



Regular City Council Meeting

Tuesday, October 18, 2022

5249 South 400 East

Washington Terrace, UT 84405

801.393.8681

www.washingtonterracecity.com

1. **ROLL CALL**

6:00 P.M.

2. **PLEDGE OF ALLEGIANCE**

3. **WELCOME**

4. **CONSENT ITEMS**

4.1 **APPROVAL OF AGENDA**

Any point of order or issue regarding items on the agenda or the order of the agenda need to be addressed here prior to the approval of the agenda

4.2 **APPROVAL OF OCTOBER 4, 2022, MEETING MINUTES**

5. **CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.

6. **NEW BUSINESS**

6.1 **PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT**

6.2 **PRESENTATION: ANIMAL CONTROL QUARTERLY REPORT**

6.3 **PRESENTATION: SHERIFF OFFICE QUARTERLY REPORT**

6.4 **PRESENTATION/DISCUSSION: CODE ENFORCEMENT UPDATE**

6.5 **DISCUSSION/ACTION: WASHINGTON TERRACE CITY BRANDING**

A discussion on current and possible branding for the city, including, but not limited to an Updated City Logo.

7. **COUNCIL COMMUNICATION WITH STAFF**

8. **ADMINISTRATION REPORTS**

9. **UPCOMING EVENTS**

October 27th: Planning Commission Meeting (tentative) 6:00 p.m.

November 1st: City Council Meeting 6:00 p.m.

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

November 8th: Election Day (State)
November 15th City Council Meeting 6:00 p.m.
November 18th and 19th : Council Retreat 8:00 a.m.- 12:00 p.m.

10. ADJOURN THE MEETING: MAYOR ALLEN

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City of Washington Terrace

Minutes of a Regular City Council meeting Held on October 4, 2022

City Hall, 5249 South 400 East, Washington Terrace City, Utah

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member F. Carey Seal
Council Member Jeff West
Council Member Jill Christiansen
Council Member Scott Barker
Council Member Randy Ferlin
City Manager Tom Hanson
City Recorder Amy Rodriguez
Lt. Colby Ryan, Weber County Sheriff Office

Others Present

Charles and Reba Allen, Steve Nielson, Sharae Nielson, Anna Graff, Jeremy Frank, Kathleen Craynor, Vance Craynor, Gail Melycher, Amy Miller, Mike Lawrence

1. ROLL CALL

6:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. WELCOME

4. CONSENT ITEMS

4.1 APPROVAL OF AGENDA

4.2 APPROVAL OF SEPTEMBER 20, 2022, MEETING MINUTES

Items 4.1 and 4.2 were approved by general consent.

5. CITIZEN COMMENTS

Amy Miller, United Methodist Church, stated that the fall boutique will be open the first weekend of November. She stated that there is a “young people’s hangout” on Saturday evenings. She stated that there will be a halloween event the end of October. She updated Council on current events and left flyers.

Zunayid Zishan stated that the \$15,000 cost quoted for a citywide survey caught his attention, so he contacted Survey Monkey and Qualtrix about their services.

He stated that he spoke with Survey monkey about their security of the surveys and how long Surveys could run.

He stated that a one year membership for Survey Monkey is \$1500.00 He stated that Qualtrix gave him a quote based on what he assumed the city needs, and the quote was \$4,260, and \$5,800 with technical help for one survey. He stated that Qualtrix stated that for city purposes the

46 recommended using Survey Monkey.
47 Zishan stated that the city is receiving \$500,000 from grants, and we will need to put in \$200,000
48 as a match to that and stated that he feels it is a great opportunity to create a good park. He
49 stated that at the same time, a lot of people in the city may not agree with that choice. He stated
50 that Council maybe taking heat for the position that they have voted upon.
51 He stated that leaving the big ticket items to be decided by the residents through surveys would
52 take the heat off of the Council. He stated that surveys could be taken every few months to help
53 take the extra responsibility off the council.
54
55 Zishan thanked Gail Melycher and Amanda Hartley for their time and effort concerning the
56 chicken issue. Zishan stated that even though he does not want chickens himself, he supports freedom to
57 choose and noted that people appreciate the validity about the issues and many of the people who would
58 support the freedom to have chickens in the city, may not want to have chickens personally.
59
60 Steve Nielson stated some concerns that he has. He asked if the “Green Ordinance” is still in effect
61 as he is considering zero-scaping.
62 He passed around some fireworks remnants that he found in his yard and asked if we could ban all
63 city fireworks except for city approved fireworks. He stated that yards have dead grass and
64 trees and with less watering, it can be a hazard. He suggested that water content can be taken into
65 account to allow personal fireworks.
66 Nielson stated that the Hilltop Apartments on Washington Blvd. have 140 units. He asked if the city
67 has a plan to counteract any vermin that come from the apartments and wet trash at the complex.
68 He stated that he feels that there will be animal issues, as well as traffic issues. He asked if the city
69 has been approached to take two homes out to make a four way stop in the area. Nielson inquired
70 if the city has a plan for increase in sheriff and law enforcement to help with traffic and crime.
71 Nielson spoke about rentals and asked if the city has a limit on how many rentals we will allow.
72
73 Mayor Allen stated that the Hilltop Apartments are in South Ogden and they did not consult with
74 us when the buildings were being built, or during the planning stages. He stated that he will follow
75 up with the Mayor of South Ogden about the concerns.
76
77 Mike Lawrence stated that he is frustrated and feels that people need to start following our codes.
78 He stated that he has brought things to Council’s attention and it makes him the bad guy in his
79 neighborhood. He stated that he feels that the city is reactive instead of proactive when it comes to
80 code violations. Council Member West stated that he does report back to the city when he drives
81 through the area and sees any concerns. Lawrence stated that the unattached trailers he has
82 reported get moved and then they come back again. He stated that there are illegal businesses being
83 run in the homes and the city has no way to control it.
84 Mayor Allen stated that the sheriff’s have marked the tires and contacted owners to try to get them
85 moved and they have been.
86
87 Gail Melycher wondered if there is anything in place for residents with dead lawns to replant and
88 let the city know that they are taken care of the situation to allow them to have a few weeks to get
89 the situation taken care of. She noted there are a lot of dead lots out there due to water restrictions.
90
91 Paul Klema stated that there are 18 thugs living in a one family dwelling

92
93
94 **6. RETURNING BUSINESS**

95 **6.1 DISCUSSION/MOTION: RATIFICATION OF EXPENDITURE FOR EMERGENCY**
96 **ROAD REPAIR ON ADAMS AVENUE DUE TO WATER LEAK**

97 Hanson stated that there was a water line situation on Adams Avenue. He stated that the bolts on top of a
98 valve were rusted and the line broke before the bolts were replaced. Hanson stated that the Public Works
99 Department has been replacing waterlines and fixtures. Hanson stated that there is no way to proactively
100 make repairs until the valves are excavated to see if they need repairs. Hanson stated that this area was
101 outside of the OTIS II program area. Hanson stated that in accordance with city purchasing policy, Council
102 will ratify the amount of the contract to fix what happened to the road due to the water leak. He stated that
103 the contract amount was \$62,984. Hanson stated that the water leak repair was done "in house" with
104 budgeted funds for those types of repairs. Mayor Allen stated that the bolts were not anticipated to be
105 replaced at this time, noting that they have only been in the ground 22 years and should not have rusted
106 this quickly. Hanson stated that they were replaced with blue coated stainless bolts.

107
108 **Motion by Council Member Barker**
109 **Seconded by Council Member West**
110 **To ratify the expenditures for repairs**
111 **On Adams Avenue due to the water leak**
112 **Approved unanimously (5-0)**
113
114

115 **7. COUNCIL COMMUNICATION WITH STAFF**

116 Council Member Seal stated that the city has sent a lot of notices and citations to people not taking care of
117 their lawns. He stated that it is not a matter of people not having water, it is a matter of them not watering
118 their lawn. He stated that he took out his park strip and watered twice a week as was recommended to him
119 by Central Weber Basin Water and his lawn was green.

120 Council Member Seal stated that the crossing lights on 5600 had barely enough time for people to walk
121 across. He stated that there is a handicapped resident who could not get across after pressing the walk
122 button. Council Member West stated that he appreciated Hanson getting in touch with UDOT to extend
123 the time by 10 seconds.

124
125 Council Member Christiansen enjoyed seeing Carlos Grava on the crosswalk while he was filling in on
126 crossing guard duty.

127
128 Council Member West asked for an update on the Connex Fiber contract.

129 Council Member West stated that he has received a concern from a resident stating that when the bus goes
130 over the manhole cover at approximately 5000 South 150 West, it disturbs the his house and may possibly
131 be a bent manhole cover and would like an update.

132 Mayor Allen stated that there is a manhole cover off center on 4800 South as well.

133
134 Council Member Barker asked for a report on the progress with the storage unit. Hanson stated that the
135 engineers are still working on a few details about the project and it has stalled a little while.

136 Council Member Barker asked about the Adopt a Storm Drain Program. Hanson stated that Tanon
137 Mathews has been advertising the program and has had a few more people sign up.

138 Council Member West stated that the program is a good opportunity for residents to keep things clean and
139 told Lawrence that he is not a pain as he stated when he brings things to the attention of the Council.

140 Council Member West stated that the city did a major survey within the last year. He stated that Council is

listening to what the citizens are saying. He stated that one of the top three projects that the residents listed were park projects. Council Member West stated that city had an opportunity to improve parks and that is what they are doing.

Council Member Ferlin stated that he received an email from a concerned parent concerned about the Victory Park incident and keeping ahead of surveillance and keeping the parks safe. He stated that the resident suggested to put signage in the parks noting that there is surveillance . They also suggested to put light posts in the parks, noting that Van Llewyn Park does not have lights. Council Member Ferlin stated that Lion's Park gets pretty dark as well and wanted to see what opportunities that we have there to work on safety issues. Mayor Allen stated that the committee is looking into lights in the parks and getting lights in place or repaired. Mayor Allen stated that we were commended by the Sheriff on our security measures, noting that have both audio and visual surveillance at Victory Park helped make their case regarding the Victory Park offense.

Mayor Allen stated that WACOG meeting received a disturbing transfer station report. He stated that the company that takes the waste to the landfill is negotiating a rate increase. He stated that is is rumored to be a eight to twenty percent increase. He stated that the rate is currently \$27.71per tonnage, and a 20 percent increase would increase the amount by \$5.05, which would be a pass along to residents who pay for garbage. He stated that they are working on keeping it as low as they can, but are expecting an 8-12 percent increase. Mayor Allen stated that the garbage is hauled from Weber County to Toelle. He stated that the county has looked at other options including transporting it to Box Elder County and that Box Elder does not want the garbage in their county. Mayor Allen stated that he has seen at least 40 double trucks a day drive to Toelle, noting that it is a massive amount of garbage and recycling. Mayor Allen stated that is the only area that is viable for Weber County. He stated that no one wants a landfill in their community.

Mayor Allen stated that he has received good information on the election process from Ricky Hatch, the Weber County Clerk and Assessor , and suggested that if Council or residents would like a tour, or more information on the process, that they should contact the county.

8. ADMINISTRATION REPORTS

Hanson stated that Connex Fiber is currently working on their design to get the full loop that supports the City. Once it is resolved they will move forward with coming into the City.

Hanson gave an update on a community survey that was recently sent out by residents. He stated that he received calls from residents who are receiving independent surveys from people and this is confusing residents because they think the surveys are coming from the City. He stated that the City did send out a Parks and Recreation survey last year and the information gathered was applied to long range parks planning. He stated that he has heard feedback from several Council Members that they hare hearing that residents are getting tired of the surveys and after a while they become white noise. Hanson stated that he has been working on ways to have verifiable and statistically viable surveys sent out. He stated that the CDBG model of citywide surveying is a valid model to follow. He stated that he will wait for direction from Mayor and Council as to when to survey, but feels right now is not the correct time.

187
188 Hanson stated that the change in priorities of the removal and replacement of
189 Infrastructure did not attribute to the bolt failure on Adams Avenue. Hanson stated that the
190 Planning of what we are doing now is not what was reflected in the “OTIS” projects before. Hanson
191 Stated that it was not fiscally responsible to go in and do a “chunk” project like OTIS.
192 Hanson stated that our decisions on sewer, water, and storm are based on engineering
193 evaluation, fieldwork evaluation by the Public Works crew, understanding of the roadways and
194 age of the infrastructure. All of these are taken into account to come up with a focused remove and
195 replacement plan. Hanson stated that it is the most fiscally responsible thing to do to maximize our
196 use of resources and surgical do the repairs instead of a full makeover.
197 Hanson stated that the TCIP (Terrace Capital Infrastructure Projects) was created to use our
198 capacity to work on the infrastructure projects. Hanson stated that if we were to go to a bond for a
199 complete remove and replace project, it would limit our ability to maximize our grant capacity for
200 that project.
201
202 Hanson stated that our funds are broken into specific areas. He stated that water is independent
203 from anything else, as well as sewer, storm, and solid waste, noting that they must operate within
204 their own environment and cannot be used for anything else. He stated that we have class “C”
205 monies for roads. He stated that there is always an escalation within utilities in wholesale
206 products that are passed along to residents. He stated that inflationary components that affect all
207 of us also affect the city and “kicking the can down the road” will impact residents later on.
208
209 Hanson stated that many people gave up on their yards this summer. He stated that there was
210 sufficient water this summer even with the restrictions. Hanson stated that citations and warnings
211 were given to people that have not mowed their yards/or have high weeds. He stated that they
212 were not given to brown yards or yards that lacked grass. Hanson stated that the zero scape
213 landscaping ordinance was changed several years ago, noting that new residences cannot exceed
214 40 percent sod and commercial properties cannot exceed 15 percent. He stated that we have been
215 working on zero scape for some years. Council Member Barker stated that his secondary water
216 is metered, and that he never exceeded 50 percent of what he was allowed this past summer, and
217 that his grass is green. Council Member Barker stated that the restrictions has helped people
218 realize that we may have been overwatering and that we can conserve, and should do so.
219
220 Hanson stated that we want to put signs at the entrances to the parks that explain that there
221 is video surveillance around the clock and that there should be no anticipation of any privacy in
222 the parks. Hanson stated that there is no video in the restrooms for obvious reasons. He stated that
223 the offender in Victory Park was apprehended within 24 hours with help from the city surveillance
224 cameras. Hanson stated that he realizes that there are some dark spots in the parks and we may do
225 additional master planning to get additional lighting in the parks. Hanson stated that there have
226 been updates to surveillance in Victory Park for safety reasons. Hanson stated that there are
227 sheriff deputies who monitor the parks as well.
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229 **9. UPCOMING EVENTS**

230 October 5-7: Utah League of Cities and Towns Convention (Salt Lake City)
231 October 10th: City Offices closed for Columbus Day
232 October 18th: City Council Meeting 6:00 p.m.

233 October 27th: Planning Commission Meeting (tentative) 6:00 p.m.
234 November 1st: City Council Meeting 6:00 p.m.
235 November 8th: Election Day (State)
236 November 15th City Council Meeting 6:00 p.m.
237 November 18th and 19th : Council Retreat 8:00 a.m.- 12:00 p.m.
238

239 **10. ADJOURN THE MEETING: MAYOR ALLEN**

240 **Motion by Council Member Barker**
241 **Seconded by Council Member Christiansen**
242 **To adjourn the meeting**
243 **Approved unanimously (5-0)**
244 **Time: 711p.m.**
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249 **Date Approved** _____ **City Recorder** _____
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	Attack/Bite	Barking	Stray/Roaming	Carcass Removal	Citizen Assist.	Followup	Injured animal	Citations	Cruelty	Calls For Service	Extra Patrol
Sep-22	3	6	21	0	1	3	1	5	1	44	3
Aug-22	1	2	13	1	1	6	2	1	0	29	2
Jul-22	6	2	17	5	2	5	0	0	2	42	3
quarterly totals for 2022	10	10	51	6	4	14	3	6	3	115	8
Sep-21	1	1	14	0	0	2	0	3	0	23	2
Aug-21	0	1	15	1	2	4	1	0	2	26	0
Jul-21	1	7	11	0	2	4	1	1	1	33	5
quarterly totals for 2021	2	9	40	1	4	10	2	4	3	82	7

City Council Staff Report

Author: Administration

Subject: Update to City Branding

Date: 10/18/2022

Type of Item: Discussion/Motion



Summary Recommendation: Council to consider a new re-branding logo for Washington Terrace City

Description:

- A. **Background:** The current logo for Washington Terrace City was adopted in the early 2000's. In an effort to update the branding, staff has submitted a rendering of a new design. This design has been used in the past on Council Member shirts, with positive feedback. The discussion and action would be to change the branding to keep the consistency of the look.
- B. **Analysis:** Council can discuss if they would like to update the branding to freshen up the look.

City of
WASHINGTON TERRACE
Utah