



G R E A T E R   S A L T   L A K E

# Municipal Services District

## MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, August 10, 2022, at 6:00 p.m.  
At 2001 South State Street  
Room N2-800  
Salt Lake City, UT 84190

### **Trustees Present:**

Joe Smolka, Chair  
Keith Zuspan, Vice-Chair  
Kelly Bush (via Webex)  
Sean Clayton (via Webex)  
Paulina Flint (via Webex)  
Dan Peay  
Laurie Stringham

### **Staff Present:**

Brian Hartsell, Associate General Manager  
Trent Sorensen, Director of Planning and Development Services  
Izabela Miller, Technology Manager  
Rachel Anderson, Legal Counsel  
Tabitha Mecham, Administrative Coordinator  
Brian Tucker, Planning Manager

### **Others Present:**

Steve Kuhlmeier, Salt Lake County Public Works Engineering  
Steve Calbert, Salt Lake County Justice Court, Administrative and Fiscal Manager  
Paul Ashton, Magna and White City Metro Townships Legal Counsel  
Frank Nakamura, Salt Lake Valley Law Enforcement Service Area, District Administrator/Legal Counsel  
Lance Brown, EconoWest, Economist for Salt Lake Valley Law Enforcement Service Area  
Al Peterson, Kearns Metro Township Council  
Nancy Carlson-Gotts

### **1. Call to Order**

Chair Smolka called the meeting to order at 6:00 pm.

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#### Trustees

Joe Smolka   Keith Zuspan   Kelly Bush   Sean Clayton   Paulina Flint   Dan Peay   Laurie Stringham  
Chair   Vice Chair

## 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

## 3. Public Comments

There were no public comments.

## 4. Approval of Federal Aid Agreement for the EFCMC210017 8000 West Road Widening

Steven Kuhlmeier stated that the grant value for this project is \$3,753,000, with a local government match of \$2,725,540. This will be paid in phases, mostly during 2024 and 2025. This is a project that was previously discussed, with a portion of the cost being included in this year's Capital Budget. The UDOT Federal Aid Agreement includes a maximum authorized project value of \$4,025,700.

**Trustee Bush moved to approve the highway planning and construction Federal Aid Agreement for the 8000 West (2600 South to 3100 South) Project. Trustee Flint seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham, and Zuspan each voting "aye".**

## 5. Discussion on Planning and Development Services

Brian Tucker and Trent Sorensen presented an update on the work that Planning and Development Services (PDS) has been doing on the Code Ordinances for each of the jurisdictions served by the MSD. Attorneys at Smith-Hartvigsen are working on a legal review of the Code Ordinances for Titles 1 through 17, which are mostly Criminal Codes. PDS is working specifically on Titles 18 and 19, the Subdivision Ordinance Codes. The PDS is working to get the Codes updated by December of this year. PDS staff are identifying the Codes that are outdated and those that do not apply to each jurisdiction, as well as the Codes that are beneficial and should be kept. One goal is to develop more streamlined Codes for each jurisdiction.

## 6. Discussion on SLVLESA Funding

Frank Nakamura, District Administrator for the Salt Lake Valley Law Enforcement Service Area (SLVLESA), and Lance Brown, Economist from EconoWest, presented SLVLESA funding information. Mr. Nakamura explained that SLVLESA is funded solely from property taxes. He stated that the increased funding SLVLESA needs is primarily for police officer compensation. SLVLESA would like to find a way to provide sufficient funding so the Unified Police Department ("UPD") will be the 3<sup>rd</sup> or 4<sup>th</sup> highest paying police agency. SLVLESA conducted a workshop on July 14 to discuss financial sustainability. The SLVLESA Board of Trustees has approved tax increases of 36.9% over the past 6 years. Trustee Clayton asked about efforts to cut costs, rather than just raising taxes again. Frank Nakamura responded that there are ways to cut the UPD budget, but that would require cutting services.

Mr. Nakamura stated that compensation increases are needed and suggested a 7.5 % property tax increase to fund a raise in police officer compensation without having to cut

services. Trustee Stringham asked about the property tax increase percentage imposed each year by cities served by UPD that aren't part of the MSD. Mr. Nakamura wasn't positive about all of the percentages, but stated that there will be property tax increases in Millcreek (5.8%)<sup>1</sup>, Holliday and Midvale. Trustee Stringham asked Mr. Nakamura to provide the numbers to the MSD Board.

## 7. Discussion on the Justice Court Budget

Steve Colbert presented the Justice Court's Budget request. He stated that salaries are the largest line item in the Justice Court's Budget. There has been an increase of 3.27% for the elected officials and .013% for the exempt staff. Interfund costs (bailiff protection charges) have been increased by Salt Lake County by almost 30% over the past 2 years. Both the District Attorney and the Legal Defender Association have hired additional attorneys to handle the workload. Steve Colbert stated that the Justice Court is expecting income of \$366,860.36, resulting in a net deficit of \$733,139.64 and a \$1,100,000 Budget request to the MSD.

Trustee Zuspan asked questions concerning where the money from prior underspent Budgets is going. Mr. Colbert responded that he has worked to shave the Budget as much as possible and save money to be used to acquire things the Court may need in the future, because of his understanding that the MSD Board has no interest in providing more money to run the Justice Court. Trustee Zuspan asked for a rundown of the Justice Court's Budget for the first 6 months of 2022, because there should be a fund balance with a large amount of money due to all of the unspent budgeted money. Trustee Stringham then asked for a capital assets list as well as a fund balance.

## 8. General Manager report

In Marla Howard's absence, Brian Hartsell reported on the following:

- We have posted 4 new positions:
  - A Permitting and Licensing Coordinator.
  - A Permitting and Licensing Tech -- because the MSD will lose Shawna Winter in August due to retirement.
  - A Chief Building Official and Building Inspector.
  - A new Code Enforcement Officer -- John Soriano has been hired. (That will make 4 Code Enforcement Officers).
- Marla Howard, Stewart Okobia, and Brian Hartsell will meet with Salt Lake County Public Works Engineers to discuss the carry-over capital projects for the 2023 MSD Budget.
- Brian Hartsell sent an email about the 2<sup>nd</sup> tranche of ARPA Funds.

## 9. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other business to be considered by the Trustees.

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<sup>1</sup> At the request of Frank Nakamura, Brian Hartsell corrected Millcreek's proposed property tax increase to 4.57% during the August 24, 2022 MSD Board meeting.

**10. Discussion of future agenda items**

No future agenda items were suggested by the Board.

**11. Discussion of pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))**

There was no need for a closed session.

**12. Discussion of the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))**

There was no need for a closed session.

**13. Adjourn**

**Trustee Peay moved to adjourn. Trustee Stringham seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham, and Zuspan each voting “aye”.**

Chair Smolka declared the meeting to be adjourned at 7:16 p.m.

APPROVED by the Board of Trustees on the 14<sup>th</sup> day of September 2022.

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Joe Smolka, Chair

**ATTEST:**

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Stewart Okobia, Clerk

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