COMMISSIONERS' MINUTES – DAVIS COUNTY

WORK SESSION MINUTES

August 2, 2022

The Board of Davis County Commissioners met for a Work Session at 8:30 a.m. on August 2, 2022, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA §52-4-202.

AGENDA AS POSTED

Roll Call

8:30- 9:00 a.m. **Discussion of the Funding Model for animal Care Moving Into 2023—Presented by Ashleigh Young, Animal Care Director**

9:00-10:00 a.m. **Jail and Central Davis Sewer Project—Presented by Mitch Matern, Buildings and Grounds West Maintenance Manager**

Adjournment

DISCLAIMER

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of the content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording is available based upon the County's current retention schedule.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

ROLL CALL

Davis County Commissioners in attendance: Lorene Miner Kamalu, Vice-Chair; and Bob J Stevenson. Commissioner Randy B. Elliott was excused.

Davis County Staff in attendance: Shairise Bills, Confidential Adminstrative Asst.; Rian Santoro, Records Archivist; Neal Geddes, Chief Civil Deputy Attorney; Curtis Koch, Clerk/Auditor; Mike Kendall, Sr. Civil Counsel; Sydney Larrabee, Animal Care Deputy Director; Ashleigh Young, Animal Care Director; Chief Deputy Sheriff Arnold Butcher; Mitch Matern, Buildings and Grounds West Maintenance Manager; Sheriff Kelly Sparks; Shauna Brady, Commission Office; Lane Rose, Facilities Director; and Chris Bone, Human Resource Director. There was no public attendance.

The meeting commenced at 8:48 a.m.

WORK SESSION DISCUSSION

Discussion of the Funding Model for Animal Care Moving Into 2023—*Presented by Ashleigh Young, Animal Care Director (Minute 1:07)*

This discussion was a follow-up to the June 21, 2022, Work Session. The Commission asked Ashleigh for more information about where the facility would be built and the needed staffing. Ashleigh presented the Feasibility Study Mid-Project Briefing Report performed by Citygate Associates, calling out the answers to those questions. It was recommended they build a new building on the current Animal Care property and move the access road to the cell towers at the back of the property. The study recommended adding four new positions in 2023 and four more once the new shelter is built. Given that they are planning on moving to a new tax levy for Animal Care, four new positions are not feasible. The goal is to add one while keeping the budget fiscally neutral.

Curtis said tax rates would need to be shifted next year. Truth in Taxation would have to be announced this year to take any more than what is already being provided by the Cities and the County. He said the intent is to establish the tax rate, and once the full feasiblity study is completed, make that appeal to the public next year (to be in place by 2024).

The legislation states the cities would reduce their General Fund tax rate. Curtis anticipates the County doing Truth in Taxation for operational increases and looking to a General Obligation (GO) Bond to build the shelter, which would require a vote of the people. Commissioner Stevenson suggested reaching out to cities to have them post an introduction of the plans of Animal Care in their newsletters to start the conversation early.
(See Attachments A1-A16.)

Jail and Central Davis Sewer Project— *Presented by Mitch Matern, Buildings and Grounds West Maintenance Manager (Minute 22:42)*

This discussion was a follow-up to the previous Work Sessions on [February 22, 2022, and March 15, 2022.] Central Davis Sewer District has since issued a waste permit to the Davis County Criminal Complex. They are adamant that most of the waste into the pump station comes from the Criminal Complex. They are worried about backups flooding homes. Mitch assured the Commission that it is not all coming from the Criminal Complex, and they have taken measures to reduce the amount of trash coming out of the facility. Mitch said the only communication they have with Central Davis Sewer is the small bag of waste collected once or twice per year and left on the jail doorstep.

After the last meeting, Mitch did some research. He reached out to Aqua Engineering (who specializes in engineering waste lift stations), who gave him a Wastewater Screening Preliminary Engineering Report. Aqua Engineering gave three options to remove the debris. One was to replace the screen in the existing lift station, but Central Davis Sewer District does not want to do that because they want the County to catch the debris upstream at the Criminal Complex, and there is no room to negotiate it. The second was to install a screen before the existing lift station, but if they did that, they would be screening all of Station Park and the Work Center. The third option was to install a screening system facility on the jail site. This option would require the construction of a new building. Mitch pointed out where it could be located in proximity to the existing sewer lines that run through the complex and explained how they would do it. The cost will potentially be $2 million.

Mitch said there are rules surrounding the permit the County must adhere to, and it says the conditions must be met by no later than May 31, 2023. The permit says the County must monitor the waste flowing from the facility and document it and will be in effect until the lift station is completed. Mitch met with the Central Davis Sewer District Manager, Jill Jones, and told her he didn't think they would be able to meet the deadline, and she responded that the County has to, but did say there is some flexibility if she sees the County taking some action.

In 2007, when the jail facility expansion occurred, Central Davis Sewer District did not convey these requirements to the County, yet they approved the plan check for the facility. A point of frustration continues to be the lack of clear communication from the District on the matter. Initially, the Sewer District came to ask the County for money and be a partner in the project, but the County declined. Now they are forcibly getting what they originally asked for, with the County bearing the entire cost. Curtis said, from a financial standpoint, it is not feasible to complete the lift station by May 31, 2023, as there is currently no budget for it.

All agreed it would have been the best business practice to install it years ago. Curtis added that the liability should lie with the Sewer District since they did not require it in 1991 (when the facility was initially built) or in 2007, when it was expanded. The County Attorneys said they need to research the matter. They were unsure whether Ms. Jones had complete authority to issue the permit now instead of mandating those screening requirements when the jail was expanded. The Attorneys will report their findings back to the Commission.
(See Attachments B-F.)

ADJOURNMENT The meeting adjourned at 9:45 a.m.

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MATERIALS PRESENTED

All publicly distributed materials associated with this meeting are noted as the following attachments:

A1-A16	Animal Care Project Briefing Report and Staffing Recommendations
B1-B20	West Farmington Pump Station
C1-C5	Aqua Engineering
D	Current Sewer Line Diagram
E	New Proposed Sewer
F1-F22	Central Davis Permit

Minutes prepared by:
Shairise Bills
Deputy Clerk/Auditor

Minutes approved on: 9/13/2022

/s/ Curtis Koch
Curtis Koch
Davis County Clerk/Auditor

/s/ Randy B. Elliott
Randy B. Elliott
Commission Chair

APPROVED