MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD SEPTEMBER 19, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commissioner Irene Hansen, Commissioner Greg Miles, County Attorney Deputy Tyler Allred, County Attorney Deputy Grant Charles, Public Works Director Ben Henderson, Clerk-Auditor JoAnn Evans, Clerk-Auditor Deputy Janet Jenkins, Human Resource Director Melissa Yergensen, Chance Oman with Burdick Materials, Duchesne County Resident Tracy Killian, John Sindt with Utah Peace Officers Association, and Commission Executive Assistant Melissa Hughes is taking minutes.

Opening Comments

(9:00 a.m.)

Acting Chairman Miles welcomes everyone to the meeting.

Pledge of Allegiance

(9:01 a.m.)

Open & Award Salt Hauling & Delivery Bid for the Road Department

(9:01 a.m.)

Commissioner Miles opened the four bids received for the Road Department's salt hauling and delivery.

- CKC Operations, LLC - $162,469.13 The bid is complete with all required documents.
- Staker & Parson Companies DBA Burdick Materials - $77,750.00 The bid is complete with all required documents.
- Double C Trucking & Excavation, Inc - $56,000.00 The bid is incomplete – missing 4 copies of the bid, business license, and proof of insurance.
- Pinnacle Peak Properties DBA Carlson Trucking - $92,250.00 The bid is incomplete – missing business license and proof of insurance.

The parties discuss the bids received. *Commissioner Hansen makes a motion to accept the bid from Staker & Parson Companies DBA Burdick Materials for the amount of $77,750.00. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Presentation of Employee of the Month – Postponed by General Consent

(9:14 a.m.)

Public Works Update

(9:15 a.m.)

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. Diamond Road has completed the lane leveling on County Road 80. The crew will continue with fogging on the chipped sealed roads. They are finishing the ensign work on County Road 48. The recalled part for the mastic machine should be delivered soon. They will start mastic work as soon as they can. Director Henderson and some crew will attend the Storm Water Conference for training.

Discussion & Consideration to Purchase Two Pickup Trucks for the Road Department

(9:24 a.m.)

Public Works Director Ben Henderson presented two invoices from Salt Lake Valley Chrysler Dodge Jeep Ram. He has shopped the local dealerships for trucks; there is a wait time of 6 to 8 months. Salt Lake Valley has these trucks available for a state contract price. A 2022 Ram 2500 HD Hemi for $49,991, and a 2022 Ram 3500 Cummins for $52,982. *Commissioner Hansen makes a motion to purchase these two pickup trucks for the road department as presented, a Ram 2500 for $49,991 and a Ram 3500 for $52,982. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, and Commissioner Miles votes aye. The motion passes.*

Auditors Office – Vouchers

(9:35 a.m.)

Clerk-Auditor JoAnn Evans presents the vouchers for September 19, 2022, check numbers 158517 through 158598, for $443,681.43. *Commissioner Hansen makes a motion to approve the vouchers as presented by the Clerk-Auditor for September 19th,*

2022. Commissioner Miles seconds the motion. Commissioner Hansen votes aye and Commissioner Miles votes aye. The motion passes.

Auditor's Office – Tax Adjustments
(9:42 a.m.)

Clerk-Auditor Deputy Janet Jenkins presented tax adjustments for the Assessor's Office. The tax adjustments are credits on two parcels due to a square footage correction and a canceled rollback from 2021; they do qualify for greenbelt. The total tax credit is $4,151.27. *Commissioner Hansen makes a motion to approve the tax adjustment for the Assessor's Office as presented by Janet Jenkins from the Clerk-Auditor's Office. Commissioner Miles seconds the motion. Commissioner Hansen votes aye and Commissioner Miles votes aye. The motion passes.*

Consideration of Minutes for Combined Commission Meeting held September 12, 2022
(1:48 p.m.)

Parties review the combined Commission meeting minutes held on September 12, 2022. *Commissioner Hansen makes a motion to approve the minutes for September 12, 2022, as corrected. Commissioner Miles seconds the motion. Commissioner Hansen votes aye and Commissioner Miles votes aye. The motion passes.*

Recess 9:51 a.m. to 10:09 a.m.

Closed Meeting – Strategy Session to Discuss: Pending or Reasonably Imminent Litigation;
(10:10 a.m.)

Commissioner Hansen makes a motion to go in and out of a closed meeting for a strategy session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Miles seconds the motion. Commissioner Hansen votes aye and Commissioner Miles votes aye. The motion passes.

Back in Session
(10:54 a.m.)

No action is to be taken.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(10:55 a.m.)

Commissioner Hansen makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Miles seconds the motion. Commissioner Hansen votes aye and Commissioner Miles votes aye. The motion passes.

Back in Session
(12:44 p.m.)

No action is to be taken.

Discussion of Possible Subjects for the Next Meeting
(12:45 p.m.)

Calendaring & Weekly Update on Events
(12:46 p.m.)

Adjournment
(12:56 p.m.)

Commissioner Hansen makes a motion to adjourn the meeting at 12:56 p.m. Commissioner Miles seconds the motion. Commissioner Hansen votes aye and Commissioner Miles votes aye. The forum adjourns.

Read and approved this on the 26th day of September 2022.

Irene Hansen
Acting Commission Chairman

JoAnn Evans
Clerk/Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes