Davis County Library Board Meeting
Headquarters, Auditorium
133 S Main St, Farmington, UT 84025
June 9th, 2022
Called to Order by Jennifer Somers at 1:03 p.m.
Adjourned 1:46 p.m.

Present:
Jennifer Somers, Chair
Matt Brady, Vice Chair
Jil Craythorne
Claudette Eastman
Mary Lynne Morgan
Connie May
Josh Johnson, Director
Jenny Tankersley
Excused: Lorene Kamalu, Commissioner

Guests:
Lynnette Mills, Deputy Director
Ellen Peterson, Deputy Director
Brooke Freebairn, Bountiful City

Welcome
Jennifer Somers welcomed those present and called the meeting to order at 1:03 p.m.

Public Comments
There were no public comments

Formal Recognition (Information)
Josh thanked Matt Brady for his service to the Library Board and commended Matt's attention to detail. Matt stated that he enjoyed his time on the Library Board. The Board thanked Matt and let him know that he will be missed.

Minutes (Action)
The minutes for May 12th, 2022 were presented for review.
Connie May made a motion to approve the minutes of the Library Board meeting held May 12th, 2022. Jil Craythorne seconded. The motion was passed unanimously.

Proposed Service & Policy Changes (Action)
Annual Library Administrative Review and Collection Appeals Committees
Josh went over the proposed appointments for the committees. Proposed appointments attached.
Connie May moved that the Board accept the proposed Annual Administrative Review and Collection Appeals Committee appointments outlined in the Director's memo. Claudette Eastman seconded the motion. The motion passed unanimously.

120 Circulation and Patron Accounts
Josh proposed the collections threshold be moved from $50.00 to $100.00. This will reduce the number of negative interactions with patrons as well as being more inline with inflation. The last time this amount increased was in October 2005. This policy change would not enable patrons to check out more items; they will still be unable to check out when they have more than $15.00 in fines. Proposed changes attached.

122 Schedule of Charges to Damage
Josh explained to the Board that this change updated wording for and removed fines for outdated formats such as pockets in the back of books and splicing video tapes. Proposed changes attached.
Claudette Eastman made a motion to approve the changes to Policies 120 and 122. The motion was seconded by Connie May. The motion passed unanimously.

Nomination & Election of new Chair & Vice-Chair for Library Board (Action)
Josh informed the Board that Jennifer Somers term as Board Chair had expired. With the resignation of Matt Brady the Board would need to nominate and elect a Chair and Vice-Chair.
Claudette Eastman nominated Jil Craythorne for Board Chair for the term of one year. Jennifer Somers seconded the nomination. The motion passed unanimously.
Connie May nominated Mary Lynne Morgan for Vice Chair for the term of one year. Jil Craythorne seconded the nomination. The motion passed unanimously.

Ratification of Donation of Materials Over $50.00 (Action)
Donation of Materials over $50.00 - Summary - Total of $1,103.75
Josh explained the process of donations and how they are processed to the Board.
Jil Craythorne made a motion to ratify the Donation of Materials over $50.00 for a total of $1,103.75 Matt Brady seconded the motion. The motion passed unanimously.

Ratification of Bills - March 2022, April 2022 (Action)
The March 2022 and April 2022 expenditures were presented to the Board. Josh explained the March and April encumbrances have been corrected and recommended the Board ratify the bills.
Connie May moved to ratify the bills for March and April 2022. Jil Craythorne seconded the motion. The motion passed unanimously.

Public Library Association Conference in Portland - Board Attendees Report (Information)
Jennifer Somers and Jil Craythorne shared their experience of attending PLA as members of the Board. Jennifer mentioned she enjoyed the format of beginning the day with a motivational speaker. Jil said the conference had a great benefit of being able to make connections with other libraries.

Kim said it was amazing to see the breadth and variety of programming available.
Lynnette mentioned networking and getting other perspectives. She said it was beneficial to find out that we thought we were behind, but finding out we are doing well felt good.

Lynnette explained the process for staff to apply to attend PLA. A requirement was that they share their experience/knowledge with the rest of the staff. The Library took two Board members and eight staff members to PLA, none of whom had attended before. Josh thanked Lynnette for spearheading the planning and budgeting for a successful trip.
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Programming & Outreach Update (Information)
Kim Valeika shared a programming update. Summer reading began on Monday, June 6th and has already had a large turnout. The magic show at Bountiful had a crowd of 270. Some events are being filmed and shared virtually for patrons that aren't able to attend in person. Kim mentioned that the Children's Librarians are doing a wonderful job.

Kim also shared that Davis County Library has joined the Library Speaker's Consortium which allows our patrons to attend 2-3 virtual author events a month.

The Clearfield Branch will be hosting a virtual event with a NASA Engineer that is working on the Artemis Mission. This goes along with the recent NASA programming at the Clearfield Branch which has included many great programs including having actual moon rocks at the branch for viewing.

Adjournment
The motion to adjourn was made by Mary Lynne Morgan and seconded by Connie May. The Board adjourned at 1:46 p.m..

Next Meeting: August 11th, 2022 - 1:00 p.m

Minutes Prepared by: Jenny Tankersley Date Approved: August 11, 2022