



City Council Meeting/Work Session

Tuesday, September 27, 2022 at 7:00 pm

Attendees: Mayor Bayley Hedglin, Councilmember Kim Henderson, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Kevin Dunn, Councilmember George Rice, City Manager Evan Bolt, City Recorder Melissa Gill, Deputy Recorder Megan Gallegos

Monticello City Council Meeting

Meeting Location: Hideout Community Center 648 S Main

- 1. Call to Order/Invocation - Opening Remarks**
- 2. Public Comment**
- 3. Review Airport Committee Letter of Interest (discussion/action)**

Attachments:

- **Airport Committee Letter of Interest** (Airport_Committee_Letter_of_Interest.pdf)

- 4. Airport FBO & Management Proposal (discussion/action)**

Attachments:

- **PROPOSAL TO MANAGE FBO & AIRPORT** (PROPOSAL_TO_MANAGE_FBO__AIRPORT.docx)

- 5. Work Session**
- 6. Consider Upcoming Agenda Items (action)**

Recommendation: Motion to add ____ to the next agenda. Consensus
Public Hearing October 11, 2022

- 7. Adjournment**

AUDIO FILE

NOTICE OF SPECIAL ACCOMMODATIONS

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of

the City Council, the staff, and the public.

Contact: Melissa Gill, Recorder (melissa@monticelloutah.org 435-587-2271) | Agenda published on
09/26/2022 at 10:08 AM

**MONTICELLO UTAH AIRPORT
COMMITTEE
LETTER OF INTREST**

To,
(Airport Committee Chair person)
Monticello Utah Airport Committee
17 N 100 E
MONTICELLO, UTAH
84535

Date: 8/15/22

From,

Name Skyler Trimmer
Address 365 E 100 N
Phone 801-706-2013

Subject: Interested to join the airport committee

Respected Sir/Madam,

With due respect, my name is Skyler (Your Name), a resident of the San Juan county Utah, writing this letter to bring to your attention that I am interested in joining the Monticello Utah Airport committee . I will attend all the meetings when ever possible in an effort in serving this committee to the best of my ability. I hope you will accept this request. Waiting for your response. You may contact me for any additional information at 801-706-2013 (Contact Number) or _____ (Email)

skylertrimmer@yahoo.com

Thank you.

Skyler Trimmer (Signature)
Skyler Trimmer (Print Name)

PROPOSAL TO MANAGE FBO & AIRPORT

TO:

City of Monticello, Utah

COMPANY:

Elliott A. Arthur, President
NorthEast Planes Aviation, Inc.
5850 Old State Highway 130
Laramie, WY 82070-9737

HISTORY:

NorthEast Planes Aviation, Inc. has been operation since June 2006 and is a Wyoming “C” Corporation. The founder, Elliott A. Arthur, has been a flight instructor since 1990, has over 11,000 hours of flight time, and has managed airports on two prior occasions as well as a prior company at the Jeffco Airport prior to September 11, 2001. That company had 17 employees and 12 aircraft but could not recover from the effects of 9-11.

NorthEast Planes Aviation currently operates four aircraft out of the Laramie Regional Airport, providing flight training, maintenance and is actively seeking opportunities to grow its operation.

PROPOSAL:

NorthEast Planes Aviation, Inc. would offer the following proposal for consideration:

1. The term of this agreement is open to negotiation and could commence as soon as November 1, 2022. Lessee would like as long a term as possible with the option to renew for additional multiyear terms,
2. Lessee is negotiable as to lease terms satisfactory to both parties as well as other governmental agencies, such as payments by lessee for buildings and fuel trucks and payments by lessor for management duties.
3. Lessee would request authority to conduct all appropriate aviation activities onsite.
4. Lessee would offer to pay a reasonable fuel flow fee on all fuel sold or used by our company.

If awarded this contract, NorthEast Planes Aviation, Inc. will engage in the following activities in furtherance of aviation at the Monticello Airport:

- Establish an Aerial Tour operation flying over the Canyonlands region.
- Establish an Air Taxi Charter Operation
- Establish an internship program whereby High School students can be exposed to the business environment and general aviation during their last two years of school.
- Offer for sale a variety of pilot supplies, including aeronautical charts, two brands of aeronautical headsets, and training materials.
- Establish an aircraft maintenance shop
- Conduct casual flight training and offer aircraft rentals

- Sell fuel, oil, and other aircraft consumables

Thank you for your consideration,

Elliott A. Arthur, CFI
President
NorthEast Planes Aviation, Inc.