



Regular City Council Meeting

Minutes

Tuesday, August 23, 2022 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Riggle, took minutes. City Council Members present were Jenny Adams, Jason Baker, Bryce Hamilton, Cody Ivie, and Danny Peatross.

Public Attendees: Lane Genereaux, Mason Miles, Dea Skewes, Jason Young, Olivia Baker, Cana Ivie, Brandon Bench, Renee Steuble, Norm Brown, and Deb Herron. Council Member Hamilton offered the prayer.

2. Minutes

Minutes:

MOTION by Council Member Hamilton, seconded by Council Member Baker to approve the minutes from July 26, 2022.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

3. Bills

Minutes:

MOTION by Council Member Hamilton, seconded by Council Member Peatross to pay the bills.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

4. Charges & Credits

Minutes:

The Council reviewed the Charges & Credits report.

5. Business License**Minutes:**

MOTION by Council Member Hamilton, seconded by Council Member Baker to give CCW Firearms a permanent business license.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

6. Public Works Update - Lane Genereaux**Minutes:**

Lane approached the council to give an update as to what's going on in the City. He said the pump at Strawberry Cemetery will only be pumping for 2 more weeks because of the water level in the lake. They are about to start the sprinkler system on the north east part of Duchesne Cemetery. Brady has been spraying weeds, Jay has been filling potholes. The potholes at Family Dollar, and on Workman Drive have been filled. The road crossing at David Gill's is almost done. City employees are getting ready to remove the dirt and reseed some areas of Main Street. A decision still needs to be made about whether to use pavers or concrete in some of the parking strips. Lane said Bronson, who was hired for summer help, is working out phenomenally. The last day for the other two summer help hires was today. Jay and Brady have been pulling trees out at the sewer ponds. Lane closed the gate at the sewer ponds for safety reasons. There have been a lot of dog issues Debbie has been taking care of. The pool will be closing down on Monday. Lane would like Matt to go to a water conservation class. Jay and Matt will be going to the Northern Conference in Layton September 29 - Sept 1st. The Walleye Classic dinner is September 9th at the Centennial Building, Dinner will be served at 5:00 pm. The Council is welcome to attend. There is still a work order for the water line for Aaron Rowley. He is not in a hurry for it, so it will be done at a later date.

7. School District Ball Diamonds Update - Cody Ivie**Minutes:**

Jason Young, the DCSD superintendent, gave an update on the status of the proposed baseball complex. He has appreciated working with the city, but the bids came back too high to proceed with the complex on City property. They have purchased 25 acres on the bench. They are proposing the complex be built up there. He inquired about the annexation process for that. In the meantime, they would like to use the city ball fields for sports this season and as long as needed. DCSD would help fund the maintenance of the fields while the baseball and softball teams are using them. There

was a discussion about the water pressure and whether it would be enough to accommodate what the DCSD has in mind for property up on the bench. Some possible fixes were discussed for that.

8. Policy for Tier 2 Elected and Appointed Officials

Minutes:

"Tier 2 elected and appointed officials for Duchesne City are considered full-time eligible for retirement benefits through URS." Kim Riggle explained this sentence needs to be added to the employee handbook per URS (Utah Retirement Systems.)

9. Road Crossing Permit Fees

Minutes:

Deb Herron explained the cost of the permit and what fees it covers. Mayor Rowley explained the cost to repair the road crossing far exceeds the price the City is charging for the permits. There was some discussion of the variations of costs for repairs and how to fairly structure future permit fees. Lane suggested for now the fee be increased to \$2000 plus a \$150 non refundable fee. Until a more permanent fee scale is in place. Council Members Hamilton and Adams suggested raising the fee to \$1800 plus \$150 nonrefundable fee for now. This will be discussed at a work meeting scheduled for 8-23-2022 at 7:30 p.m.

10. Pope House - Dea Skewes

Minutes:

Dea Skewes talked to Sunshine Roofing to get a bid to replace the roof at the Pope House. She has a quote of \$9,920 for shingles and \$17,715 for steel. If it needs to be resheeted it would add \$3,000. The roofing company won't be able to get it on their schedule for a year, but they would guarantee the bid price until work is completed. MOTION by Council Member Hamilton, seconded by Council Member Peatross to go ahead with the reroofing bid of \$13,000 with the option to change mind after further discussion in a work meeting.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

11. Independence Day Committee Donation To Veterans - Oliva Baker

Minutes:

Olivia Baker and Cana Ivie approached the Council to talk about the IDC donating to the Veterans Day Dinner the American Legion holds each year to honor our Veterans. In the past it has been a potluck dinner. Tri-County Health became involved and has made potluck dinners very difficult to do with all the restrictions they have concerning potluck dinners. Council member Baker feels like TCH should not be involved in this in any way. The Council agreed to support the IDC in donating to the dinner fund. Olivia

also said the IDC has given the City a donation for the flag on the hill from money they made from the "Friendly Fire" activity they had during the Independence Day celebration. Cana asked how the Council wanted them to proceed with future donations. The Council would like to be aware of the donations, but doesn't feel like they need to micro manage them.

12. End of Season Pool Maintenance - Mayor Rowley

Minutes:

Jessica North has given Mayor Rowley a list of things that need to be fixed at the pool. There was some discussion about the boiler and the pump. A decision was made to close the pool for the season and start on the fix- it list.

13. ARPA Funds Update - Deb Herron

Minutes:

Deb Herron gave an update on the ARPA funds. She has applied for the second tranche of funds and is waiting for more information from the State.

14. Planning And Zoning

Minutes:

Deb Herron presented for Danita Hinton. SWPPP Plan Review-Ryan Curtin, Chuck Richins attended via zoom. Ryan Curtin, representing the General Contractor, Westland Construction, reviewed the purpose of a SWPPP plan. It is mostly given as a courtesy to inform the city of what the construction plans are to mitigate erosion and protect the established utilities. Also how the construction company will handle waste water and materials. Chuck Richins, engineer representing Duchesne City, emphasized the importance of not only the SWPPP but also the need for it to be followed by the construction company. He asked what assurances the city has the plan will be followed and what is the process for implementation. Ryan informed the Commissioners of how the SWPPP is followed. Through an inspection process, the SWPPP will be followed and sites of concern checked by inspectors provided by Westland construction. Inspections should include a pre- construction inspection then every 7-14 days thereafter and within 24 hours of a rainstorm. Reports are made by inspectors and Duchesne City and its building inspector have the right to request and review those inspection reports. Deb informed Ryan that construction has already begun and Duchesne has had several rainstorms already. The Commissioners. discussed how the SWPPP should have already been implemented. Chuck suggested that the Planning and Zoning recommend to the City Council a conditional approval of the SWPPP based on the implementation of the comments he made. Ryan will take on the responsibility of updating the SWPPP and ensuring Westland Construction and the City have an updated copy. Ryan gave Chuck his email so they could be in contact to make the amendments Chuck recommends.

15. 15-Minute Open Session

Minutes:

Renee Steuble approached the Council. She represents South Duchesne Water. She would like to have a work meeting to discuss a new contract between South Duchesne and Duchesne City taking Joan Steed's name off as she is no longer associated with South Duchesne Water. Mayor Rowley will have Craig Smith draw up a new contract and Renee will have South Duchesne's lawyer review it.

16. Book Of Complaints, Concerns And Comments

Minutes:

Mayor Rowley read a complaint written by Dawnette Browning ,She wants something done about the neighbor's goats. The property is not zoned for keeping them. She also is concerned about Main Street not being maintained. Mayor Rowley stated the goats are gone and they are working on Main Street.

17. Mayor And Council Review Of Old Business

Minutes:

- Mayor Rowley talked to Ken Farnsworth and Westland Construction about the traffic situation around the high school. There was some discussion about the crosswalks DCSD painted on the streets and the need for signs to make drivers aware of them. The City, not DCSD, is responsible for having crossing guards at the crossings.
- Debbie Fabrizio has the documentation needed to put the dogs down that attacked Jill Ketterer's goats. Mark and Lacie Vantassell have 7 dogs, none of which are licensed. They want to keep all of them. The Council discussed the complaints about the dogs barking. The Mayor talked about the car show at the fair. Rick Hopkins has been over it for years. He would like to start running it privately instead of under the direction of the fair board. Mayor Rowley believes that could be possible,
- Dominion Energy asked the Council to re-sign the ordinance 19-1. It was not returned to them in a timely manner therefore needed new signatures.
- Council Member Ivie Would like to move forward with what will be done with the bowling alley. Council Member Ivie and Council Member Baker have been approached by a gentleman who would like to buy the equipment. Council Member Hamilton would like this to be on the agenda for the next work meeting so they can discuss how to dispose of public property. There was discussion a about the article in the Uintah Basin Standard about the closure of RC Tire and the way the article was written.

18. Work Session

Minutes:

There was a work meeting scheduled for August 30, 2022 at 7:30 pm.

19. Executive Session

Minutes:

There was no Executive Session

20. Adjournment

Minutes:

MOTION by Council Member Baker, seconded by Council Member Baker to adjourn the meeting at 8:38 pm.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

Attest:

Kim Riggle, Recorder: _____

Rodney Rowley, Mayor: _____

Contact: Kim Riggle (duchesne@ubtanet.com 435-738-2464) | Minutes published on 09/08/2022,
adopted on 09/13/2022