

August 2022 Board Meeting

Meeting Location: District Office and Virtual

Meeting Date: Wednesday, August 10, 2022

Members present

Lori Maughan, Steve Black, Merri B Shumway, Lucille Cody (*arrived at 3:15 pm*):

Members absent

Nelson Yellowman

Others present

Superintendent Ron Nielson, Business Administrator Tyrel Pemberton, Human Resources Director Matthew Keyes, Aaron Brewer, Julie Holt, Shannon Dewsnup, Jeff Winget

A. Approval of Agenda - 3:00 p.m.

1. Agenda Approval

Motion to Approve the Agenda.

Motion by Merri B Shumway, second by Steve Black.

Final Resolution: Motion Carries

Yea: Merri B Shumway, Lori Maughan, Steve Black

Not present at vote: Lucille Cody

B. SJ Quest Update

1. Spotlight Report - Board Room Remodel- Ron Nielson- 3 min

Superintendent Nielson shared the upgrades to the Board Meeting Room, along with increased and improved technology capabilities for meeting broadcast and added technology for more effective staff training. He thanked the contractors and district staff for their contributions to the project and hard work in accomplishing the remodel efficiently.

C. Board Discussion Items (*Note: Discussion Items not discussed before 5PM break will be discussed later in the agenda at the board's discretion*)

1. SJSJSD Early Learning Plan 2022-2023- Julie Holt- 5 min

Assistant Superintendent Julie Holt presented the 2022-23 SJSJSD Early Learning Plan for Board Review and Approval. She shared updated goals, noting that the State supported and encouraged the district to set ambitious goals. She also noted that the State is taking a closer look at assessments and their alignment with curriculum.

2. Policy 5310 Sensitive Materials Discussion - Shannon Dewsnap- 20 min

District Library Coordinator Shannon Dewsnap introduced revisions to Policy 5310 Sensitive Materials to the board as new legislation requires. For the district to be compliant, the district must add the materials review policy, which includes parents and stakeholder input. The selection portion outlines curriculum and concept provisions, including quality and literary style, cultural books and other provisions. Increased policy directive includes the library maintenance protocols including inventory, content and conditions of books. A section that outlines donations to libraries, noting that donations will also follow the selection requirements. Finally, the updated policy includes the review process, and appeals process criteria for items requested for review.

3. Policy 5320 - Curriculum Selection- Jeff Winget- 10 min

Curriculum Specialist Jeff Winget presented the Curriculum Selection policy to the board, noting that the State requested updates to the policy, and participated in collaboration from the State ELA representative from USBE, as well as the State Legal team and other groups. The process specifically incorporates parents along with curriculum specialist teams in materials selection. The policy outlines the Legal Responsibility, Classroom and Text Curriculum selection process, and Appeals Process.

4. Capital Plan Development -Tyrel Pemberton -20 min

Business Administrator Tyrel Pemberton shared ongoing assessment of capital needs across the district. He shared more regarding recent legislation from HB 475 that has set \$50 million aside for qualifying districts to apply for regarding transportation needs. San Juan is one of ten districts statewide that qualify, but the application process is still not clarified. He will bring the information to the board as it develops from the State.

5. Travel Mileage reimbursement -Tyrel Pemberton -3 min

Business Administrator Tyrel Pemberton discussed potential adjustments to the board, recommending that the board increase the rates in alignment with the IRS increases to better reflect the recent increase in fuel prices for the remainder of 2022.

6. Monticello City Joint Use of Property Agreement -Tyrel Pemberton -5 min

Business Administrator Tyrel Pemberton shared progress regarding discussions with Monticello City as they develop a shared use agreement similar to the agreement shared between SJSD and City of Blanding for shared facility use.

7. SJSD Policy 8220 Key Revision -Tyrel Pemberton -5 min

The Board discussed the current policy regarding usage and issue of keys for non-employees and how to better manage the use of buildings, while mitigating misuse of facilities and keys. The updated policy outlines the proper assignment of keys, usage of non-employed key holders and includes protocol for action to be taken if policy is not respected.

8. Navajo Nation Sanitation Appeal Discussion- Tyrel Pemberton- 3 min

Business Administrator Tyrel Pemberton shared findings from the State Procurement Board regarding Navajo Sanitation's Appeal regarding their RFP at Monument Valley High School and Tsepii'nidzsigai Elementary School. The State found in favor of the District.

9. Open and Public Meetings Act Training- Tyrel Pemberton- 10 min

Business Administrator Tyrel Pemberton conducted the Open and Public Meetings Act Training with board members and administration present, as per Utah Code 52-4-104. Board Members completing the training include: President Lori Maughan, Vice President Steve Black, Board Member Merri Shumway, Board Member Lucille Cody, Superintendent Ron Nielson, Business Administrator Tyrel Pemberton; Board Members Absent for training: Nelson Yellowman, Clerk Eva Ewald. Provisions will be made for those absent to complete the training.

10. Juneteenth Discussion- Matthew Keyes- 10 min

Human Resources Director Matthew Keyes reviewed further data as requested by the board regarding the employee impact of Juneteenth holiday proposal. He shared the number of staff it would currently affect and the impact in hours and pay on Classified, Career Classified and Administration.

11. Spend Plans: WHS Revised Spend Plan- Miss Indian Broken Trail 22-23, MHS Softball 2022-23, MVH Student Council 2022-23, MVH Volleyball & JV Volleyball 2022-23 - Second & Final Public View- Ron Nielson- 1 min

The Board reviewed changes and additions to the WHS, MHS, and MVH spend plans. This is a second month of public review.

12. Utah Food Bank Request for Land Discussion- Ron Nielson- 10 min

As a follow up to the previous meeting discussion, Superintendent Nielson shared information regarding the review of potential $\frac{3}{4}$ acre lots in Monument Valley that the district may potentially consider for negotiations with Utah Food Bank. A map was presented and pros and cons of considered areas discussed.

13. New Board Room/ Board Meeting Travel Schedule- Ron Nielson- 3 min

Superintendent Nielson shared the virtual meeting capabilities of the newly upgraded Board Room and proposed a discussion regarding the site visits for board meetings vs. the continued virtual format. He noted that, while it is interesting to visit school locations, more often than not the attendance is sparse. Further, since virtual board meetings have been consistent thru Covid-19 and will continue to be broadcast, there is a much higher attendance virtually than in person. It was noted that the initial reason for traveling for School Board Meetings was so the public can offer comment without having to travel, but that it seems the virtual components added in the

past couple years has actually produced more public "attendance" and comment than most in-person meetings.

Board Members considered that it would be very beneficial to use the newly added technology as much as possible. Board Member Lucille Cody commented that she felt the in-person meetings were valuable to the public and suggested a stakeholder survey be offered to give the communities opportunity to voice preference, if any. It was proposed that the upcoming meeting in September follow the travel schedule as outlined, and be held in Monticello at the Monticello High School until the stakeholder survey data is collected.

D. School/Director - Board Reflection Opportunity 4:00 p.m.

School/Director reports at this time.

E. Break - @ 5:00 p.m.

G. SJ-2 Recognition Awards

1. San Juan Sweet Job Award: Tyrel Pemberton Business Administrator

H. Citizen Comments

1. Citizens' Comments

No Citizens' Comments at this time.

I. Closed Session

1. Purchase, exchange or lease of real property

2. Litigation

3. Personnel

No Closed Session needed at this time.

J. Consent Agenda

1. Minutes

2. Revenue Reports

3. Expenditure Reports

4. School Expenditure Reports

- 5. Monthly Checks**
- 6. Board Travel Reports**
- 7. Personnel Report(s) and Information**
- 8. Home School Requests**
- 9. Student Hearings**
- 10. School Land Trust Plan Amendments**
- 11. SJSD Revised School Spend Plans**
- 12. Approval of all Consent Agenda Items**

Motion to Approve the Consent Agenda.

Motion by Steve Black, second by Lucille Cody.

Final Resolution: Motion Carries

Yea: Merri B Shumway, Lori Maughan, Steve Black, Lucille Cody

K. Possible Action Items

1. COVID 19 Student Re-entry Plan Revisions

No action needed.

2. Utah Food Bank Request

Motion to authorize administration to proceed negotiations with Utah Food Bank in regards to a parcel for land in Monument Valley.

Motion by Steve Black, second by Lucille Cody.

Final Resolution: Motion Carries

Yea: Merri B Shumway, Lori Maughan, Steve Black, Lucille Cody

3. SJSD 2022-23 Early Learning Plan

Motion to approve the SJSD 2022-23 Early Learning Plan.

Motion by Merri B. Shumway, second Steve Black.

Final Resolution: Motion Carries

Yea: Merri B Shumway, Lori Maughan, Steve Black, Lucille Cody

4. Capital Plan Next Steps

Motion to approve replacing the fuel network site for the district for \$350,000.

Motion by Merri B. Shumway, second by Steve Black.

Final Resolution: Motion Carries

Yea: Merri B Shumway, Lori Maughan, Steve Black, Lucille Cody

5. Travel Reimbursement Form Updates

Motion to establish a mileage reimbursement rate of 75% of the IRS Standard Mileage Rate, effective at the time of the IRS Standard rate changes, perpetually.

Motion by Steve Black, second by Merri B. Shumway.

Final Resolution: Motion Carries

Yea: Merri B Shumway, Lori Maughan, Steve Black, Lucille Cody

6. Joint Facility Use Agreement Monticello City and SJSD

Motion approve the Joint Facility Use Agreement with Monticello City and SJSD, with including update regarding key assignments and updated as keys are issued.

Motion by Merri B. Shumway, second by Steve Black.

Final Resolution: Motion Carries

Yea: Merri B Shumway, Lori Maughan, Steve Black, Lucille Cody

Motion to add an amendment to fine \$500 for policy violations.

Motion by Merri B. Shumway, second by Steve Black.

Final Resolution: Motion Fails

Yea: Merri B Shumway

Nay: Lori Maughan, Steve Black, Lucille Cody

7. 2022-23 Spend Plan Approval

Included in Consent Agenda.

8. 2022-23 SJSD Board Meeting Location Sites

Deferred until next meeting, following stakeholder survey data collection.

9. SJSD Policy 5310

No motion. Deferred to September 2022 Board Meeting for edits.

10. SJSD Policy 5320

No motion. Deferred to September 2022 Board Meeting for edits.

11. Juneteenth Holiday

No motion.

12. SJSD Policy 8220

Motion to Approve SJSD Policy 8220 Distribution of Keys.

Motion by Steve Black, second by Lucille Cody

Final Resolution: Motion Carries

Yea: Lori Maughan, Steve Black, Lucille Cody

Abstain: Merri B. Shumway

L. Information Items

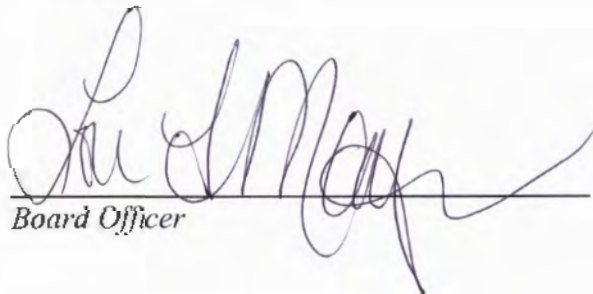
1. Next Board Meeting-September 14, 2022 @ MHS

2. SJSD Staff Team Day- August 15th- SJSB 8:30AM

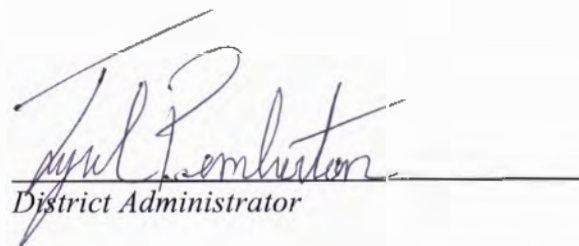
3. First Day of School-August 18, 2022

M. Adjournment

1. Adjournment



Board Officer



District Administrator