

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
August 25, 2022

PRESENT: David Hair, Daniel Grange, Clay Wilker, Michael Callahan, Pamela June, Ryan Zollinger, Tara Hobbs, Chad Kendrick, Corey Twedt, Kara Everton, Bob Sagers, Miriam Sagers, Linn Stuebner, Sophie Caldwell, Linkyn Twedt, Kora Hancey, Roxie Hancey, Tanner Hancey, Gary Gettman, Reece Karasek, Brielle Hustad, Tyler Bertolio, Jace Geddes, Corrie Young, Kenzie Everton, Finlee Greenhalgh, Greta Greenhalgh, Sam Hansen, MaryJo Davis, Marjorie Davis, Larry Soule, Milan Jenson, Remie Barfuss, Hallie Barfuss, Cassidy Astle, Dennis Quist, Kaley Quist, Anders Reeder, Pierce Carlsen, Eli Quist, Matthew Hanson, Lanie Linton, Kandis Linton, Mack Rutledge, Zoie Anderson, Andi Jensen, Makady Hansen, Kendy Jensen

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for August 25, 2022 at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Michael Callahan, Clay Wilker, Ryan Zollinger and Daniel Grange were in attendance. Also, Treasurer Tara Hobbs and Recorder Corey Twedt were present.

Opening Remarks/Pledge of Allegiance

Councilmember Grange welcomed everyone to the Council Meeting and led all present in the pledge of allegiance. He then offered a word of prayer.

Approval of Agenda

The agenda for the City Council Meeting of August 25, 2022 was reviewed.

Councilmember Callahan moved to approve the agenda for August 25, 2022.

Councilmember Grange seconded. Councilmembers Callahan, June, Wilker, Grange and Zollinger voted yes. (A copy of the agenda is included as Attachment “A”.)

Approval of Minutes of the Previous Meeting

The Council reviewed the minutes of the City Council Meeting for August 11, 2022.

Councilmember Zollinger moved to approve the minutes for August 11, 2022.

Councilmember Callahan seconded. Mayor Hair asked for a small correction on page 9 to state that the mayors were meeting to discuss garbage collection as needed.

Councilmembers Callahan, June, Wilker, Grange and Zollinger voted yes.

Public Comment Period

Mayor Hair opened the floor for public comments.

Bob Sagers said that he runs a small business where they set up a mobile nerf course with inflatable barriers and bunkers. When he asked to do this for a resident that wanted to reserve a Millville City Park pavilion, he was told that inflatables like this were not permitted in Millville parks. He was here to ask the City Council to reconsider since this is not an inflatable bounce house that he thinks the rule is intended for. Mayor Hair asked Recorder Twedt to reach out to the City insurance company to see if they had concerns about this happening in a City park. Mayor Hair said that with that information, the Council could consider the request at a future meeting.

Linn Stuebner said she has gathered the information that the Council requested about in-home apartments and is ready to present the information to the Council. Mayor Hair said that since there was information that the Council would need to review and this would take longer than two minutes, it should be on the agenda for a future meeting. He asked that Linn get the information to Recorder Twedt so that he could distribute it to the Council and schedule the discussion for a future City Council meeting.

Tyler Bertolio and Jace Geddes spoke to the Council representing Ridgeline High School. They provided the City Council the schedule for the upcoming Homecoming activities. They said that before finalizing the planning, they wanted to make sure the City was okay with everything proposed. Jace and Tyler said that the flyer, listing the activities, was going to be provided to all homes close to the school so that they had proper notice. Mayor Hair confirmed with the students that the dance would be in the same location outside as it was last year with the speakers facing the same direction. Jace and Tyler confirmed that it would be like last year. The Council said that this had gone much more smoothly last year than it had in the past. Recorder Twedt made sure the students were aware of the process that needed to be followed for getting approval for the fireworks planned at halftime of the football game on September 16th.

Gary Gettman said that he had spoken with Tara on the phone about issues with equal pay on his water bill. He said he would meet with Tara on Tuesday at the office to review his concerns in more detail. Gary suggested that the City have a written policy on the website concerning equal pay. He said that after his review, he would leave it up to Treasurer Hobbs and Recorder Twedt to update the City Council.

Swearing in of Millville City Youth Council

Mayor Hair and Youth Council advisor Rachel Thompson decided to have the members of the Millville City Youth Council sworn in today at this meeting and then have the leadership come back at a future meeting to talk to the City Council about their upcoming activities.

Recorder Twedt then swore in the 2022/2023 Millville City Youth Council.

Report on P & Z Meeting held August 18, 2022

Development Coordinator Kara Everton reviewed with the Council the Planning Commission's draft minutes for the meeting held August 18, 2022.

Recorder Twedt pointed out that there were some strange parts of the City code relating to impact fees that can be interpreted different ways for a duplex. The code has a much cheaper Park Impact Fee listed for multi-family homes. In this case, for a duplex, the Park Impact Fee is less than one single-family home if you interpret a duplex as multi-family. Millville City Code only references "multi-family" in this section and it is not defined properly. In addition to this, the Council briefly discussed that with a duplex, the sewer connection fee would need to be paid for each half of the duplex. Recorder Twedt suggested that for the duplex being discussed today, the Park Impact Fee required payment be left at the cheaper amount since the code can easily be interpreted this way, but that the sewer fee needed to be doubled, like all the other fees. The Council agreed.

Review of Annexation Policy Plan and Scheduling of Public Hearing

Mayor Hair reviewed with the Council the updates to the Annexation Policy Plan.

Councilmember Grange motioned to set a public hearing to receive public input on the updated Annexation Policy Plan for September 8, 2022 at 7:15 p.m.

Councilmember Callahan seconded. Councilmembers Callahan, June, Wilker, Grange and Zollinger voted yes. (A copy of the related staff report is included with the minutes as Attachment "B".)

City Reports

Director of Public Works Chad Kendrick reported that, as the Council had seen when they came to the meeting, the new asphalt around the City Office and South Park was complete and looked good.

Director Kendrick said that they have begun the water sampling for the year. He said that they have also capped off the water line that runs along the west side of the South Park as they did not need this line anymore.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "C".)

Recorder Twedt said that he had completed the COG Application for the engineering design of the road and bridge that would connect Millville 300 South to Nibley 3200 South and that it had been submitted yesterday.

Recorder Twedt said that he had created a flyer to let people know of the opportunity to purchase a park bench and donate it to Millville City for the South Park. He said that he had sent the flyer to several of the Millville businesses and has received three requests to purchase benches so far.

Treasurer Hobbs apologized for having been sick and in the hospital and thanked the Council for their patience with her while she recovered.

Adjournment

Councilmember Zollinger moved to adjourn the meeting. Councilmember Callahan seconded. Councilmembers Callahan, June, Wilker, Grange and Zollinger voted yes. The meeting adjourned at 7:41 p.m.

NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold their regularly scheduled Council Meeting on Thursday, August 25, 2022, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Councilmember Grange
3. Approval of agenda
4. Approval of minutes of the City Council Meeting – August 11, 2022
5. Agenda Items—
 - A. Public Comment Period (2 min/person)
 - B. Millville City Youth Council Introductions
 - C. Swearing in of Millville City Youth Council – Recorder Twedt
 - D. Report on P&Z Meeting held August 18, 2022 – Councilmember June
 - E. Review of Annexation Policy Plan and Scheduling of Public Hearing – Mayor Hair
 - F. City Reports: Roads, Parks, Water – Public Works Director Kendrick
 - G. Councilmember Reports and Other Items for Future Agendas
 - H. Closed Session to Discuss Open Litigation (if needed)
6. Adjournment.

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

This agenda was posted on August 22, 2022 to the City posting locations, the City Website and the Utah Public Meeting Notices Website.



Corey Twedt, Recorder



AGENDA REPORT: ANNEXATION POLICY PLAN

August 25, 2022

Background

Due to cost constraints with the Millville City sewer project, there was a need to reduce costs. Millville City looked at many options for cost reductions. Because of the size of the existing annexation expansion area, Millville would have had to have paid more for larger sewer pipes within the City for the potential of growth that may never be a part of Millville City. By reducing those pipe sizes to accommodate a reasonable amount of future growth to the south of the existing City limits, Millville City was able to save hundreds of thousands of dollars on the cost of the sewer project.

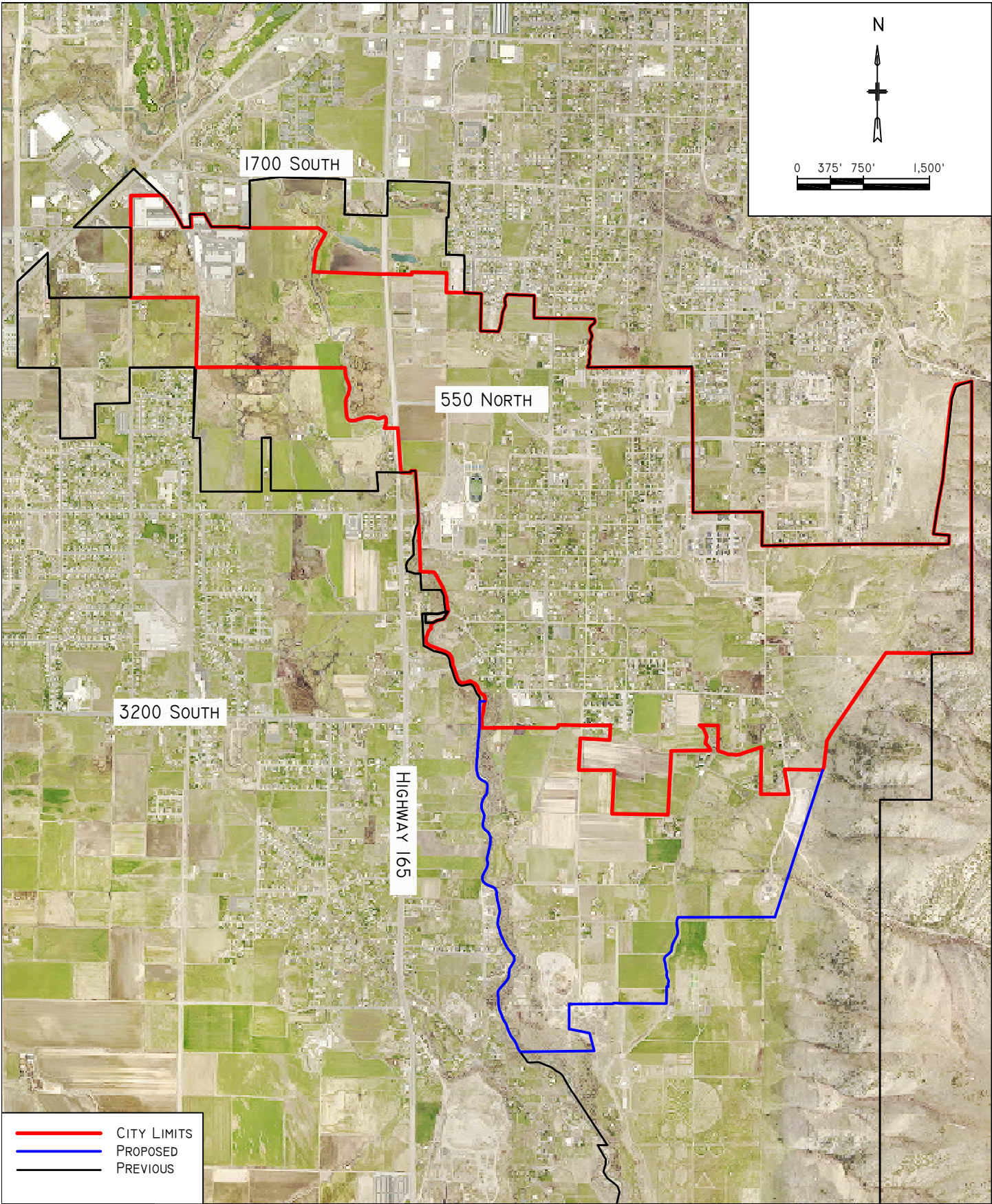
This new proposed Annexation Policy Plan shows a reduction in the amount of land in the annexation expansion area to the south.

As required by State Code, the Planning Commission has held a meeting to review and discuss the plan as well as held a public hearing to receive comment on the proposed changes. The Planning Commission has now recommended that the City Council do their reviews and accept the changes to the Annexation Policy Plan.

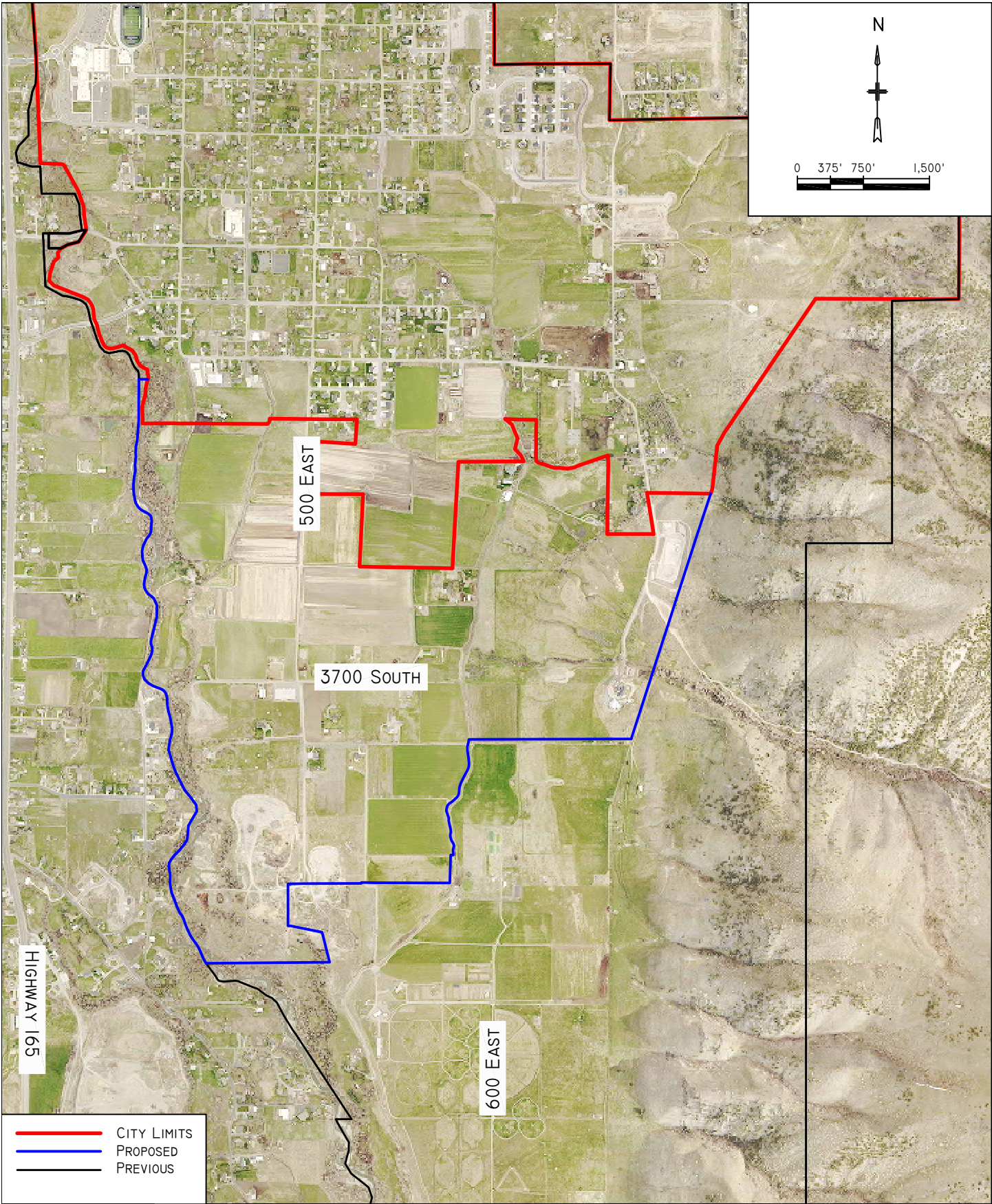
The City Council should today review the plan and then set a public hearing for September 8, 2022 at 7:15 p.m.

Included Documents

- Proposed annexation boundary maps showing the entire expansion area and a closer up view of just the southern portion
- Proposed Annexation Policy Plan Write-Up



	DATE: JUNE 21, 2022	MILLVILLE CITY FUTURE ANNEXATION BOUNDARY	
	SCALE:		
	Annexation Boundary.dwg O:\20041 MILLVILLE General Engineering\Annexation		



	DATE: JUNE 22, 2022	MILLVILLE CITY FUTURE ANNEXATION BOUNDARY	
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MILLVILLE CITY ANNEXATION POLICY PLAN

I. The Character of the Community

Mormon Pioneers originally settled the Millville area in 1860. The area spawned large successful farms and agriculture continued as the basic industry and lifestyle until recently.

The general area occupied by Millville is bordered on the west by the Blacksmith Fork River, on the southwest by Nibley City, on the north by Providence City and on the east by Providence City and the Wasatch Mountains. Within this unique and aesthetically beautiful setting exists diverse ecosystems supporting a wide range of wildlife habitat. Meanwhile, a short distance away to the east projects the Wasatch National Forest containing stands of Pine and Quaking Aspen trees. Millville is a family-oriented community known for its pastoral setting, rural atmosphere and small-town character.

Millville has experienced growth in the last decade as urban development continues to expand. The majority of residential dwellings are single-family detached units in standard subdivisions or within the current grid system.

Commercial and industrial activity is limited in Millville. Future expansion of the City may include residential, commercial, industrial and agricultural areas.

Neighborhoods within which residents feel a sense of identity with the adjacent municipality should not be excluded from the municipality or divided between municipalities.

II. The Need for Municipal Services in Developed and Undeveloped Unincorporated Areas

The areas considered for annexation are located within the areas illustrated on the included map. If annexed into Millville, municipal services would be able to be provided either by the City or by Special Service Districts. New annexations may include certain areas which are largely undeveloped, and which contain unique features and characteristics. Such areas may include open space, riparian areas, foothills, view areas and natural resource areas. Expansion of the City into these areas will allow appropriate preservation while blending in development and providing appropriate growth and management opportunities to benefit property owners and the residents of Millville City.

Millville City believes it is in the interest of its residents and will promote public health, safety and welfare to assume the responsibility for providing municipal services to the expansion area shown on the included map. The provision of municipal services to this area will assure the City

of the ability to protect the interests of its residents in maximizing the benefit of the economies of scale in the provision of municipal services and in minimizing the harmful impacts of conflicting uses of land that may be proposed or occur within the expansion area.

The expansion area is currently served by Cache County. Existing residents receive culinary water from springs and wells. Providing water, sewer and storm drainage services to the expansion area would present no serious difficulties for Millville City. The infrastructure needed to provide these utilities will be constructed when annexations or development occur.

Annexation should include areas in which services can be provided efficiently. The annexation should not create topographically isolated areas, areas for which the provision of services would be costly or difficult, or an area in which ground water runoff would create multi-jurisdictional problems.

III. Plans and Time Frame for Extension of Municipal Services

The expansion area is close to the existing community and utility infrastructure of Millville City. Major traffic facilities extend to these areas along which all services, whether on, beneath, or above ground, could be extended. Fire, law enforcement, sewer, street maintenance and similar municipal services not dependent on the extension of infrastructure could be commenced when appropriate. Extension of infrastructure would be undertaken where needed as capital improvement funds become available. Municipal services would follow development and the City's budget capability.

Areas not now considered for new infrastructure and services beyond the City's budget capability would be serviced over a period of time as development takes place.

When development proposals are submitted for specific urban developments, agreements for the provision of services and improvements are to be entered into between the City and the developer resolving issues before final approvals are given. All developments are required to provide supporting site-specific infrastructure related to that development (not system of citywide improvements that benefit the community as a whole.)

IV. How Services will be Financed

The financing of services for annexed areas will be accomplished by various means. The City will place requirements on developers in such areas to install public improvements as set forth in Millville City's annexation policy and ordinances.

V. An Estimate of a Tax Consequence to Residences Both Currently Within the Municipal Boundaries and in the Expansion Area

The areas presented herein as favorable for annexation to Millville represent a variety of terrain within potential development areas. City services will be provided to annexed areas within a reasonable time frame. Some of the land within these areas may be suitable for industrial/commercial development and could be considered for such. Millville's property tax base relies primarily upon taxing of residential property. The development of additional non-residential uses in some newly annexed areas could ultimately result in some relief for the residential properties throughout the City.

It is generally believed that annexation in the general areas shown, if monitored by the City to assure a satisfactory balance of land uses, would not alter the distribution of taxes to any great extent. It is recognized also that the potential exists for commercial development and the generation of sales tax to augment the City's revenues.

Exact analysis of the tax consequences of any annexation will not be possible until a specific petition is presented to the City, which describes the land and proposed land uses.

VI. The Interest of All Affected Entities

Prior to the approval of any property for annexation, petitioners may be required by the City to provide recommendations from neighboring local governmental jurisdictions regarding the proposal and potential impact of annexation on the general County economic needs, goals or objectives. Applicants for annexation may also have to identify any special districts or county departments that are currently providing services to the property. If the proposed area is receiving services that are to be assumed by Millville City, a statement should be included indicating that steps can be taken to assure an effective transition in the delivery of services. A timetable for extending services should be included if the City is unable to provide services immediately. If the proposal includes a specific urban development, an agreement for the provision of services and improvements should be concluded between the City and the applicant.

All affected entities as defined by Utah State Code may review the proposed annexation policy plan or amendments thereto and may submit oral or written comments and recommendations to the Planning Commission as invited to do so by notice posted and mailed pursuant to State Law. The City shall address any comment made by affected entities at or within 10 days after the public meeting that is held by the Planning Commission to receive said input from affected entities as stated in the law.

Councilmember Assignments 2022

Updated 1/27/22

Councilmember Daniel Grange

- Water
- Trails
- Fire/EMS/Emergency Preparedness
- City Celebration Support

Councilmember Ryan Zollinger

- Sewer
- Parade

Councilmember Clay Wilker

- City Celebration/Night Out Against Crime
- Youth Council

Councilmember Pamela June

- Ordinance Enforcement
- P&Z
- Fair Booth

Councilmember Michael Callahan

- Law Enforcement/Animal Control
- Ordinance Enforcement Support
- Wildfire