



HEBER VALLEY SPECIAL SERVICE DISTRICT

1000 East Main Street
PO Box 427
Midway, UT 84049-0427
Phone: (435) 654-2248
Email: dgunn@hvssd.org
www.hvssd.org

BOARD MEETING

July 27, 2022

4:00 P.M.

Administration Building
1000 E Main Midway, UT 84049

CONDUCTING: Board Chair, Celeste Johnson

Those in attendance: Celeste Johnson, Heidi Franco, Mike Johnston, Yvonne Barney - excused for the first portion of the meeting, Brenda Koslowski, Wes Johnson, Steve Farrell, Don Huggard, David Nuttall, Jeff Rasmussen- remote, Bryan Provost-remote,

ENTITY UPDATES, specifically regarding growth that could affect HVSSD:

PUBLIC COMMENT: This is the public's opportunity to comment on items not on the agenda. With no public comment the chair closed this portion of the meeting.

ACTION ITEMS:

1. Consent Agenda Approval
 - A. June 23, 2022, Board Meeting Minutes
 - B. June 2022, Profit & Loss
 - C. June 2022, Reconciliation
 - D. Warrants

A motion was made by Steve Farrell to approve the Consent Agenda as presented. The motion was seconded by Heidi Franco. Don Huggard was excused from the previous meeting, so he abstained from the motion and the motion passed with a unanimous vote.

2. Discuss Committees and possibly make assignments

Celeste Johnson stated that Dennis Gunn had sent out the information regarding the committees. She reviewed them and how they are set up.

Currently the executive committee consists of the Heber City Mayor, Midway Mayor, Dennis Gunn and Tina Rodriguez. She would like to see if they are set up in a way that makes sense.

Steve Farrell suggested that they combine the executive and finance committees with the current members.

They will keep the current personnel committee including Yvonne Barney, Brenda Kozlowski Steve Farrell, and add Janet Carson.

Dennis Gunn stated that they should update the policies and procedures and that they should be reviewed by the legal counsel to make sure they are up to date. He would like to have Mabey, James look at it.

Celeste Johnson stated that this is about 90% complete.

Steve Farrell suggested that they have David Rowley look at it before they start getting legal involved.

Dennis Gunn stated that he will check with David Rowley and get back to the board chair with his findings.

Brenda Kozlowski, Heidi Franco, Dennis Gunn, Don Huggard, and Wes Johnson will serve on capital facilities, emergency and vulnerability.

Celeste Johnson stated that they do have the county emergency plan to use also.

Dennis Gunn stated that there are specific things that they need to have in place here for emergencies.

Dennis Gunn stated he will have a name and definition of each committee for the next meeting.

Mike Johnston, Heidi Franco, Steve Farrell, Don Huggard and Brian Provost will serve on the farm committee.

Dennis Gunn stated that the water return flow committee will be left in place.

Steve Farrell stated that this committee functions on an as needed basis.

Celeste Johnson stated that they should meet to make sure they are where they want to be.

Dennis Gunn stated that he would like to see three members of the board, himself, an employee, and someone else from outside, on the safety committee. He would like to seek someone from another entity such as JSSD or Snyderville on this committee and pay them \$100 per meeting. This committee will be Yvonne Barney, Dennis Gunn, David Nuttall.

Heidi Franco suggested maybe someone from the trust.

Dennis will reach out to Dave Fuller from SSD to see if he is interested. He stated that the safety and capital facility committee should meet soon.

Don Huggard suggested that the safety committee should meet quarterly.

Steve Farrell suggested that the chairman contact each board group to set up meeting dates.

Heidi Franco suggested that they look at the calendar to set up the dates for the November and December meetings due to the conflict with the holidays.

Celeste Johnson asked about the possibility of changing the monthly meeting to the second Thursday beginning in October.

The board members discussed and agreed to this change.

Dennis Gunn stated he will get this posted in the paper and update the calendar for the meeting change.

A motion was made by Don Huggard to move into closed session. The motion was seconded by Mike Johnston and the motion passed all in favor.

A motion was made by Heidi Franco to move out of closed session. The motion was seconded by Don Huggard and the motion passed all in favor.

Dennis Gunn reminded the board that they will be starting on the budget for 2023 soon.

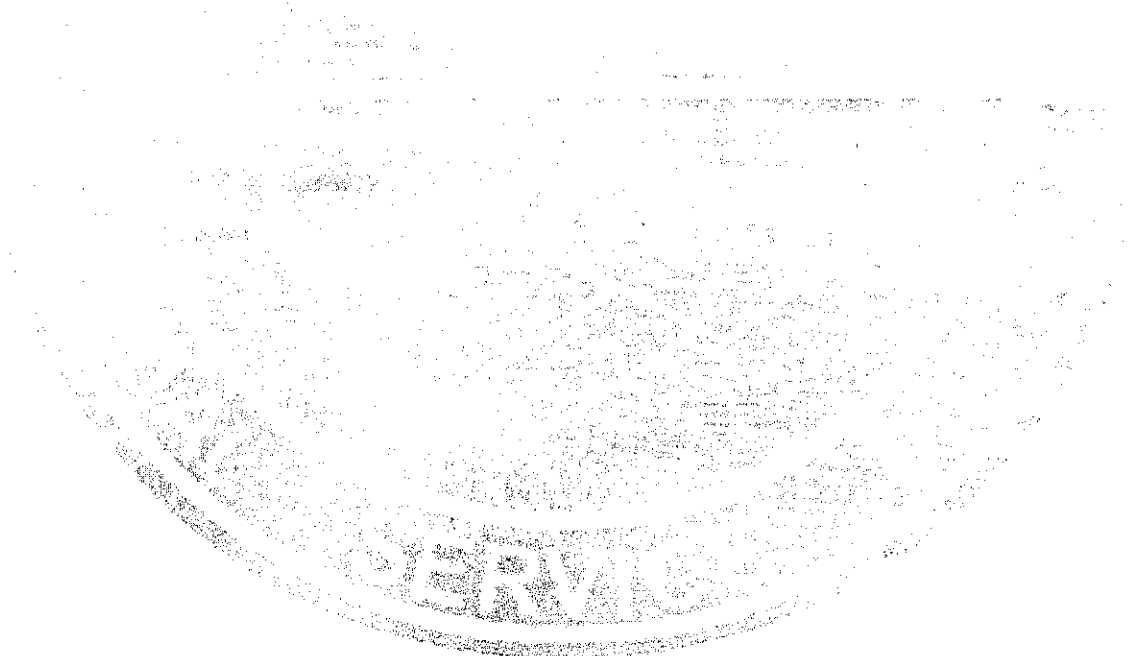
Heidi Franco asked that he consider the budgeting for employees.

A motion was made by Steve Farrell to adjourn the meeting. The motion was seconded by Mike Johnston and the motion passed all in favor.

Date approved _____

Board Chairman Celeste Johnson

Clerk Janet Carson





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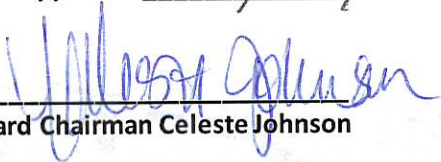
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Date approved 9/22/22


Board Chairman Celeste Johnson


Clerk Janet Carson

