

**Utah Special Education Advisory Panel
Minutes
December 5, 2013**

Present: Sundie Goulding, Amy Weyrich, Rebecca Turley, Karen Cleveland, Judy Hall, Heather Read, Margret Crockett, Kay Clark, Connie Crosby, Janell Locke, Dawn Armstrong, Rebecca Peterson, Rachel Anderson, Bryan Taylor, Tyler Jolley, Neesha Rutledge, Elizabeth Banner, Linda Stalliviere, Christine Evans, Rebecca Donovan

Guests: Leah Voorhies, Betsy Sutherland, Carol Anderson

Excused: Eric Stoker, Max Lang, Curtis Craig, Leslie Buchanan, Glenna Gallo

Welcome: Tyler Jolley, Chair, welcomed everyone and thanked them for attending.

Public Comment: None

Utah Parent Center Update: Rebecca Turley reported on the Courier Project of the Utah Parent Center. The Courier Project is a partnership between the Utah Parent Center, Utah State Office of Rehabilitation, and the Utah State Office of Education. The project provides information and referral services on transition, Vocational Rehabilitation and other adult services. Workshops are provided for students, parents, and professionals on a variety of transition services. Visit the Utah Parent Center website for more information at utahparentcenter.org.

Interagency Coordinating Council Update: Betsy Sutherland reported there will be an Early Childhood Conference at Weber State University in March of 2014.

Vocational Rehabilitation Update: Rachel Anderson reported that rehabilitation continues to work on transition and forming a better relationship with the schools, thereby allowing for a smoother transition from school to post school.

APR Update, Planning for the State Systemic Improvement Plan (SSIP): Leah Voorhies reported that the Annual Performance Report (APR) is due to the Office of Special Education Programs (OSEP) is due February 1st of each year. The report covers twenty indicators which detail how IDEA funds have been used to benefit students with disabilities. Our report is on schedule for submission. Though we have made progress on transition, it still continues to be a concern we are working on.

This is the final year of the current State Performance Plan and the new SPP/APR will be due on February 1, 2015. This will be the State Systemic Improvement Plan (SSIP). The final requirements of the new SPP/APR have not been finalized by yet by OSEP. The new SSIP will focus on state need regarding students with disabilities. It may be that Utah wants to consider aligning the SSIP with the Elementary Secondary Education Act (ESEA), Title 1, School Turnaround, or Part C. Current state priorities are preschool, numeracy, and school to post school transition. Looking forward to the development of the new SSIP, USEAP may want to form a subcommittee to provide input into the process.

The parent survey is part of the information gathering process that takes place and gives input into the APR process. However, USEAP Chair, Tyler Jolley, also wondered about the possibility of a survey by LEAs requesting information on how the transition efforts of schools benefits students.

Least Restrictive Behavioral Interventions (LRBI) Update: Carol Anderson reported that recommendations from USEAP regarding the LRBI are being discussed.

1. LRBI should be taken to the Utah State Board of Education (USBE) for consideration as a rule, rather than guidelines. Current Special Education rule will remain rule and additional consideration of involvement of general education students will be made by USOE Superintendents in conjunction with USBE.
2. Update statewide implementation of the proposed plan for LRBI Use of Highly Intrusive Behavioral Interventions with the following modifications/changes:
 - Clarify the definition of emergency situations providing additional specificity, such as adding the language “threatening with a weapon or device.”
 - Definition of emergency situation will follow current proposed federal regulations. “In an emergency situation, school staff may need to intervene using a highly intrusive intervention to ensure the safety of students and staff.”
3. Continue to use the “Emergency Contact Form” with modifications. Carol provided a draft emergency contact form with explanation of the suggestions from USEAP.

Reporting back on USEAP recommendations regarding LRBI continued until the lunch break and during lunch small group discussions took place regarding LRBI, APR and interagency cooperation.

SSIP Task Force: Tyler suggested that after this morning’s discussion of the APR and the SPP, USEAP might want to create a task force to give input into the new performance plan.

Motion: Linda Stallivere made a motion that USEAP create a task force to give input into the new state performance plan (State Systemic Improvement Plan – SSIP).

Second: Janell Locke

Motion passed.

Tyler asked for volunteers to serve on the SSIP task force. The following people volunteered and will represent USEAP in the SSIP process: Tyler Jolley, Rebecca Peterson, Margret Crockett, and Judy Hall.

Lunch Break

Tyler Jolley, Chair, excused himself to attend another meeting back at his school. After the lunch break, Chair Elect, Rebecca Turley took over chairing the meeting.

USEAP Business:

- **Approval of Minutes of September 19, 2013.**

Motion: Amy Weyrich made a motion to approve the minutes as presented

Second: Elizabeth Banner

Motion passed.

Rebecca opened the meeting up for discussion of additional input USEAP would like to have from the USOE for the remaining USEAP meetings. Suggestions included:

- Student Assessment of Growth and Excellence (SAGE) - John Jesse
- Dynamic Learning Maps (DLM) - Paul Ashby / Essential Elements - Chris Timothy
- UPIPS (How does the system work in the LEAs)
- Transition (Indicator 14)
- Graduation Guidelines

There being no further business, the meeting adjourned.

Next Regular Meeting: February 11, 2014
USOE – 250 East 500 South, Salt Lake City, UT

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