



Regular City Council Meeting

Minutes

Tuesday, September 13, 2022 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rodney Rowley conducted the meeting. City Treasurer, Deb Herron, took minutes. City Council Members present were Jenny Adams, Jason Baker, Bryce Hamilton, Cody Ivie, and Danny Peatross.

Public Attendees: Lane Genereaux, Mason Miles, Wally Perschon, Chance Bowen, Jessica and Andy North, Danita Hinton, Dawnette Browning, Amy Beynon, Susan Hamilton, Steele Jensen, Collin Wilson, Amanda Taylor, Robin Calkins.

2. Minutes

Minutes:

MOTION by Council Member Adams, seconded by Council Member Peatross to approve the minutes from August 23, 2022.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

3. Bills

Minutes:

MOTION by Council Member Hamilton, seconded by Council Member Peatross to pay the bills.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

4. Charges & Credits

Minutes:

The Council reviewed the Charges and Credits report.

5. Business License**Minutes:**

Jacob Morrill called the office earlier to say he would not be able to present his business license at this time.

6. FirstNet Update for Disasters - Wally Perschon**Minutes:**

Wally Perschon introduced himself and talked about the 9/11 crisis with first responders not being able to communicate during the disaster. Congress authorized the development of a network for first responders. AT&T bid and won the contract. Wally discussed the nuts and bolts of the system. He showed a slide presentation and explained that a SIM card gives first responders priority. FirstNet is expanding to include critical infrastructure, public works, schools, etc. Coverage is expanding all over the country. Wally discussed rates with the Council.

7. Scada System Update- Lane Genereaux**Minutes:**

Lane Genereaux gave a SCADA (Supervisory Control And Data Acquisition) System update. The system is out of date. Lane listed all of the equipment that is tied to SCADA. He got a quote from Dorsett, but that will be very expensive to port over. SCADA seems the way to go. Most of the city workers are currently offline with Jay and Lane being the only ones able to access the system. If they are disconnected they will have to go back to manually checking each pump system. Lane explained the costs to update the system and requested permission to go ahead with the update. Dawnette Browning asked if the old SCADA system had been paid off and Lane said yes it was just paid off.

MOTION by Council Member Adams, seconded by Council Member Ivie to approve the request to update the SCADA system.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

8. Duchesne Arts Council Regular Report**Minutes:**

Deb Herron reported on the Duchesne Arts Council upcoming events. The Fall Festival will be the weekend of Halloween. DAC is collaborating with DES art teacher, Sandy Wilde, and the PTO to coordinate activities in conjunction with the Halloween carnival. For the Christmas Festival, DAC is coordinating with Robin Calkins. DAC contracted with the World of Dance Company to perform in the auditorium on December 3rd at 7

pm. The Community Orchestra will perform during dinner and Stephanie Skewes was hired to prepare and serve the dinner. Deb then explained that Danita Hinton was given a piano and asked if DAC can store the piano here at the city office. The Council agreed to allow the storage of the piano until a better location becomes available.

9. Beautification Committee - Pool Landscaping CUWCD Grant

Minutes:

- Deb Herron presented DAC's idea for art in the community with the goals of creating a more walkable community, providing possible school field trips for students, and creating destination spots for visitors. DAC received grant money for benches that will be functional as well as artistic.
- Danita then presented her ideas for the landscape improvement project. At the beginning of the summer, she contacted Jessica North (the pool manager), as well as the Beautification Committee to see if together they could all come up with a solution to the messy grass situation at the pool. Freshly cut grass gets blown into the pool, on the deck as well as tracked into the pool building, causing quite the mess. Jessica stated grass clippings affect the pool chemicals when blown into the water. Danita came up with a design that was a collaboration with the organizations (Pool, Beautification Committee, and DAC) and explained the design to the Council.
- The Council discussed funding opportunities through CUWCD. Danita believes the Beautification Committee is ready to pursue the CUWCD grant and is seeking the council's support and approval for this project.
- Jessica North is in support of the project for several reasons: 1. Handicap access, people currently have to push wheelchairs through the grass; 2. Grass is getting into the building and the pool; 3. This project will make the building entrance look nice.
- Lane stated the north gate currently serves as the ADA access but has to be unlocked to use it. He said he likes the idea of the project.
- Council Member Baker would love to see the pool maintained, and members of the Council expressed support.
- The Council discussed that the CUWCD grant for the landscaping of the pool is very small @ \$2600. Danita presented estimates for the project with a total price (excluding concrete) at \$20,000. Council Member Adams said Duchesne should talk to the UBMC Board because they are interested in partnering with communities in the Basin on projects like this.
- Danita said she is also pursuing having a mural painted on the North and East walls of the pool building. She introduced Amy Benyon, a local artist who has completed many art projects around town including signs at Nourish, Vintage Thrift Store, Groomer Has It (windows and door), and Black Sheep Coffee Shop (windows & mural inside). Amy is interested in helping with this project and will provide an estimate for a mural that wraps around the building and possibly a new sign for the pool.

- Using the grant from Dominion Energy for benches, DAC would like to partner with DHS drafting and woodworking students to design and build 3 benches to be placed in front of the building as part of this beautification project.
- The Mayor and Council thanked all those involved and expressed their approval for moving forward with the project.

10. Duchesne City Purchase of Wright Ranch Parcel - Susan Hamilton

Minutes:

Susan Hamilton asked to have this item removed from the agenda.

11. Employee Handbook updates

Minutes:

Deb Herron explained the recent changes made to the employee handbook: 1. Adding Tier 2 elected officials; 2. Adding Juneteenth to the official vacation days; 3. Adding a section on sexual harassment. The Council reviewed and discussed the changes.

MOTION by Council Member Ivie seconded by Council Member Adams to accept the changes to the employee handbook.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

12. Resolution 22-2: Road Crossing Permit Update

Minutes:

The Council briefly discussed Resolution 22-2 that updates the road crossing permit and fees.

MOTION by Council Member Baker, seconded by Council Member Ivie to accept Resolution 22-2.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

13. Planning And Zoning

Minutes:

- Danita presented the Jeepster Investments variance application. Jeepster Investments requested a variance because Duchesne City's code says a minor subdivision is less than 5 lots and they would like to create 6 lots. Steele Jensen & Collin Wilson presented their vision of the property to the Council. Currently they are thinking of creating some AirBnBs or VRBOs (Vacation Rental By Owner), but they can do monthly/yearly rentals as well. They will just have to see how the market looks when the homes are completed. Council Member

Peatross asked about the status of the street vacations. Many years ago the City vacated quite a bit of land around this property. Ryan Allred created the plat map and took the set-backs from the original lot lines, not the existing lot lines so there is plenty of space between the proposed houses and the street. Council Member Ivie questioned what the variance was actually for and the Council discussed the proposed layout of the property and plat map.

MOTION by Council Member Ivie, seconded by Council Member Hamilton to grant the variance for Jeepster Investments.

- Council Member Adams- Aye
- Council Member Baker- Aye
- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

- Danita explained Marie Morrill requested a variance to be able keep sheep & goats on her property in the Residential (R) Zone. Planning and Zoning is more in favor of changing the zoning rather than granting the variance. A public hearing would be required. The Council discussed this issue and is not in favor of changing zoning for one person. Danita said P&Z has nothing to recommend. During the previous evening's meeting, the Commissioners invited Marie to come back with her deed to show the actual square footage of her property. The Council discussed the wording for zoning laws and how it is not always clear. Marie bought the property thinking that it was in the Residential Agricultural (RA) zone and said her appraisal showed it as such. Danita will report back to the Council when she learns more about this issue.

14. Christmas Festival request for help - Robin Calkins

Minutes:

Robin Calkins asked if city workers could help with the Christmas Festival set up. She & her husband are getting too old. She needs help. She estimates it will take 3 hours for 2 days during the weekend before December 3rd. The Council suggested getting "House of Hope" and Leo Thorsin involved or contacting "Just Serve" on the internet. Mayor Rowley said the City could help some but recommended seeking other service organizations. Robin also asked if Santa could set up in the Bowling Alley. The Mayor and Council agreed to let her use the bowling alley to host Santa.

15. 15-Minute Open Session

Minutes:

- Deb Herron asked about closing the city office on Thursday Sept. 22nd because she and Kim are both scheduled to be gone that day and everyone who normally helps in the office on occasions can't come in. The Mayor and Council agreed to close the office for the day.
- Deb Herron pointed out that P&Z only had 3 members attend for the last 3 meetings. At the Mayor's request, Deb will advertise in the paper for P&Z openings.
- Mason Miles from the Uintah Basin Standard asked what the ARPA money was

being used for and Mayor Rowley said it would be used for a sewer project on the west side of town.

- Cody asked who is responsible to install streets & water/sewer to lots up on the bench. Mayor Rowley explained that the City is responsible for providing that infrastructure.

16. Book Of Complaints, Concerns And Comments

Minutes:

There were no new complaints, concerns or comments made in the book.

17. Mayor And Council Review Of Old Business

Minutes:

- Council Member Adams asked about the South Duchesne contract. Mayor Rowley said he hasn't heard anything yet.
- Council Member Ivie asked about selling city equipment at auction. Mayor Rowley said he had talked to Kim about getting on the auction site to buy equipment and thinks the city can post items to sell as well.
- Mayor Rowley said Main Street is coming along. City workers have been taking dirt out around the sprinkler heads and have had some issues with shallow roots around the trees. He and the Council discussed some solutions. One and a half blocks have been completed, he believes after 2 blocks, city workers will stop for the winter.
- Mayor Rowley reported on a few problems with the school construction; dump trucks have been pulling out into traffic on Hwy 40 and the parking during football games has created some dangerous situations. The Council discussed problems with traffic & parking.
- Danny expressed his displeasure with side-by-sides. They are very noisy especially on Saturday mornings. Mayor Rowley explained the noise ordinance goes into effect 10pm-6am.

18. Work Session

Minutes:

There was no work session scheduled.

19. Executive Session

Minutes:

There was no executive session called.

20. Adjournment

Minutes:

MOTION by Council Member Baker, seconded by Council Member Ivie to adjourn the meeting at 8:07 pm.

- Council Member Adams- Aye
- Council Member Baker- Aye

- Council Member Hamilton- Aye
- Council Member Ivie - Aye
- Council Member Peatross- Aye

Motion carried by unanimous vote.

Attest:

Kim Riggle, Recorder: _____

Rodney Rowley, Mayor: _____

Contact: Kim Hanson (khanson@duchesnecity.com 435-738-2464) | Minutes published on 09/08/2022,
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