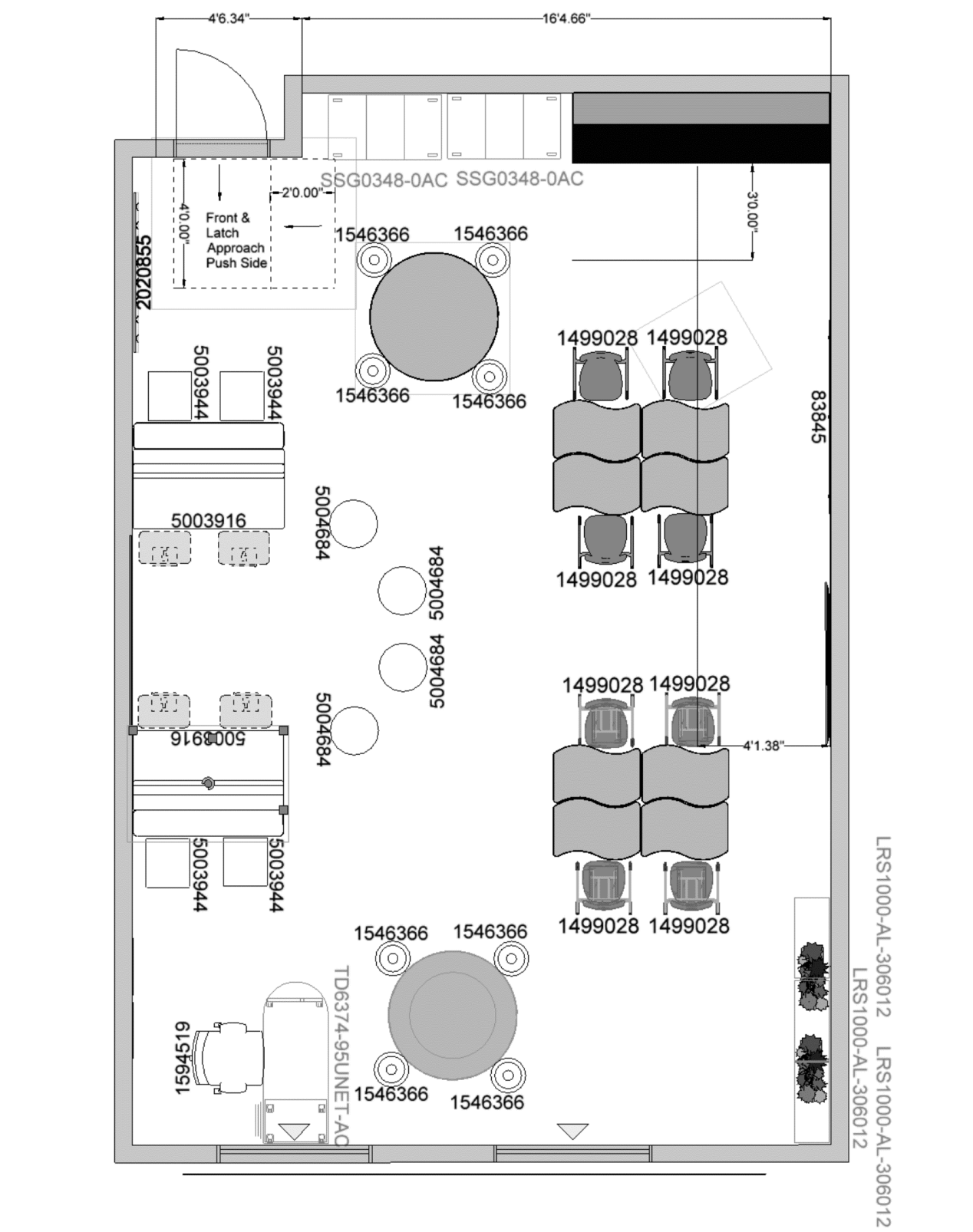


EON ATLANTIC

NEOLOUNGE ROCKER OTTOMAN, 18" H

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES



TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.



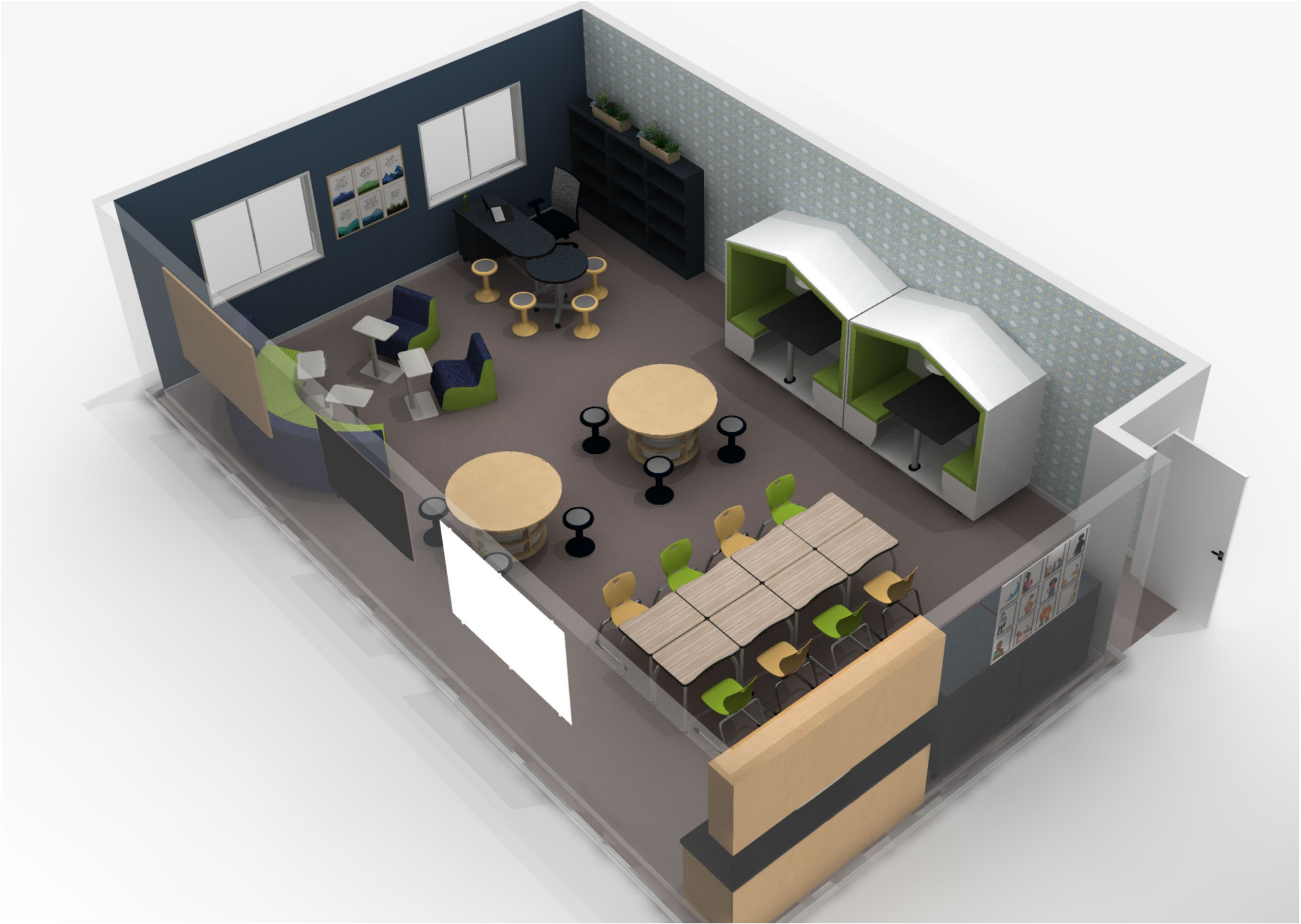
COPERNICUS TECH TUB 2 TROLLEY



PERNICUS TECH TUB 2, HOLDS 10 DEVICES



6TH GRADE CLASSROOM



HIGHMARK CHARTER SCHOOL



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ROOM: 6TH GRADE CLASSROOM

DATE: 9/2/22
DESIGNER: AMANDA BARBIERI

6TH GRADE CLASSROOM



HIGHMARK CHARTER SCHOOL



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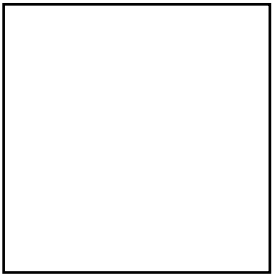
ROOM: 6TH GRADE CLASSROOM

DATE: 9/2/22
DESIGNER: AMANDA BARBIERI

FINISHES



LITTLE BLACK DRESS

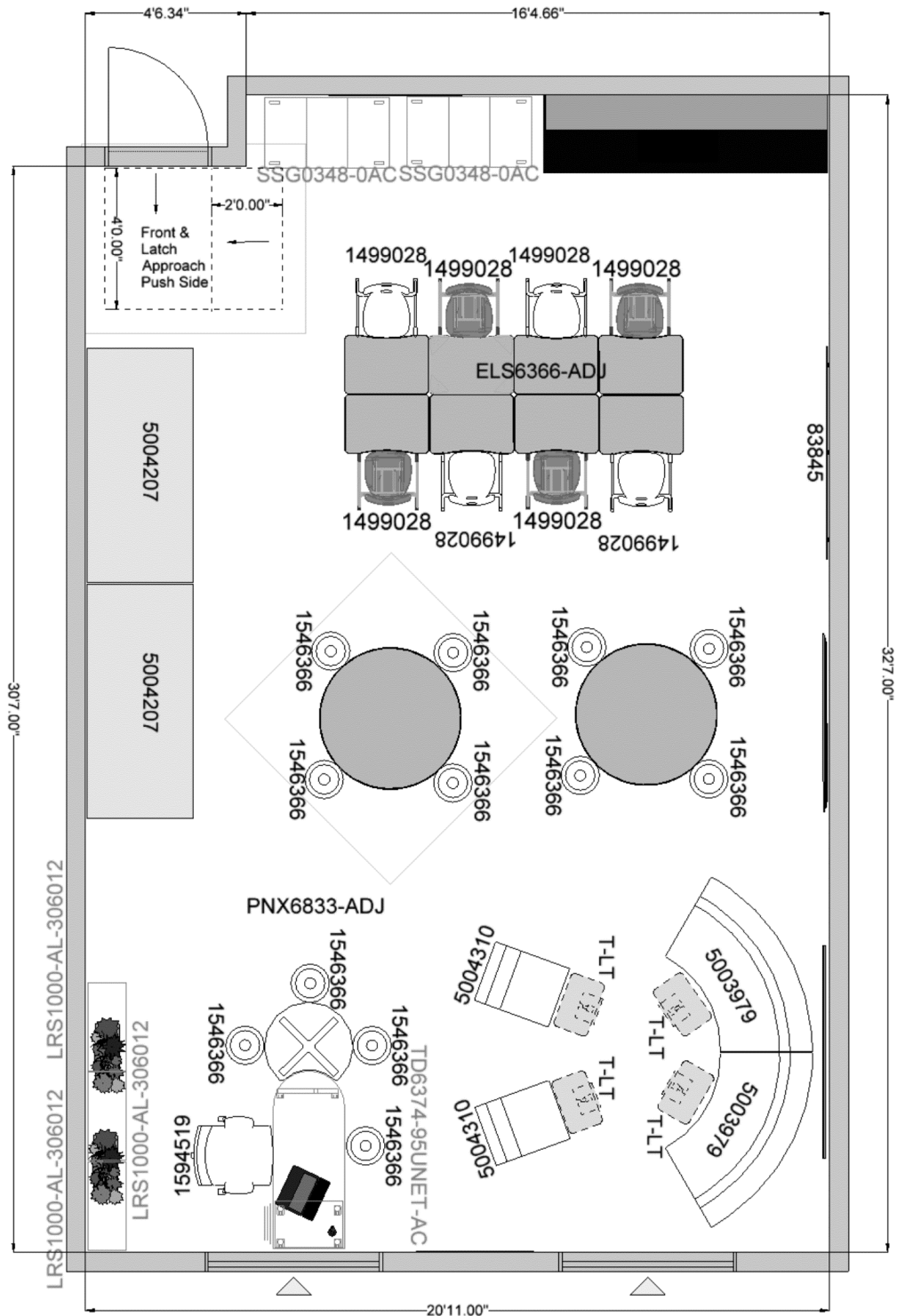


TRANSLUCENT TOTE

WB MOBILE TOTE STORAGE



HIGH BACK MESH CHAIR WITH FABRIC SEAT

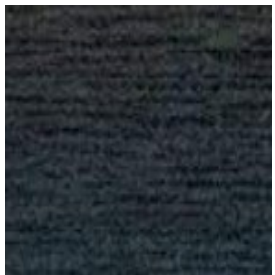


30 X 60 X 12



LITTLE BLACK DRESS

MODULAR SINGLE SIDED BOOKCASE



LITTLE BLACK DRESS



BLACK

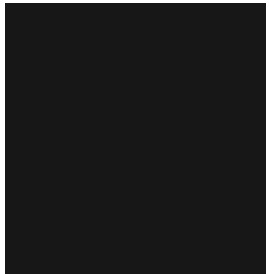
APPLETON TEACHER'S DESK

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES



PICNIC IN THE PARK



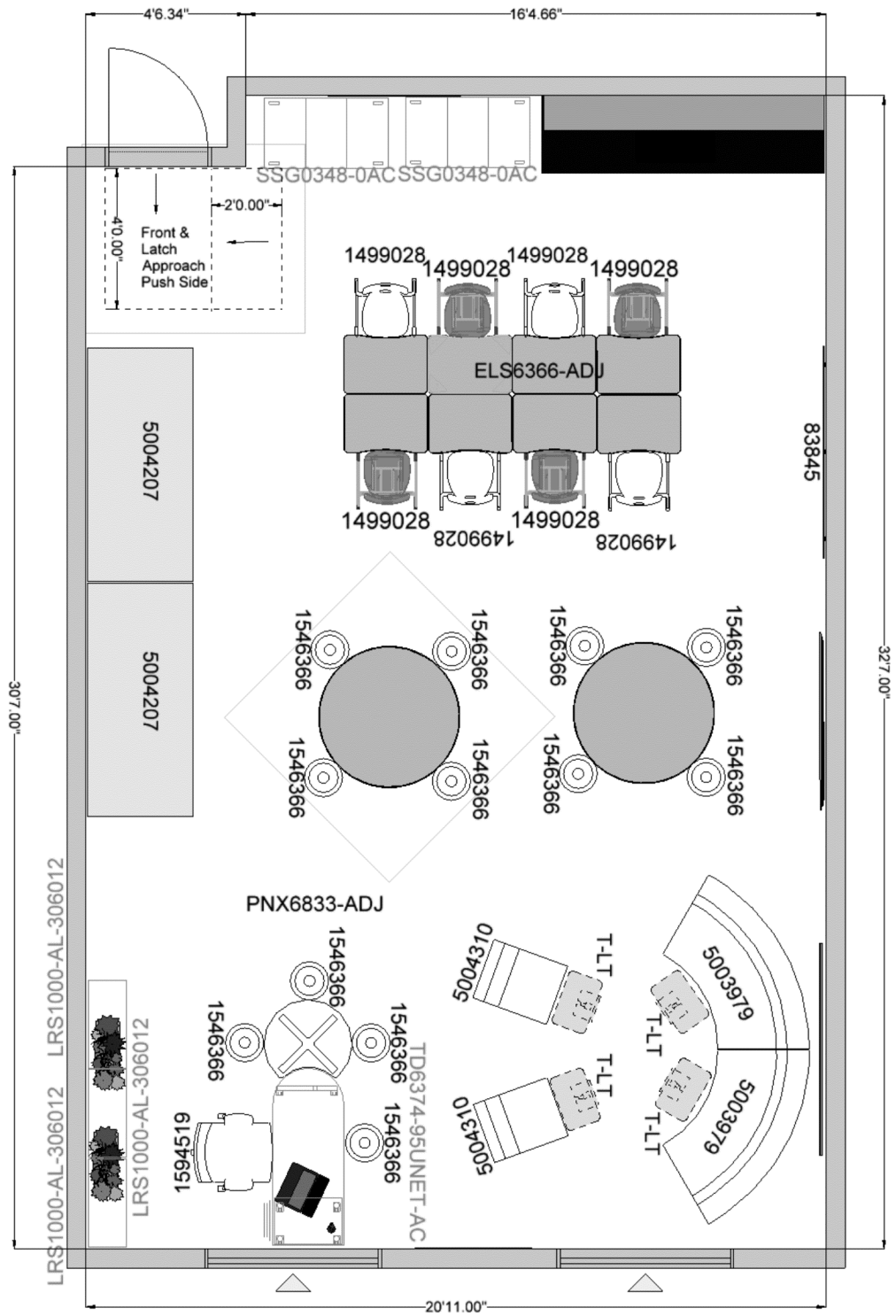
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WB ELO PLYMOUTH II DESK

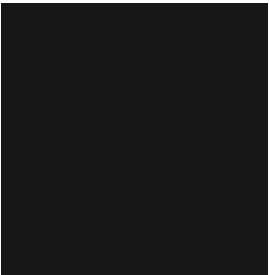


LIME

NEOCLASS ELLIPTICAL CANTILEVER, 18" H

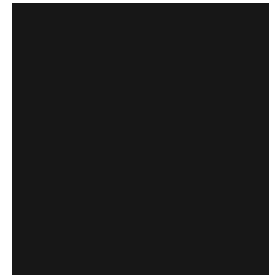


LITTLE BLACK DRESS



BLACK

ELEVATE TEACHER'S LECTERN



EBONY



SAFFRON

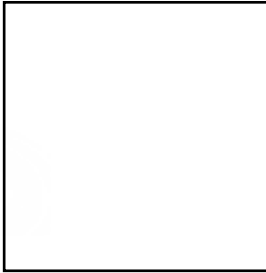
NEOROCK ACTIVE WOBBLE STOOL, 18 1/2" H

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES



FUSION MAPLE



TRANSLUCENT TOTE

STEWART WORKSTATION, 30" HEIGHT

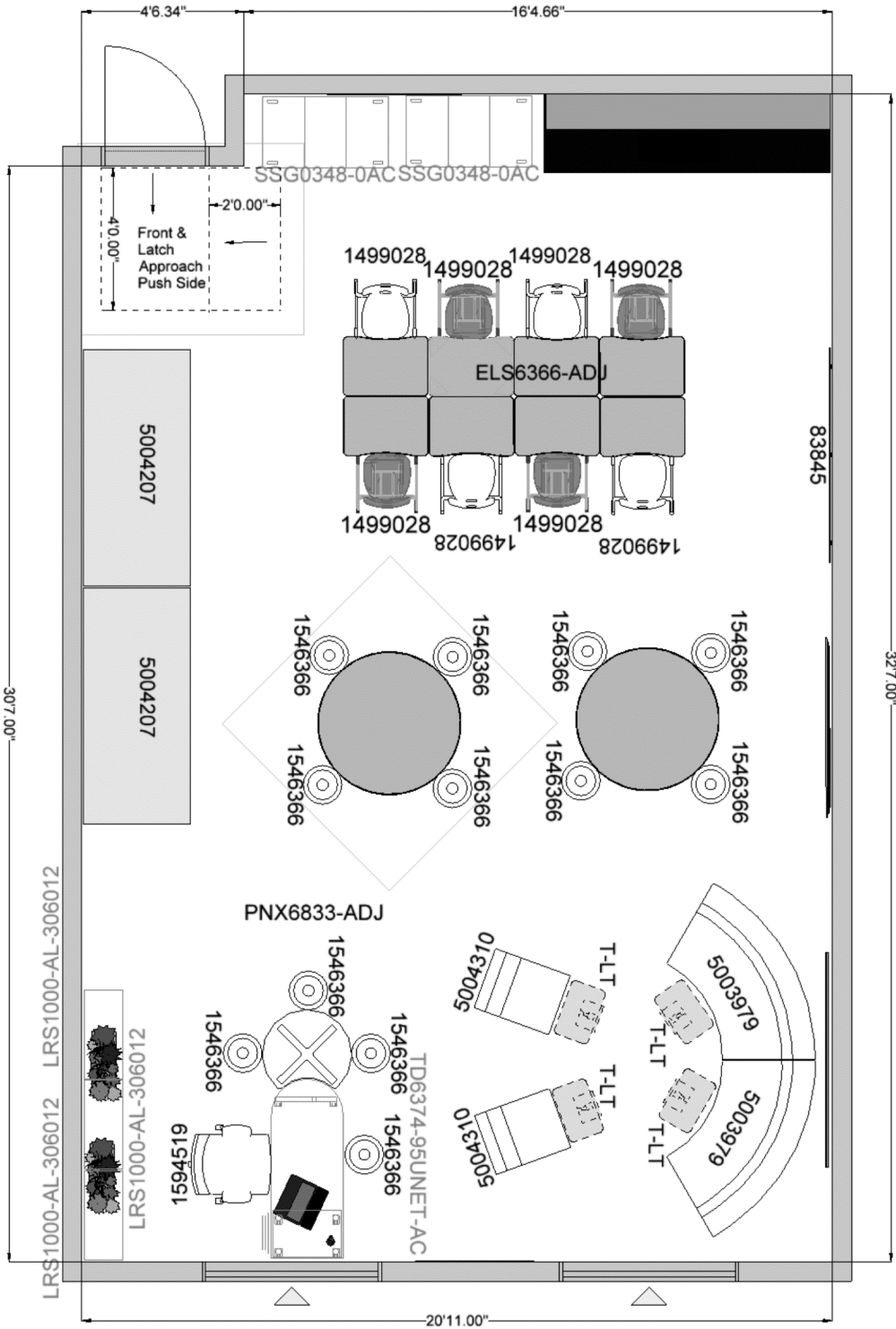


EON SPRING

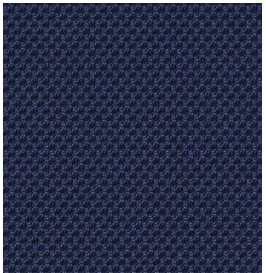


GRAPHITE NEBULA

NEODEN, W/ HALF WALL, UNASSEMBLED

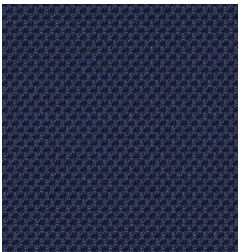


EON SPRING



EON ATLANTIC

NEOLOUNGE ARMLESS SOFA



EON ATLANTIC

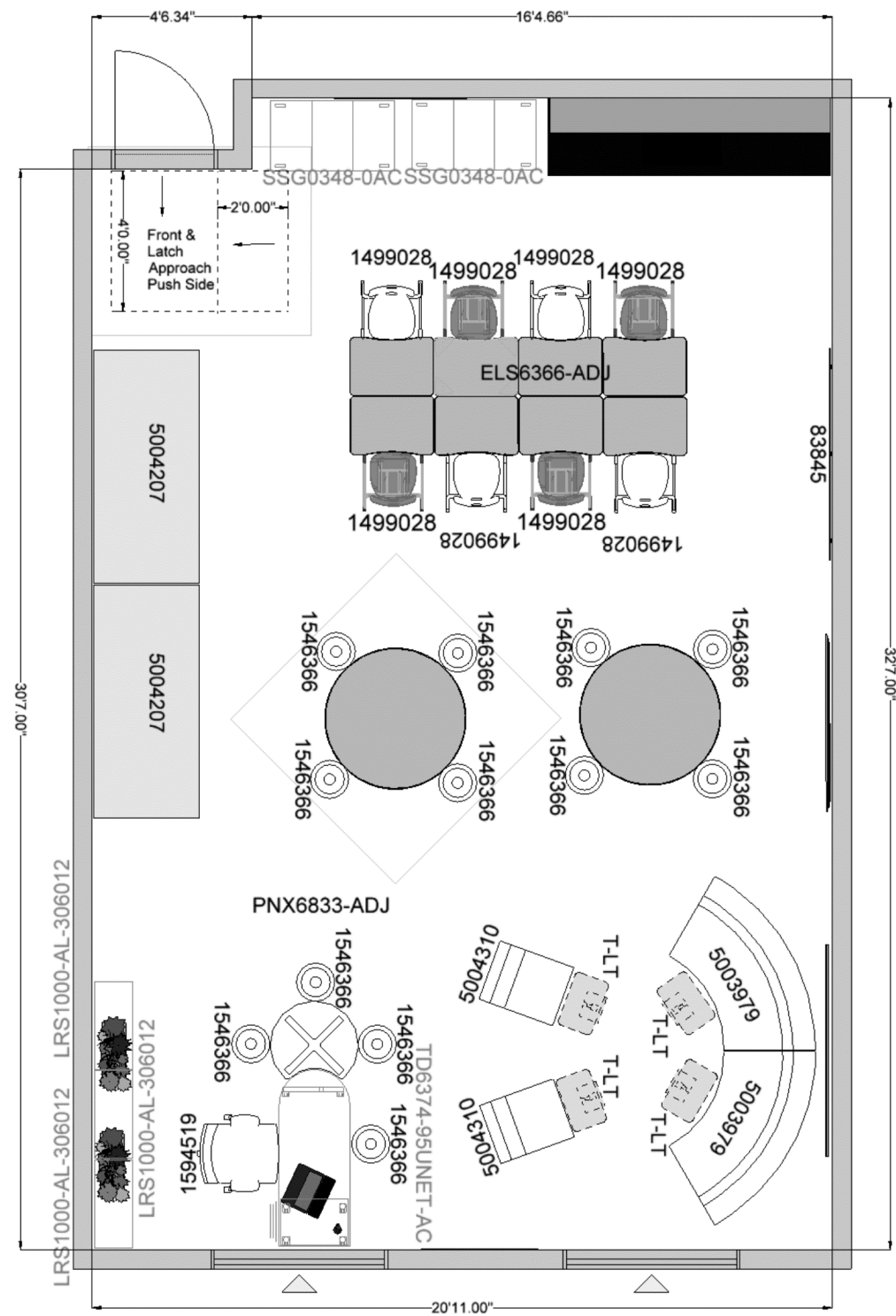


EON SPRING

NEOLOUNGE 2, 2 COLOR ROCKER

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE "CTRL" KEY AND CLICK THE IMAGE.

FINISHES



AIS LAPTOP TABLE



COPERNICUS TECH TUB 2 TROLLEY



COPERNICUS TECH TUB 2, HOLDS 10 DEVICES

TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE “CTRL” KEY AND CLICK THE IMAGE.

PLASTICS

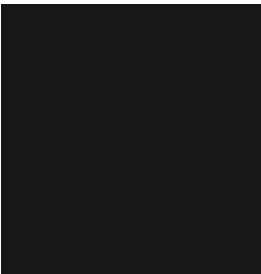


LIME

LAMINATES

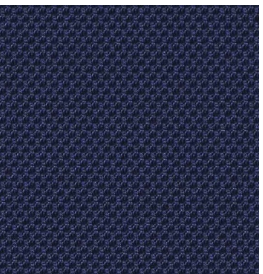


PICNIC IN THE PARK



BLACK

FABRIC



EON ATLANTIC



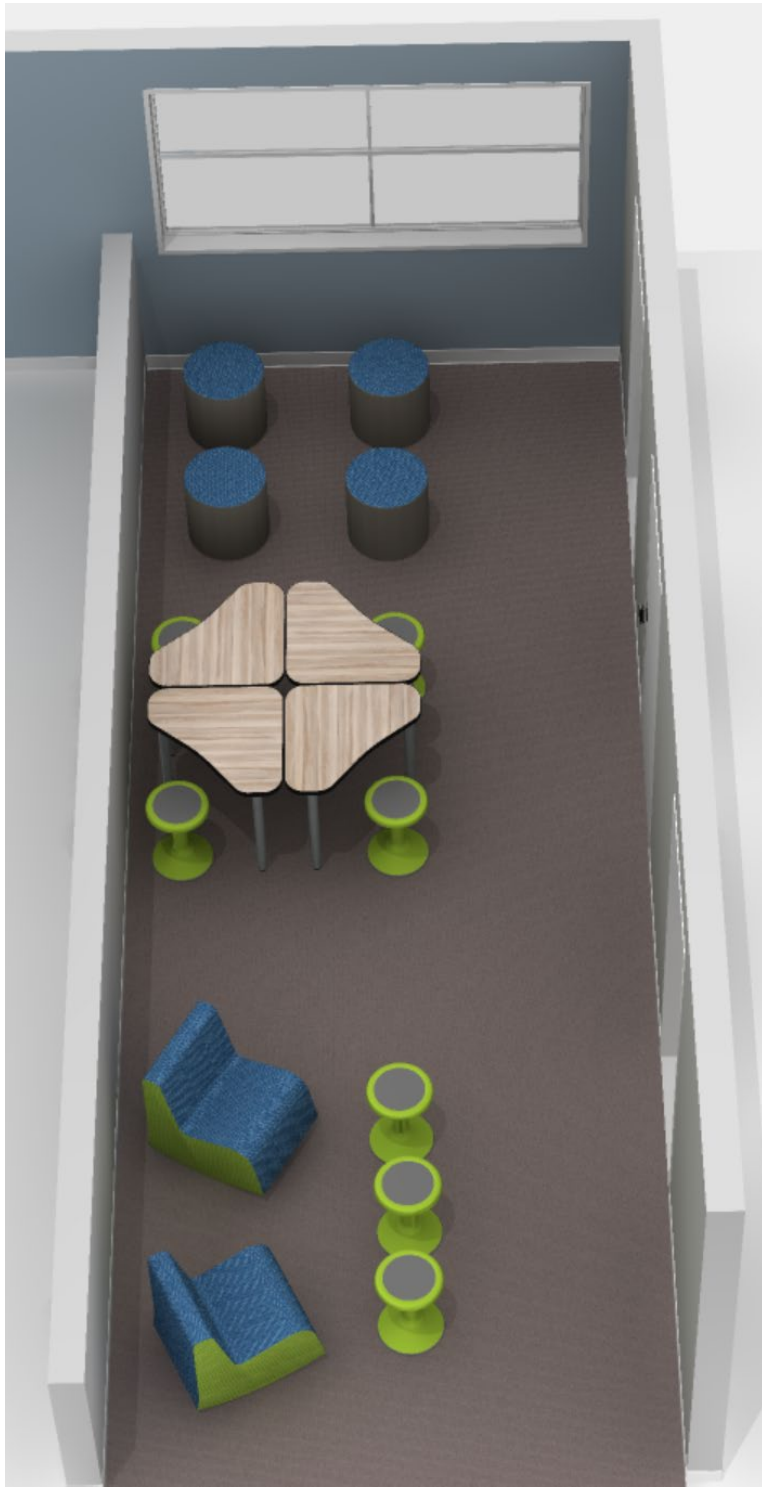
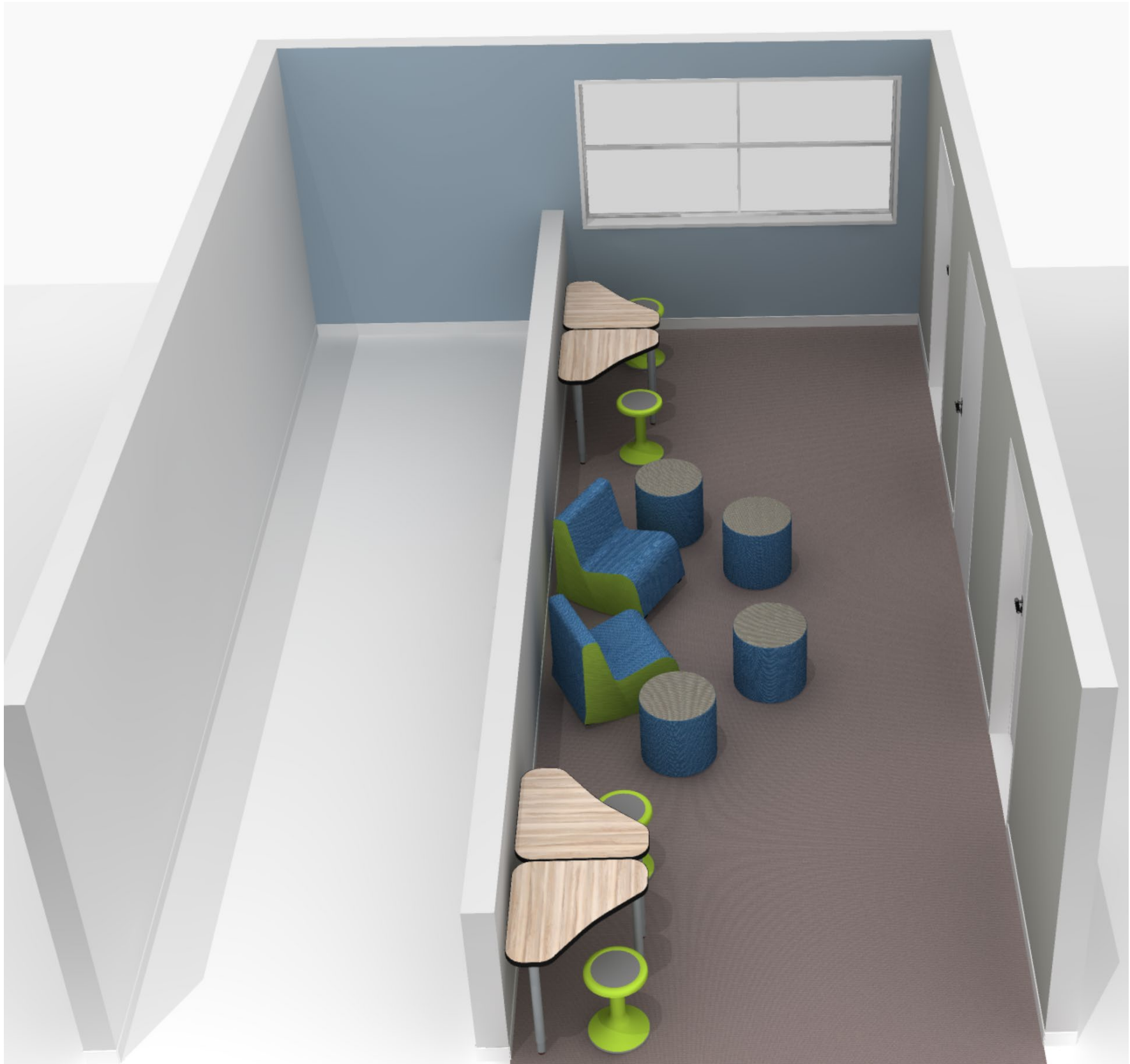
EON SPRING



EON MINERAL

COLLABORATIVE SPACE

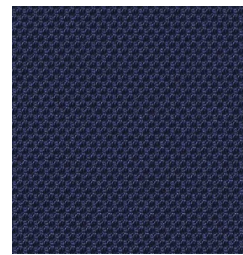




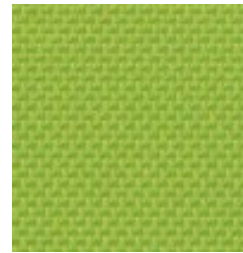
OPTIONAL ARRANGEMENT



FINISHES



EON ATLANTIC



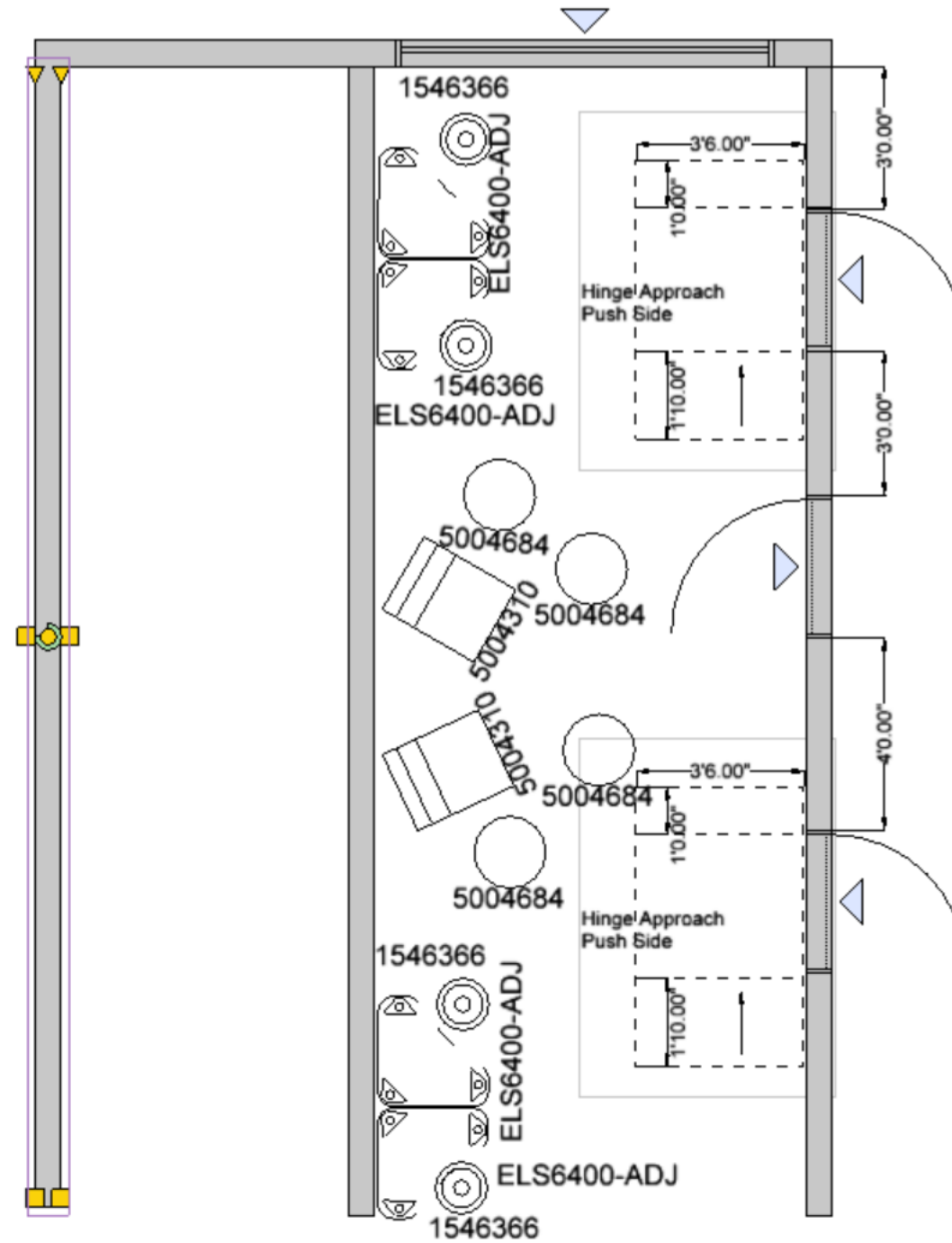
EON SPRING

NEOLOUNGE 2, 2 COLOR ROCKER

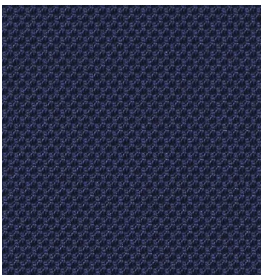


LIME

NEOROCK ADJUSTABLE HEIGHT STOOL



EON MINERAL



EON ATLANTIC

NEOLOUNGE ROCKING OTTOMAN, 18" H



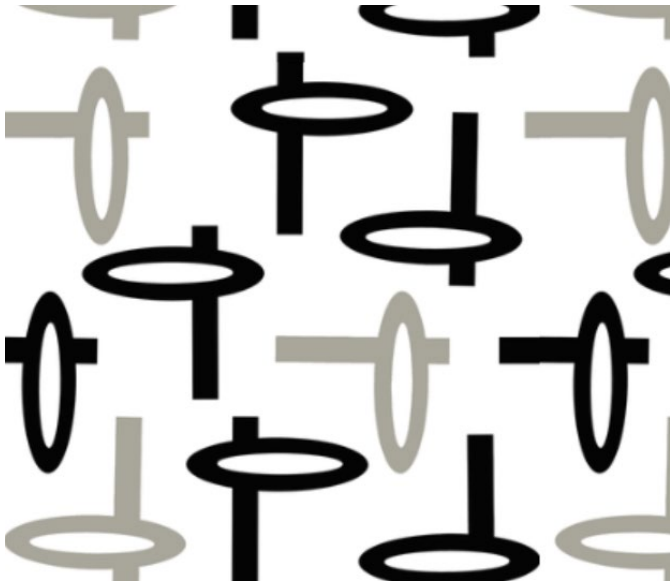
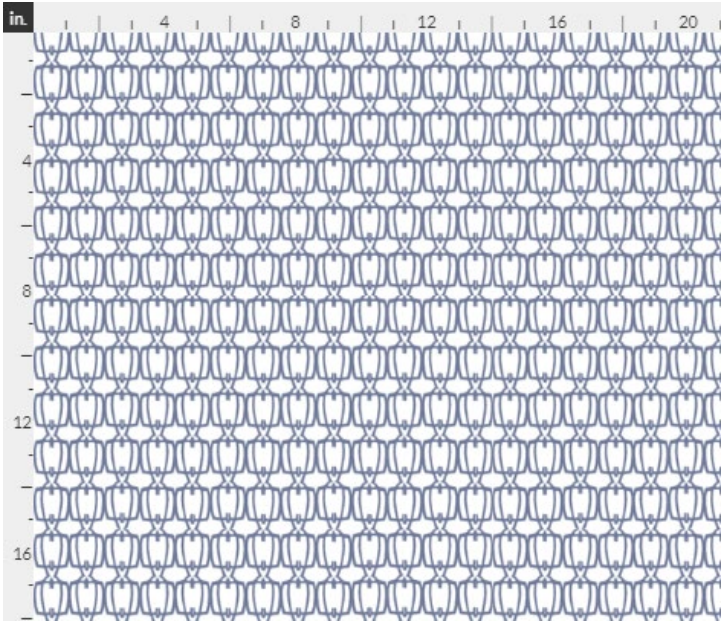
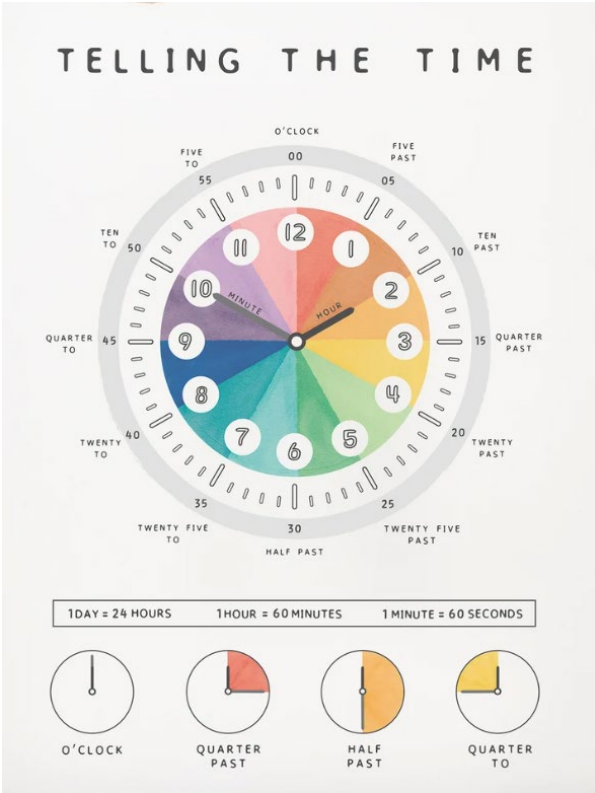
PICNIC IN THE PARK



BLACK

WB ELO CONNECT 4 DESK

DÉCOR LINKS TO VIEW LINK: HOVER OVER IMAGE HOLD DOWN THE “CTRL” KEY AND CLICK THE IMAGE.



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ADA COMPLIANCE AND CLIENT SIGNATURE

The drawings in this presentation are not drawn to ADA specifications. It is the understanding of School Specialty that High Mark Charter School desires to fit more furnishings into their spaces in order to accommodate their enrollment -rendering the design as non-compliant. School Specialty agrees to draw Installation Documents for this design according to High Mark Charter School's specifications with the understanding that High Mark Charter School will take full financial responsibility for all fees related to their non-compliance with state mandated ADA standards.

Signed: _____ Date _____
High Mark Charter School Representative





A partner every step of the way
Create future-ready learning spaces with us.



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**RESOLUTION OF THE BOARD OF DIRECTORS OF
HIGHMARK CHARTER SCHOOL**

FINANCING RESOLUTION

OCTOBER 17, 2022

WHEREAS, the Board of Directors (the “*Board*”) of HighMark Charter School (the “*School*”) has determined it is in the best interest of the School to enter into a Loan Agreement between the School and the Utah Charter School Finance Authority (the “*Issuer*”) whereby the School will borrow the proceeds of the Issuer’s Charter School Revenue Bonds (HighMark Charter School Project) (the “*Bonds*”) to (a) refinance the acquisition of the School’s existing school facilities located at 2467 East South Weber Drive, South Weber, Utah (the “*School Facilities*”), (b) fund a debt service reserve fund, and (c) pay certain costs of issuance (collectively, the “*Financing*”).

WHEREAS, the Board desires to adopt procedures to assist the School in complying with the federal income tax requirements relating to tax-exempt bonds, including the Bonds.

WHEREAS, the Board desires to authorize and approve the Financing.

NOW THEREFORE Be It and It Is Hereby Resolved by the Board of Directors of HighMark Charter School, as follows:

Section 1. In connection with the issuance of the Bonds and the Financing, the Board hereby approves the Loan Agreement in substantially the form presented to the Board. The Board authorizes the Board Chair or, in his or her absence, any available member of the Board, to execute and deliver the Loan Agreement, the Deed of Trust, the Promissory Note and the Bond Purchase Agreement relating to the Financing and the issuance of the Bonds. Any capitalized terms used and not defined herein shall have the meaning attributed to such terms in the Loan Agreement.

Section 2. The members of the Board, officers, and employees of the School are hereby authorized and directed to execute and deliver for and on behalf of the School any or all additional certificates, documents and other papers and to perform all other acts they may deem necessary or appropriate in order to implement and carry out the matters authorized in this Resolution, including the Project, the Financing and the issuance of the Bonds.

Section 3. The Board hereby approves the tax compliance procedures attached hereto as *Exhibit A* (the “*Tax Compliance Procedures*”) in order to assist the School in complying with the federal income tax requirements with respect to the Bonds and any other tax-exempt bonds issued by the School or for the benefit of the school. Members of the Board, officers, and employees of the School are hereby authorized and directed to perform all acts they may deem necessary or appropriate in order to implement and carry out the Tax Compliance Procedures.

Section 4. All actions of the members of the Board, officers, and employees of the School that are in conformity with the purposes and intent of this Resolution, whether taken before or after the adoption hereof, are hereby ratified, confirmed and approved.


Section 5. If any provisions of this Resolution should be held invalid, the invalidity of such provision shall not affect the validity of any of the other provisions of this Resolution.

Section 6. All resolutions of the School or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency.

Section 7. This Resolution shall be effective immediately upon its adoption.

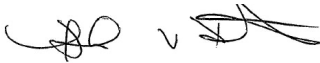
ADOPTED AND APPROVED October 17, 2022.

BOARD OF DIRECTORS OF HIGHMARK CHARTER
SCHOOL

By: 

Board Chair

ATTEST:



Board Member

EXHIBIT A

TAX COMPLIANCE PROCEDURES