MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD SEPTEMBER 26, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commissioner Irene Hansen, Commissioner Greg Miles, County Attorney Deputy Tyler Allred, County Attorney Deputy Grant Charles, Public Works Director Ben Henderson, Clerk-Auditor JoAnn Evans, Clerk-Auditor Deputy Janet Jenkins, Clerk-Auditor Deputy Christie Walker, Human Resource Director Melissa Yergensen, Community Development Director Mike Hyde, Community Development Assistant Director Mike Gottfredson, Duchesne County Resident Tracy Killian, and Commission Executive Assistant Melissa Hughes is taking minutes.

Opening Comments

(9:01 a.m.)

Acting Chairman Hansen welcomes everyone to the meeting.

Pledge of Allegiance

(9:01 a.m.)

Public Works Update

(9:02 a.m.)

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. The crew will continue with fogging and start paint striping on the chipped sealed roads. Flooding occurred on Thursday last week. Rabbit Gulch and Rock Creek were affected by the flooding most. The Forest Service has some mitigation work in the Moon Lake area. A landowner built berms around their property, which caused issues on the existing road. Kristy Groves with the Forest Service sent pictures to the Commissioners of the situation. Commissioner Miles asked if there is any more paving scheduled this year. Director Henderson stated he is waiting to hear back from the paving company; he may have to contact a different contractor for the work to be completed.

Discussion & Consideration of the Memorandum of Understanding (MOU) with the Utah Public Lands Policy Coordinating Office (PLPCO) Regarding the Joint Employment of Mike Hyde in State FY 22/23

(9:15 a.m.)

Community Development Director Mike Hyde presented the MOU between Utah Public Lands Policy Coordination Office and Duchesne County, Utah. An analysis of Mr. Hyde's actual hours spent on PLPCO and County projects during State FY 21/22 revealed that 55% of his time was spent on county business and 45% on state business. The proposed FY 22/23 MOU projects that Mr. Hyde's workload will continue to be split at the same percentage. Thus, the fair reimbursement from the County to PLPCO for FY 22/23 is proposed to increase from $48,000 to $53,000. *Commissioner Miles makes a motion to approve the MOU with the Public Lands Policy Coordinating Office regarding the joint employment of Mike Hyde during State FY 22/23. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Discussion & Consideration of Lease Contract with Quadient Leasing USA, Inc. for Postage Machine

(9:15 a.m.)

Commission Executive Assistant Melissa Hughes presented the lease options for the postage machine. There are two different lease options; both are for a 60-month lease. The first lease option is $16,870.20, and the second is $24,048.60. The price difference is for the weighing capabilities of the machines. The parties discussed the options and decided to postpone the item until Clerk-Auditor JoAnn Evans could explain the options in detail.

(12:36 p.m.)

Clerk-Auditor Evans explained the different options of the postage machines to the parties. *Commissioner Miles makes a motion to authorize the lease with Quadient Leasing USA, Inc. for the postage machine in the amount of $24,048.60. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, and Commissioner Hansen votes aye. The motion passes.*

Discussion & Consideration of Resolution No. 2022-10; A Resolution of Appointment of a Duchesne County Representative and an Alternate Representative for the Utah Counties Indemnity Pool Annual Membership Meeting
(9:35 a.m.)

Clerk-Auditor JoAnn Evans received a letter from the Utah Counties Indemnity Pool. Commissioner Hansen reads the letter and explains what happens at the annual meetings. *Commissioner Hansen nominates Commissioner Miles as the representative for the Utah Counties Indemnity Pool and herself as the Alternate Representative. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

HR Office – Payroll
(9:33 a.m.)

Commission Executive Assistant Melissa Hughes presented the payroll report ending September 17, 2022; there were 198 employees paid. *Commissioner Miles makes a motion to approve the payroll as presented for September 17th, 2022. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Auditors Office – Vouchers
(9:35 a.m.)

Clerk-Auditor Deputy Janet Jenkins and Clerk-Auditor Deputy Christie Walker presents the vouchers for September 26, 2022, check numbers 158599 through 158714, for $736,097.27. *Commissioner Miles makes a motion to approve the vouchers for September 26, 2022, as presented. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Discussion of Possible Subjects for the Next Meeting
(9:45 a.m.)

Recess 9:47 a.m. to 10:03 a.m.

Closed Meeting – Strategy Session to Discuss: Pending or Reasonably Imminent Litigation;
(10:03 a.m.)

Commissioner Miles makes a motion to go in and out of a closed meeting for a strategy session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.

Back in Session
(11:01 a.m.)

No action is to be taken.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(11:02 a.m.)

Commissioner Miles makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.

Back in Session
(12:01 p.m.)

No action is to be taken.

Calendaring & Weekly Update on Events
(12:01 p.m.)

Recess 12:08 p.m. to 12:36 p.m.

Consideration of Minutes for Combined Commission Meeting held September 19, 2022
(12:39 p.m.)

Parties review the combined Commission meeting minutes held on September 19, 2022. *Commissioner Miles makes a motion to approve the minutes for September 19, 2022, as presented. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Adjournment
(12:49 p.m.)

Commissioner Miles makes a motion to adjourn the meeting at 12:49 p.m. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, and Commissioner Miles votes aye. The forum adjourns.

Read and approved this on the 3rd day of October 2022.

Greg Miles
Acting Commission Chairman

JoAnn Evans
Clerk/Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes