

**Alpine School District Student Travel Requests  
September 27, 2022**

\*We are piloting a new online trip application form so some of the applications are on the electronic form, which is why they look different.

CLUSTER	SCHOOL	GROUP	DESTINATION	DATES	NOTES
<b>AMERICAN FORK</b>	American Fork High School	Boys Basketball	La Verne, CA	December 26-31, 2022	
	American Fork High School	Winter Guard	Dayton, OH	April 12-16, 2023	
	American Fork High School	Wrestling	Reno, NV	December 15-18, 2022	
<b>CEDAR VALLEY</b>	Cedar Valley High School	Baseball	Anaheim, CA	March 8-12, 2023	
	Cedar Valley High School	Cheer	Anaheim, CA	Feb. 23-27, 2023	
	Cedar Valley High School	FCCLA	Columbus, OH	November 10-13, 2022	
<b>LONE PEAK</b>	Lone Peak High School	Cheer	Anaheim, CA	February 22-26, 2023	
	Lone Peak High School	Cross Country	Mesa, AZ	November 18-19, 2022	Exception letter attached
	Lone Peak High School	Drill Team	Orlando, FL	March 3-7, 2023	
	Lone Peak High School	Girls Basketball	Phoenix, AZ	December 18-23, 2022	Approved moratorium adjustment form attached Exception letter attached
<b>OREM</b>	Orem High School	Wrestling	Evanston, WY	December 9-10, 2022	
<b>SKYRIDGE</b>	Skyridge High School	Girls Basketball	Las Vegas, NV	December 19-22, 2022	
	Skyridge High School	Orchestra	Southern CA	March 15-19, 2023	
<b>WESTLAKE</b>	Westlake High School	A Cappella/Madrigals	Anaheim, CA	April 19-23, 2023	
	Westlake High School	Dance Company	New York City, NY	March 1-5, 2023	



All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150.1.5

Faculty Advisor initial RC

SCC approval - yes

Revised - August 2017

SUBMIT PAGES 1 & 2 AT LEAST 90 DAYS PRIOR TO TRIP

**PROPOSED ITINERARY**

Date	Destination	Activities	Lodging
Dec. 26	La Verne, California	Travel Day: Drive to destination, check into hotel, team meal(s)	TBD
Dec. 27	Damien High School/Local School	Game Day: Team meals, team meeting, participate in tournament, watch other teams compete; dedicated study time, team building event	
Dec. 28	Damien High School/Local school	Game Day: Team meals, team meeting, participate in tournament, watch other teams compete; dedicated study time, team building event	
Dec. 29	Damien High School/Local school	Game Day: Team meals, team meeting, participate in tournament, watch other teams compete; dedicated study time, team building event	
Dec. 30	Damien High School/Local school	Game Day: Team meals, team meeting, participate in tournament, watch other teams compete; dedicated study time, team building event	
Dec. 31	American Fork/Home	Travel Day: Drive home, team meal(s) (We will travel home the 30th if possible)	

Received 11/22/22

**ALPINE SCHOOL DISTRICT**

**APPLICATION FOR STUDENT TRAVEL (IN-STATE & OUT-OF-STATE)**

Name of School:	American Fork High School				
Group Requesting Trip:	Winter Guard				
Faculty Member in Charge:	Jessica Slabaugh				
Destination:	Dayton, Ohio				
Objective of the Trip:	Winter Guard Nationals				
Dates of Trip (Include day of the week):	Departure Date: <u>April 12th</u> , 2023		Return Date: <u>April 16</u> , 2023		
	<small>wed.</small>		<small>Sun.</small>		
Number of School Days to be Missed:	3 (NOT to exceed 3)				
Number of Students in Group	F: 25	M:	Total: 25		
Number of Adult Supervisors*	F: 3	M: 1	Total: 4	<small>(minimum ratio 1:10)</small>	
Has this group been on a trip this school year?	Dates:	Term:	Number of Days Missed:		
Does trip conflict with moratorium dates?	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	If yes, attach UHSAA Moratorium Adjustment Form			
Did you send & receive parent consent for each participant?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				
Estimated Cost Per Student:	\$ 1,647				
Less Amount Per Student from Fundraiser:	- \$ 200				
Estimated Maximum Cost Per Student:	= \$ 1447		<small>(total student out-of-pocket)</small>		
Itinerary, transportation, and lodging plans are described in detail on attached forms. Y <input checked="" type="checkbox"/> N <input type="checkbox"/>					

**PARENT MEETING TO DISCUSS TRIP PLANS**

(Refer to Policy #5150, Procedure 2.2.4)

(To be completed by principal after parent meeting is held)

Number of Parents Approving the Trip:	23	<b>ONLY ONE VOTE PER STUDENT IS ALLOWED.</b> If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.
Number of Parents Opposing the Trip:	2	
Total Number of Students in Group:	25	
Approval %	92%	

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5

Faculty Advisor initial JS

**PROPOSED ITINERARY**



Date	Destination	Activities	Lodging
4/12	Dayton, Ohio	Flight	Yes
4/13	University of Dayton	Prelims	Yes
4/14	University of Dayton	Finals	Yes
4/15	University of Dayton	Finals	Yes
4/16	Travel to SLC	Flight Home	Yes

**Mode of Transportation – via State Risk-Approved Vendor**

Mode of Transportation:	Air and Bus	Vendor:	Infinity
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Has your School Community Council approved the itinerary for this trip? Y  N

**SCHOOL CERTIFICATION AND APPROVAL**

By signing below, we certify that this trip complies with district policies.	
Faculty Advisor Approval: 	Principal Approval: 

**RECEIVED**  
9/13/22 JP

<b>ALPINE SCHOOL DISTRICT</b>						
<b>APPLICATION FOR STUDENT TRAVEL (IN-STATE &amp; OUT-OF-STATE)</b>						
Name of School:	American Fork High School					
Group Requesting Trip:	Wrestling Team					
Faculty Member in Charge:	Cole Kelley					
Destination:	Reno Tournament of Champions					
Objective of the Trip:	Quality Competition and College Recruiting Opportunities					
Dates of Trip (Include day of the week):	Departure Date: December 15, 2022 <sup>Thurs.</sup> Return Date: December 18, 2022 <sup>Sun.</sup>					
Number of School Days to be Missed:	2 (NOT to exceed 3)					
Number of Students in Group	F: 0	M: 14	Total: 14			
Number of Adult Supervisors*	F: 0	M: 3	Total: 3	(minimum ratio 1:10)		
Has this group been on a trip this school year?	Dates: No		Term: No		Number of Days Missed: NA	
Does trip conflict with moratorium dates?	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>		If yes, attach UHSAA Moratorium Adjustment Form			
Did you send & receive parent consent for each participant?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>					
Estimated Cost Per Student:	\$ 300					
Less Amount Per Student from Fundraiser:	- \$ 300					
Estimated Maximum Cost Per Student:	= \$ 0		(total student out-of-pocket)			
Itinerary, transportation, and lodging plans are described in detail on attached forms. Y <input checked="" type="checkbox"/> N <input type="checkbox"/>						

### PARENT MEETING TO DISCUSS TRIP PLANS

(Refer to Policy #5150, Procedure 2.2.4)

(To be completed by principal after parent meeting is held)

Number of Parents Approving the Trip:	14	<b>ONLY ONE VOTE PER STUDENT IS ALLOWED.</b> If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.
Number of Parents Opposing the Trip:	0	
Total Number of Students in Group:	14	
Approval %	100	Number of Approved Votes ÷ Number of Students in Group = Approval %

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5

Faculty Advisor initial CK



### Application For Student Travel : Entry # 179240

**Submitter**

William Sivert

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

**Is this application for In-State travel or Out-of-State travel?**

Out-of-State Travel

**School**

721 - Cedar Valley High School

**Group Requesting Trip**

Baseball

**School Travel Rep**

William Sivert

**Destination**

Anaheim

**Objective of the Trip**

To give our baseball players an opportunity to play out of state competition while growing closer as a team.

**Departure Date**

Wednesday, March 8, 2023

**Return Date**

Sunday, March 12, 2023

**Number of School Days to be Missed**

3

**Number of Students in Group**

Female	Male	Total
0	20	20

**Number of Adult Supervisors**

Female	Male	Total
0	5	5

**Application For Student Travel : Entry # 179240****Has this group been on a trip this school year?**

No

**Does this trip conflict with moratorium dates?**

No

**Did you send & receive parent consent for each participant?**

Yes

**Estimated Cost Per Student**

\$570.00

**Less Amount Per Student**

\$270.00

**Estimated Maximum Cost Per Student**

\$300.00

**Proposed Itinerary**

Date	Destination	Activities	Lodging
Wednesday, March 8, 2023	Las Vegas	Travel/JV Game in Vegas	Hotel - TBD
Thursday, March 9, 2023	Anaheim	Travel/Varsity Game	Fountain Valley Ayers Hotel
Friday, March 10, 2023	Anaheim	Game vs Claremont HS	Fountain Valley Ayers Hotel
Saturday, March 11, 2023	Anaheim	Games vs Oxford and Valencia	Fountain Valley Ayers Hotel
Sunday, March 12, 2023	Home	Travel	NA

**Mode of Transportation**

Rental Vans

**State Risk-Approved Vendor**

Yes

**Has your School Community Council approved the itinerary for this trip?**

Yes

**Notes/Comments**

Sunday's travel will include worship service opportunity.

**Parent Meeting To Discuss Trip Plans**

### Application For Student Travel : Entry # 179240

Only ONE vote per student is allowed.

If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.

**Total Approving Parents**

20

**Total Opposing Parents**

0

**Total Students in Group**

20

**Approval %**

100

**Consent**

I agree

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if you group includes 20 students -- 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5



William Sivert

September 21, 2022 at 11:02 am

Travel Rep Approval: Approved.



William Sivert

September 21, 2022 at 11:01 am

Workflow Submitted

### Application For Student Travel : Entry # 176032

#### Submitter

Christian Adkinson

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

#### Is this application for In-State travel or Out-of-State travel?

*Out of State*

~~In-State~~ Travel

#### School

721 - Cedar Valley High School

#### Group Requesting Trip

Cheer

#### School Travel Rep

William Sivert

#### Destination

Anaheim, Ca.

#### Objective of the Trip

To compete in the United Spirit Association High School Spirit Nationals

#### Departure Date

02/23/0223

#### Return Date

02/27/2023

#### Number of School Days to be Missed

3

#### Number of Students in Group

Female	Male	Total
46	2	48

#### Number of Adult Supervisors

Female	Male	Total
5	1	6

#### Has this group been on a trip this school year?

**Application For Student Travel : Entry # 176032****Does this trip conflict with moratorium dates?**

No

**Did you send & receive parent consent for each participant?**

No

**Estimated Cost Per Student**

\$1,400.00

**Less Amount Per Student**

\$200.00

**Estimated Maximum Cost Per Student**

\$1,200.00

**Proposed Itinerary**

<b>Date</b>	<b>Destination</b>	<b>Activities</b>	<b>Lodging</b>
02/23/2023	Anaheim, Ca	Traveling	Residence Inn Convention Center
02/24/2023	Anaheim Convention Center	Competition Prelims	Residence Inn Convention Center
02/25/2023	Anaheim Convention Center	Competition Finals	Residence Inn Convention Center
02/26/2023	Disneyland or Religious Worship	Team Building in Disneyland, or Religious Worship	Residence Inn Convention Center
02/27/2023	Cedar Valley High School	Traveling	Home

**Mode of Transportation**

Airline and Charter Bus

**State Risk-Approved Vendor**

Southwest Airlines

**Has your School Community Council approved the itinerary for this trip?**

Yes

**Parent Meeting To Discuss Trip Plans****Only ONE vote per student is allowed.**

If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.

**Total Approving Parents**

**Application For Student Travel : Entry # 176032**

48

**Total Opposing Parents**

0

**Total Students in Group**

48

**Approval %**

100

**Consent**

I agree

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if you group includes 20 students -- 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5



William Sivert

September 15, 2022 at 11:22 am

Travel Rep Approval: Approved.



Christian Adkinson

September 14, 2022 at 9:50 am

Workflow Submitted

**Application For Student Travel : Entry # 175777****Submitter**

William Sivert

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

**Is this application for In-State travel or Out-of-State travel?**

Out-of-State Travel

**School**

721 - Cedar Valley High School

**Group Requesting Trip**

FCCLA

**School Travel Rep**

William Sivert

**Destination**

Columbus, OH

**Objective of the Trip**

Give students valuable leadership training.

**Departure Date**

Thursday, November 10, 2022

**Return Date**

Sunday, Nov. 13, 2022

**Number of School Days to be Missed**

2

**Number of Students in Group**

Female	Male	Total
2	1	3

**Number of Adult Supervisors**

Female	Male	Total
1	1	2

### Application For Student Travel : Entry # 175777

**Only ONE vote per student is allowed.**

If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.

**Total Approving Parents**

3

**Total Opposing Parents**

0

**Total Students in Group**

3

**Approval %**

100

**Consent**

I agree

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if you group includes 20 students -- 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5

William Sivert  
Travel Rep Approval: Approved.

September 13, 2022 at 3:48 pm

William Sivert  
Workflow Submitted

September 13, 2022 at 3:34 pm

<b>ALPINE SCHOOL DISTRICT</b>	
<b>APPLICATION FOR STUDENT TRAVEL (IN-STATE &amp; OUT-OF-STATE)</b>	
Name of School:	Lone Peak Highschool
Group Requesting Trip:	Lone Peak cheer
Faculty Member in Charge:	Lori Eisinger
Destination:	Anaheim California
Objective of the Trip:	USA Cheer Nationals Competition
Dates of Trip (Include day of the week):	Departure Date: Wed Feb 22 Return Date: Sunday Feb. 26 2023
Number of School Days to be Missed:	3 (NOT to exceed 3)
Number of Students in Group	F: 34 M: Total: 34
Number of Adult Supervisors*	F: 4 M: Total: 4 (minimum ratio 1:10)
Has this group been on a trip this school year?	N Dates: Term: Number of Days Missed:
Does trip conflict with moratorium dates?	Y <input type="checkbox"/> N <input checked="" type="checkbox"/> If yes, attach UHSAA Moratorium Adjustment Form
Did you send & receive parent consent for each participant?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Estimated Cost Per Student:	\$ 1200.00
Less Amount Per Student from Fundraiser:	- \$ 200.00
Estimated Maximum Cost Per Student:	= \$ 1000.00 (total student out-of-pocket)
Itinerary, transportation, and lodging plans are described in detail on attached forms. Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	

**PARENT MEETING TO DISCUSS TRIP PLANS**

(Refer to Policy #5150, Procedure 2.2.4)

(To be completed by principal after parent meeting is held)

Number of Parents Approving the Trip:	28	<b>ONLY ONE VOTE PER STUDENT IS ALLOWED.</b> If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.
Number of Parents Opposing the Trip:	6	
Total Number of Students in Group:	34	
Approval %	82%	Number of Approved Votes ÷ Number of Students in Group = Approval %

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5

Faculty Advisor initial LE

**PROPOSED ITINERARY**

Date	Destination	Activities	Lodging
Feb. 22, 23	Anaheim California	travel day to hotel	
Feb. 23	convention center	practice	
	Disneyland	Disney	
Feb 24	Anaheim Convention Center	Competition	
Feb 25	Anaheim Convention Center	Competition	
Feb. 21	John Wayne Airport to SLC	Departure 10:15 AM	
		Earliest flight out	

**Mode of Transportation – via State Risk-Approved Vendor**

Mode of Transportation: <u>airplane / Bus</u>	Vendor: <u>Southwest Airline,</u>
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Has your School Community Council approved the itinerary for this trip? Y  N

**SCHOOL CERTIFICATION AND APPROVAL**

By signing below, we certify that this trip complies with district policies.

Faculty Advisor Approval: <u>[Signature]</u>	Principal Approval: <u>[Signature]</u>
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**RECEIVED**  
9/21/22 JP

ALPINE SCHOOL DISTRICT						
APPLICATION FOR STUDENT TRAVEL (IN-STATE & OUT-OF-STATE)						
Name of School:	Lone Peak High School					
Group Requesting Trip:	Cross Country Team					
Faculty Member in Charge:	Courtney Meldrum/Ryan Bybee					
Destination:	Mesa, AZ					
Objective of the Trip:	NXR - Southwest Regional					
Dates of Trip (Include day of the week):	Departure Date: 11/18/22 <i>Fri.</i> Return Date: 11/19/22 <i>Sat.</i>					
Number of School Days to be Missed:	0 (NOT to exceed 3)					
Number of Students in Group	F: 14	M: 14	Total: 28			
Number of Adult Supervisors*	F: 2	M: 2	Total: 4	(minimum ratio 1:10)		
Has this group been on a trip this school year?	Dates:		Term:	Number of Days Missed:		
Does trip conflict with moratorium dates?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If yes, attach UHSAA Moratorium Adjustment Form			
Did you send & receive parent consent for each participant?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>					
Estimated Cost Per Student:	\$ 450					
Less Amount Per Student from Fundraiser:	- \$ 200					
Estimated Maximum Cost Per Student:	= \$ 250 (total student out-of-pocket)					
Itinerary, transportation, and lodging plans are described in detail on attached forms. Y <input checked="" type="checkbox"/> N <input type="checkbox"/>						

### PARENT MEETING TO DISCUSS TRIP PLANS

(Refer to [Policy #5150, Procedure 2.2.4](#))

(To be completed by principal after parent meeting is held)

Number of Parents Approving the Trip:	28	<b>ONLY ONE VOTE PER STUDENT IS ALLOWED.</b> If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.
Number of Parents Opposing the Trip:	0	
Total Number of Students in Group:	28	
Approval %	100	Number of Approved Votes ÷ Number of Students in Group = Approval %

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). [Policy 5150, 1.5](#)

Faculty Advisor initial CM





LONE PEAK HIGH SCHOOL  
10189 North 4800 West ♦ Highland, UT 84003  
Phone (801) 610-8810 ♦ Fax (801) 763-7064

Todd E. Dawson, Principal  
Amber Baines, Assistant Principal ♦ Shane M. Hill, Assistant Principal  
Megan Menlove, Assistant Principal ♦ Ryan L. Nield, Assistant Principal  
Justin F. Reeves, Assistant Principal

Dear Alpine School Board of Education,

I would like to write this letter in support of The Lone Peak High School Cross Country Team and their trip to Mesa, AZ to compete in the NXR Southwest Regional Race. The purpose of this letter is to ask for an exception to the travel policy asking that travel requests be submitted to the board at least 90 days prior to travel.

This is a high-profile race that provides our students with an opportunity to race against some of the top competition in the Southwest Region. Our coaches and parents are in favor of their student-athletes participating in this event and feel like it is a very valuable opportunity.

I would like to ask for the board's careful consideration of this request.

Thank you for your consideration.

A handwritten signature in cursive script that reads 'Todd Dawson'.

Todd Dawson

SUBMIT PAGES 1 & 2 AT LEAST 90 DAYS PRIOR TO TRIP

<b>ALPINE SCHOOL DISTRICT</b>							
<b>APPLICATION FOR STUDENT TRAVEL (IN-STATE &amp; OUT-OF-STATE)</b>							
Name of School:	Lone Peak						
Group Requesting Trip:	Drill Team						
Faculty Member in Charge:	Sarah Murphy						
Destination:	Orlando, FL						
Objective of the Trip:	Nationals Tripi						
Dates of Trip (Include day of the week)	: Departure Date: Return Date: 3/3/23-3/7/23						
Number of School Days to be Missed:	3 (NOT to exceed 3)						
Number of Students in Group	F:	30	M:		Total:	30	
Number of Adult Supervisors*	F:	4	M:		Total:	4	(minimum ratio 1:10)
Has this group been on a trip this school year? No	Dates: Term:				Number of Days Missed:		
Does trip conflict with moratorium dates?	Y N		If yes, attach UHSAA Moratorium Adjustment Form				
Did you send & receive parent consent for each participant? Y N							
Estimated Cost Per Student:	\$ 1700						
Less Amount Per Student from Fundraiser: - \$							
Estimated Maximum Cost Per Student:	\$ 1,700					(total student out-of-pocket)	
Itinerary, transportation, and lodging plans are described in detail on attached forms. Y N							

### PARENT MEETING TO DISCUSS TRIP PLANS

(Refer to [Policy #5150](#), [Procedure 2.2.4](#))

(To be completed by principal after parent meeting is held)

Number of Parents Approving the Trip:	30	<b><u>ONLY ONE VOTE PER STUDENT IS ALLOWED.</u></b> If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.
Number of Parents Opposing the Trip:	0	
Total Number of Students in Group:	30	
Approval %	100	Number of Approved Votes ÷ Number of Students in Group = Approval %

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

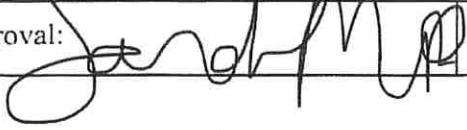

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150.1.5  
 Faculty Advisor initial SM

Revised – August 2017  
 SUBMIT PAGES 1 & 2 AT LEAST 90 DAYS PRIOR TO TRIP

PROPOSED ITINERARY			
Date	Destination	Activities	Lodging
3/3/23	SLC Airport	Travel	Disney Resort
3/4/23	ESPN World of Sports	Competition	Disney Resort
3/5/23	La Nouba	Dance Performance/Clinic and Dancer Development	Disney Resort
3/6/23	Disney World	Team bonding	Disney Resort
3/7/23	MCO Airport	Travel	
<b>Mode of Transportation – via State Risk-Approved Vendor</b>			
Mode of Transportation:	Plane, Charter bus	Vendor:	

## SCHOOL CERTIFICATION AND APPROVAL

By signing below, we certify that this trip complies with district policies.

Faculty Advisor Approval:  Principal Approval: 

*SCC approval - yes*

Revised - August 2017

SUBMIT WITHIN 10 DAYS OF RETURN FROM TRIP

### PROPOSED/ACTUAL EXPENSES

Organization:		
School:		
Dates:		
Destination:		
Number of Students:		
No. Of Chaperones/Supervisors		(as per <a href="#">Policy #5150.1.5</a> )

#### COST

Summary Breakdown	Description	Proposed	Actual
Cost of Transportation (1):		\$	\$
Cost of Lodging (1):		\$	\$
Cost of Meals (1):		\$	\$
Other Expenses (1):		\$	\$
<b>Total Expenses:</b>		<b>\$</b>	<b>\$</b>
<b>Total Receipts received for Trip:</b>			
Cost per Student:		\$	\$
Cost per Chaperones/Supervisors:		\$	\$

#### OUT-OF-POCKET EXPENSES (Suggested amount of money students bring from home)

Amount per Student:		\$	\$
Purpose:			
How were funds raised?			

RECEIVED  
9/21/22 JP

<b>ALPINE SCHOOL DISTRICT</b>					
<b>APPLICATION FOR STUDENT TRAVEL (IN-STATE &amp; OUT-OF-STATE)</b>					
Name of School:	Lone Peak				
Group Requesting Trip:	Girls Basketball				
Faculty Member in Charge:	Nancy Warner				
Destination:	Phoenix, AZ				
Objective of the Trip:	Basketball Tournament				
Dates of Trip (Include day of the week):	Departure Date: Sunday 12/18 <i>2022</i> Return Date: Thursday 12/23 <i>2022</i>				
Number of School Days to be Missed:	0 (NOT to exceed 3)				
Number of Students in Group	F: 11	M:	Total: 15		
Number of Adult Supervisors*	F: 4	M:	Total: 4	(minimum ratio 1:10)	
Has this group been on a trip this school year?	Dates:	Term:	Number of Days Missed:		
Does trip conflict with moratorium dates?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	If yes, attach UHSAA Moratorium Adjustment Form			
Did you send & receive parent consent for each participant?	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				
Estimated Cost Per Student:	\$ 1,000				
Less Amount Per Student from Fundraiser:	- \$ 400.00				
Estimated Maximum Cost Per Student:	= \$ 600.00 (total student out-of-pocket)				
Itinerary, transportation, and lodging plans are described in detail on attached forms. Y <input checked="" type="checkbox"/> N <input type="checkbox"/>					

### PARENT MEETING TO DISCUSS TRIP PLANS

(Refer to [Policy #5150, Procedure 2.2.4](#))

(To be completed by principal after parent meeting is held)

Number of Parents Approving the Trip:	11	<b>ONLY ONE VOTE PER STUDENT IS ALLOWED.</b> If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.
Number of Parents Opposing the Trip:	0	
Total Number of Students in Group:	11	
Approval %	100	Number of Approved Votes ÷ Number of Students in Group = Approval %

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). [Policy 5150.1.5](#)

Faculty Advisor initial NW

SUBMIT PAGES 1 & 2 AT LEAST 90 DAYS PRIOR TO TRIP

**PROPOSED ITINERARY**

Date	Destination	Activities	Lodging
12/18	Phoenix, AZ	Leave(Flight)/Check in/Tourney mtg	AZ Grand Resort
12/19		Games/Team Time/Coaches Dinner	
12/20		Games/Team Time	
12/21		Games/Team Time	
12/22		Games/Team Time	
12/23	Home	Games/Check out/Head home	



**Mode of Transportation – via State Risk-Approved Vendor**

Mode of Transportation:	Rental Vans	Vendor:	Enterprise
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Has your School Community Council approved the itinerary for this trip? Y  N

**SCHOOL CERTIFICATION AND APPROVAL**

By signing below, we certify that this trip complies with district policies.

Faculty Advisor Approval: 	Principal Approval: 
---	---

**RECEIVED**  
9/21/22 JP



## 2022-23 Moratorium Adjustment Form

Any adjustment must be directly related to competition

Deadline for form to UHSAA: November 1

Activity	Declared Moratorium Start & End Date	Signature of Coach	Competition Date(s)	Event & Site Causing Adjustment
Girls' Basketball	12/24/22 - 12/28/22		12/19/22 - 12/22/22	Tournament of Champions Phoenix, AZ
Boys' Basketball				
Girls' Wrestling				
Boys' Wrestling				
Swimming				
Drill Team				
Competitive Cheer				
Forensics				
Drama				

**Moratorium Adjustment Conditions:**

1. Unless adjusted as noted on this form, the Christmas holiday moratorium remains December 21-25.
2. The specific holiday (Christmas or New Years Day) cannot be compromised in any adjustment.
3. Moratorium days must be consecutive.
4. Teams may adjust the moratorium no more than one day prior to the date of competition.
5. Teams cannot meet, practice, play nor travel on a moratorium day.
6. The principal shall monitor the moratorium period. Individual teams within the school could be on different schedules.
7. The basic philosophy of the holiday moratorium is to allow students, coaches, and other school personnel quality family time while maintaining a level playing field. Dates chosen for the moratorium should reflect a well-conceived and educationally sound plan indicative of community and school philosophy. Moratorium periods shall not, in any way, compromise that level playing field.

*Scan and email to [bjackson@uhsaa.org](mailto:bjackson@uhsaa.org)*

Lone Peak High School  
School Name

Signature of District Superintendent

5/19/22  
Date

Signature of School Principal



**LONE PEAK HIGH SCHOOL**  
10189 North 4800 West ♦ Highland, UT 84003  
Phone (801) 610-8810 ♦ Fax (801) 763-7064

*Todd E. Dawson, Principal*  
*Amber Baines, Assistant Principal ♦ Shane M. Hill, Assistant Principal*  
*Megan Menlove, Assistant Principal ♦ Ryan L. Nield, Assistant Principal*  
*Justin F. Reeves, Assistant Principal*

Dear Alpine School Board of Education,

I would like to ask for your consideration in an exception to Policy that asks that travel requests be submitted at least 90 days prior to travel. The Lone Peak Girls Basketball Team has been invited to play in The Nike Tournament of Champions in Phoenix, AZ from December 18th- December 23rd. The UHSAA has already granted permission for a moratorium exception and Coach Nancy Warner, the athletes, and the parents are excited about the chance to be a part of this showcase.

Thank you for your careful consideration of The Lone Peak Girls Basketball team's hope to travel.

A handwritten signature in cursive script that reads "Todd Dawson".

Todd Dawson

<b>ALPINE SCHOOL DISTRICT</b>					
<b>APPLICATION FOR STUDENT TRAVEL (IN-STATE &amp; OUT-OF-STATE)</b>					
Name of School:		Orem High School			
Group Requesting Trip:		Wrestling			
Faculty Member in Charge:		Jake Julian			
Destination:		Evanston Invitational @ Evanston High School			
Objective of the Trip:		Wrestling Tournament			
Dates of Trip (Include day of the week):		Departure Date: 12/9/2022 Fri. Return Date: 12/10/2022 Sat.			
Number of School Days to be Missed:		1 (NOT to exceed 3)			
Number of Students in Group		F: 0	M: 14	Total: 14	
Number of Adult Supervisors*		F: 0	M: 3	Total: 3	(minimum ratio 1:10)
Has this group been on a trip this school year?		Dates:		Term:	Number of Days Missed:
Does trip conflict with moratorium dates?		Y <input type="checkbox"/> N <input checked="" type="checkbox"/>		If yes, attach UHSAA Moratorium Adjustment Form	
Did you send & receive parent consent for each participant? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>					
Estimated Cost Per Student:		\$ 50.00			
Less Amount Per Student from Fundraiser:		- \$ 0			
Estimated Maximum Cost Per Student:		= \$ 50.00 (total student out-of-pocket)			
Itinerary, transportation, and lodging plans are described in detail on attached forms. Y <input checked="" type="checkbox"/> N <input type="checkbox"/>					

**PARENT MEETING TO DISCUSS TRIP PLANS**

(Refer to Policy #5150, Procedure 2.2.4)

(To be completed by principal after parent meeting is held)

Number of Parents Approving the Trip:	14	<b>ONLY ONE VOTE PER STUDENT IS ALLOWED.</b> If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.
Number of Parents Opposing the Trip:	0	
Total Number of Students in Group:	14	
Approval %	100	Number of Approved Votes ÷ Number of Students in Group = Approval %

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students, 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5

Faculty Advisor initial



**Application For Student Travel : Entry # 177320****Submitter**

Shaylee Nielsen

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

**Is this application for In-State travel or Out-of-State travel?**

Out-of-State Travel

**School**

785 - Skyridge High School

**Group Requesting Trip**

Girls Basketball

**School Travel Rep**

Joseph Atwood

**Destination**

Las Vegas, NV

**Objective of the Trip**

Play in the Tarkanian Classic Tournament

**Departure Date**

Monday, December 19, 2022

**Return Date**

December 22, 2022

**Number of School Days to be Missed**

1

**Number of Students in Group**

Female	Male	Total
26	0	26

**Number of Adult Supervisors**

Female	Male	Total
4	3	7

**Application For Student Travel : Entry # 177320**

Has this group been on a trip this school year?

No

Does this trip conflict with moratorium dates?

No

Did you send & receive parent consent for each participant?

Yes

Estimated Cost Per Student

\$375.00

Less Amount Per Student

\$150.00

Estimated Maximum Cost Per Student

\$225.00

Proposed Itinerary

Date	Destination	Activities	Lodging
12/19/22	Las Vegas	Playing Games, Attending a College Game	The Orleans Hotel

Mode of Transportation

Bus

State Risk-Approved Vendor

Le Bus

Has your School Community Council approved the itinerary for this trip?

Yes

Parent Meeting To Discuss Trip Plans

**Only ONE vote per student is allowed.**

If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.

Total Approving Parents

17

Total Opposing Parents

**Application For Student Travel : Entry # 177320**

3

**Total Students in Group**

20

**Approval %**

85

**Consent**

I agree

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if you group includes 20 students -- 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5



Joseph Atwood

September 16, 2022 at 8:40 am

Travel Rep Approval: Approved.



Shaylee Nielsen

September 16, 2022 at 8:29 am

Workflow Submitted

**Application For Student Travel : Entry # 175680****Submitter**

Cassandra Brosvik

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

**Is this application for In-State travel or Out-of-State travel?**

Out-of-State Travel

**School**

785 - Skyridge High School

**Group Requesting Trip**

Orchestra

**School Travel Rep**

Joseph Atwood

**Destination**

Southern California

**Objective of the Trip**

Performance Workshop with Music Industry Professionals with the Disney Sound Innovations Workshop at Disneyland

**Departure Date**

Wednesday, March 15, 2023

**Return Date**

Sunday, March 19, 2023

**Number of School Days to be Missed**

3

**Number of Students in Group**

Female	Male	Total
14	15	29

**Number of Adult Supervisors**

Female	Male	Total
2	2	4

**Application For Student Travel : Entry # 175680**

Has this group been on a trip this school year?

No

Does this trip conflict with moratorium dates?

No

Did you send & receive parent consent for each participant?

Yes

Estimated Cost Per Student

\$1,500.00

Less Amount Per Student

\$100.00

Estimated Maximum Cost Per Student

\$1,400.00

**Proposed Itinerary**

Date	Destination	Activities	Lodging
Wednesday, March 15, 2023	Anaheim	Traveling	Hotel
Thursday, March 16, 2023	Los Angeles	Warner Bros. Studio Tour	Hotel
Friday, September 16, 2022	Anaheim	Sound Innovations Workshop	Hotel
Saturday, March 18, 2023	Disneyland	Adventure Park	Hotel
Sunday, March 19, 2023	Lehi	Traveling Home	Home

**Mode of Transportation**

Buses

**State Risk-Approved Vendor**

Le Bus

Has your School Community Council approved the itinerary for this trip?

Yes

**Notes/Comments**

Hotels have not been confirmed completely as of today by our Travel Partner Worldstrides. However we do have one, just not sure which one in Anaheim as of yet.

**Parent Meeting To Discuss Trip Plans**

**Application For Student Travel : Entry # 175680**

Only ONE vote per student is allowed.

If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.

**Total Approving Parents**

29

**Total Opposing Parents**

4

**Total Students in Group**

33

**Approval %**

87.9

**Consent** I agree

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if you group includes 20 students -- 12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5



Joseph Atwood

September 14, 2022 at 8:14 am

Travel Rep Approval: Approved.

Cassandra Brosvik

September 13, 2022 at 2:16 pm

Application Edits: Entry updated and marked complete.



Joseph Atwood

September 13, 2022 at 1:32 pm

Travel Rep Approval: Reverted to step - User Input

Note: Cassandra -- the final vote for your trip ended up being 29 yes out of 33. A few parents changed their vote. You need to adjust that number now...

Cassandra Brosvik

September 13, 2022 at 12:55 pm

Workflow Submitted

SUBMIT PAGES 1 & 2 AT LEAST 90 DAYS PRIOR TO TRIP

ALPINE SCHOOL DISTRICT				
APPLICATION FOR STUDENT TRAVEL (IN-STATE & OUT-OF-STATE)				
Name of School:	Westlake High School			
Group Requesting Trip:	A Cappella and Madriglas Choral Ensembles			
Faculty Member in Charge:	Maureen Hatch			
Destination:	Anaheim, CA			
Objective of the Trip:	Performance and Music Educational Activities in area			
Dates of Trip:	Departure Date: April 19, 2023		Return Date: April 23, 2023	
Number of School Days to be Missed:	3 (NOT to exceed 3)			
Number of Students in Group	F: 37	M: 24	Total: 61	
Number of Adult Supervisors*	F: 4	M: 3	Total: 7	(minimum ratio 1:10)
Has this group been on a trip this school year?	Dates:	Term:	Number of Days Missed:	
Does trip conflict with moratorium dates?	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	If yes, attach UHSAA Moratorium Adjustment Form		
Did you send & receive parent consent for each participant? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				
Estimated Cost Per Student:	\$ 1000			
Less Amount Per Student from Fundraiser:	- \$ 0			
Estimated Maximum Cost Per Student:	= \$ 1000			(total student out-of-pocket)
Itinerary, transportation, and lodging plans are described in detail on attached forms. Y <input checked="" type="checkbox"/> N <input type="checkbox"/>				

### PARENT MEETING TO DISCUSS TRIP PLANS

(Refer to Policy #5150, Procedure 2.2.4)

(To be completed by principal after parent meeting is held)

Number of Parents Approving the Trip:	57	<b>ONLY ONE VOTE PER STUDENT IS ALLOWED.</b> If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.
Number of Parents Opposing the Trip:	4	
Total Number of Students in Group:	61	
Approval %	93	Number of Approved Votes ÷ Number of Students in Group = Approval %

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). Policy 5150, 1.5

Faculty Advisor initial MH



<b>ALPINE SCHOOL DISTRICT</b>						
<b>APPLICATION FOR STUDENT TRAVEL (IN-STATE &amp; OUT-OF-STATE)</b>						
Name of School:	Westlake High school					
Group Requesting Trip:	Dance Company					
Faculty Member in Charge:	Mattie Merrill					
Destination:	NYC					
Objective of the Trip:	Participate in master classes with professional companies. watch professional dance					
Dates of Trip (Include day of the week):	Departure Date: 03/01/23			Return Date: 03/05/23,		
Number of School Days to be Missed:	2 (NOT to exceed 3)					
Number of Students in Group	F: 24	M: 2	Total: 26			
Number of Adult Supervisors*	F: 4	M: 1	Total: 5	(minimum ratio 1:10)		
Has this group been on a trip this school year?	Dates:		Term:	Number of Days Missed:		
Does trip conflict with moratorium dates?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If yes, attach UHSAA Moratorium Adjustment Form			
Did you send & receive parent consent for each participant? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>						
Estimated Cost Per Student:	\$ 1165					
Less Amount Per Student from Fundraiser:	- \$ self raised- between 500-1000 expected					
Estimated Maximum Cost Per Student:	= \$ 165 - 665				(total student out-of-pocket)	
Itinerary, transportation, and lodging plans are described in detail on attached forms. Y <input checked="" type="checkbox"/> N <input type="checkbox"/>						

### PARENT MEETING TO DISCUSS TRIP PLANS

(Refer to [Policy #5150, Procedure 2.2.4](#))

(To be completed by principal after parent meeting is held)

Number of Parents Approving the Trip:	22	<b>ONLY ONE VOTE PER STUDENT IS ALLOWED.</b> If two parents are in attendance you may only count one of their votes. Total number of votes cannot be greater than the number of students that will be participating in the trip.
Number of Parents Opposing the Trip:	0	
Total Number of Students in Group:	26	
Approval %	85%	
Number of Approved Votes ÷ Number of Students in Group = Approval %		

All trips must be approved 90 days before travel. Exceptions will be approved only when an invitation to a national event or national competition occurs outside of the 90-day deadline. If an exception is requested, a letter from the principal is required.

\*Utah Code requires that all chaperones/supervisors have or will have a current criminal background check prior to the trip. No chaperones/supervisors will be allowed to participate unless a background check has been completed. The ratio is gender specific not total students (i.e., if your group includes 20 students—12 female and 8 male, you would need 2 female chaperones and 1 male chaperone). [Policy 5150, 1.5](#)

Faculty Advisor initial MM



**BOARD RESOLUTION  
AUTHORIZING THE SALE OF PROPERTY  
AT NORTH POINT ELEMENTARY  
TO LEHI CITY**

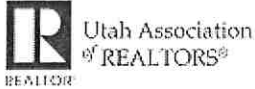
WHEREAS, it is deemed desirable and in the best interests of the Alpine School District that the following action be taken by the ASD Board of Education, pursuant to this Resolution,

NOW THEREFORE BE IT RESOLVED that, pursuant to applicable law, the Board of Education of the Alpine School District, hereby consent to, approve and adopt the following:

**A RESOLUTION AUTHORIZING  
THE SALE OF .147894 ACRES  
AT NORTH POINT ELEMENTARY TO  
LEHI CITY FOR THE  
PURCHASE PRICE OF \$56,367.50.**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date



# REAL ESTATE PURCHASE CONTRACT FOR LAND



This is a legally binding Real Estate Purchase Contract ("REPC"). If you desire legal or tax advice, consult your attorney or tax advisor.

## OFFER TO PURCHASE AND EARNEST MONEY DEPOSIT

On this 6th day of August, 2020 ("Offer Reference Date") **X Development, LLC** ("Buyer") offers to purchase from **Alpine School District** ("Seller") the Property described below and  delivers to the Buyer's Brokerage with this offer, or  agrees to deliver no later than four (4) calendar days after Acceptance (as defined in Section 23), Earnest Money in the amount of \$500 to Vanguard Title Company, c/o Jake Sorensen, 11910 S. State St. #150, Draper, Utah 84020.

### OTHER PROVISIONS

**1. PROPERTY:** Parcel No. 12:027:0056 which consists of 0.147894 acres (approximately 6,442 square feet) of land located in Lehi, Utah as depicted on the attached Exhibit A (the "Property"). Any reference below to the term "Property" shall include the Property described above, together with the Included Items and water rights/water shares, if any, referenced in Sections 1.1, and 1.3.

**1.1 Included Items. (specify)** \_\_\_\_\_

**1.2 Excluded Items. (specify)** \_\_\_\_\_

**1.3 Water Service.** The Purchase Price for the Property shall include all water rights/water shares, if any, that are the legal source for Seller's current culinary water service and irrigation water service, if any, to the Property. The water rights/water shares will be conveyed or otherwise transferred to Buyer at Closing by applicable deed or legal instruments. The following water rights/water shares, if applicable, are specifically excluded from this sale: \_\_\_\_\_

**2. PURCHASE PRICE.** The Purchase Price for the Property is \$8.75/SF or approximately **\$56,367.50**. Exact square footage to be determined by Survey and Purchase Price shall be adjusted accordingly. Except as provided in this Section, the Purchase Price shall be paid as provided in Sections 2(a) through 2(d) below. Any amounts shown in 2(b) and 2(d) may be adjusted as deemed necessary by Buyer and the Lender.

\$ 500                    **(a) Earnest Money Deposit.** Under certain conditions described in the REPC, this deposit may become totally non-refundable.

\$                        **(b) New Loan.** Buyer may apply for mortgage loan financing (the "Loan") on terms acceptable to Buyer.

\$                        **(c) Seller Financing.** (see attached Seller Financing Addendum)

\$ 55,867.50                    **(d) Balance of Purchase Price in Cash at Settlement**

\$ 56,367.50                    **PURCHASE PRICE. Total of lines (a) through (d)**

### 3. SETTLEMENT AND CLOSING.

**3.1 Settlement.** Settlement shall take place no later than the Settlement Deadline referenced in Section 24(d), or as otherwise mutually agreed by Buyer and Seller in writing. "Settlement" shall occur only when all of the following have been completed: (a) Buyer and Seller have signed and delivered to each other or to the escrow/closing office all documents required by the REPC, by the Lender, by the title insurance and escrow/closing offices, by written escrow instructions (including any split closing instructions, if applicable), or by applicable law; (b) any monies required to be paid by Buyer or Seller under these documents (except for the proceeds of any new loan) have been delivered by Buyer or Seller to the other party, or to the escrow/closing office, in the form of cash, wire transfer, cashier's check, or other form acceptable to the escrow/closing office.

**3.2 Prorations.** All prorations, including, but not limited to, homeowner's association dues, property taxes for the current year, rents, and interest on assumed obligations, if any, shall be made as of the Settlement Deadline referenced in Section 24(d), unless otherwise agreed to in writing by the parties. Such writing could include the settlement statement. The provisions of this Section 3.2 shall survive Closing.

**3.3 Greenbelt.** If any portion of the Property is presently assessed as "Greenbelt" the payment of any roll-back taxes assessed against the Property shall be paid for by:  Seller  Buyer  Split Equally Between Buyer and Seller  Other (explain) \_\_\_\_\_

Page 1 of 7                    Buyer's Initials   *CS*   Date   8/06/2020   Seller's Initials \_\_\_\_\_ Date \_\_\_\_\_

**3.4 Special Assessments.** Any assessments for capital improvements as approved by the HOA (pursuant to HOA governing documents) or as assessed by a municipality or special improvement district, prior to the Settlement Deadline shall be paid for by:  Seller  Buyer  Split Equally Between Buyer and Seller  Other (explain) \_\_\_\_\_

The provisions of this Section 3.4 shall survive Closing.

**3.5 Fees/Costs/Payment Obligations.** Unless otherwise agreed to in writing, Seller and Buyer shall each pay one-half (1/2) of the fee charged by the escrow/closing office for its services in the settlement/closing process. Tenant deposits (including any prepaid rents) shall be paid or credited by Seller to Buyer at Settlement. Buyer agrees to be responsible for homeowners' association and private and public utility service transfer fees, if any, and all utilities and other services provided to the Property after the Settlement Deadline. The escrow/closing office is authorized and directed to withhold from Seller's proceeds at Closing, sufficient funds to pay off on Seller's behalf all mortgages, trust deeds, judgments, mechanic's liens, tax liens and warrants. The provisions of this Section 3.5 shall survive Closing.

**3.6 Closing.** For purposes of the REPC, "Closing" means that: (a) Settlement has been completed; (b) the proceeds of any new loan have been delivered by the Lender to Seller or to the escrow/closing office; and (c) the applicable Closing documents have been recorded in the office of the county recorder. The actions described in 3.6 (b) and (c) shall be completed within four calendar days after Settlement.

**4. POSSESSION.** Seller shall deliver physical possession of the Property to Buyer as follows:  Upon Closing;  \_\_\_ Hours after Closing;  \_\_\_ Calendar Days after Closing;  Other (explain) \_\_\_\_\_

Any contracted rental of the Property prior to or after Closing, between Buyer and Seller, shall be by separate written agreement. Seller and Buyer shall each be responsible for any insurance coverage each party deems necessary for the Property. Seller agrees to deliver the Property to Buyer free of debris and personal belongings. The provisions of this Section 4 shall survive Closing.

**5. CONFIRMATION OF AGENCY DISCLOSURE.** Buyer and Seller acknowledge prior written receipt of agency disclosure provided by their respective agent that has disclosed the agency relationships confirmed below. At the signing of the REPC:

Seller's Agents None, represents  Seller  both Buyer and Seller as a Limited Agent;

Seller's Brokerage None, represents  Seller  both Buyer and Seller as a Limited Agent;

Buyer's Agent Steve Hutchings, represents  Buyer  both Buyer and Seller as a Limited Agent;

Buyer's Brokerage Calibre Properties, represents  Buyer  both Buyer and Seller as a Limited Agent.

## 6. TITLE & TITLE INSURANCE.

**6.1 Title to Property.** Seller represents that Seller has fee title to the Property and will convey marketable title to the Property to Buyer at Closing by general warranty deed. Buyer does agree to accept title to the Property subject to the contents of the Commitment for Title Insurance (the "Commitment") provided by Seller under Section 7, and as reviewed and approved by Buyer under Section 8. Buyer also agrees to accept title to the Property subject to any existing leases rental and property management agreements affecting the Property not expiring prior to Closing which were provided to Buyer pursuant to Section 7(e). The provisions of this Section 6.1 shall survive Closing.

**6.2 Title Insurance.** At Settlement, Seller agrees to pay for and cause to be issued in favor of Buyer, through the title insurance agency that issued the Commitment, the most current version of an ALTA standard coverage owner's policy of title insurance. Any additional title insurance coverage desired by Buyer shall be at Buyer's expense.

**7. SELLER DISCLOSURES.** No later than the Seller Disclosure Deadline referenced in Section 24(a), Seller shall provide to Buyer the following documents in hard copy or electronic format which are collectively referred to as the "Seller Disclosures":

- (a) a written Seller Property Condition Disclosure (Land) for the Property, completed, signed and dated by Seller as provided in Section 10.2;
- (b) a Commitment for Title Insurance as referenced in Section 6.1;
- (c) a copy of any restrictive covenants (CC&R's), rules and regulations affecting the Property;
- (d) a copy of the most recent minutes, budget and financial statement for the homeowners' association, if any;
- (e) a copy of any lease, rental, and property management agreements affecting the Property not expiring prior to Closing;
- (f) evidence of any water rights and/or water shares referenced in Section 1.3;

- (g) written notice of any claims and/or conditions known to Seller relating to environmental problems; and violation of any CC&R's, federal, state or local laws, and building or zoning code violations; and
- (h) Other (specify) \_\_\_\_\_

**8. BUYER'S CONDITIONS OF PURCHASE.**

**8.1 DUE DILIGENCE CONDITION.** Buyer's obligation to purchase the Property:  IS  IS NOT conditioned upon Buyer's Due Diligence as defined in this Section 8.1(a) below. This condition is referred to as the "Due Diligence Condition." If checked in the affirmative, Sections 8.1(a) through 8.1(c) apply; otherwise they do not.

**(a) Due Diligence Items.** Buyer's Due Diligence shall consist of Buyer's review and approval of the contents of the Seller Disclosures referenced in Section 7, and any other tests, evaluations and verifications of the Property deemed necessary or appropriate by Buyer, such as: the physical condition of the Property; the existence of any hazardous substances, environmental issues or geologic conditions; the square footage or acreage of the Property; the costs and availability of flood insurance, if applicable; water source, availability and quality; the location of property lines; regulatory use restrictions or violations; fees for services such as HOA dues, municipal services, and utility costs; convicted sex offenders residing in proximity to the Property; and any other matters deemed material to Buyer in making a decision to purchase the Property. Unless otherwise provided in the REPC, all of Buyer's Due Diligence shall be paid for by Buyer and shall be conducted by individuals or entities of Buyer's choice. Seller agrees to cooperate with Buyer's Due Diligence. Buyer agrees to pay for any damage to the Property resulting from any such inspections or tests during the Due Diligence.

**(b) Buyer's Right to Cancel or Resolve Objections.** If Buyer determines, in Buyer's sole discretion, that the results of the Due Diligence are unacceptable, Buyer may either: (i) no later than the Due Diligence Deadline referenced in Section 24(b), cancel the REPC by providing written notice to Seller, whereupon the Earnest Money Deposit shall be released to Buyer without the requirement of further written authorization from Seller; or (ii) no later than the Due Diligence Deadline referenced in Section 24(b), resolve in writing with Seller any objections Buyer has arising from Buyer's Due Diligence.

**(c) Failure to Cancel or Resolve Objections.** If Buyer fails to cancel the REPC or fails to resolve in writing any objections Buyer has arising from Buyer's Due Diligence, as provided in Section 8.1(b), Buyer shall be deemed to have waived the Due Diligence Condition.

**8.2 APPRAISAL CONDITION.** Buyer's obligation to purchase the Property:  IS  IS NOT conditioned upon the Property appraising for not less than the Purchase Price. This condition is referred to as the "Appraisal Condition." If checked in the affirmative, Sections 8.2(a) and 8.2(b) apply; otherwise they do not.

**(a) Buyer's Right to Cancel.** If after completion of an appraisal by a licensed appraiser, Buyer receives written notice from the Lender or the appraiser that the Property has appraised for less than the Purchase Price (a "Notice of Appraised Value"), Buyer may cancel the REPC by providing written notice to Seller (with a copy of the Notice of Appraised Value) no later than the Financing & Appraisal Deadline referenced in Section 24(c); whereupon the Earnest Money Deposit shall be released to Buyer without the requirement of further written authorization from Seller.

**(b) Failure to Cancel.** If the REPC is not cancelled as provided in this section 8.2(a), Buyer shall be deemed to have waived the Appraisal Condition.

**8.3 FINANCING CONDITION.** Buyer's obligation to purchase the property:  IS  IS NOT conditioned upon Buyer obtaining the Loan referenced in Section 2(b). This condition is referred to as the "Financing Condition." If checked in the affirmative, Sections 8.3(a) and 8.3(b) apply; otherwise they do not. If the Financing Condition applies, Buyer agrees to work diligently and in good faith to obtain the Loan.

**(a) Buyer's Right to Cancel Before the Financing & Appraisal Deadline.** If Buyer, in Buyer's sole discretion, is not satisfied with the terms and conditions of the Loan, Buyer may cancel the REPC by providing written notice to Seller no later than the Financing & Appraisal Deadline referenced in Section 24(c); whereupon the Earnest Money Deposit shall be released to Buyer without the requirement of further written authorization from Seller.

**(b) Buyer's Right to Cancel After the Financing & Appraisal Deadline.** If after expiration of the Financing & Appraisal Deadline referenced in Section 24(c), Buyer fails to obtain the Loan, meaning that the proceeds of the Loan have not been delivered by the Lender to Seller or to the escrow/closing office as required under Section 3.6 of the REPC, then Buyer or Seller may cancel the REPC by providing written notice to the other party; whereupon the Earnest Money Deposit, or Deposits, if applicable (see Section 8.4 below), shall be released to Seller without the requirement of further written authorization from Buyer. In the event of such cancellation, Seller agrees to accept as Seller's exclusive remedy, the Earnest Money Deposit, or Deposits, if applicable, as liquidated damages. Buyer and Seller agree that liquidated damages would be difficult and impractical to calculate, and the Earnest Money Deposit, or Deposits, if applicable, is a fair and reasonable estimate of Seller's damages in the event Buyer fails to obtain the Loan.



**16. DEFAULT.**

**16.1 Buyer Default.** If Buyer defaults, Seller may elect one of the following remedies: (a) cancel the REPC and retain the Earnest Money Deposit, or Deposits, if applicable, as liquidated damages; (b) maintain the Earnest Money Deposit, or Deposits, if applicable, in trust and sue Buyer to specifically enforce the REPC; or (c) return the Earnest Money Deposit, or Deposits, if applicable, to Buyer and pursue any other remedies available at law.

**16.2 Seller Default.** If Seller defaults, Buyer may elect one of the following remedies: (a) cancel the REPC, and in addition to the return of the Earnest Money Deposit, or Deposits, if applicable, Buyer may elect to accept from Seller, as liquidated damages, a sum equal to the Earnest Money Deposit, or Deposits, if applicable; or (b) maintain the Earnest Money Deposit, or Deposits, if applicable, in trust and sue Seller to specifically enforce the REPC; or (c) accept a return of the Earnest Money Deposit, or Deposits, if applicable, and pursue any other remedies available at law. If Buyer elects to accept liquidated damages, Seller agrees to pay the liquidated damages to Buyer upon demand.

**17. ATTORNEY FEES AND COSTS/GOVERNING LAW.** In the event of litigation or binding arbitration to enforce the REPC, the prevailing party shall be entitled to costs and reasonable attorney fees. However, attorney fees shall not be awarded for participation in mediation under Section 15. This contract shall be governed by and construed in accordance with the laws of the State of Utah. The provisions of this Section 17 shall survive Closing.

**18. NOTICES.** Except as provided in Section 23, all notices required under the REPC must be: (a) in writing; (b) signed by the Buyer or Seller giving notice; and (c) received by the Buyer or the Seller, or their respective agent, or by the brokerage firm representing the Buyer or Seller, no later than the applicable date referenced in the REPC.

**19. NO ASSIGNMENT.** The REPC and the rights and obligations of Buyer hereunder, are personal to Buyer. The REPC may not be assigned by Buyer without the prior written consent of Seller. Provided, however, the transfer of Buyer's interest in the REPC to any business entity in which Buyer holds a legal interest, including, but not limited to, a family partnership, family trust, limited liability company, partnership, or corporation (collectively referred to as a "Permissible Transfer"), shall not be treated as an assignment by Buyer that requires Seller's prior written consent. Furthermore, the inclusion of "and/or assigns" or similar language on the line identifying Buyer on the first page of the REPC shall constitute Seller's written consent only to a Permissible Transfer.

**20. INSURANCE & RISK OF LOSS.**

**20.1 Insurance Coverage.** As of Closing, Buyer shall be responsible to obtain such casualty and liability insurance coverage on the Property in amounts acceptable to Buyer and Buyer's Lender, if applicable.

**20.2 Risk of Loss.** If prior to Closing, any part of the Property is damaged or destroyed by fire, vandalism, flood, earthquake, or act of God, the risk of such loss or damage shall be borne by Seller; provided however, that if the cost of repairing such loss or damage would exceed ten percent (10%) of the Purchase Price referenced in Section 2, Buyer may elect to either: (i) cancel the REPC by providing written notice to the other party, in which instance the Earnest Money, or Deposits, if applicable, shall be returned to Buyer; or (ii) proceed to Closing, and accept the Property in its "As-Is" condition.

**21. TIME IS OF THE ESSENCE.** Time is of the essence regarding the dates set forth in the REPC. Extensions must be agreed to in writing by all parties. Unless otherwise explicitly stated in the REPC: (a) performance under each Section of the REPC which references a date shall absolutely be required by 5:00 PM Mountain Time on the stated date; and (b) the term "days" and "calendar days" shall mean calendar days and shall be counted beginning on the day following the event which triggers the timing requirement (e.g. Acceptance). Performance dates and times referenced herein shall not be binding upon title companies, lenders, appraisers and others not parties to the REPC, except as otherwise agreed to in writing by such non-party.

**22. ELECTRONIC TRANSMISSION AND COUNTERPARTS.** Electronic transmission (including email and fax) of a signed copy of the REPC, any addenda and counteroffers, and the retransmission of any signed electronic transmission shall be the same as delivery of an original. The REPC and any addenda and counteroffers may be executed in counterparts.

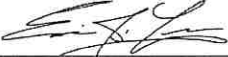
**23. ACCEPTANCE.** "Acceptance" occurs **only** when **all** of the following have occurred: (a) Seller or Buyer has signed the offer or counteroffer where noted to indicate acceptance; and (b) Seller or Buyer or their agent has communicated to the other party or to the other party's agent that the offer or counteroffer has been signed as required.

**24. CONTRACT DEADLINES.** Buyer and Seller agree that the following deadlines shall apply to the REPC:

- (a) **Seller Disclosure Deadline:** 10 calendar days after Acceptance
- (b) **Due Diligence Deadline:** 180 calendar days from Acceptance

(c) Settlement Deadline: 60 calendar days after Due Diligence Deadline

25. OFFER AND TIME FOR ACCEPTANCE. Buyer offers to purchase the Property on the above terms and conditions. If Seller does not accept this offer by 5:00 PM Mountain Time on August 12, 2020 (Date), this offer shall lapse; and the Brokerage shall return any Earnest Money Deposit to Buyer.

	8/06/2020		
_____ (Buyer's Signature)	_____ (Offer Date)	_____ (Buyer's Signature)	_____ (Offer Date)
_____ (Buyer's Names) (PLEASE PRINT)	_____ (Notice Address)	_____ (Zip Code)	_____ (Phone)
_____ (Buyer's Names) (PLEASE PRINT)	_____ (Notice Address)	_____ (Zip Code)	_____ (Phone)

ACCEPTANCE/COUNTEROFFER/REJECTION

CHECK ONE:

- ACCEPTANCE OF OFFER TO PURCHASE: Seller Accepts the foregoing offer on the terms and conditions specified above.
- COUNTEROFFER: Seller presents for Buyer's Acceptance the terms of Buyer's offer subject to the exceptions or modifications as specified in the attached ADDENDUM NO. \_\_\_\_\_.
- REJECTION: Seller rejects the foregoing offer.

_____ (Seller's Signature)	_____ (Date) (Time)	_____ (Seller's Signature)	_____ (Offer Date)
_____ (Seller's Names) (PLEASE PRINT)	_____ (Notice Address)	_____ (Zip Code)	_____ (Phone)
_____ (Seller's Names) (PLEASE PRINT)	_____ (Notice Address)	_____ (Zip Code)	_____ (Phone)

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EXHIBIT A




**ADDENDUM NO. 1**

**TO THE REAL ESTATE PURCHASE CONTRACT**

**THIS IS AN [X] ADDENDUM** to that REAL ESTATE PURCHASE CONTRACT (the "REPC") dated August 6, 2020 between **X Development, LLC** as Buyer and **Alpine School District** as Seller, regarding the property known as Parcel No. 12:027:0056 which consists of 0.147894 acres (approximately 6,442 square feet) of land located in Lehi, Utah. The following terms are hereby incorporated as part of the REPC:

1. **Commissions.** Buyer and Seller will be responsible for any commissions paid to Broker's representing them.
2. **Title to Property.** Paragraph 6.1 of the REPC shall be amended as follows: "Seller represents that Seller has fee title to the Property and will convey marketable title to the Property to Buyer at Closing by special warranty deed."

To the extent the terms of this ADDENDUM #1 modify or conflict with any provisions of the REPC or all prior addenda and counteroffers, these terms shall control. All other terms of the REPC and all prior addenda and counteroffers, not modified by this ADDENDUM shall remain the same. [ X ] Seller [ ] Buyer shall have until 5:00 [ ] AM [ X ] PM Mountain Time on August 26, 2020 (Date), to accept the terms of this ADDENDUM #1 in accordance with the provisions of the REPC. Unless so accepted, the offer comprising this Addendum #1 and the REPC shall lapse.

	08/11/2020		
<input checked="" type="checkbox"/> Buyer [ ] Seller Signature	(Date) (Time) [ ] Buyer [ ] Seller Signature	(Date) (Time)	(Date) (Time)

**ACCEPTANCE/COUNTEROFFER/REJECTION**

**CHECK ONE:**

[ ] **ACCEPTANCE:** [ ] Seller [ ] Buyer hereby accepts the terms of this ADDENDUM.

[ ] **COUNTEROFFER:** [ ] Seller [ ] Buyer presents as a counteroffer the terms of attached ADDENDUM NO. \_\_\_

(Signature)	(Date) (Time)	(Signature)	(Date)(Time)
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[ ] **REJECTION:** [ ] Seller [ ] Buyer rejects the foregoing ADDENDUM.

(Signature)	(Date) (Time)	(Signature)	(Date)(Time)
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THIS FORM APPROVED BY THE UTAH REAL ESTATE COMMISSION AND THE OFFICE OF THE UTAH ATTORNEY GENERAL, EFFECTIVE AUGUST 5, 2003. IT REPLACES AND SUPERSEDES ALL PREVIOUSLY APPROVED VERSIONS OF THIS FORM.

## Selection & Adoption of Instructional Materials

### Statement of Policy

State law requires the Utah State Board of Education (USBE) to establish Core Standards to identify what individual students should be able to know and do at each grade level. The Alpine School District Board of Education has the legal responsibility to adopt or approve textbooks, instructional and supplementary materials, including library materials, for use in elementary and secondary schools. The Board delegates to the professional staff the responsibility for evaluating and selecting learning materials, reserving to the Board of Education the right to approve or disapprove the final recommendation.

The Board also recognizes the importance of freedom of inquiry and study, as guaranteed by Constitutional and First Amendment protections. The Board of Education further recognizes that school libraries offer a place and opportunity for the exercise of intellectual freedom and the right to read, inquire, study, and evaluate outside of the setting of formal instruction. The Board asserts that school libraries are different from public libraries in that they are not open to the public, they primarily serve the school's students who are minors, and they are part of the instructional resources of the school. With regard to library materials, this policy specifies the process for identifying materials to be included for use in schools and libraries based on principles of freedom of expression and belief, high standards of content, age appropriateness, and adherence to state and federal law. (Utah Code 53G10-103, Sensitive Instructional Materials, Board Rule R277217-18 and 19 Educator Standards and LEA Reporting)

All employees of the District must adhere to this policy and are subject to the employee Code of Conduct (Policy 7300) in the instance of any violation.

### Definitions

1. "Material" means anything printed or written or any picture, drawing, photograph, motion picture, or pictorial representation, or any statue or other figure, or any recording or transcription, or any mechanical, chemical, or electrical reproduction, or anything which is or may be used as a means of communication. Material includes undeveloped photographs, molds, printing plates, and other latent representational objects. Utah Code § 76-10-1201(7) (2013)
2. "Primary instructional materials" means materials purchased with District funds, with the expectation that they will be the primary source of information and instruction used in District classrooms in a grade level, course, or subject area.

3. "Supplementary materials" are materials used in addition to primary materials and include but are not limited to software, manipulatives, and other items intended for regular use in a particular classroom, grade level, or subject area. Supplementary materials include leveled libraries.
4. "Incidental Materials" means pictures, quotations, video clips, and other materials intended to be used as part of a single unit during classroom instruction. Incidental materials include classroom libraries.
5. "Instructional material" means information, regardless of format, which is used either
  - a. As or in place of textbooks to deliver instruction to students within the state curriculum framework or
  - b. To support a student's learning in the school setting. It may include reading materials, handouts, videos, digital materials, websites, online applications, and live presentations. [Utah Code § 53G-10-103\(1\)\(a\) \(2022\)](#)
6. "Library material" means any text, digital media (including audio or visual media) or other material (as defined above) contained within a school library's collection.  
Utah Admin. Rules [R277-628-2\(1\)](#) (June 2, 2022)
7. ~~"Pornographic or indecent" is as defined in U.C.A. Section 76-10-1235, as sensitive material. Any conflicts between 76-10-1235 and this definition will be resolved in favor of Utah State Code:~~
  - a. ~~Any description or representation, in whatsoever form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse which, taken as a whole, appeals to the prurient interest in sex of minors, is patently offensive to the prevailing standards in the adult community as a whole with respect to what is suitable material for minors, and taken as a whole does not have serious value for minors (which includes only serious literary, artistic, political, or scientific value for minors);~~
  - b. ~~A material or performance which the average person, applying contemporary community standards, finds that, taken as a whole, appeals to prurient interest in sex, is patently offensive in the description of nudity, sexual conduct, sexual excitement, sadomasochistic abuse, or excretion, and does not have serious literary, artistic, political, or scientific value;~~
  - c. ~~A description or depiction of: human genitals in a state of sexual stimulation or arousal; acts of human masturbation, sexual intercourse, or sodomy; fondling or other erotic touching of human genitals or pubic region; or fondling or other erotic touching of the human buttock or female breast; or~~
  - d. ~~A description or depiction of a nude or partially denuded figure, which means human male genitals in a discernibly turgid state (even if completely or opaquely covered) or less than completely and opaquely covered human genitals, pubic region, buttock, or female breast below a point immediately above the top of the areola, where the material containing the nudity, taken as a whole, does not have serious literary, artistic, political, or scientific value for minors, taking into consideration the ages of all minors who could be exposed to the material.~~

8.7.

~~Utah Code § 53G-10-103(1)(g)(i) (2022) Utah Code § 76-10-1235(1)(a) (2007) Utah Code § 76-10-1201(5) (2013) Utah Code § 76-10-1203 (1977) Utah Code § 76-10-1227 (2007)~~

9.8. "Sensitive material" means an instructional material that is pornographic or indecent material as that term is defined in [Utah Code § 7610-1235](#).

10.9. "Age appropriate" means generally suitable for students of the same age or level of social, emotional, and cognitive development when taking into consideration the ages of all minors who could be exposed or have access to the material.

11. ~~"Prohibited material" means Sensitive material with no serious value for minors as defined in UCA § 7610-1227 (2)(c) and including UCA § 76-10-1227(1)(iv)~~

12. ~~"Harmful to Minors" means that quality of any~~

~~a. description or representation, in whatsoever form, of nudity, sexual conduct,~~

~~b. sexual excitement, or sadomasochistic abuse, when taken as a whole,:~~

~~i. appeals to the prurient interest in sex of minors;~~

~~ii. is patently offensive to the prevailing standards in the adult community with respect to what is suitable material for minors; and~~

~~iii. does not have serious value for minors.~~

~~Utah Code § 7610-1201(5) (2013)~~

13.10.

14.11. "School or District Instructional material review committee" means a committee of an odd number of persons formed as needed at the school or district level [for the purpose of determining an appropriate course of action when instructional or library materials are challenged](#) or for other necessary purposes. At the school level, the committee shall be organized by the principal and shall consist of at least one school administrator, two teachers from the school appointed by the principal, and ~~two~~ **at least one more parent than the total number of employees.** ~~parents~~ Parent committee members shall be ~~recommended~~ appointed by the School Community Council and must have students enrolled in and attending the school. At the school level, the principal ~~or their designee~~ shall serve as the committee chair. At the ~~For~~ District level materials, the Superintendent's designee shall organize an equivalent committee, with parents being appointed by the District Community Council, and shall serve as the committee chair. Parents appointed to a school or district instructional material review committee shall [in the best judgment of the School/District Community Council](#), be reflective of the members of the relevant school community. [Utah Code § 53G-10-103\(3\) \(2022\)](#)

15.12. "Retained" means the determination to maintain access in a school setting to the challenged material for all students.

16.13. "Restricted" means the determination to ~~keep, but~~ **restrict access in a school setting to the challenged material accessible only by permission of a parent/guardian.** **This includes** evaluating the age-appropriate use of the material and the age group for which it will be accessible without restriction, if any.

17.14. “Removed” means the determination to deselect challenged materials from the school or district libraries and classrooms. prohibit access in a school setting to the challenged material for all students

18.15. “Replace” means the determination to replace removed instructional material with material of similar ideas or themes, which do not contain sensitive material.

## Board Approvals

- Board Approved Temporary Pilot: **August 9, 2022**
  - Pilot will run through **September 26, 2022**
- Board Approved: **September 27, 2022**

# Procedures

## 1. MATERIALS MANAGEMENT

- 1.1. The purpose of all materials management shall be to implement, enrich, and support the educational program of District elementary and secondary schools. Instructional materials are part of an instructional system, including curricula, professional learning, educator evaluation, and student assessment which should be aligned and support the teaching of Knowledge, Skills, and Dispositions.
- 1.2. The established management team will use the following to guide the process:
  - 1.2.1. Review of State recommended instructional materials (RIMs) and identification of the instructional materials most appropriate for use in the District;
  - 1.2.2. Identification of funding for the adoption process, implementation, and professional development costs;
  - 1.2.3. Identification of funding for new primary instructional materials adoption and support material costs;
  - 1.2.4. Establishment of procedures that require coordination between school principals, the Teaching and Learning team, Purchasing Department, Technology Department, and the vendors to ensure efficiency and price advantage in the purchasing process of the primary instructional materials; and
  - 1.2.5. Establish guidelines for the reuse or disposal of primary instructional materials.
- 1.3. Instructional materials cannot be approved for use in the District or used in District schools if the materials contain Sensitive ~~any pornographic or indecent material as~~

defined in this policy, ~~Policy 616.1~~ [Utah Code § 53G-10-103\(2\) \(2022\)](#)

## 2. STANDARDS FOR ALL INSTRUCTIONAL MATERIALS

- 2.1. To be approved for use, instructional materials shall meet the following standards:
  - 2.1.1. Aligned with District Essential Standards and the Utah State Core standards;
  - 2.1.2. Of high quality, evidence-based, and proven effective in supporting student learning;
  - 2.1.3. Age-appropriate with varying levels of learning;
  - 2.1.4. Objective and providing a balanced viewpoint of issues;
  - 2.1.5. Accurate and factual;
  - 2.1.6. Arranged chronologically or systematically, or both;
  - 2.1.7. Respectful in the representation of diverse ethnic groups;
  - ~~2.1.7.2.1.8.~~ [2.1.8.](#) Free from sensitive materials.
  - ~~2.1.8.2.1.9.~~ [2.1.9.](#) Free from sexual, ethnic, age, gender, or disability bias and stereotyping;
  - ~~2.1.9.2.1.10.~~ [2.1.10.](#) Focused on enhancing, or helping students achieve mastery of the Core Standards;
  - ~~2.1.10.2.1.11.~~ [2.1.11.](#) Including enrichment and extension possibilities; and
  - ~~2.1.11.2.1.12.~~ [2.1.12.](#) Compatible with District technology systems, approved by the District Technology Department; adhering to high standards of technical quality and ease of use; and
  - ~~2.1.12.2.1.13.~~ [2.1.13.](#) Complying with data privacy law and [ASD Policy 7200](#),

## 3. SELECTION AND ADOPTION OF INSTRUCTIONAL MATERIALS FOR SCHOOLS

- 3.1. Primary instructional materials for core programs in the District's K-12 schools shall be uniform throughout the District and shall be adopted as follows.
  - 3.1.1. The Superintendent's Executive Directors of Learning shall ensure that a District Curriculum Committee is organized as needed. The Committee is authorized to vet any instructional materials. When the committee vets instructional materials, it may reject, recommend, or adopt them.
  - 3.1.2. The District Curriculum Committee must include the following:
    - 3.1.2.1. At least one parent of a student currently enrolled in a class for which instructional materials are being considered by the committee;
    - 3.1.2.2. At least one teacher of the class for which the instructional materials are being selected;
    - 3.1.2.3. At least one principal or designee of a school in which the instructional materials will be used; and either
    - 3.1.2.4. The Director of Technology, Director of Purchasing, or the Directors of K-12 Curriculum or their designees; and
    - 3.1.2.5. May include a member of the Board Teaching and Learning Committee.

- 3.1.3. In evaluating the materials, the committee shall consider whether the instructional materials meet the standards set forth ~~herein in Section 2~~.
- 3.2. The primary materials may be adopted, recommended, or rejected by the District Curriculum Committee.
  - 3.2.1. Once the committee selects or adopts primary materials for the particular grade level, course, or subject area for which they were intended, the teachers must use the adopted primary materials.
  - 3.2.2. If the committee “recommends” the primary materials, the particular grade level, course, or subject area for which they were recommended must be taught *from among* the recommended primary materials.
- 3.3. Supplementary instructional materials may be adopted at the school or district level under the supervision and guidance of a district department or principal of the school. In adopting such materials, the principal may refer the evaluation of the materials to a school instructional materials committee. The person or body evaluating the materials shall consider whether the instructional materials meet the standards set forth ~~herein Section 2 above~~.
  - 3.3.1. In approving supplementary or incidental materials, the principal or principal’s designee shall consider the educational purpose of the material.
    - 3.3.1.1. Material shall be age-appropriate and shall not include sensitive ~~or prohibited~~ material.
  - 3.3.2. All instructional material is subject to copyright protection and must comply with [Policy 6164](#) including, but not limited to, the administration obtaining public performance rights when that is required by copyright.
- 3.4. Incidental Materials
  - 3.4.1. Incidental materials may be selected by individual teachers but must comply with the general standards listed ~~herein Section 2 above~~. If it contains software or a digital component, they must be approved by the Director of Technology.
  - 3.4.2. Classroom Displays
    - 3.4.2.1. Materials displayed in and around a classroom are generally considered instructional materials and must comply with this policy. They may be selected by the classroom teacher but are subject to removal by the principal.
    - 3.4.2.2. Consistent with Alpine School District [Code of Conduct Policy 7300](#), classrooms are not public forums for the display or promotion of political, religious, or personal viewpoints, and employees may not use them for such purposes.
    - 3.4.2.3. Displays in schools or classrooms may reasonably be perceived as having the District’s approval. Therefore, they constitute government speech under the First Amendment, subject to control by the District. Materials that do not convey the District’s educational message may be removed by the school principal. An educator or employee who uses instructional time or space to

convey a political, religious, or personal message may be subject to disciplinary action after being directed not to.

- 3.4.2.4. An administrator may not remove photos, decorations or other personal items from a teacher's desktop or immediate surrounding area as long as the item(s) do not disrupt the learning process.

### 3.5. Individual Classroom Teachers

- 3.5.1. Teachers have the autonomy to use other supplementary and incidental materials of text, digital, audio, etc., to enhance an instructional standard or learning objective, and must adhere to established materials standards outlined ~~herein Section 2.~~

- 3.5.2. All teachers are required to prepare a disclosure/syllabus document with ~~detailing~~ the materials used for the duration of their course, whether semester or year long.

- 3.5.2.1. The class disclosure/syllabus should be available online.

- 3.6. Teachers will notify parents if a substantial change to instructional materials identified in the disclosure/syllabus will be made.

- 3.6.1. Teachers that post their instructional materials in a district supported learning management system (CANVAS, Google Classroom, Nearpod, etc.) should encourage parents to monitor changes to instructional materials through teacher postings in the system.

## 4. Online Resources

- 4.1. The District shall maintain an internet content filter in compliance with Federal CIPA regulations.

- 4.2. During the process of review and approval of district, school, or other instructional material, the district representative or school administrator will confirm that the needed online resources are available or can be made available through the content filter.

- ~~4.3. During the process of review and approval of school instructional material, the school administration will confirm that the needed online resources are available or can be made available through the content filter.~~

- ~~4.4. During the process of review and approval of other instructional material, the school administration will confirm that the needed online resources are available or can be made available through the content filter.~~

- ~~4.5.4.3. During the process of review and approval of classroom materials, the teacher can request that needed online resources are available or can be made available through the content filter.~~

- ~~4.6.4.4. Upon any request to allow an online resource for use as a district, school, other, or classroom resource, in a timely manner, the technology staff will review the~~

resource for compliance with data privacy laws and confirm that the resource is in line with the standards for instructional materials outlined ~~herein Section 2~~.

~~4.7.4.5.~~ Any material that is not easily identified by the technology staff as falling within the standards for instructional materials ~~herein Section 2~~ will be considered by a team of educators with knowledge and expertise in the content area and level of the intended resource for alignment with these ~~standards herein Section 2~~.

## 5. LIBRARY MATERIALS AND USE

- 5.1. The District's school libraries shall contain material of diverse origin, background, and viewpoint, including material that is used to support a student's learning in the school setting but shall not include material defined as sensitive ~~or prohibited~~ material, as defined in this policy.
- 5.2. The school librarian, subject to the oversight of the principal, and working in cooperation with school staff and the district librarian collaboration team, shall select new library materials, taking into consideration the following criteria, subject to the overall requirements that the material is age appropriate and does not include sensitive material as defined ~~herein this Policy 6161~~
  - 5.2.1. Overall purpose and educational significance
  - 5.2.2. Contribution and relevance to core standards
  - 5.2.3. Responding to a teacher, parent, or student request
  - 5.2.4. Validity, currency, and appropriateness
  - 5.2.5. Accuracy, timeliness, and permanence
  - 5.2.6. Favorable reviews, recommendations, and/or award nominees found in standard selection sources or from professional personnel.
  - 5.2.7. Contribution of a balanced perspective
  - 5.2.8. Potential appeal and interest
  - 5.2.9. Recreational reading needs of students
  - 5.2.10. Artistic quality and literary style
  - 5.2.11. Reputation and significance of author, producer, or publisher
  - 5.2.12. Value commensurate with cost and/or need
  - 5.2.13. Uniqueness, diversity, and/or heritage of the state, region, or group
  - 5.2.14. Support of second language learners
  - 5.2.15. Support of special needs students
  - 5.2.16. The merit of the work as a whole
- 5.3. The school library selection committee shall review the library collection at least annually to determine which materials should be removed (~~deselected~~) or replaced (~~deselected~~). Criteria may include any of the considerations relating to the initial selection stated above and may also include:
  - 5.3.1. Poor physical condition
  - 5.3.2. Superseded by more current information or containing subject matter no longer needed to support the core standards
  - 5.3.3. Containing demeaning stereotypes or biases

- 5.3.4. Receiving little use
  - 5.3.5. Providing inaccurate or dated information, or;
  - ~~5.3.5.5.3.6.~~ Otherwise in violation of this policy
- 5.4. An item may not be removed because of disagreement with the item's content relating to politics, religion, nationalism, or other matters of opinion.

~~5.4.5.5.~~ Library Materials SelfSelection

- ~~5.4.15.5.1.~~ Library materials are available on a selfselection basis.
- ~~5.4.2.5.5.2.~~ Self-selection means the right and responsibility of an individual student and/or the student's parent or legal guardian to select materials from a school library.
- ~~5.4.3.5.5.3.~~ Library staff are available to consult with students and with the parent or guardian of students to find appropriate materials, but are not responsible for the final selections of the student.
- ~~5.4.4.5.5.4.~~ Parents who choose to allow their child access (optin) to restricted materials can do this through a student information system (i.e. Skyward) or ~~other~~ an online procedure established by the school.

## 6. SCHOOLAND DISTRICT REVIEW OF INSTRUCTIONAL MATERIALS

- 6.1. The District's practice is to attempt to resolve concerns on an informal basis beginning at the lowest level:
  - 6.1.1. Classroom teacher, or librarian,
  - 6.1.2. Principal or administration,
  - 6.1.3. Executive Directors of Leading Learning.
- 6.2. If, after meeting with the teacher, or librarian there still remains dissatisfaction, an individual may request a formal review by a school or district instructional materials review committee.
- 6.3. Requests for review of instructional materials are limited to the following ~~theas~~ followings:
  - 6.3.1. A student currently enrolled in and attending a District school;
  - 6.3.2. A parent or guardian of a student currently enrolled in and attending a District school; or
  - 6.3.3. A District employee
- 6.4. Limitations in frequency
  - 6.4.1. A review committee may limit reviews ~~is limited~~ to one request at a time to review instructional or library materials. Multiple review committees may be formed if the number of challenges merits this action as determined by the district or school administrator, taking into account available resources so as to not disrupt carrying out the schools main functions and purpose

- 6.4.1.1. A review committee should work within a reasonable timetable and is recommended to complete the review within 45 school days or less.
- 6.4.1.2. Any item which has been subject to review under this policy and retained or removed may not be subject to another request for review for three years.

6.5. Requesting a review

6.5.1. ~~Those~~Any adult who wishes to file a request for review must first read or review the instructional material as a whole before filing the request.

6.5.1.1. Students are not to be required, requested, or encouraged to complete reading or reviewing instructional material in which they have discovered content they believe is sensitive materialas defined herein.

6.5.2. Having read or reviewed the material in question, an individual who desires to request a review shallcomplete the Request for Review of Instructional Materials form and file it with the school administration.

6.5.3. After verifying that procedures have been properly followed, the Principal or District Designee shall establish a school or district instructional materials review committee to conduct the review.

~~6-5-3-~~6.5.4. The review committee's decisions will be applicable at the level reviewed (District/School).

~~6-5-4-~~6.5.5. Anonymity of the individual submitting the book challenge shall be maintained by the individual who receives it, unless the individual chooses to waive anonymity.

~~6-5-4-~~6.5.5.1. Anonymity will also be given to committee members.

6.6. Review Process

6.6.1. Items under review will be actively checked out through an Internal Library Loan (ILL), to eliminate additional costs of purchasing the same materials for review.

~~6-6-1-~~6.6.2. The instructional materials review committee's primary purpose is to determine whether the item contains sensitive materialor otherwise violates this policy.

~~6-6-1-~~6.6.2.1. Before engaging in any discussions with other committee members or decision-making, each member shall read or review the item in its entirety (for written items) or review it as a whole (for non-written items).

~~6-6-1-~~6.6.2.2. The chair shall schedule such meetings as are necessary for the committee to discuss the item and make its determination.

~~6-6-1-~~6.6.2.3. The committee's determination shall be made by majority vote.

~~6-6-2-~~6.6.3. The instructional materials review committee mayarrive at any of the following conclusions:

- ~~6.6.2.16.6.3.1.~~ The material does not contain sensitive material or violate policy and will be **retained** and made fully accessible in the school setting.
  - ~~6.6.2.2.6.6.3.2.~~ The material does not contain sensitive material or violate policy, but will have **restricted** access
    - ~~6.6.2.2.16.6.3.2.1.~~ By restricting physical access to the material and requiring parental permission to obtain ~~access~~ obtain, or
    - ~~6.6.2.2.2.6.6.3.2.2.~~ By evaluating the age-appropriate use of the material and restricting the age group for which it will be accessible.
  - ~~6.6.2.3.6.6.3.3.~~ The material contains sensitive material with no serious value or otherwise violates this policy and will be **removed** from the school.
    - ~~6.6.3.4.~~ If a book is removed because it contains sensitive material, a similar book, within a genre of equitable perspective, may be purchased to replace it, that adheres with this policy.
  - ~~6.6.2.6.6.4.~~ After the committee has made its final determinations, it shall ~~submit~~ prepare a written report explaining its findings and the grounds upon which their findings are based for them. USBE Reporting Tool
  - ~~6.6.2.4.6.6.4.1.~~ A copy of the report shall be provided to the person who requested the review.
  - ~~6.6.2.4.6.6.4.2.~~ A copy of the report shall be provided to ~~USBE~~ USBE using the reporting tool it provides at this website: [USBE Reporting Tool Utah Code § 53G-10-103\(4\)\(b\)\(iii\) \(2022\)](#)
  - ~~6.6.2.5.6.6.4.3.~~ The determination of the instructional materials review committee regarding materials may only be appealed to the District on the basis of non-compliance with established policy. If non-compliance is verified by a District review committee, the review process shall be repeated at the school level.
  - ~~6.6.2.6.6.6.4.4.~~ The same materials can only be challenged for review after ~~three~~ two years.
- 6.7. A review of school-approved and other instructional materials will follow the same procedure outlined ~~above in Sections 6.1 and 6.2~~
- 6.8. If a parent of a student, or a secondary student 18 and older, determines that the student's participation in a portion of the curriculum or in an activity would require the student to affirm or deny a religious belief or right of conscience or engage or refrain from engaging in a practice forbidden or required in the exercise of a religious right or right of conscience, the parent or the secondary student may request:
- 6.8.1. A waiver of the requirement to participate; or
  - 6.8.2. A reasonable alternative that requires reasonably equivalent performance by the student of the secular objectives of the curriculum or activity in question as defined in [Utah Code § 53G-10-205](#).

## ~~7. SCHOOL AND DISTRICT REVIEW OF LIBRARY MATERIALS~~

~~7.1. Alpine School District libraries support and enhance student learning. The District values libraries, media centers, and library staff who select, maintain, and preserve rich repositories of balanced, relevant, ageappropriate, and varied educational sources for students.~~

~~7.2. Requests for review of library materials will follow the same method as specified in section 6 of this policy.~~

~~7.3. Preconditions to request for review~~

~~7.3.1. Any adult wishing to file a request for review must first read or review the material as a whole before filing the request.~~

~~7.3.1.1. Students are not to be required, requested, or encouraged to complete reading or reviewing the material in which they have discovered content they believe is pornographic or indecent.~~

~~7.3.2. Before filing a request for review of a library item, the individual shall meet with the school librarian, who shall informally discuss the individual's concerns.~~

~~7.3.3. If the school librarian is unable to provide the information or to resolve the individual's concerns, the individual shall then meet with the principal or principal's designee, who shall discuss the individual's concerns and attempt to resolve those concerns on an informal basis.~~

~~7.4. If, after meeting with the principal or principal's designee, the individual remains dissatisfied, the individual may then request a review.~~

~~7.4.1. An individual who desires review shall complete the Request for Review of Library Materials form and provide it to the principal or principal's designee. Having verified that procedures have been properly followed, the principal or principal's designee shall establish a school library materials review committee to conduct the review.~~

~~6.8.3. An item under review may not be removed from the library while the review process is pending, but shall be designated as having restricted access requiring a written parent or guardian permission request to the school librarian.~~

~~7.5. Review Process~~

~~7.5.1. In conducting a requested review, the sole purpose of the school library materials review committee shall be to determine whether the item contains pornographic or indecent sensitive material as defined in this Policy 6161. An item may not be removed because of disagreement with the item's content relating to politics, religion, nationalism, or other matters of opinion.~~

~~7.5.2. The committee's determinations shall be made by a majority vote of the committee members.~~

7.5.3. — Before engaging in any discussions with other committee members or participating in any decision-making, each member shall read or review the item in its entirety (for written items) or review the item as a whole (for non-written items).

7.5.6.9. — After the chair of the school library materials review committee has confirmed that all committee members have reviewed the item in question, the chair shall schedule such meetings as necessary for the committee to discuss the item and make its determinations.

7.5.5:6.9.1. — in the definition seven (7) in this Policy 6161

7.5.6. — If the committee determines that the item contains pornographic or indecent sensitive material, then the item shall be removed from the library permanently or pending the outcome of an appeal from the school library materials review committee to a District library materials review committee.

7.5.7. — If the committee determines that the item does not contain pornographic or indecent sensitive material, then the item shall be retained. A reviewed item that is retained after review for pornographic or indecent sensitive material may nevertheless be deselected by the school librarian if the librarian determines that it meets other criteria for deselection. Utah Code § 53G-10-103(2) (2022)

7.5.8. — After the committee has made its determinations, it shall prepare a written report explaining its findings and the grounds for them.

7.5.8.1. — A report copy shall be provided to the person who requested the review:

7.5.8.2. — If no District review is requested, as described below, the committee chair shall report the results of the review to USBE using the reporting tool it provides on this website: USBE Reporting Tool Utah Code § 53G-10-103(4)(b)(iii) (2022) Utah Code § 53G-10-103(4)(b)(iii) (2022)

7.5.9. — A further review under the following circumstances:

7.5.9.1. — An individual who obtained review of an item by a school library materials review committee and who is dissatisfied with the school committee's determination or wishes to have a determination that the item contains pornographic or indecent sensitive material applied to all schools in the District may request review by a District library materials review committee.

7.5.9.2. — The chair of a school library materials review committee may also, upon a determination that it would be beneficial to have a District wide determination about whether the item contains pornographic or indecent sensitive material, request review by a District library materials review committee.

7.6. — District Review

7.6.1. — The individual seeking a review of school library materials by a District library materials review committee shall complete the Request for District Review of School Library Materials form within 30 days of the initial review and provide it to the superintendent or superintendent's designee

~~Executive Director of Teaching and Learning Having verified that proper procedures were followed, the superintendent or designee Executive Director of Teaching and Learning shall establish a District library materials review committee to conduct the review.~~

~~7.6.2. The item's status as determined by the school library materials review committee (retained, restricted or removed) shall remain in place during review by the District library materials review committee.~~

~~6.10. In conducting a requested review, the sole purpose of the District library materials review committee shall be to determine whether the item contains pornographic or indecent sensitive material. However, w~~

~~6.11. Where the item being reviewed is located in a school serving younger students (an elementary school or a middle school, or junior high school) the and the concern relates to nudity, the District library review committee may consider whether the item is age appropriate constitutes pornographic or indecent sensitive material for younger/older students (students in elementary, middle school or junior high or high school as applicable).~~

~~7.6.6.12. An item may not be removed because of disagreement with the item's content relating to politics, religion, nationalism, or other matters of opinion.~~

~~7.6.4. The committee's determinations shall be made by a majority vote of the committee members. Before engaging in any discussions with other committee members or participating in any decisionmaking, each committee member shall read or review the item in its entirety (for written items) or review the entire item as a whole (for nonwritten items).~~

~~7.6.5. After the chair of the District library materials review committee has confirmed that all committee members have reviewed the item in question, the chair shall schedule such meetings as necessary for the committee to discuss the item and make its determinations.~~

~~7.6.6. In determining whether the item contains pornographic or indecent sensitive material, the committee shall determine whether the material meets any of the four tests for sensitive material set out in the definition seven (7) in this Policy 6161 (including appropriate standards relating to nudity with respect to older students). The committee may consider the report of the school library materials review committee but is not bound by that report and is to conduct an independent review and assessment of the item.~~

~~7.6.7. After the committee has made its determination, it shall prepare a written report which explains its findings and the grounds for its findings.~~

~~7.6.7.1. A report copy shall be provided to the person who requested the review.~~

~~6.12.1. If the committee determines that the item contains pornographic or indecent sensitive material, then the committee shall either direct that the item be removed from all school libraries within the District or, if the committee determines that an item with nudity is not sensitive material with regard to older students, may limit the removal to school libraries serving elementary and/or middle or junior high schools, according to the committee's determination. If the committee determines that the item does~~

not contain sensitive material, then the item shall be retained, and that determination shall apply to all school libraries within the District.

~~7.6.8.6.12.2.~~ (2022) A reviewed item that is retained after review for sensitive material may nevertheless be deselected by a school librarian if the librarian determines that it meets other criteria for deselection. Utah Code § 53G 10-103(2) (2022)

~~7.6.9.6.12.3.~~ After the District library materials review committee issues its report, the committee's chair shall report the review results to USBE using the reporting tool USBE Utah Code § 53G 10-103(4)(b)(ii) (2022)

~~7.6.10.6.12.4.~~ The determination of the District library materials review committee is final and may not be further appealed.

## Approvals

● Board Approved Temporary Pilot: **August 9, 2022**

○ Pilot will run through **September 26, 2022**

# Rules & Regulations

## 1. INSTRUCTIONAL MATERIAL OR LIBRARY MATERIAL REVIEW COMMITTEES

1.1. All review committees should review according to these Materials Review Committee Protocols discuss and answer the following questions

1.1.1. Does the challenged material contain sensitive or pornographic material?

1.1.1.1. Does the challenged material result in creating an excessive or unhealthy interest of sex in minors?

1.1.1.2. Is it patently offensive to the prevailing contemporary standards of conduct in the general adult community with respect to what is suitable for minors?

~~4.1.1.3.~~ 1.1.1.1. When taken as a whole, does it have serious literary, artistic, political, cultural, or scientific value for minors?

1.1.2. Is the challenged material age-appropriate for the students to whom it is accessible?

1.1.3. Is the challenged material supported by generally accepted scientific standards of evidence?

1.1.4. Except in the case of library materials, does the challenged material focus on, enhance, or help students achieve mastery of the core standards?

~~1.1.5. Does the challenged material comply with District policies and procedures outlined in Section 2 of procedures in this policy?~~

~~1.1.6. Does the challenged material comply with applicable copyright laws and licensing agreements?~~

~~1.1.7. Is the challenged material libelous?~~

~~1.1.8. Does the challenged material promote unhealthy activities (i.e. drugs, self harm, suicidal ideation, etc.)?~~

~~1.1.9.1.2. Does the challenged material promote activities that are illegal for minors?~~

~~1.2. Review Committees will determine the status of the challenged materials:~~

~~1.2.1. **Retained:** the determination to maintain access in a school setting to the challenged material for all students;~~

~~1.2.2. **Restricted:** the determination to restrict access in a school setting to the challenged material for certain students;~~

~~1.2.3. **Removed:** the determination to prohibit access in a school setting to the challenged material for all students~~

~~1.3.1.2. Book replacement considerations~~

~~1.3.1.2.1. If a book is removed because it contains sensitive material a similar book, of equitable perspective within a genre, may be purchased to replace it that is within the confines of state code.~~

## 2. APPEALS

2.1. ~~Only~~ Only the original requestor may ~~only~~ appeal the decision of a Review Committee based upon the proper execution of the process, per this policy, and not the decision itself. The appeal can be made in writing to the school principal within ten (10) school days. Appeal forms can be found using this link.

2.2. If an appeal is filed, it shall be reviewed by a district level committee.

~~2.2.1. This committee shall follow the same process as established in Section...~~

2.2.2.2.1. The Committee shall be comprised of parents or school/district administrators who did not participate in the initial Review Committee.

2.3. The Appeals Committee will determine the amount of time needed for an adequate review, not to exceed 30 school days.

2.4. The Appeals Committee may make a final determination as follows:

2.4.1. Uphold the original decision

2.4.2. Require a new committee review

2.5. The appeals committee's decision shall be final.

### 3. TRAINING

3.1. The District will include this policy in its training for school librarians, teachers and curriculum staff.

### 4. PROCUREMENT

4.1. Books or materials that ~~contain have been deemed sensitive materials~~ shall not be procured within any of the district schools, and are being considered for procurement, must go through a review committee process at the local school level before procurement.

## Approvals

- Board Approved Temporary Pilot: August 9, 2022
- Pilot will run through September 26, 2022