

Town of Dutch John



P. O. Box 235
Dutch John, UT 84023
www.dutchjohn.org

NOTICE OF PUBLIC MEETING
Town of Dutch John
Planning Commission
Dutch John Conference Hall
May 4, 2022 7:00 P.M.

MINUTES FOR NOTICE OF PUBLIC MEETING AND AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE: Amy McDonald, Jared Marquis, Dave McDonald, Paul Hawkes Uintah Engineering, Trevor Brooksby, Matt and Amanda Lucas, Harriet Dickerson. John Morton, Terri Winn - online.

1. CONSENT AGENDA

1.1 Minutes of meeting: April 6th, 2022. No Minutes from canceled meeting on April 20th, 2022

1.2 Building Permits:

1.3 Expenditures:

1.4 Correspondence: Power request form by Anthony Dickson

Mr. McDonald moved to accept Consent Agenda. Mr. Marquis seconded. Motion passed unanimously.

2. PUBLIC COMMENT None

3. OLD BUSINESS None

4. NEW BUSINESS

4.1 Matt Lucas/Cicada Cove Subdivision Final Application – Discussion and Possible Action Ms. McDonald said the concept plan and the preliminary has been approved. There will probably not be a decision tonight on the final application as this is the first time through the final documents. Mr. Marquis suggested taking the Ordinance requirements one by one and seeing which are complete, which are not complete, and which have questions that need to be addressed. Mr. McDonald has a few questions on details contained in the preliminary plat. Going through items that are included on the plat presented and determining what questions arise with regard to those and additional questions about items which might not be presented and should be - followed. Input from Mr. Hawkes, Engineer for Mr. Lucas' project was very informative. Long discussion referencing all maps/documents etc. presented followed. Easements, roads, utilities, water and sewer were all discussed. In conclusion, Mr. McDonald will prepare a written list of items which need further discussion/decisions to be presented at the next meeting.

4.2 Staff Report – Discussion and Possible Action Ms. McDonald reported on virtual training which presented a staff report form which can be completed regarding every building report. The report will show who is asking, what they need, description of the land, and all details. The report will be specific for each permit. The report will be detailed and will show what is happening as the project progress, but more importantly, at a later time, there will be a clear paper trail that shows what happened when and what was done by who. Ms. McDonald asked members to review and make comments and suggestions. The committee believes the format will be very helpful in the ongoing process.

Additional items on the proposed agenda were suspended for a future date. There being no further business, Mr. McDonald moved to adjourn. Mr. Marquis seconded. Meeting adjourned at 9:35 p.m.

Harriet Dickerson, Clerk