

**STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA**

**TOWN COUNCIL MEETING
August 11, 2022**

Minutes for the Annabella Town Council Meeting held Thursday, August 11, 2022, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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| <ol style="list-style-type: none"> 1. ROLL CALL 2. OPENING REMARKS 3. PLEDGE OF ALLEGIANCE 4. APPROVAL OF MINUTES 5. APPROVAL OF WARRANT REGISTER 6. CONSIDERATION OF 1999 WATER BOND PAYOFF | <ol style="list-style-type: none"> 7. DISCUSS SECONDARY WATER METER PROJECT FUNDING AUTHORIZATION 8. REVIEW WATER CONSERVATION PLAN AND SET PUBLIC HEARING DATE 9. DEPARTMENT BUSINESS 10. ADJOURN |
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TOWN COUNCIL 6:00 p.m.

Public in attendance:
Officer Murdock

1. ROLL CALL. Roll call was taken by Mayor Christensen. In attendance were Councilmembers Jill Anderson, Ken Blackburn and Hayven Dunn. Councilmember Kelvin Johns was excused. Tina Mitchell, Clerk, and Scott Thomsen, Maintenance Supervisor, were also in attendance.
2. OPENING REMARKS. Councilmember Anderson led the group in a prayer.
3. PLEDGE OF ALLEGIANCE. Councilmember Blackburn led the group in the Pledge of Allegiance.
4. APPROVAL OF MINUTES. Minutes from the June Town Council meeting were presented for approval. **Councilmember Blackburn made a motion to approve the minutes as presented. Councilmember Dunn seconded the motion. Motion carried by unanimous roll call vote (Summary: Yes=3). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn.**
5. APPROVAL OF WARRANT REGISTER. The Town Council reviewed the warrant registers from July and August. **Councilmember Dunn made a motion to formally approve the warrant registers as presented. The motion was**



seconded by Councilmember Anderson. Motion carried by unanimous roll call vote. (Summary: Yes=3). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn.

6. **CONSIDERATION OF 1999 WATER BOND PAYOFF.** Tina Mitchell explained that Annabella Town is paying on a water loan from 1999 with an interest rate of 4.75%. The loan was set up on a 40-year repayment plan and the interest paid on the loan still exceeds the principal, the monthly payment totaling \$1,072. She added that, as of June 30, 2021, Annabella Town had a \$233,305 unrestricted fund balance in the culinary water budget that could be used to pay off the balance of approximately \$148,000. She added that paying off the loan would save approximately \$70,000 in interest. Based on the information presented, **Councilmember Blackburn made a motion to approve paying off the 1999B Culinary Water Bond in full. The motion was seconded by Councilmember Anderson. The motion carried by unanimous roll call vote (Summary: Yes=3). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn.**

Note: Councilmember Kelvin Johns emailed his support of paying off the bond in full.

7. **DISCUSS SECONDARY WATER METER PROJECT FUNDING AUTHORIZATION.** Tina Mitchell explained that Annabella's grant application for secondary water metering was approved and presented to the Board of Water Resources for funding authorization on August 4th. The Board committed grant funds of 70% of the project cost, up to \$475,000, and authorized a loan of \$113,000 to purchase and install 224 secondary water meters, to be included on all pressurized irrigation connections. Annabella will be required to repay the loan in 15 annual payments, with an interest rate of 1%.

It was noted that Annabella Town has committed \$90,000 in applicant funds towards the project (these funds come from ARPA funding allocated to Annabella Town during 2021/2022 budget years). Tina explained that a loan authorization letter will be sent to Richard Chamberlain and the bonding requirements will need to be accomplished before the bond closing.

8. **REVIEW WATER CONSERVATION PLAN AND SET PUBLIC HEARING DATE.** The Town Council reviewed the Water Conservation Plan (WCP) that was distributed in their packet. Tina Mitchell explained that Annabella had adopted a WCP in 1999, however; the Board of Water Resources requires an updated plan in order to commit grant funds. She noted that a public hearing will need to be held and the WCP formally adopted in order to be compliance. **Councilmember Blackburn made a motion to set a public hearing date for Thursday, September 8, 2022 at 6:00 p.m. to receive comments on the updated 2022 Annabella Water Conservation Plan. The motion was seconded by Councilmember Dunn. The motion carried by unanimous roll call vote (Summary: Yes=3). Yes: Jill Anderson, Ken Blackburn, Hayven Dunn.**

9. DEPARTMENT BUSINESS.

PARKS/BUILDINGS: Councilmember Anderson reported on the Independence Day celebration and thanked the Town Council for their help. She noted that the Activities Committee is willing to put together a Pheasant Hunter's dinner. It was noted that the Community Center is already reserved for the first weekend in November. Town Council discussed other weekends and possible locations for the dinner. Mayor Christensen noted that a lot of the interest for the dinner is because it is the opening day of the Pheasant Hunt and that having it on another day would take away from the meaning. Councilmember Anderson will discuss options with the committee and report back to the Town Council. Tina Mitchell was asked to reserve the first weekend in November 2023, in case the Town decides to go ahead with the Pheasant Hunters Dinner.

Tina Mitchell explained that there have been multiple complaints regarding the temperature in the exercise room. She explained that the thermostat is in the storage room and does not provide accurate temperature settings for the fitness area (it shows that it is 70 degrees where the thermostat is located, when it is 78 degrees where it heats/cools). She noted that Councilmember Anderson has approved having Mitchell Electric run the wiring and move the thermostat from the current location to upstairs to get an accurate reading.

Note: Councilmember Anderson also approved updating to Nest digital thermostats in the exercise room and recreation room.

The Town Council discussed the idea of an outdoor pickleball/tennis court and possible locations for it.

CEMETERY: Councilmember Dunn explained that Sallee Jolley would like to place a bench at the cemetery. Scott Thomsen noted that the bench is currently near her husband's grave but will need to be moved once the grass starts to grow. Mayor Christensen asked if it was possible to allow the bench if it doesn't hinder maintenance at the cemetery. Scott explained that it would need to be moved each time the area was mowed. Mayor Christensen then asked if it was possible to allow certain items at the cemetery, with the understanding that it is not the Town's responsibility to mow/maintain around and under them. Mayor Christensen asked Scott to work with Councilmember Dunn on ideas for a possible addendum to the cemetery policy which could be presented and discussed at the next Town Council meeting.

Councilmember Dunn noted that he would like to make sure the cemetery is well fertilized this fall. Scott reported that he has looked into pricing and estimates it will take between 15-20 bags for a total of \$750. Scott will get the fertilizer ordered.

ROADS: It was noted that the contractor has been back to fix the potholes and seams from the road project.



WATER: Councilmember Blackburn reported that the inmate crew had helped to clean up the spring area. He noted that they cleared the spring pipes of the roots they could see. Councilmember Blackburn added that he is talking to the company for a quote on the spring boxes, and that the lids are finished. Scott Thomsen reported that the lakes are off and secondary water will be pumped from now on. He added that the water restrictions have helped to minimize the pumping and asked that the Town Council consider the same restrictions next year if it is a dry winter. Scott also reported that he is working with Peterson Plumbing to replace the Zenner meters on the source meters. He explained that they aren't working with the cords, and they are covered under warranty.

Councilmember Anderson asked if the Council should implement a pumping surcharge. It was the Council's consensus to wait and monitor the amount of pumping.

OTHER: The Town Council reviewed a letter from the South Sevier Booster club and agreed to support them by having a banner printed with the Annabella logo to be displayed in the gym during the 2022/2023 school year. The cost is \$190.

10. ADJOURN. At 7:34 p.m. Councilmember Dunn made a motion to adjourn the meeting. Councilmember Blackburn seconded the motion and the motion carried unanimously.

Minutes of the Town Council meeting held Thursday, August 11, 2022, were approved this 8th day of September 2022.


Brent Christensen, Mayor


Tina Mitchell, Town Clerk

