

City of Woodland Hills, UT

City Council Meeting

Minutes

Tuesday, September 27, 2022 at 6:00 pm

Meeting Location

690 South Woodland Hills Drive, Woodland Hills Utah

Public Notice is Hereby Given that the City of Woodland Hills City Council will hold a Work Session and City Council Meeting on Tuesday, September 27, 2022. The Work Session will begin at 6:00 p.m., with the City Council meeting to follow. Meetings are held at the Woodland Hills City Center, 690 South Woodland Hills Drive, Woodland Hills, UT 84653.

1. Valley Vision Presentation- Curtis Blair, David Rowley, and Ryan Beck

Minutes:

Curtis Blair with Valley Visioning introduced himself and David Rowley to the city council. Valley Visioning is an effort to unite Utah Valley residents and stakeholders to establish a community-supported vision for growth in Utah Valley. The vision will act as a voluntary framework to help with future planning and implementation in the county.

Mr. Rowley explained phase one of the Valley Visioning project took place from October 2018 through April 2019. A total of 12 public workshops were held across Utah County in which over 400 people were engaged, in addition to an online survey to which 2700 people responded. It was found that safe and neighborly communities, economic opportunity, and natural recreation contribute most positively to residents' quality of life. In contrast, traffic, poor air quality, and crowding contribute most negatively. Looking forward, Utah Valley residents and visitors feel the highest priorities should be managing water, improving transportation, reducing air pollution, and improving education. The next meeting is scheduled for October 27th. More information can be found at <https://utahvalleyvisioning.org/the-vision>.

2. Planning Commission Update and Proposals- Chairman Frandsen

a. Proposal to Amend Ordinance 6-1-3 A(5)- " Parking, Towing, and Impoundment of Vehicles"

Minutes:

Chairman Frandsen added that several weeks ago, he attended a MAG meeting that discussed options on how to elevate transportation problems and how best to deal with future growth. The planning commission met and is recommending some changes to the city ordinances. The first proposed change would be to allow vehicles to park on the streets for twelve (12) hours instead of eight (8) hours. This would not change the rule to overnight parking or parking on the roads during regular business hours.

b. Proposal to Amend 11-3-7 Boundary Line Adjustment and Lot Combination

Minutes:

Chairman Frandsen reviewed the proposed ordinance with the council.

c. Proposal to Amend City Code 11-4-2 Subdivision Improvements before Recording of Final Plat

Minutes:

The proposed ordinance would allow a developer to record a subdivision before the improvements are installed, provided the developer files with the city funds equal to 100% of the amount sufficient to pay the cost and expenses related to the improvements through either a surety bond, letter of credit, or cash escrow.

3. Discussion: Utah County Fire and EMS Contract

Minutes:

Council Member Kynaston provided a brief background behind the contract. The contract details how the city and the county would respond to an incident. It also would allow the city to bill the county for fees incurred by the fire department should the department be asked to respond to a call. Council Member Kynaston views the contract as mutual aid and does not believe the city would ever bill the county. He noted that it is an as-is contract, and if the city attorney wants to make changes, the county will not budge.

4. Discussion: Upgrades to Maple Canyon Well and Providing Water to Salem City

Minutes:

Corbett Stephens explained the Maple Canyon Well is in need of some upgrades. Salem City is working on putting together a bid. In 1995, the city signed an agreement with Salem City, which stipulated that the city would be responsible for 40% of the operating and maintenance costs since the city maintains 40% ownership. The upgrades are estimated to cost roughly \$100,000.

5. Discussion: Approval to take Dirt at Broad Hollow Well to help facilitate Flood Plain Mitigation Work

Minutes:

Council Member Malkovich expressed that she feels it is premature to vote or agree on the flood plain mitigation work as the project is only at the initial design stages. Council Member Pratt voiced frustration with the initial mitigation project that the city agreed to do following the 2018 wildfire. He is not in favor of any more mitigation work being done. He believes the city council jumped into the prior mitigation project without knowing what they were committing to. Council Member Kynaston echoed Council Member Pratt's comments. Council Member Malkovich corrected Council Member Pratt and noted that the design was 100% covered. The city is not out of danger, and the city needs to look at all

aspects before deciding not to proceed with the floodplain mitigation work. Mayor Winder would prefer to preserve the switchbacks and not accept the dirt at this time.

Council Member Hillyard would prefer not to take more dirt down Woodland Hills Drive than is needed. If the mitigation project will help the safety and welfare of the residents, then he is in favor of taking dirt.

Corbett spoke about the avalanche that placed 17 feet of snow on the property owned by the Tuellers.

Council Member Lunt asked what the time frame was.

Council discussed the time frame, the current situation at the water tanks, and the "eyesore" created by putting the dirt from the initial mitigation project at the tanks.

Council Member Pratt feels there is a difference between having an idea and implementation. He prefers working on "loose ends" and then finalizing the project. Council Member Malkovich understands the concerns that Council Member Pratt has brought up.

Council agreed that beautification could be done at the tanks, and they are not ready to vote at this council meeting. Council Member Hillyard will put together a plan.

6. Discussion: Completion of Loafer Drive

Minutes:

Corbett Stephens reviewed with the council the numbers provided to the city to finish Loafer. The finance director has stated that there is approximately \$220,000 from last year's budget to complete the work. The city will need to come up with roughly an additional \$80,000 to complete our portion. Further work needs to be done to finalize the design.

Council Member Pratt wants to know what the next step is. "He hears a lot of blah, blah, blah, but wants to know the next step."

Council Member Malkovich noted the cost of completing 150 feet of roads in the city is more than the city spent to do roughly 4 miles of road this past summer.

Mayor Winder asked Corbett and Wayne to talk with Ted and finalize the numbers. He would prefer doing it right if the city can afford it, but if the city cannot, he would be open to looking at a second tier.

7. Discussion: City Budgetary Items

Minutes:

Mayor Winder would like to make city budgetary items a standing item on the city council agenda.

Council Member Hillyard had questions about when the council can expect to see the August financials.

8. City Council Reports

a. Deputy Dutson-Utah County Sheriff's Office

Minutes:

Deputy Dutson has gone to the sheriff's financial department to see what the

additional cost to the cities he serves would be to cover the cost if he is made a sergeant. He feels the cities need to have some consistency. The month of August had 24 calls come into dispatch by the public, with 17 extra patrols. The accident the other night was actually in Salem and not Woodland Hills.

b. Corbett Stephens-Public Works

Minutes:

Mr. Stephens reported the membrane liner in the fuel vault of the water tanks is completed. He could use some additional volunteers on Tuesday, October 4th, to install the fuel tanks.

c. Council Member Hillyard

Minutes:

Council Member Hillyard is working on running the numbers for taking solid waste removal in-house. Mayor Winder asked Council Member Hillyard if he would be interested in making a presentation to the Finance Committee. Council Member Hillyard indicated a few pieces he needs to finalize, and then he is happy to give a presentation.

d. Council Member Kynaston

Minutes:

Council Member Kynaston reported that the fire chief was able to find some funds to cover the cost of placing green waste dumpsters around the city. He reminded residents that it is only for green waste and not to put their grass clippings in plastic bags. He spoke about the gullies off Autumn Leaf Circle and the county helping to clear the brush. Video footage can be seen at <https://youtu.be/6bkA9YVDqp8>.

e. Council Member Lunt

Minutes:

Council Member Lunt reminded everyone of the adoption fair held by South County Animal Shelter on October 8th. Council discussed having a trunk or treat on the night of the 29th or 31st of October.

f. Council Member Malkovich

Minutes:

Council Member Malkovich reported the communication committee is looking at a bi-monthly newsletter instead of every week. She is meeting with Deputy Dutson to discuss Community Watch on Thursday.

g. Council Member Pratt

Minutes:

Council Member Pratt mentioned he attended the last planning commission meeting and appreciated the level of vetting the commissioners are doing.

h. Mayor Winder

Minutes:

Mayor Winder has spoken with Mike Taylor and informed him that Council Member Lunt would be taking Council Member Pratt's place on the Finance Committee.

Council Member Pratt spoke about why he feels having two members serve on the finance committee is unnecessary. He added that the committee is only there to look at and vet large purchases.

9. Possible Items for Upcoming City Council Meetings

Minutes:

Mayor Winder closed the work session at 8:22 p.m.

Adjourn

City Council Meeting

10. Call to Order- Mayor Brent Winder

Minutes:

Mayor Winder called to order the meeting to order at 8:34 p.m.

11. Pledge of Allegiance- Council Member Malkovich

12. Invocation- Council Member Pratt

Public Comment

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to two (2) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda.

13. Public Comment

Minutes:

No public comment was heard.

Consent Agenda

14. City Council Minutes from September 13, 2022 City Council Meeting

Minutes:

Motion: Council Member Hillyard motioned to approve the September 13, 2022, City Council Meeting Minutes.

Second: Council Member Malkovich seconded the motion.

Vote: The motion passed unanimously.

Business and Discussion

15. Decision: Ordinance 2022-27 Amending 6-1-3A(5)- Parking, Towing, and Impoundment of Vehicles

Minutes:

Motion: Council Member Kynaston motioned to adopt Ordinance 2022-27, amending 6-1-3A(5).

Second: Council Member Pratt seconded the motion.

Roll Call Vote: Motion passed unanimously with a roll call vote.

16. Decision: Ordinance 2022-28 Boundary Line Adjustment and Lot Combination

Minutes:

Motion: Council Member Malkovich motioned to adopt Ordinance 2022-28.

Second: Council Member Lunt seconded the motion.

Roll Call Vote: Motion passed unanimously with a roll call vote.

17. Decision: Ordinance 2022-29 Subdivision Improvements before Recording of Final Plat

Minutes:

Motion: Council Member Hillyard motioned to adopt Ordinance 2022-29

Second: Council Member Lunt seconded the motion.

Roll Call Vote: Motion passed unanimously with a roll call vote.

18. Decision: Agreement 2022-03 Utah County Fire and EMS Contract

Minutes:

Motion: Council Member Lunt motioned to approve the Mayor to sign the contract subject to the city attorney's approval.

Second: Council Member Kynaston seconded the motion.

Roll Call Vote: Motion passed unanimously.

19. Decision: Upgrades to Maple Canyon Well and Providing Water to Salem City

Minutes:

Council Member Pratt requested that the council see the upgrades' cost before giving any approval. Corbett Stephens will contact Salem City and see if someone from their city would come to the next city council meeting and make a presentation.

20. Decision: Approval to take Dirt at Broad Hollow Well to help facilitate Flood Plain Mitigation Work

Minutes:

Council Member Hillyard was asked to give the council a presentation at the next city council meeting.

Closed Session (If Needed)

An open meeting can be closed for the following purposes:

- Discussing an individual's character, professional competence, or physical or mental

health

- Strategy sessions to discuss collective bargaining
- Strategy sessions to discuss pending or reasonably imminent litigation
- Discussions regarding security personnel, devices or systems
- Investigative proceedings regarding allegations of criminal misconduct

21. Closed Session

Minutes:

Motion: Council Member Pratt motioned for the council to move into a closed session to discuss pending litigation at 8:44 p.m.

Second: Council Member Malkovich seconded the motion.

Roll Call Vote: Motion passed unanimously with a roll call vote.

Council moved into a closed session at 8:46 p.m. Present for the meeting were: Mayor Winder, Council Members Hillyard, Kynaston, Lunt, Malkovich, and Pratt; Public Works Dir. Corbett Stephens, Recorder, Jody Stones, and Chairman Wayne Frandsen.

Director of Finance Chris Helvey participated electronically.

Motion to adjourn the closed session at 9: p.m. Council Member

Second: Council Member

Roll Call Vote:

22. Adjourn

Minutes:

Motion: Council Member Pratt motioned to adjourn the closed session.

Second: Council Member Malkovich seconded the motion.

Roll Call Vote: Motion passed with a roll call vote.

Posting and Zoom Information

A copy of the foregoing agenda was posted at the City Offices, on the City's website at www.woodlandhills-ut.gov and the State Public Notice Website at <http://pmn.utah.gov>. Council Members may participate in the meeting via electronic communications. Council Members' participation via electronic communication will be broadcast so other Council Members and all other persons will be able to hear or see the communication.

Date Posted: September 26, 2022

Jody Stones, City Recorder

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Here is a link to the web page: <http://www.utah.gov/pmn/index.html>

Zoom Meeting Information

<https://zoom.us/j/4186586561?pwd=c2ZmelpjellxSDA0ZXNKaVEyTHNxUT09>

Meeting ID: 418 658 6561

Passcode: WH2022

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