

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
August 9, 2022

WORK MEETING

DATE: Tuesday, August 9, 2022

LOCATION: Fairfield Town Office, 103 East Main Street Fairfield, Utah

TIME: 6:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL WORK SESSION MEETING

Mayor Gurney called The Town Council Work Session Meeting to order at 6:10 p.m.

AGENDA ITEM #2 - ROLL CALL

Town Council Members Present: Mayor Brad Gurney, RL Panek, Tyler Thomas, Hollie McKinnley

Heidi Brunner emailed before the meeting that she had resigned.

Staff Present:

Stephanie Shelley- Recorder

Others Present:

Vern Carson, Alina Pringle

Others Present via Zoom:

iPhone

AGENDA ITEM #3- DISCUSS WATER LINES

The Council discussed Water Lines. Water lines should go through the end of the property.

Councilman Thomas would like to have new water projects planned for every year. Councilman Thomas would like a closer review of the Water Ordinance. He feels it is unclear whether residents should hook up to the Towns water if they have a well.

Mayor Gurney stated that the Council would need to set up standards and rules to follow for any new water lines. The mayor proposed that for the next 48 months, the Town pays for new fire hydrants. It will help with the Towns insurance.

Councilman Thomas would like a hydrant to be placed at the end of the water line that will be placed for Durrants and McKinney.

Mayor Gurney stated that the Town would need to do another feasibility study for that area of Town. (this would be for impact fees)

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AGENDA ITEM #4- DISCUSS AND APPROVE UPDATES FOR THE WATER ORDINANCE.

AGENDA ITEM #5 - DISCUSS AND APPROVE UPDATES FOR THE ROAD ORDINANCE.

The Council decided to leave it as is.

AGENDA ITEM #6 - DISCUSSION ON OLD BUSINESS

The Council did not have a discussion.

AGENDA ITEM #7 - DISCUSSION ON NEW BUSINESS

The Council did not have a discussion.

AGENDA ITEM #8 - ADJOURN THE TOWN COUNCIL WORK SESSION MEETING

Councilwoman McKinney made a motion to adjourn the meeting. Councilman Thomas seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:02 p.m.

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REGULAR MEETING

DATE: Tuesday, August 9, 2022

LOCATION: Fairfield Town Office 103 East Main Street Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1-

OPEN THE TOWN COUNCIL REGULAR MEETING

Mayor Gurney opened the Town Council Regular Meeting at 7:05 p.m.

AGENDA ITEM #2-

ROLL CALL

TOWN COUNCIL MEMBERS PRESENT

Mayor Brad Gurney, RL Panek, Hollie McKinney, Tyler Thomas

Heidi Brunner emailed before the meeting that she had resigned.

Staff Present:

Stephanie Shelley- Recorder

Others Present:

Vern Carson, Alina Pringle, Keylee McKinney, Kyle Wilkinson, Ryan Durrant, Natalie McKinney, Mark Pringle, Colleen Wilson.

Councilman Thomas read Heidi Brunner's email that was sent to the Council and Recorder.

iPhone,

Heidi Brunner Tue, Aug 9, 2022 at 5:30 PM

To: Stephanie Shelley, Hollie Mckinney, Brad Gurney, Tyler Thomas, RL Panek

Dear Mayor Gurney, Councilwoman McKinney, Councilman Panek, and Councilman Thomas: Effective immediately, I resign from my position on the Fairfield Town Council. I hope the Town is able to retain its rural character and wish you the best in your future service of the Town.

Sincerely, Heidi Brunner

AGENDA ITEM #3- PRAYER / PLEDGE OF ALLEGIANCE

Mayor Gurney offered the prayer and led the Pledge of Allegiance.

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AGENDA ITEM #4- SHERIFF'S DEPARTMENT UPDATE

Deputy Dutson reviewed July's emergency calls to the Council.

AGENDA ITEM #5- DISCUSSIONS WITH RESIDENTS REGARDING THE WATER LINES.

Mayor Gurney informed those present that McKinney and Durrants would need to put in a water line after the Council's discussion. They will need to follow the Water Ordinance.

The Council suggested that McKinney and Durrants split the cost of the waterline. The Town is looking into purchasing the fire hydrant.

The Council and the resident discussed the cost of boring the road for the waterline. The Council decided to cover the cost of boring an 8-inch water line under the road for the placement of a hydrant. The rest of the cost could be split between the Durrant's and McKinney.

Colleen Wilson was informed that she would only need a 1-inch waterline, so the cost of boring the road would not be that much. Vern Carson stated that she already has a hook-up, so she will not need to do any boring.

Councilman Thomas motioned that the Town participates in the 200 East waterline project. It will currently service the Durrant subdivision and the McKinney subdivision by paying for the main line road crossing and the fire hydrant, and the Durrant development and the McKinney development split the cost difference of the remainder. Councilwoman McKinney seconded the motion.

Mayor Gurney - yes

Councilwoman McKinney - yes

Councilman Panek - yes

Councilman Thomas - yes

AGENDA ITEM #6- DISCUSS AND VOTE TO APPROVE THE DURRANT SUBDIVISION.

Durrant informed the Council that they made a line adjustment and gave Hansen the property where the fenceline is located. It was not worth moving the fence line.

Councilman Thomas made a motion to approve the Durrant Subdivision. Councilwoman McKinney seconded the motion.

Mayor Gurney - yes

Councilwoman McKinney - yes

Councilman Panek - yes

Councilman Thomas - yes

Councilman Thomas motioned to take Agenda item number four from the Work Session and move it just after agenda item number six in the Regular Session. Councilman Panek Seconded the motion.

Mayor Gurney - yes

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Councilwoman McKinney - yes
Councilman Panek - yes
Councilman Thomas - yes

(form Work Session) AGENDA ITEM #4- DISCUSS AND APPROVE UPDATES FOR THE WATER ORDINANCE.

Councilman Thomas motioned to approve the update of our water ordinance, with the updated change being that we now only require one-acre feet of culinary water rights on residential service on two acres lots or smaller. We will continue to 1.25-acre feet of culinary water rights for residential service anything greater than a two acres lot. Councilman Panek Seconded the motion.

Mayor Gurney - yes
Councilwoman McKinney - yes
Councilman Panek - yes
Councilman Thomas - yes

AGENDA ITEM #7- PLANNING COMMISSION UPDATE

Chairwoman Pringle gave the Council an update on the Planning Commission. She informed them that McKenzie Loo with MAG had sent out a survey to Town Residents. They only had nine residents return the survey. They are talking about sending out a physical survey to the Town; if they don't get a good response, they will use Hollie McKinney's survey.

The Commissioners had reviewed Jerry Bradshaw the latest ideas.

They had a developer come to their last meeting. He is looking at purchasing 40 acres and developing them into horse properties.

Chairwoman Pringle let the Council know that Winters property has had someone call and ask if they can have their big rigs on the property. They also discussed roads and trails throughout the Town.

Chairwoman Pringle informed the Council that they would add the Spring Protection Plan to the Zoning Map.

AGENDA ITEM #8- DISCUSS AND APPROVE THE AIRPARK ZONE.

Councilwoman McKinney would like a good discussion on the Airpark Zone in a work session.

The Council decided to hold a Work Session for the Airpark Zone on August 23rd at 7 pm. To discuss and vote on the Airpark Zone.

AGENDA ITEM #9- VOTE TO APPROVE THE PROPOSED FAIRFIELD TOWN CODE BOOK

The Council discussed the Fairfield Town Code Book. They will move to approve the Town Code book at next month's meeting.

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AGENDA ITEM #10- DISCUSS AND APPROVE HEATING AND AIR CONDITIONER FOR THE TOWN OFFICE.

Mayor Gurney informed the Council that Richard Cameron had three bids for the air conditioning for the Town Office. Councilman Panek would like Richard to decide on what unit will work best.

Councilman Panek made a motion to Richard Cameron, which heat and air conditioning Landlord with a budget up to twenty thousand dollars, and Richard pays five thousand dollars. Councilwoman McKinney seconded the motion.

Mayor Gurney - yes

Councilwoman McKinney - yes

Councilman Panek - yes

Councilman Thomas - yes

AGENDA ITEM #11- UPDATE MUSEUM PROJECT

Mayor Gurney informed the Council that the parking for the State Park would go on the south side of the stream, and the Town would share the parking lot. The State would pay for the parking lot. The Town would give ½ acre for Camp Floyd and ½ acre for the parking lot.

The museum will be 1700 to 3500 square feet. They will have a research library.

AGENDA ITEM #12- DISCUSSION ON TOWN PRIORITIES.

The Mayor asked what the Town's priorities were. Should the Town concentrate on natural gas or a Town Hall?

The Council discussed and decided that natural gas could be used by 90% of the Town.

Councilman Thomas would like to see the Town property used as a park and trail around the seven acres.

Councilwoman McKinney would like to see a park and or Town Office.

Councilman Panek would like to see a park.

The Council discussed the possibility of bringing clean dirt to cover the area. The example was given how KC Morris needed to get rid of dirt from a project, and they brought it and dumped it at Darwin's property.

Mayor Gurney asked the Council to start bringing in ideas for the park.

AGENDA ITEM #13- VOTE TO APPROVE THE MINUTES OF WORK/REGULAR SESSION ON JUNE 14, 2022.

Councilwoman McKinney made a motion to approve the minutes for June 14, 2022, Work/Regular Session. Councilman Panek seconded the motion. The motion passed unanimously.

Mayor Gurney - yes

Councilwoman McKinney - yes

Councilman Panek - yes

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Councilman Thomas - yes

AGENDA ITEM #14- VOTE TO APPROVE THE MINUTES OF WORK/REGULAR SESSION ON JULY 12, 2022.

Councilwoman McKinney made a motion to approve the minutes for July 12, 2022, Work/Regular Session. Councilman Panek seconded the motion. The motion passed unanimously.

Mayor Gurney - yes

Councilwoman McKinney - yes

Councilman Panek - yes

Councilman Thomas - yes

AGENDA ITEM #15-VOTE TO APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF THE MONTH ENDING MAY 31, 2022.

Councilwoman McKinney motioned to approve the Financials ending May 31, 2022.

Councilman Panek seconded the motion. The motion passed unanimously.

Mayor Gurney - yes

Councilwoman McKinney - yes

Councilman Panek - yes

Councilman Thomas - yes

AGENDA ITEM #16 -VOTE TO APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF THE MONTH ENDING JUNE 30, 2022.

Councilwoman McKinney motioned to approve the Financials ending June 30, 2022.

Councilman Panek seconded the motion. The motion passed unanimously.

Mayor Gurney - yes

Councilwoman McKinney - yes

Councilman Panek - yes

Councilman Thomas - yes

AGENDA ITEM #17-DISCUSSION ON WAGES FOR PERMANENT EMPLOYEES.

Brief discussion held by the Council. Will table for a future meeting.

AGENDA ITEM #18-DISCUSS UPCOMING AGENDA ITEMS

The Council will need to discuss the holidays.

AGENDA ITEM #19 - DISCUSS OLD BUSINESS

Nothing was discussed.

AGENDA ITEM #20 - DISCUSS NEW BUSINESS

The Council discussed the process they will need to follow to replace Heidi. They will need to send out an application throughout the Town. They will send out an email and postcard.

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Councilman Panek went to the IRL luncheon held at the schoolhouse.

Councilwoman McKinney will continue to work with Robert on the CUP for IRL.

The Council agreed that the road work done on the cemetery looks good.

AGENDA ITEM #21 - ADJOURN THE TOWN COUNCIL REGULAR SESSION MEETING

Councilman Thoms made a motion to adjourn the meeting. Councilwoman McKinney seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:00 p.m.

September 13, 2022

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder