

**MINUTES OF THE REGULAR MEETING OF THE RUSH VALLEY TOWN COUNCIL
HELD ON JUNE 15, 2022 AT THE RUSH VALLEY TOWN HALL
52 SOUTH PARK STREET, RUSH VALLEY, UTAH
THE MEETING BEGAN AT 7:00 P.M.**

Mayor and Council Members Present: Pete Albrecht, Dana Gardner and Jeremiah Harding
Lacey Burrows was excused.

Appointed Officers and Employees Present: Fire Chief Jason Bolinder and Clerk/Recorder Patty Rowe

1. Pledge of Allegiance/Roll Call

2. Approval of Meeting Minutes for 05-25-2022. This item was inadvertently missed. The minutes will be approved at the next meeting.

3. Sheriff's Report. Lieutenant Clinton reported that in the month of April there were 7 total details and one citation. In the month of May there were 5 total details and 2 citations. There were no significant incidences in either month.

4. Public Hearing Upon Proposed 2022-2023 Fiscal Budget. Councilman Dana Gardner made a motion to begin the public hearing. Councilman Pete Albrecht seconded the motion. All present voted in favor and the motion carried. The public hearing opened at 7:04 p.m. There were no public comments. Councilman Albrecht made a motion to close the public hearing. Councilman Gardner seconded the motion. All present voted in favor and the motion carried. The public hearing closed at 7:05 p.m.

5. Public Hearing Upon Proposed 2021-2022 Budget Amendments. Councilman Dana Gardner made a motion to begin the public hearing. Councilman Jeremiah Harding seconded the motion. All present voted in favor and the motion carried. The public hearing opened at 7:05 p.m. There were no public comments. Mayor Johnson made a motion to close the public hearing. Councilman Pete Albrecht seconded the motion. All present voted in favor and the motion carried. The public hearing closed at 7:06 p.m.

6. Consideration of an Ordinance Establishing the Compensation of the Elective, Statutory and Appointed Officers of the Town of Rush Valley for the 2022-2023 Fiscal Year. Mayor Johnson said that council members are proposed at \$75 monthly, mayor is \$275 monthly, clerk/recorder is \$525 monthly, treasurer is \$50 monthly and fire chief is \$125 monthly. Councilman Dana Gardner suggested that the clerk/recorder be paid more. Mayor Johnson said that the position gets paid an hourly rate when working on special projects. It was recommended to change the pay for the clerk/recorder to \$600 monthly. Councilman Pete Albrecht made a motion to consider an ordinance establishing the compensation of the elective, statutory and appointed officers of the town of Rush Valley for the 2022-2023

fiscal year with an increase for the clerk/recorder to \$600 per month. Councilman Jeremiah Harding seconded the motion. All present voted in favor and the motion carried.

- 7. Consideration of a Resolution Adopting the 2022-2023 Fiscal Year Budget and Setting the Tax Levy for the Town of Rush Valley.** Mayor Johnson said that the proposed tax rate is .000666 which should give us revenue of \$31,252.00. Regarding the 2022-2023 fiscal year budget, not a lot changed from the tentative budget. In Revenues, general sales and use tax and Class C Roads fund were increased. In Expenditures, the audit cost more this year, so that line item was increased. The grant on the Clover Church is \$17,500 and we must match that with in-kind labor and donations. We had a rollover of \$84,000 last year in our rainy-day fund and we added another \$25,180 which brings us to a total of \$109,614. Councilman Pete Albrecht made a motion to consider a resolution adopting the 2022-2023 fiscal year budget and setting the tax levy for the town of Rush Valley. Councilman Dana Gardner seconded the motion. All present voted in favor and the motion carried.
- 8. Consideration of a Resolution Amending the 2021-2022 Fiscal Year Budget for the Town of Rush Valley.** Mayor Johnson said that changes were made to the following line items: CARES Act, grants, road money, fire department grant and income and admin revenue. Expenses that were changed include: professional services (auditor), rodeo grounds, CARES Act and Clover Church restoration. Councilman Pete Albrecht made a motion to consider a resolution amending the 2021-2022 fiscal year budget for the town of Rush Valley. Councilman Dana Gardner seconded the motion. All present voted in favor and the motion carried.
- 9. Review of Financial Audit for 2021.** Mayor Johnson discussed the 2021 financial audit and mentioned a few findings. The purchasing policy needs to be followed or amended and we are working on this. Receipts must always have documentation for transactions. Receipts must be turned in for P-Card purchases. We do not get invoices from individuals that do miscellaneous labor for various departments. The clerk/recorder will create a form that councilmembers can complete to accompany the transaction. The clerk/recorder's P-card purchases must be reviewed by the treasurer, as well as the bank reconciliations. Public notices must be posted in a timely manner. The clerk/recorder must complete the online GRAMA training as soon as possible. The Fraud Risk Assessment must be completed on an annual basis.
- 10. Fire Department Report to Include Discussion on Fireworks Restrictions.** Fire Chief Jason Bolinder said that after discussion with other entities, it was decided to have a fireworks restriction for the town of Rush Valley. There will be a lighted sign provided by the EOC positioned on the highway stating that fireworks are prohibited. Tooele County will provide a map showing all restrictions throughout the county. The restrictions will be posted on the town website and on the fire department Facebook page. Jason reported that Dan Walton provided four new batteries for one of the trucks. Councilman Pete Albrecht reminded us again that we are in a very dry season and must be cautious! Pete said that the council will be having another meeting with Bucky Whitehouse at the EOC in August. Pete and Jason will be attending a fire study meeting next week. Pete also reported that the dumpsters

that were delivered were used well. As of now, all reports have been submitted and we are compliant. There have been 20 unified firemen working on trimming and chipping in Big Hollow this week for fire mitigation.

- 11. Council Reports.** Roads – Councilmember Jeremiah Harding received a bid for culverts of \$21,991 which includes paving. Jeremiah has been in contact with another contractor about doing some pothole patching and crack sealing and they will prepare a bid. Jeremiah has started mowing around town.

Cemeteries – Councilmember Lacey Burrows was not present at the meeting.

Parks - Councilmember Dana Gardner said that he had all the yard equipment tuned up. He met with Tracy Shaw, Tooele County Clerk about installing a ballot box that would have surveillance. The sidewalk needs to be fixed and a cement pad will need to be poured for the ballot box to be placed on at the town's expense. The county will provide the ballot box. Dana will get a bid for the sidewalk and fence repair. The toilets in the outside bathrooms were leaking so Matthew's Plumbing replaced them and re-hung the sink in the women's bathroom. Dana met with the Rush Valley Days committee and set a date for September 9th and 10th. They have a lot of activities planned and will be given a budget of \$7,500. The budget may have to be increased if the price of food continues to rise. We have not had an event for a couple of years and there is a lot of anticipation.

Mayor Johnson reported that we are getting a grant for \$17,500 from the county for the Clover Church restoration with some stipulations. We must match the grant with funds or in-kind labor. Once the door and windows are installed, we are hoping to get the building on the historical registry and more financial opportunities will open.

- 12. Safety Topic.** Councilmember Jeremiah Harding presented the safety topic on fire safety.
- 13. Payment of Bills.** Councilmember Pete Albrecht made a motion to accept the bills as written. Councilmember Jeremiah Harding seconded the motion. All present voted in favor and the motion carried.
- 14. Public Comments.** None
- 15. Adjourn.** Councilmember Albrecht made a motion to adjourn and Councilmember Jeremiah Harding seconded the motion. All present voted in favor and the motion carried. The meeting ended at 8:30 p.m.