



Mona City- City Council Meeting
20 West Center Street Mona, Utah

City Council Meeting Minutes- September 13, 2022

MEMBERS PRESENT: Randy Christensen- Mayor
Jay Christensen – Councilmember
Ron Warren – Councilmember
TJ Pace – Councilmember

MEMBERS ABSENT: Jay Mecham – Councilmember
Amy Stanley - Councilmember

STAFF PRESENT: Michelle Dalton- Secretary Sara Samuelson - Director of Finance
Chad Phillips – Gas/Water
Dennis Gardner – Planning and Zoning
Sara Samuelson – Finance Director
Brent Arns – Sewer Director
Alicia Hills – Mona City Recorder

OTHERS PRESENT: Greg Dalton; Kristine Phillips; Rebecca Dopp, Times Newspaper reporter;
and Russ Forsyth.

Mayor Randy Christensen called the meeting to order at 7:02 pm.

Opening prayer/Pledge of Allegiance:

Planning and Zoning Chair Dennis Gardner led the prayer and Mayor Christensen led the pledge of allegiance.

Councilmember Christensen motioned to accept the minutes of August 23, 2022, as written. Councilmember Warren seconded the motion to approve the minutes of August 23, 2022, as written.

Councilmember Pace motioned to accept the minutes of August 25, 2022, as written. Councilmember Christensen seconded the motion to approve the minutes of August 25, 2022, as written.

Councilmember Christensen motioned to accept the minutes of August 29, 2022, as written. Councilmember Warren seconded the motion to approve the minutes of August 29, 2022, as written.

Secretary/Treasurer:

Secretary/treasurer Michelle Dalton reported that the pay-by-text option to pay utility bills is now available and will be implemented. It will cost a 0.25 cents per transaction fee, which the city will cover.

Stallings heating and air conditioning will be coming on September 22 at 9 a.m. to service the

sewer and library buildings. Chad Phillips requested that the service shed filters be replaced as well. Secretary Dalton said that she will have them scheduled as well.

Secretary Dalton reported that the slide on the park equipment is broken and needs to be replaced. She received a bid for a new slide and was given 2 options. The first option was for \$1,031 that did not include a slide but had a ladder/pole option. The second option included a slide, and the cost is \$4,781. Mayor Christensen asked if the par tax would cover the cost, to which Finance Director Samuelson reported that either the par tax or the park budget would be able to cover the slide. Dalton reported that the cost does not include installation, to which Mayor Christensen asked if we could have someone give service and install the slide. Councilmember Warren said that he would help install the slide.

Councilmember Pace motioned to approve the purchase of option 2 for a slide purchase for \$4,781. Councilmember Warren seconded the motion to approve the purchase of option 2 for a slide purchase for \$4,781. The roll call vote was as follows:

| | |
|---------------------------|-----|
| Councilmember Warren | Aye |
| Councilmember Pace | Aye |
| Councilmember Christensen | Aye |

Planning and Zoning:

Planning and Zoning Chair Dennis Gardner reported the following from the September 7, 2022, planning and zoning meeting:

Cory Squire: Accessory building permit – 295 North 200 East.

The Mona City Planning and Zoning Commission and the building inspector approved the application for an add-on to the back of Squire's house. It would be 15'X26' and is adding 390 square feet to the home. It meets all requirements but would need inspections as the building process is completed.

Councilmember Christensen made motion to approve the Squire accessory building permit for 295 North 200 East. Councilmember Pace seconded the motion to approve the Squire accessory building permit for 295 North 200 East. The vote of the Council was unanimous to approve the application.

Brenda Marsh: Accessory Building Permit – 60 North 100 East

The Mona City Planning and Zoning Commission and the building inspector approved the application for a 10-foot by 16-foot accessory building permit.

Councilmember Warren made motion to approve the Marsh accessory building permit for 69 North 100 East. Councilmember Christensen seconded the Marsh accessory building permit for 69 North 100 East. The vote of the Council was unanimous to approve the application.

Robert Brewer: Accessory Building Permit – 154 West 200 North

The Mona City Planning and Zoning Commission and the building inspector approved the accessory building permit for a 22'X30' carport at 154 West 200 North.

Councilmember Warren made motion to approve the Brewer accessory building permit for 154 West 200 North. Councilmember Christensen seconded the motion to approve the Brewer accessory building permit. The vote of the Council was unanimous to approve the application.

Planning and Zoning Chair Gardner also reported that there were questions asked about minor

subdivision lot splits that were answered and that the sidewalk ordinance was discussed but no decisions were made, and it will receive more discussion in the future with more information.

Finance Report:

The Mona City Disbursement Listing for 08/10/2022 to 08/23/2022 was presented. There were several water tank and water line expenditures, but there were no questions on the financial report. There were two checks over the allotted amount of \$2,000. The Disbursement Listing is attached and will become a permanent part of the minutes for public viewing.

Councilmember Christensen made a motion to approve the finances as presented. Councilmember Warren seconded the motion. The roll call vote of the Council to approve the finances was as follows:

Councilmember Christensen: Aye
Councilmember Pace: Aye
Councilmember Warren: Aye

Finance Director Sara Samuelson presented the council with a copy of the Mona City personnel policy and asked that councilmembers look over the marked sections and send her comments and suggestions to update the policy. Mayor Christensen suggested that the council have a work session to discuss the updates. The policy updates will be added to the work session scheduled for September 27, 2022. Once the updates have been made and adopted, the policy will be distributed to all staff, and they will sign acceptance of it.

Water and Gas Update:

Chad Phillips discussed the purchase of a hand-held programming device for programming the gas and water meters. He stated that in the past it was purchased through Mountainland because they put the software on it and are the support system when there are problems. He asked what the policy was concerning the purchase of a new one and whether it had to be bid out again. Finance Director Samuelson stated that if they are a state negotiated contract or a single source provider that bids are not required, but otherwise suggested using the State website to get bids.

Phillips also stated that the fire hydrant on 100 South and 200 East is not working, and the parts have been on order for 4 or 5 months and they are no longer available. He requested having Barton's replace it while they are doing their current project in town. He stated that there are several in town that are getting old and will start needing servicing. The Council suggested repairing them instead of trying to get parts for them in the future. Dennis Gardner requested that if a hydrant isn't working that a black bag be placed over it, so the fire department knows not to use it.

Councilmember Warren made motion to replace the fire hydrant at 100 South and 200 East. Councilmember Christensen seconded the motion to replace the hydrant at 100 South 200 East. The roll call vote was as follows:

Councilmember Christensen: Aye
Councilmember Pace: Aye
Councilmember Warren: Aye

Phillips reported that the fire department has requested to have the Council's approval to exercise the hydrants in town. The Council gave their approval.

Phillips requested that the water and gas department get another truck for the department. They need a truck to put the water tools in and use when the gas truck is tied up. He requested a full-size pickup truck with a bed on it.

Phillips is preparing for a sanitary survey on October 11 as well as paperwork for Mona City gas and water.

Sewer Update:

Sewer plant director Brent Arns reported on the incident at the sewer plant two weeks ago where the membrane filters shut down and the pumps shut down as well. But the intake pumps continued to bring flow in, and it overflowed onto the floor. He stated that there was sewage about 4 inches deep on the floor in the plant and it started going out the door. It did not penetrate the building boundary and the state did not have to be notified. As a precaution and to keep people out, the adjoining green waste facility was shut down as well. It is all back up and running now and the green waste is open as well. He said that the system is about 10 years old and is starting to get a little worn, especially since it runs constantly, but it continues to work and has some life in it.

Council Business:

Councilmember Warren reported that a lot of headway is being made on the meters. There are still that are buried or landscaped over, but they have been knocking on doors of homes to alert them that they need to be exposed. There is one that is under the sidewalk that was discussed. The Council said that they could cut the cement to expose it and that the water department would need to find a way to keep it from getting broken, which may include a metal grate.

Councilmember Warren also reported that the flags are all up for 9-11 and they look good.

He also said that when people are requesting that votes be requested outside of Council meetings or Planning and Zoning meetings, that his vote will always be no.

Councilmember Pace reported that a water filter in the park had problems but it wasn't major and is fixed. He also asked what the Council is going to do about finding a new park employee. Mayor Christensen stated that they were having an executive following the meeting about making decisions on the subject.

Councilmember Christensen reported that he received a preapproval letter for the railroad grant stating that all the information was received, and that the City will know by the 25th whether it is approved. He also reported that the 9-11 commemoration turned out well but did not have a lot of participation from Mona citizens.

Councilmember Christensen reminded the council that the construction meetings will be Wednesday August 24th at 10 a.m. and 12 p.m.

Adjournment

Councilmember Warren made a motion to adjourn the meeting at 7:44 pm. Councilmember Pace seconded the motion. The vote to adjourn the meeting at 7:44 pm was unanimous.

Executive Session Attendees- September 13, 2022

MEMBERS PRESENT: Randy Christensen - Mayor
Jay Christensen - Councilmember
TJ Pace – Councilmember
Ron Warren- Councilmember

OTHERS PRESENT: Sara Samuelson- Financial Director, Alicia Hills- City Recorder

Mayor Randy Christensen called the meeting to order at 7:55 pm to discuss personnel as dictated in Utah State Code 52-4-205:

“Discussion of the character, professional competence, or physical or mental health of an individual.”