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COMMISSION MEETING MINUTES  
SEPTEMBER 20, 2022

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

SEPTEMBER 20, 2022

DUE TO RESTRICTIONS IN PLACE DURING THE COVID-19 PANDEMIC THIS MEETING WAS OFFERED ELECTRONICALLY.

Present at the meeting was Commission Chairman Lynn Sitterud, Commissioner Gil Conover, Commissioner Kent Wilson (electronically), Attorney Mike Olsen, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List # 261381 through and including #261502 was presented for payment.

There were no Requisitions or dispositions.

(2)

APPROVAL OF THE SEPTEMBER 6, 2022 COMMISSION MEETING MINUTES.

(3)

NOTIFICATION: SELECTED LILLEE TUTTLE AS A PART TIME HEAD LIFEGUARD WORKING 19.75 HOURS PER WEEK. WAGE GRADE 5. EFFECTIVE 10-1-22

(4)

NOTIFICATION: SELECTED KIMRA PHILLIPS AS A PART TIME CUSTODIAN FOR THE EMERY LIBRARY. WORKING 7.5 HOURS PER WEEK. WAGE GRADE 6.

(5)

NOTIFICATION: SELECTED KENDRA BELL AS A PART TIME ASSISTANT LIBRARIAN FOR THE ELMO LIBRARY. WORKING 7.5 HOURS PER WEEK. WAGE GRADE 7.

(6)

APPROVAL TO DONATE \$250 GIFT BASKET TO THE UTAH ASSOCIATION FALL CONFERENCE.

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(7)

APPROVAL OF MAEGAN WILBERG TO BE A VOLUNTEER AT THE MUSEUM OF THE SAN RAFAEL, SPECIFICALLY THE PARANORMAL EVENT.

(8)

APPROVAL OF JULIE JANUS TO BE A VOLUNTEER SHUTTLE DRIVER OF A COUNTY VEHICLE FOR THE JOES' VALLEY FEST.

(9)

APPROVAL TO APPOINT LONI MEADOWS AS THE GREEN RIVER REPRESENTATIVE ON THE EMERY COUNTY RECREATION BOARD.

Commissioner Gil Conover made a motion to accept the Consent Agenda with a correction to #5, wherein the hours be corrected to 19 hours per week. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA.

Item #5 on the Consent Agenda was corrected to approve 19 hours per week.

Commissioner Gil Conover made a motion to leave the regular meeting and move into a public hearing and the conclusion of the Public Hearing to return to the regular meeting agenda. The motion was seconded by Commissioner Kent Wilson. The motion passed.

(2)

**PUBLIC HEARING: TO RECEIVE PUBLIC COMMENT REGARDING PROPOSED ZONING CHANGES TO PARCELS OF LAND LOCATED AT AND/OR ADJACENT TO THE SAN RAFAEL ENERGY RESOURCE CENTER.**

Commissioner Sitterud opened the meeting with an explanation for the Public Hearing. The property that the research center sits on was never rezoned when the Central Warehouse was built. Currently it is not zoned as industrial. EC has acquired the property to the north of the center. If EC receives some anticipated funding they hope to make an industrial park to the north for businesses to move into. For that to happen it needs to be rezoned as industrial.

Orangeville Mayor David Robertson asked what is the current zoning status of the property? Commissioner Sitterud indicated that currently it is zoned as agriculture.

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Mayor Robertson asked what businesses they anticipate coming into the proposed Industrial Park? Commissioner Sitterud explained that anytime you have a research center you have companies that come in and do their research in the Research Center and then want to go next door somewhere and open up business.

Mayor Robertson expressed concern for utilities, sewer and water. Council members expressed their concern for supplying water. They are limited on what water they have. The City has not heard back from Emery County on the status of the 10 shares of water that need to be turned over to the City for the water connection. Commissioner Sitterud explained that they have four at this time and are searching individuals from which to acquire another 6 shares.

Commissioner Wilson commented that any business that wants to build at as Industrial Park will have to go through the building permit process and have to provide water shares as part of the process.

Councilman Addley asked if there were any hazardous materials on site to be concerned about. Commissioner Sitterud indicated that any business will have to come before Planning and Zoning.

Linda Barker expressed concern about the pressurized water line that is underneath the proposed industrial park property.

There will be a second public hearing held October 4, 2022.

Councilman Carole Larsen asked if they have thought about letting this property be annexed into Orangeville City so we can receive the tax benefits? Commissioner Wilson indicated that since the City has brought up annexation that is a discussion we may want to bring up another time.

The Public hearing was closed and the Commissioners returned to the regular agenda.

(3)

SAFETY MINUTE PRESENTATION BY THAD MORRIS, SAFETY COORDINATOR AND SIGN  
MANAGER AT THE ROAD DEPARTMENT.

Thad Morris presented information regarding exposure to sunlight and the dangers of skin cancer.

(4)

AWARD OF \$100.00 SAFETY VISA GIFT CARDS.

Full Time Employee: Brenda Lemon

PArt-Time Employee: Mindi Labrum

Safety Sensitive Employee: Keaton Cowley and Cody Morris

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EMT's - Nathan Martinez and Boyd Wilson

(5)

RATIFICATION: OF APPROVAL TO COVER THE \$35.00 FEE FOR PART TIME EMPLOYEES AND EMT'S WHO CHOSE TO HAVE A FLU SHOT AT THE UPCOMING WELLNESS CLINIC.

Mary Huntington requested ratification of approval to cover the \$35. Fee for part time employees and EMT's who chose to have a flu shot at the upcoming Wellness Clinic. Commissioner Gil Conover made a motion to ratify approval to cover the cost of the flu shot for part time employees and EMT's as requested. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

(6)

RATIFICATION OF APPROVAL OF JAG BLOCK GRANT APPLICATION.

Commissioner Gil Conover made a motion to ratify the approval of JAG Block Grant Application. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

(7)

DISCUSS/APPROVE/DENY REQUEST FOR FUNDING SUPPORT FROM DERI THATCHER TO ATTEND FFA NATIONAL CONVENTION.

Deri Thatcher came before the Board of Commissioner to request funding support for her to attend the FFA National Convention in Indiana. Commissioner Gil Conover made a motion to donate the standard \$250.00 to Deri Thatcher to support her attending the FFA National Convention. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: None

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(8)

DISCUSS/APPROVE/DENY CHANGING ZONING DECLARATION OF PARCELS 4-19-30 AND 4-19-29 TO INDUSTRIAL.

Commissioner Gil Conover made a motion to table this item. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

(9)

DISCUSS/APPROVE/DENY CLOSING OF BOE.

Commissioner Gil Conover made a motion to close the Board of Equalization for 2022. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

(10)

DISCUSS/APPROVE/DENY BOE CHANGES FOR 2022.

Assessor Kris Bell presented the BOE Changes for 2022. Commissioner Gil Conover made a motion to approve the BOE Changes for 2022 as presented. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

(11)

DISCUSS/APPROVE/DENY VETERAN, BLIND AND HOMEOWNERS TAX CREDIT ABATEMENTS.

Motion to approve the Veteran, Blind and Homeowner's Tax Credit Abatements was made by Commissioner Gil Conover, seconded by Commissioner Kent Wilson, and the motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

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(12)

DISCUSS/APPROVE/DENY LOW INCOME ABATEMENT FOR RYAN COWLEY.

Mr. Cowley has met the qualifications for a low income abatement. The Commissioners may grant up to 50% of the tax owed. Commissioner Gil Conover made a motion to approve a low income abatement for Ryan Cowley for 50% of the taxes owed (\$464.81). The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

(13)

DISCUSS/APPROVE/DENY PURCHASE ORDER BETWEEN EMERY COUNTY AND UNIFIED FLEET LEASING SERVICES FOR THE 2023 LEASE VEHICLES.

This leasing option for 2023 vehicles is in effort to offset the cost of purchasing new vehicles. Commissioner Gil Conover made a motion to approve a purchase order between Emery County and Unified Fleet Leasing Services for the 2023 Lease Vehicles. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

(14)

DISCUSS/APPROVE/DENY BYLAWS FOR THE EMERY COUNTY COUNCIL OF GOVERNMENTS.

The Emery county Council of Governments (COG) meets quarterly. It was determined that they do not have a set of by-laws from which to function. The Commissioners have looked into what other counties are doing and have modeled by-laws to match what other counties are doing and the needs of this COG. Commissioner Kent Wilson made a motion to approve the By-Laws for the Emery County Council of Governments (COG). The motion was seconded by Commissioner Gil Conover. The motion passed.

AYE: Commissioner Kent Wilson  
Commissioner Gil Conover  
Commissioner Lynn Sitterud

NAY: none

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(15)

DISCUSS/APPROVE/DENY BEGINNING THE PROCESS TO DISPOSE OF PARCEL 4-29-1

Commissioner Sitterud explained that this piece of county owned property is on Cedar Mountain. It reverted back to Emery County during a tax sale back in 1940. The property is landlocked by BLM property. Emery county has not been receiving any taxes from this property. A citizen has asked to possibly sell the property. The Commissioners requested to begin the process and advertise to sell the property and return it to the tax roll. Commissioner Gil Conover made a motion to advertise to dispose of parcel #04-0029-0001. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

(16)

DISCUSS/APPROVE/DENY BEGINNING THE PROCESS TO DISPOSE OF A PORTION OF PARCEL 1-175-9

This parcel is a 18 to 20 ft wide street behind the fire station in Huntington.(.02 acres) half of the road is County and half is Huntington City. A ROW exists for water line maintenance. The neighbors are complaining that there are trees and weeds along the road causing problems. Commissioner Gil Conover made a motion to give the County's portion of parcel 1-175-9 to Huntington City for maintenance. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitteurd

NAY: none

(17)

DISCUSS/APPROVE/DENY TRANSFERRING 2022 STATE PILT MONEY TO THE EMSSD AND SRSSD.

Commissioner Sitterud requested that the State PILT Money (\$327,140) be transferred to the EMSSD and SRSSD. Commissioner Gil Conover made a motion to transfer 2022 State PILT money to the EMSSD and SRSSD. The motion was seconded by Commissioner Kent Wilson. The motion passed.

(18)

COMMISSION/ELECTED OFFICIALS REPORTS.

Kyle Beagley, BLM Price Field Office and Lance Porter, Green River District Office came before the Board of Commissioners to present patents for the land conveyances as a part of the John

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D. Dingell, Jr. Conservation, Management, and Recreation Act of 2019. The lands were conveyed to Emery County for the Huntington Airport (362.54 acres) and the City of Emery for the Emery City Recreation Area( 643.25 acres). These conveyances are done without an exchange of money. Mr. Porter conveyed the BLM's appreciation for the working relationship that they have with Emery County.

(19)

ADJOURN

Commissioner Gil Conover made a motion to adjourn the meeting. The motion was seconded by Commissioner Kent Wilson. The motion passed.

AYE: Commissioner Gil Conover  
Commissioner Kent Wilson  
Commissioner Lynn Sitterud

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_