COMMISSIONERS' MINUTES – DAVIS COUNTY

WORK SESSION MINUTES

July 26, 2022

The Board of Davis County Commissioners met for a Work Session at 9:30 a.m. on July 26, 2022, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA §52-4-202.

AGENDA AS POSTED

Roll Call

9:30 a.m. **Discussion on Renewal of Medical Director Contract—Presented by Brian Hatch, Health Director**

Adjournment

DISCLAIMER

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of the content. The audio recording is available based upon the County's current retention schedule.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

ROLL CALL

Davis County Commissioners in attendance: Randy B. Elliott, Chair; and Lorene Miner Kamalu, Vice-Chair. Bob J Stevenson was excused.

Davis County Staff in attendance: Shairise Bills, Deputy Clerk/Auditor; Mike Kendall, Sr. Civil Counsel; Curtis Koch, Clerk/Auditor; Brian Hatch, Health Director; Shauna Brady, Commission Office; and Chris Bone, Human Resource Director. There was no public attendance.

The meeting commenced at 9:35 a.m.

WORK SESSION DISCUSSION

Discussion on Renewal of Medical Director Contract—*Presented by Brian Hatch, Health Director*

Brian explained that the current Medical Director Contract has been in place since 2014 and was renewed in 2020. It is reviewed every five years, and as part of that review, he is required to ensure the cost of the services provided by the medical director is appropriate and competitive. The contract is currently being reviewed and is set to expire on December 31, 2022. He is here to ask the Commission to allow him to renew the contract without going through the Request for Proposal (RFP) process.

Brian said, as the Local Health Officer, he is required by rule (R380-40-5(6)) to appoint a medical director licensed to practice medicine or osteopathy in Utah to supervise and be accountable for medical practice conducted by the local health department employees. He outlined the duties and services the medical director provides. The current Director has received the same $12,000 for the past 20 years and has not asked for anything more. Brian noted that this type of contract would typically go to bid through the RFP process. Still, he said it would likely be detrimental to do so as it would cost much more than the County is currently paying for the contract. There would be a loss of experience and a close working relationship between the Director and the County.

The Health Department surveyed the 13 local Health Departments to gather cost comparisons. Brian explained that the three comparative counties in population and clinical services to Davis County were Salt Lake County, Utah County, and Weber/Morgan County. Weber/Morgan pays the lowest of the three at $16,500 per year, while Salt Lake pays the highest at $85,000 (their Health Director is also their Medical Director); he would like to increase the contract amount for the Davis County Medical Director to $16,500.

He justified the increase due to the Director's increased workload and his new oversight of the Travel Immunization Program, which is currently overseen by the University of Utah School of Medicine. The current Travel Immunization agreement with the Uof U requires the County to remit 50 percent of the counseling fees collected each year ($35,635 in 2019 and $9,880 (in YTD) in 2022.) This change will save the County the cost of that fee remittance and more than cover the $3,600 increase to the Medical Director Contract.

Curtis Koch said this is a unique situation considering the RFP requirements; it should not be used to set a precedence, but it is a reasonable ask. Mike Kendall agreed and added that the policy says to gain the best value to the County and said that due diligence had been done here. The Commission approved Brian to initiate the contract renewal, but it will still need formal Commission approval.
(See Attachments A1-A2)

ADJOURNMENT The meeting adjourned at 9:53 a.m.

MATERIALS PRESENTED All publicly distributed materials associated with this meeting are noted as the following attachments:

A1-A2 Medical Director Contract Summarization

Minutes prepared by:
Shairise Bills
Deputy Clerk/Auditor

Minutes approved on: 9/13/2022

/s/ Curtis Koch
Curtis Koch
Davis County Clerk/Auditor

/s/ Randy B. Elliott
Randy B. Elliott
Commission Chair