

PLANNING COMMISSION MEETING

Wednesday, August 24, 2022, in the City Council Chambers

38 West Center Street.

Present: Chairman Janelle Overly, Jorgan Jensen, Ardella Peterson, Debbie Greener

Excused: Eric Hammer

Other City Staff Present: City Administrator Dennis Marker, City Treasurer Mandi Buege

Invocation: Debbie Greener

Inspirational thought: by Janelle Overly about Civility

Pledge of Allegiance: lead by Janelle Overly

Public Forum: A motion to open by Ardella Peterson seconded by Debbie Greener, unanimous vote in favor. No public in attendance. A motion was made to close the public forum made by Debbie Greener and seconded by Jorgan Jensen. Vote was unanimous in favor

Discussion and Possible Action items:

New Business License for Home Based Guiding Service at 215 East Rock Creek Cir. Gage Mogle was not in attendance. No discussion was made

Code Amendment - Regarding Fee Reference (Administrative Manual, Chapter 14) Mr. Marker stated that chapter 14 Land Use Administrative Manual shows that all the fees for applications are in there, but they are not. We need to point chapter 14 to the city fee schedule rather than to itself. We need to make sure it refers everyone to the city's fee schedule, otherwise it looks like there are no fees.

City Floodplain Mitigation Standards were adopted by the City Council in 2012. Mr. Marker explained these standards and they were not incorporated into the Land Use Ordinances. Mr. Marker has prepared it to be able to insert into the land use regulations. Additional changes are proposed regarding floodplain variances because we already have a variance process in place.

City Construction Standards that were adopted in February 2022, need to come to the Planning Commission for recommendations and back to Council. Mr. Marker asked for volunteers to help review these standards and discuss what can be done or improved upon. Janelle Overly and Ardella would be willing to.

A public hearing on the fee and floodplain code amendments will be on the next regular meeting.

Code enforcement was discussed, and Jorgan asked if we have any one to do this. Mr. Marker stated we as a commission and himself as the City Administrator will work with the Police Department. We will address issues as they arise.

Review and Approval of Minutes – July 27, 2022, Jorgan Jensen made the motion to approve Ardella Peterson seconded unanimously approved.

General Discussion

Election of Vice Chair

A motion was made by Janelle Overly and seconded by Debbie Greener to approve Jorgan Jensen as Vice Chair for the planning commission. Vote was unanimous in approval.

Upcoming Training Opportunities

There is a training opportunity in Lehi Sept 8-9. Mr. Marker stated at least 3 people need to go. Ardella Peterson, Debbie Greener and Janelle Overly stated that they will be willing to go. Debbie and Ardella will go to both days and Janelle will go Friday.

We also have a training Sept 19th at 5:00 in Ephraim. This one is free and is a great benefit to all. Everyone was willing to sign up for this training.

City Volunteer Appreciation Dinner

This will be Wednesday September 14th @ 6:00. We need everyone to RSVP.

General discussion

Discussion was led by Mr. Marker about future code amendments pertaining to Chapter 16 of the land use code.

Adjournment 7:55 P.M.

Motion was made to adjourn by Ardella Peterson and seconded by Debbie Greener. A unanimous vote was made.

Prepared by:



Mandi Buege, City Treasurer

Approved:



Commission Chair, Janelle Overly