



Board of Trustees

09/15/2022 03:00 PM

Anchor Location: 1353 W 760 N




Orem, Utah 84057

This meeting will be held via teleconference.

AGENDA

CLICK HERE TO WATCH THE LIVE BROADCAST.

(<https://simbli.eboardsolutions.com/SU/UbK4bzVubPi0fU0RldpoZQ==>)

1. Board Meeting Welcome and Roll Call	4
2. Pledge of Allegiance 	5
3. Public Comment	6
<p>The Board of Trustees encourages public engagement and places public comment on the agenda at the Board's discretion.</p> <ul style="list-style-type: none"> • Members of the public wishing to speak to the Board of Trustees must state their name for the official meeting record. • Speakers will be given up to three (3) minutes to address the Board of Trustees. Speakers requesting large groups may request up to six (6) minutes to address the Board of Trustees. • The public may address any issue not already included on the agenda. • The Board of Trustees will not take public comment on personnel issues or statements regarding the character, professional competence, and the physical or mental health of an individual during a board meeting. • The Board of Trustees is unable to deliberate or take action on items raised during the public comment period that are not on the meeting agenda. • The board does not respond to comments or questions posed by an individual during the public comment period. • The presiding board officer, at his/her discretion, reserves the right to end public comment at any time. <p>The public may also reach the Board by emailing feedback@lumenscholar.org(https://simbli.eboardsolutions.com/SU/KbutjKplusohc1qUv0plusslshplussy5A==)</p> <p>.</p>	
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a. Calendaring Next Board Meeting: October 20, 2022 at 3 PM	23
7. Closed Session in Accordance with the Utah Open and Public Meetings Act <i>A motion to enter a closed session in accordance with Utah Code 52-4-205 for one of the allowed purposes:</i>	24
<ul style="list-style-type: none"> • <i>To discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).</i> • <i>To discuss collective bargaining pursuant to Utah Code 52-4-205(l)(b).</i> • <i>To discuss pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(l)(c).</i> • <i>To discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(l)(d).</i> • <i>To discuss the deployment of security personnel, devices, or systems pursuant to Utah Code 52-4-205(l)(f).</i> 	
8. School LAND Trust Council	25
9. Adjourn	26

In compliance with the Americans with Disabilities Act, individuals needing special accommodations for this meeting should call (801) 987-9497 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.



1. Board Meeting Welcome and Roll Call

2. Pledge of Allegiance

Supporting Links

USA Flag - <https://simbli.eboardsolutions.com/SU/OD2KpwSZB2MDI4VqxRZNiA==>

3. Public Comment

Quick Summary / Abstract

The Board of Trustees encourages public engagement and places public comment on the agenda at the Board's discretion.

- Members of the public wishing to speak to the Board of Trustees must state their name for the official meeting record.
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4. Consent Calendar

4. a. August 18, 2022 Board Meeting Minutes

Supporting Documents

 2022.08.18 Board Meeting Minutes DRAFT - LSI

Meeting Minutes

 08/18/2022 - Board of Trustees



MEETING MINUTES

Board of Trustees
08/18/2022 03:00 PM
Anchor Location: 1353 W 760 N
Orem, Utah 84057

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Attendees

Voting Members

Ms. Andrea Urban, President
Ms. Karen Aston, Secretary
Ms. Amber Wright, Treasurer
Ms. Nancy Willison, Board Member
Ms. Rachel Skinner, Vice President

Voting Members Excused

Ms. Nicole de la Vega

Others in Attendance

Kristy Gordon, Chief Executive Officer
Amy Hart, Director Grades K-8
Jonathan Seal, Director Grades 9-12
Kara Finley
Dawn Benke
Janey Stoddard
Platte Nielson

1. Board Meeting Welcome and Roll Call

Andrea Urban called the Board of Trustees meeting to order at 3:06 PM.

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Consent Calendar

Motion: I move to approve the consent calendar.

Motion passed.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Karen Aston

Voting:

Ms. Andrea Urban - Yes
Ms. Rachel Skinner - Yes
Ms. Karen Aston - Yes
Ms. Amber Wright - Yes
Ms. Nancy Willison - Yes

a. July 21, 2022 Board Meeting Minutes

5. Reports

a. Administrative Report

Kristy Gordon reported on the current state of the school, including the preparations for live courses, staffing, and current enrollment. Efforts over the summer to confirm enrollment and shipping addresses were beneficial to a smooth school year. Enrollment for the semester closes tomorrow, then new students will be accepted for the second semester.

b. Finance Report

Dawn Benke, an Academica West accountant, was introduced, and she has started working with administration. The current financial reports were presented, and the total net income was explained. There is still federal relief funding that will be received during this fiscal year.

6. Voting Items

a. Zoom Invoice

The invoice covers Zoom services for the 2022-2023 school year.

Motion: I move to approve the Zoom invoice.

Motion made by: Ms. Karen Aston

Motion seconded by: Ms. Rachel Skinner

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Motion passed.

b. Computer and Technology Purchase

The board is in need of updated technology and the funding source was considered. Board members will reach out to Jonathan Seal to discuss needs and it may be brought back to the board. The board discussed the possibility of a fully refundable fee for computer use for students and other ways to motivate the return of technology.

Voting tabled.

c. Library Materials Policy

Recent legislation requires the school adopt a Library Materials Policy, even though the school doesn't currently host a library. The policy does prohibit sensitive materials and requires the administration create regulations. The definition of sensitive materials is defined in Utah Code and a revision was made to the policy. The school is looking at student libraries and audio libraries and how to select and utilize them for the current year.

Motion: I move to approve the Library Materials Policy.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Rachel Skinner

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Motion passed.

d. Bullying, Cyber-Bullying, Hazing, Retaliation, and Abusive Conduct Prohibition and Prevention Policy Amendment

The policy has been updated to include requirements under board rule, including recent components that have been added.

Motion: I move to approve the amended Bullying, Cyber-Bullying, Hazing, Retaliation, and Abusive Conduct Prohibition and Prevention Policy.

Motion made by: Ms. Andrea Urban

Motion seconded by: Ms. Amber Wright

Voting:

Ms. Andrea Urban - Yes

Ms. Rachel Skinner - Yes

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

The training requirements in the policy will be completed by the administrative team.

Motion passed.

7. Board Business

a. Calendaring

The next board meeting is scheduled for September 15, 2022 at 3 PM.

8. Closed Session in Accordance with the Utah Open and Public Meetings Act

No closed session held.

9. School LAND Trust Council

No School LAND Trust business discussed.

10. Adjourn

Motion: I move to adjourn the board meeting.

Motion made by: Ms. Rachel Skinner

Motion seconded by: Ms. Andrea Urban

Motion passed.

Board meeting adjourned at 3:53 PM.

DRAFT



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Motion seconded by: Ms. Rachel Skinner

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Ms. Rachel Skinner - Yes

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No School LAND Trust business discussed.

10. Adjourn

Motion: I move to adjourn the board meeting.

Motion made by: Ms. Rachel Skinner

Motion seconded by: Ms. Andrea Urban

Motion passed.

Board meeting adjourned at 3:53 PM.

5. Reports

5. a. Administrative Report

Contact Person

Kristy Gordon, Chief Administrative Officer
Amy Hart, K-8 Principal
Jonathan Seal, 9-12 Principal

5. b. Finance Report

Contact Person

Dawn Benke, Academica West

Supporting Documents



LSI P&L 8.31.22



LSI BS 8.31.22

Lumen Scholar Institute

Statement of Activities

Created on September 15, 2022
For Prior Month

	Annual June 30, 2023 Budget	Year-to-Date August 31, 2022 Actual	% of Budget
Net Income			
Income			
Revenue From Local Sources	20,000	1,155	5.8 %
Revenue From State Sources	3,908,955	750,740	19.2 %
Revenue From Federal Sources	93,521	38,170	40.8 %
Total Income	<u>4,022,476</u>	<u>790,065</u>	<u>19.6 %</u>
Expenses			
Instruction/Salaries	2,291,843	178,469	7.8 %
Employee Benefits	442,196	25,429	5.8 %
Purchased Prof & Tech Serv	464,423	64,323	13.8 %
Purchased Property Services	193,264	24,888	12.9 %
Other Purchased Services	107,764	14,825	13.8 %
Supplies & Materials	485,000	201,895	41.6 %
Property	0	10,618	0.0 %
Debt Services & Miscellaneous	9,267	1,007	10.9 %
Total Expenses	<u>3,993,757</u>	<u>521,454</u>	<u>13.1 %</u>
Total Net Income	<u>28,719</u>	<u>268,611</u>	<u>935.3 %</u>

Lumen Scholar Institute
Statement of Financial Position
Created on September 15, 2022
For Prior Month

	Period Ending 08/31/2022 <u>Actual</u>	Period Ending 08/31/2021 <u>Actual</u>
Assets & Other Debits		
Current Assets		
Operating Cash	2,009,647	1,958,604
Accounts Receivables	145,204	5,523
Other Current Assets	5,366	5,366
Total Current Assets	<u>2,160,217</u>	<u>1,969,493</u>
Net Assets		
Fixed Assets	122,320	107,721
Depreciation	(48,580)	(56,835)
Total Net Assets	<u>73,740</u>	<u>50,886</u>
Total Assets & Other Debits	<u>2,233,957</u>	<u>2,020,379</u>
Liabilities & Fund Equity		
Current Liabilities	86,077	(14,003)
Fund Balance	<u>1,879,269</u>	<u>1,677,363</u>
Net Income	<u>268,611</u>	<u>357,019</u>
Total Liabilities & Fund Equity	<u>2,233,957</u>	<u>2,020,379</u>

6. Board Business

6. a. Calendaring

Quick Summary / Abstract

Next Board Meeting: October 20, 2022 at 3 PM

7. Closed Session in Accordance with the Utah Open and Public Meetings Act

Quick Summary / Abstract

A motion to enter a closed session in accordance with Utah Code 52-4-205 for one of the allowed purposes:

- *To discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).*
- *To discuss collective bargaining pursuant to Utah Code 52-4-205(l)(b).*
- *To discuss pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(l)(c).*
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- *To discuss the deployment of security personnel, devices, or systems pursuant to Utah Code 52-4-205(l)(f).*

8. School LAND Trust Council

9. Adjourn
