**South Salt Lake Valley Mosquito Abatement District**

**Board Meeting Minutes**

**April 11, 2022 at 2:00pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District, Salt Lake County, State of Utah, met in an electronic board meeting via Zoom with an anchor location established at the District offices at 7308 Airport Road, West Jordan, Utah.

The following board members were present: Jeff Bossard (Brighton), Silvia Catten (Millcreek), Don Christensen (West Valley), Paul Fotheringham (Holladay), Jeff Gaston (Bluffdale), Brad Gilson (Draper), Paul Glover (Midvale), LeAnne Huff (South Salt Lake), Kristie Overson (Taylorsville), Linda Price (White City), Florence Reynolds (Sandy), Ilene Risk (Salt Lake County), Steve Shields (Herriman), Laverne Snow (Murray) and Tamara Zander (South Jordan).

The following board members were absent: Tish Buroker (Riverton), Gene Drake (West Jordan), Doug Petersen (Cottonwood Heights).

Also attending were Brian Hougaard, Dan McBride, and Kassie Draper.

1. Welcome. Price duly called the meeting to order and welcomed everyone.
2. Citizen Comments. No members of the public were present to comment.
3. Board Conflicts of Interest Disclosures. No board members had any agenda conflicts to disclose.
4. Approve Minutes. Bossard moved to approve and adopt the March minutes. Fotheringham seconded the motion. The motion carried with all in favor (Gaston, Gilson, and Shields were absent for vote).
5. Quarterly Financial Review. Hougaard presented 2022 first quarter account statements, balances, and outstanding liabilities.
6. Trustee By-laws Review. Hougaard reviewed the editing process and highlighted a few changes made by staff. The Board decided to cease with differing pay for electronic vs in person attendance at future meetings. Zander moved to adopt the updated Trustee By-laws. Gilson seconded the motion. The motion carried with all in favor.
7. Job Adjustment - Kassie. Hougaard notified the Board that Draper has taken other employment but has agreed to continue doing financial duties for the District as a temporary employee with no benefits. McBride and Hougaard will divide remaining duties, with McBride taking on most of the responsibilities involving the Board of Trustees going forward.
8. Conditions of the District. Hougaard reported on the following items.
   * District Activities include bike and trap maintenance, school presentations, policy review and adjustments, purchasing pesticide and supplies, seasonal recruitment and hiring, GIS program improvement and testing, mosquito larval inspection/treatment, service requests, safety program adjustments and improvements.
   * Manual/Policy Review. Next month the Procedures Manual will be reviewed, and Board Members can suggest policy changes.
   * 2022 Conferences
     + UMAA Annual Meeting – Oct 23-25 (Park City, UT)
     + UASD Annual Conference – Nov 2-4 (Layton, UT)
   * Local Newspaper articles were shared after last month’s meeting and can be published throughout the season as appropriate.
   * Safety Report. No incidents were reported.
9. Board Member Items for the May 9th Meeting. No additional agenda items were requested.
10. Approve Bills. The bills were presented for approval and payment. Risk moved to pay the bills. Overson seconded the motion. The motion carried with all in favor.
11. Adjourn. Fotheringham moved to adjourn and meeting was adjourned at 2:26pm.