

MINUTES FOR THE
BUSINESS ADVISORY BOARD
Wednesday, March 9, 2022
8:30 a.m. - 10:00 a.m.

I, Jeff Carleton, Vice-Chair of the Business Advisory Board (BAB), hereby determine that conducting the Business Advisory Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present.

1. Roll Call

The following members of the Business Advisory Board were present:

Darin Piccoli, Chair
Jeff Carleton, Vice-Chair
Karen Gunn

Sue Rice
Scott Lyttle

The following members of the Business Advisory Board were absent:

Abudujannah Soud
Alfonso Brito

Andy Robertson

Also Present:

Veronica Cavanagh, Department of Economic Development; Lorena Riffo Jenson, Department of Economic Development; Will Wright, Department of Economic Development; Cathie Rigby, Department of Economic Development; Peter Makowski, Department of Economic Development; Lindsey Day, Department of Economic Development; Katie Matheson, Department of Economic Development; Andie Feldman, Andy Robertson ;Allison Rowland, Salt Lake City Council Office; Terrence Price, Department of Public Utilities; Chad Stratton, FOG Program, Department of Public Utilities; Nick Norris, Planning Department.

2. Briefings by the Staff

- Deputy Director Riffo Jenson discussed Ms. Reichgelt's trip to the NBA Allstar Basketball game in Cleveland and how she can incorporate the local community in next year's NBA Allstar game which will be held in Salt Lake City.
- Deputy Director Riffo Jenson introduced Katie Matheson, the new Marketing and Research Manager for Economic Development. She comes from the nonprofit space and is excited to be a part of the Economic Development team.
- Deputy Director Riffo Jenson introduced Andie Feldman, the new project coordinator for the Business Development team.

- Deputy Director Riffo Jenson explained that Ms. Rice can no longer serve as a member of the Economic Development Loan Committee due to scheduling conflicts. She said that if any BAB members are interested in serving on the committee to please reach out to her.

Report from Director of Homeless Policy & Outreach

- None.

3. Approval of the minutes

Ms. Gunn made a motion to approve the minutes from February 9th, 2022 meeting. Mr. Lyttle seconded the motion. Upon roll call, the motion passed unanimously.

4. Business Item

A. Planning Department Zoning Initiatives

Mr. Norris gave a presentation about expanding and clarifying tech related Land Uses. BAB members had no comments regarding the presentation.

B. Public Utilities FOG Program

Mr. Price from the Department of Public Utilities Department provided a presentation on the Fats, Oils and Grease (FOG) program and how this may impact small business. This is a new program that the Public Utilities started 2 years ago due to the increasing nature of the fats, oils, and greases.

Ms. Rice asked what the costs are to install grease interceptors that are required. Mr. Price replied that most restaurants just need a grease trap which range from \$250 to \$1500 to purchase and install. If a business needs a larger device that is outside of the business, that can range from \$4,000 to \$10,000 and all the way up to \$40,000.

Mr. Carleton asked what determines if a business needs an internal grease trap or an external grease interceptor. Mr. Price says there are sizing calculations. Typically, a company will look at their grease production and potential and do a calculation to know the size of what grease interceptor is needed.

Deputy Director Riffo Jenson asked how businesses can, who require a grease removal device (GRD), open their doors without having one. Mr. Price said that sometimes it gets approved for example the Public Utilities Development review do not identify that it is restaurant that needs a GRD. Also, sometimes a place of business could be a hair salon but a week later it turns into a restaurant and Public Utilities isn't notified. Down the line this could hinder the business because Public Utilities will find out and ask them to install a GRD even after they have opened which can be costly.

Mr. Carleton asked Mr. Price to confirm that the GRDs are not in result of a code change but have been in place since 2011. Mr. Price confirmed. Mr. Carleton asked if Mr. Price knew how many businesses that opened prior to 2011 would need a GRD and Mr. Price said he didn't have an exact number but would report back to BAB the Business Development team.

C. Small Business Gap Analysis

BAB members presented their findings on the small business gap analysis. Ms. Gunn went over the

general model and how it was used. Ms. Rice reviewed the definitive gaps based on the data collected.

Mr. Carleton asked about the difficulty in getting timely and helpful feedback from the Permit department, is that a function of staffing level or bad communication? Ms. Sue said it could be both, but there could be other reasons.

Ms. Gunn asked the BAB to look at the analysis to see if anything should be added before finalizing the report.

Ms. Rowland stated that the City Council would be interested in this information and suggested that it be forwarded on to them. Deputy Director Rizzo Jenson said she will share the report to the Mayor's office and will pass it on to the Council.

5. City Council Announcements

A. *No Updates*

6. BAB Member Announcements

A. Goldman Sachs 10,000 Small Business Program

Ms. Gunn stated that the 10,000 Small Business Program is looking for a new director and if anyone knows of someone who would be a good fit to let her know.

7. Adjournment

There being no further business, the meeting was adjourned.


Darin Piccoli (Aug 6, 2022 09:15 GMT+1)
Darin Piccoli, Chairperson

This document and the recording constitute the official minutes of the Economic Development Business Advisory Board meeting held March 9th, 2022.

Bab minutes 3.9.2022

Final Audit Report

2022-08-06

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