

Grantsville City Library Board of Trustees
Meeting Minutes
Thursday, September 1, 2022, 4:00 p.m.
(Approved 10/7/22)

Trustees in Attendance:

Elisabeth Allen (Liz) (Zoom)
Stacy Bleazard
Janet Craven, Chair
Claudia Dutson (Zoom)
Sharon Kuttler, Secretary
Courtney Norman

Additional Attendees:

John Ingersoll, Director
Jolene Jenkins, City Council Liaison

Absent:

1. Call to Order and Attendance:

The meeting was called to order by Janet Craven at 4:03 p.m. Attendance was recorded as indicated above.

2. Courtney Norman moved to approve the corrected minutes of the August 4, 2022 meeting. Stacy Bleazard seconded the motion. The motion passed unanimously. Corrections: Add a note on #9 that the next meeting is scheduled for Sept 1, 2022, not Sept 8 as recorded.

3. Community Advocacy:

- a. Honey Harvest Festival - Friday and Saturday, Oct 7 & 8 - John will send out a sign-up sheet for the Library table. John may be out of town but will try changing his flight to be at the Festival. He wants to set up the Library table next to the police's Faith & Blue. If John is out of town, Valerie or Kat will be at the October 6th board meeting in his place.
- b. Shop with a Cop Fundraiser - Trunk-R-Treat at GHS on Saturday, Oct 29th - John plans to set up a Trunk-R-Treat car at the High School parking lot. Trustees are welcome to participate.

4. Director's Report:

- a. John reported on the success of the raised garden beds, although squash bugs ruined most of the pumpkins.
- b. John attended the Back to School BBQ for the three elementary schools. He set up a library table and Story Trail. He gave out prizes, free books, haircut vouchers from Cook's Barber Shop, and information about the

library. Jolene thanked John for his participation. It may be an annual event.

- c. Boy Scout Eagle Project - Gunner Mackley, who is Jennika's brother, made two wooden crates for oversized library books. These oversized books will be reserved for library storytime use.
- d. Stacy said she wants to get involved in presenting story times, perhaps on Tuesdays at 4 pm once a month. STEAM, on Fridays, is organized by Valerie and Kat.
- e. UServeUtah Training was hosted at the Library. Those attending included AmeriCorps volunteers, Foster Grandparents, Senior Companions, and others. Participants received training on several topics, including, tutoring elementary school students and supporting seniors.

5. Unfinished Business

- a. Technology Addendum for our Strategic Plan, as required by the Utah State Library - John distributed a Technology Addendum for the Strategic Plan. The board should review it and give our input to John.

6. New Business

- a. Personnel Policies Manual - developing a Personnel Policies Manual is more complicated than John initially realized. It has to be compliant with existing HR laws and city code. John has asked the city attorney to review the manual before it is presented to the Board.
- b. Stacy inquired if the Library could tutor a French speaker who wants to learn English. John has 10 years of experience teaching English as a second language. Stacy will let the family know that John is willing to help.

7. No Public Comments

- 8. The meeting was adjourned at 4:39 p.m. on a motion by Courtney, seconded by Stacy.

- 9. Our next meeting is scheduled for 4:00 pm on Thursday, October 6, 2022, at the Grantsville City Library, 42 North Bowery Street, Grantsville, Utah. It will also be available through Zoom.

Documents Distributed:

- a. Agenda for the September 1, 2022 Library Board Meeting
- b. Director's Report dated September 1, 2022
- c. Draft Minutes of the August 4, 2022 meeting
- d. Strategic Plan 2021-2024 Technology Addendum Draft