MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EMERY COUNTY COMMISSIONERS
HELD IN THE EMERY COUNTY COURTHOUSE

SEPTEMBER 6, 2022

DUE TO RESTRICTIONS IN PLACE DURING THE COVID-19 PANDEMIC THIS MEETING WAS OFFERED ELECTRONICALLY.

Present at the meeting was Commission Chairman Lynn Sitterud, Commissioner Kent Wilson, Commissioner Gil Conover, Attorney Mike Olsen, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)
APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #261265 through and including #261377 was presented for payment.

There were no Requisitions or Dispositions.

(2)
APPROVAL OF THE AUGUST 16, 2022 COMMISSION MEETING MINUTES.

(3)
NOTIFICATION: MEAGAN SCOW AS THE ASSISTANT LIBRARIAN IN CASTLE DALE. WAGE GRADE 7. EFFECTIVE 8-29-22.

(4)
APPROVAL TO GIVE MELINDA GORDON A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS THE ADMINISTRATIVE ASSISTANT AT THE SHERIFF'S OFFICE. EFFECTIVE 9-19-22.

(5)
APPROVAL TO GIVE KIMBERLEY HOWES A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF 6 MONTH ORIENTATION PERIOD AS THE DISPATCH SUPERVISOR. EFFECTIVE 9-19-22

(6)
APPROVAL TO GIVE DEZERAY HERNANDEZ A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS A JUSTICE COURT CLERK. EFFECTIVE 9-19-22.

(7)
APPROVAL TO GIVE MITZI LOPEZ A 3% WAGE INCREASE FOR SUCCESSFUL OF HER 6 MONTH ORIENTATION PERIOD AS A JUSTICE COURT CLERK. EFFECTIVE 9-19-22.

(8)
APPROVAL TO PROMOTE TYLER FRANDSEN TO A HEAD LIFEGUARD. GRADE 5. EFFECTIVE 9-19-22.

(9)
APPROVAL TO PROMOTE SYDNEY CARTER TO A HEAD LIFEGUARD. GRADE 5. EFFECTIVE 9-19-22.

(10)
NOTIFICATION: DEPUTY KYLER FARLEY GRADUATED POST LAW ENFORCEMENT ACADEMY ON 6-16-22 AND STARTED HIS FTO ON THE ROAD 6-21-22. NO WAGE INCREASE.

(11)
APPROVAL OF DALTON HINKINS TO THE A VOLUNTEER/INTERN AT THE EMERY COUNTY ATTORNEY'S OFFICE.

(12)
APPROVAL PF CONFLICT OF INTEREST FORM ON BEHALF OF LANE GARDNER'S WORK AT GENCO MINE SERVICES.

(13)
APPROVAL OF CODY WILSTEAD TO BE THE FULL-TIME LUBE MECHANIC AT THE ROAD DEPARTMENT. WAGE GRADE 16.

Motion to approve the Consent Agenda was made by Commissioner Kent Wilson, seconded by Commissioner Gil Conover, and the motion passed.
AYE: Commissioner Kent Wilson
Commissioner Gil Conover
Commissioner Lynn Sitterud
NAY: none

DISCUSSION AGENDA

(1)
ITEMS PULLED FROM THE CONSENT AGENDA

(2)
RATIFICATION OF EMERY COUNTY AMBULANCE DEDICATED STANDBY AGREEMENT BETWEEN EMERY COUNTY AMBULANCE AND MINIM PRODUCTIONS, INC.

Commissioner Wilson explained that a filming company, Minim Productions, INC is filming in the desert. They have requested dedicated standby ambulance service while filming. The company will be billed and will pay for the service. The date on the agreement was prior to this meeting. The agreement was signed and now that action needs to be ratified. Commissioner Kent Wilson made a motion to ratify approval of Emery County ambulance Dedicated Standby Agreement between Emery County Ambulance and Minim Productions, INC. the motion was seconded by Commissioner Gil Conover. The motion passed.

AYE: Commissioner Kent Wilson
Commissioner Gil Conover
Commissioner Lynn Sitterud

NAY: none

(3)
RATIFICATION OF CONTRACT BETWEEN EMERY COUNTY AND CJ'S CUSTOM TREE SERVICE FOR TREE REMOVAL AT FERRON LIBRARY.

Commissioner Conover explained that during recent construction of the new Ferron Elementary they had to move the boundary lines and in the process had cut tree roots. To mitigate any future problems with the trees it was decided to remove the trees. CJ's Custom Tree Service was contacted to remove the trees. A contract with CJ'sCustom Tree Service now needs to be ratified. Commissioner Gil Conover made a motion to ratify a contract with CJ's Custom Tree Service to remove trees at the Ferron Library. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover
Commissioner Kent Wilson
Commissioner Lynn Sitterud

NAY: none

(4)
RATIFICATION OF SIMPLE CONTRACT AGREEMENT BETWEEN EMERY COUNTY AND PETERSEN CHEMICAL FOR FINISH WORK ON FLOORING AT THE SAN RAFAEL ENERGY RESEARCH CENTER.

A small flooring project was needed at the SRERC. Bids were gathered and Petersen Chemical was the low bid. A contract with Petersen Chemical for the project was signed and the work completed. The signing of that contract now needs to be ratified. Commissioner Gil Conover made a motion to ratify the signing of a simple contract agreement between Emery County and Petersen Chemical for finish work on flooring at the SRERC. The motion was seconded by Commissioner Kent Wilson. The motion passed.
AYE: Commissioner Gil Conover
Commissioner Kent Wilson
Commissioner Lynn Sitterud
NAY: none

(5)
PRESENTATION AND THANK YOU FROM CASTLE COUNTRY CLASSIC LIVESTOCK SHOW.

The EC Commissioners heard reports from participants : Easton Thayn, Jaxton Thayn, and Easton Thornley. They had 106 contestants who showed 153 animals. They participated in a showmanship class. 58 belt buckles were awarded. They had a young judge from Wyoming to judge the show. They expressed their gratitude to the EC Commissioners for their support of the Livestock Show.

(6)
PRESENTATION AND THANK YOU FROM EMERY COUNTY 4H REGARDING WASHINGTON D.C TRIPS.

Cassie Thatcher, Daisy Thatcher, and Sidney Carter thanked the EC Commissioners for their support for 4H and donation toward their trip to Washington, D.C. where they participated in learning about equity and inclusion and how it has a ripple effect on prosperity. They are planning a community needs assessment for the youth of Emery County.

(7)
DISCUSS/APPROVE/DENY ORDINANCE ESTABLISHING REGULATIONS FOR ACQUISITION, MANAGEMENT AND DISPOSAL OF COUNTY PROPERTY AND REPEALING ORDINANCE NO. 08-02-16 AND ALL AMENDMENTS THERETO.

Motion to table and bring back at another time was made by Commissioner Gil Conover, seconded by Commissioner Kent Wilson, and the motion passed.
AYE: Commissioner Gil Conover
Commissioner Kent Wilson
Commissioner Lynn Sitterud
NAY: none

(8)
DISCUSS/APPROVE/DENY ALLOWING EMT'S MILEAGE REIMBURSEMENT FOR TRIPS OVER FIVE MILES IN PERSONAL VEHICLES WHEN RESPONDING TO INCIDENTS.

Commissioner Wilson explained that with the restructuring of the Emergency Management System and sending EMT's to different communities he recommended a reimbursement process for those EMT's that respond to incidents in their own vehicles. Mary Huntington reminded the Commissioners that we need to follow insurance policy provisions in terms of liability when considering a process. No action was taken.

(9)
DISCUSS/APPROVE/DENY TEMPORARY CLOSURE OF GHOST ROAD ON OCTOBER 8 FOR THE WITCH AND WIZARD RUN HOSTED BY THE MUSEUM OF THE SAN RAFAEL.

Museum Director Tiffany Baker requested approval for temporary closure of Ghost Road on October 8, 2022 for the Witch and Wizard run hosted by the Museum of the San Rafael. Tiffany indicated that she received permission from Castle Dale City to close the road for their portion of the road. Emery County owns a portion of the road, so she is seeking approval to close the County's portion of the road. She asked for Sheriff security from 10am to 2pm during the Para Con that day. Attorney Mike Olsen explained that this should be treated the same as closing a road for a parade or celebration. There needs to be a plan. No action. Tiffany will continue the process at the next Commission Meeting.

(10)
DISCUSS/APPROVE/DENY THE WELLNESS CLINIC TO BE HELD OCTOBER 26TH AND 27TH FROM 7:00-10:00 A.M. EACH DAY. COUNTY WILL BE BILLED $200.00 FOR EACH FULL TIME EMPLOYEE WHO PARTICIPATES IN THE COMPREHENSIVE BLOOD DRAW.

Personnel Director Mary Huntington requested approval to hold the annual Wellness Clinic on October 26th and 27th from 7:00-10:00a.m. Mary indicated that they will not be holding a clinic in Green River this year. Employees from Green River will be given a certificate to go to the

Emery Medical Center if they are not able to attend in Castle Dale. As in years past, Emery County will be billed $200 for each full time employee who participates in the comprehensive blood draw. Commissioner Gil Conover made a motion to approve of the Annual Wellness Clinic to be held October 26th and 27th as requested. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover
Commissioner Kent Wilson
Commissioner Lynn Sitterud

NAY: none

(11)

DISCUSS/APPROVE/DENY GIVING EACH FULL TIME EMPLOYEE WHO PARTICIPATES IN THE COMPREHENSIVE BLOOD DRAW, IN CONJUNCTION WITH THE ANNUAL WELLNESS CLINIC, 4 HOURS OF SICK LEAVE.

Mary Huntington requested approval to give each full time employee who participates in the comprehensive blood draw, in conjunction with the Annual Wellness Clinic,4 hrs. of sick leave. Commissioner Kent Wilson made a motion to approve giving each full time employee who participates in the comprehensive blood draw 4 hrs. Of sick leave as requested. The motion was seconded by Commissioner Gil Conover. The motion passed.

AYE: Commissioner Kent Wilson
Commissioner Gil Conover
Commissioner Lynn Sitterud

NAY : none

(12)
DISCUSS/APPROVE/DENY APPROVAL OF CONTRACT BETWEEN EMERY COUNTY AND VISTA WORKS DESTINATION MANAGEMENT.

Commissioner Wilson explained that two months ago the Commissioners approved a Contract with VISTA Works Destination Management. He indicated that this is a big step, investing in tourism. He expressed some concerns in moving forward with tourism. Some of his concerns were statorial in nature and some were wants and are included as a bullet document as follows:

**75% of the budget and marketing scheme will be used to advertise Green River and focus on marketing Green River for the shoulder seasons. In an effort to coincide with the purpose of TRT and improving TRT opportunities. And at the discretion of the Emery County Commission.

**Remaining 25% of the budget and marketing scheme to be used strictly to market Emery County celebrations and events, such as yearly city celebrations, rodeos and sports tournaments, etc. to create and utilize infrastructure that will enhance a sustainable visitor economy. Should be exclusive to those businesses that contribute to TRT funds.

**It will not be used to market the San Rafael Swell or Manti La-Sal except those to promote Green River.

**Collaborate with the local business chamber and other such groups to ascertain the best strategies for spending of the grant money.

**Present all recommendations for spending to the Emery County Travel Board as well as the Emery County Commission in an open meeting.

Commissioner Kent Wilson made a motion to approve a Contract between Emery County and VISTA Works Destination Management with the bulleted concerns included in the document as Exhibit B to the Contract. The motion was seconded by Commissioner Gil Conover. The motion passed.
AYE: Commissioner Kent Wilson
Commissioner Gil Conover
Commissioner Lynn Sitterud
NAY: none

(13)
DISCUSS/APPROVE/DENY CONTRACT FOR SERVICES BETWEEN EMERY COUNTY AND HORIZON SERIES INC. FOR TRAFFIC CONTROL FOR AN UPCOMING FILM SHOOT ON THE DESERT.

Attorney Mike Olsen has reviewed and approved a contract between Emery County and Horizon Series, Inc for traffic control for an upcoming shoot on the desert. Horizon will pay Emery County for the Sheriff's Dept. to provide traffic control during their shoot on the desert. Commissioner Kent Wilson made a motion to approve of a contract for services between Emery County and Horizon Series, Inc. The motion was seconded by Commissioner Gil Conover. The motion passed.
AYE: Commissioner Kent Wilson
Commissioner Gil Conover
Commissioner Lynn Sitterud.
NAY: none

(14)
COMMISSION/ELECTED OFFICIALS REPORTS.

None

(15)
ADJOURN

Motion to adjourn the meeting was made by Commissioner Gil Conover, seconded by Commissioner Kent Wilson, and the motion passed.
AYE: Commissioner Gil Conover
Commissioner Kent Wilson
Commissioner Lynn Sitterud
NAY: none

ATTEST: _____ COMMISSIONER:_____