

Community Renewable Energy Agency Board

Meeting Agenda

Public Notice is hereby given that the Community Renewable Energy Agency Board will assemble in a public meeting on September 12, 2022, at the Millcreek City Hall located at 3330 South 1300 East Millcreek UT, commencing at 1:00 p.m. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom or telephonic communications. The anchor location will be Millcreek City Hall. Members of the public who are not physically present at the anchor location may attend the meeting remotely by electronic means at <https://global.gotomeeting.com/join/890138285>.

REGULAR MEETING of the Board:

1. Welcome, Introduction and Preliminary Matters

- 1.1 Purpose and overview of meeting
- 1.2 Current participation percentages included in Board packet

2. Business Matters

- 2.1 Approval of August 1, 2022 Board Meeting Minutes
- 2.2 Treasurer Report (year-to-date contributions and expenses)
- 2.3 Reports from committees (Communications, Low-Income Plan, Program Design)
- 2.4 Public Comments

Audience members may bring any item to the Board's attention. Comments are subject to the Public Comment Policy and Procedure set forth below.

- 2.5 Discussion and consideration of Resolution 22-08 Resolution of the Board Adopting a Regular Meeting Schedule
- 2.6 Discussion and consideration of Resolution 22-09 Resolution of the Board Requesting that Millcreek Invoice Anchor Communities for Phase 2 Anchor Payments
- 2.7 Board member comments

3. Adjournment

In accordance with the Americans with Disabilities Act, the Board will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting Kurt Hansen, 801-214-2751, at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Board may be asked to complete a written comment form and present it to the Millcreek City Recorder. In general, the Chair will allow an individual two minutes to address the Board. A spokesperson, recognized as representing a group in attendance, may be allowed up to five minutes. At the conclusion of the citizen comment time, the Chair may direct staff or Board members to assist the citizen on the issue presented; direct the citizen to the proper entity; or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may place the item on the agenda under citizen comments; direct staff or Board members to assist the citizen; direct the citizen to the entity; or take no action.

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

Millcreek City Hall

Utah Public Notice Website

<http://pmn.utah.gov>

DATE: 9/7/22

Emily Quinton

Alex Wendt

Note agenda items may be moved in order, sequence, and time to meet the needs of the Board.

This meeting will be live streamed via <https://millcreek.us/373/Meeting-Live-Stream>.

Participation Percentages

								Weighted Votes Occuring After July 31, 2022						
								Aggregate Total of Actual Phase 1 Initial, Phase 1 Anchor, and Phase 2 Initial Payments	Phase 2 Anchor Proportionate Shares, based on Max Anchor Payments	Phase 2 Remaining Balance Distributed Proportionally Among Anchors (Phase 2 Anchor Payment)	Total Phase 1 and 2 Payment Obligations as of Meeting Date Above	Participation Percentage for Weighted Votes After July 31 2022	Yes vote on Resolution XX-XX Weighted Vote?	Total Yes Percentage on Resolution XX-XX
1	7/1/2021		Grand County	2,109.37	3,110.81	2,109.37	3,110.81	\$ 6,364.78	1.49%	\$ 1,692.07	\$ 8,056.85	1.15%		0.00%
2	10/1/2021		Salt Lake County	11,570.26		11,570.26		\$ 23,140.52	0.00%	\$ -	\$ 23,140.52	3.31%		0.00%
3	7/1/2021		Summit County	10,759.97	15,868.33	10,759.97	15,868.33	\$ 32,466.94	7.61%	\$ 8,631.28	\$ 41,098.22	5.87%		0.00%
4	7/1/2021		Town of Alta	218.93		218.93		\$ 437.86	0.00%	\$ -	\$ 437.86	0.06%		0.00%
5			Bluffdale City	11,088.57		11,088.57		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
6	7/1/2021		Town of Castle Valley	106.74	157.42	106.74	157.42	\$ 322.08	0.08%	\$ 85.63	\$ 407.71	0.06%		0.00%
7	4/28/2022		Coalville City	562.99		562.99		\$ 1,125.98	0.00%	\$ -	\$ 1,125.98	0.16%		0.00%
8	7/1/2021		Cottonwood Heights	10,942.10		10,942.10		\$ 21,884.20	0.00%	\$ -	\$ 21,884.20	3.13%		0.00%
9	6/13/2022		Emigration Canyon Township	456.22		456.22		\$ 912.44	0.00%	\$ -	\$ 912.44	0.13%		0.00%
10	8/3/2021		Francis City	421.54		421.54		\$ 843.08	0.00%	\$ -	\$ 843.08	0.12%		0.00%
11	7/1/2021		City of Holladay	9,387.72		9,387.72		\$ 18,775.44	0.00%	\$ -	\$ 18,775.44	2.68%		0.00%
12			Kamas City	743.49		743.49		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
13	7/13/2021		Kearns	9,606.01		9,606.01		\$ 19,212.02	0.00%	\$ -	\$ 19,212.02	2.74%		0.00%
14	7/1/2021		Moab City	2,237.95	3,300.43	2,237.95	3,300.43	\$ 6,752.75	1.58%	\$ 1,795.21	\$ 8,547.96	1.22%		0.00%
15	7/1/2021		Millcreek	18,421.40	27,167.05	18,421.40	27,167.05	\$ 55,584.39	13.03%	\$ 14,777.00	\$ 70,361.39	10.05%		0.00%
16	4/28/2022		Oakley City	520		520		\$ 1,040.00	0.00%	\$ -	\$ 1,040.00	0.15%		0.00%
17	7/28/2021		Ogden City	35,737.26		35,737.26		\$ 71,474.52	0.00%	\$ -	\$ 71,474.52	10.21%		0.00%
18			City of Orem	31,019.52		31,019.52		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
19	7/13/2021		Park City	6,742.38	9,943.35	6,742.38	9,943.35	\$ 20,344.33	4.77%	\$ 5,408.50	\$ 25,752.83	3.68%		0.00%
20	7/1/2021		Salt Lake City	101,050.33	149,024.48	101,050.33	149,024.48	\$ 304,907.42	71.45%	\$ 81,059.05	\$ 385,966.47	55.14%		0.00%
21	7/1/2021		Town of Springdale	481.26		481.26		\$ 962.52	0.00%	\$ -	\$ 962.52	0.14%		0.00%
22			West Jordan City	37,916.77		37,916.77		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
23			West Valley City	47,899.22		47,899.22		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
	7/1/2021			350,000.00	208,571.87	350,000.00	208,571.87	586,551.27	100.00%	113,448.73	\$ 700,000.00	100%		0.00%

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, August 1, 2022**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*

Glenn Wright, *Summit County*

Drew Quinn, *Holladay*

Emily Quinton, *Summit County*

Christopher Thomas, *Salt Lake City*

Jeff Silvestrini, *Millcreek*

Electronic

Randy Aton, *Springdale*

Holly Smith, *Holladay*

Elissa Martin, *Grand County*

Sarah Stock, *Grand County*

Pamela Gibson, *Castle Valley*

Chris Cawley, *Alta*

Luke Cartin, *Park City*

Ann Granato, *Salt Lake County*

Michael Shea, *Salt Lake County*

Kalen Jones, *Moab*

Jeremy Rubell, *Park City*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*

Electronic Attendees: Monica O'Malley, *Salt Lake City Staff*; Janene Eller-Smith, *Ogden City staff*; Jeremy Shinoda, *Ogden resident*; Sara Montoya, *Salt Lake City Staff*; Sam Owen, *Salt Lake City Staff*; Bob Davis, *Division of Public Utilities*; Eliza Cowie, *O2 Utah*, Carmen Valdez, *HEAL Utah*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:02 p.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

1.2 Current Participation Percentages included in Board Packet

Chair Dugan said there are 18 participating communities.

1.3 Reminder that September Board Meeting will be held on Second Monday of the Month (September 12, 2022)

1.4 Annual Meeting Schedule to be re-established at September Board Meeting

Chair Dugan said that his recommendation is to keep the same schedule but the whole board will discuss this and vote on this in September.

2. Business Matters

2.1 Approval of June 29, 2022, Special Communication Committee Meeting Minutes, and July 11, 2022, Board Meeting Minutes

Board Member Quinn moved to approve the June 29, 2022, Special Communication Committee Meeting Minutes, and the July 11, 2022 Board Meeting Minutes. Board Member Rubell seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Board Member Silvestrini said that the Board has issued invoices to the jurisdictions and invoices have started to arrive. The only expenses are to the law firm contracted by the Board. Total expenses are \$73,000. Total budget is around \$700,000. Total amount collected so far is around \$537,683. This amount will be used to create the anchor payments. Board Member Silvestrini asked that any community that would like to be an anchor community to let Secretary Quinton know. The date for payments has passed. Secretary Quinton will be sending letters to communities that still need to pay.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Cawley presented the Communication Committee update. They spoke about hiring a communications consultant. The Communication Committee also met and discussed creating a short pitch for Energy Program. Committee Members brainstormed what services a communications consultant might be able to provide the agency. Public awareness and promoting accurate information about the program become more important as the Board approaches important milestones. Developing content, tailoring to key audiences, and strategic planning is time-consuming and benefits from experience. Consultants could help refine communications strategies, create a content calendar and other things. Next steps include more discussions about a consultant. They are preparing for working with the program design and low-income plan committee. They will improve collaboration with participating communities.

Board Member Christopher Thomas gave the update from the Low-Income Plan Committee. The most recent meeting of the Low-Income Plan Committee reviewed modeling summaries from Energy Strategies that model different approaches to low-income engagement, they worked with Energy Strategies on the potential impact of various engagement strategies. The modeled impacts will help the Low-Income Plan Committee to confidently prepare recommendations on engagement strategies for the Board to contemplate. They reviewed the updated draft of the low-income plan template

and discussed a timeline for preparing a recommendation for the Board to contemplate. The next meeting of the low-income plan committee is on August 8, 2022. HB 411 requires that a proposed plan established by the participating communities addressing low-income programs and assistance be included in the Program application to the Public Service Commission. The Low-Income Plan Committee was formed to assist with this requirement by creating a template. The template has been designed to include programmatic strategies, outreach strategies and elective strategies. Today Mr. Thomsas said he would focus on programmatic strategies. Programmatic strategies are those low-income engagement methods that will universally apply to all communities participating in the Community Renewable Energy Program. The Low-Income Plan Committee has contemplated four potential programmatic strategies. The four programmatic strategies contemplated are, an automatic opt-out, a termination fee waiver, an enhanced bill credit, or an online donation function. Strategy number 1 is the automatic opt-out. Residential customers who are either enrolled in a low-income assistance program or 60 days behind on electricity payments during the 60 days prior to Program Implementation you will not be automatically enrolled in the Program. Instead of receiving two opt-out notices they will receive two opt-in notices with guidance of how to electively opt-in free of charge. Strategy 2 is a termination fee waiver. For residential customers who are enrolled in schedule 3 "low-income lifeline program- residential service, the termination fee for opting out of the Program at any point will be waived. Strategy 3 is an enhanced monthly bill credit. For participating residential customers an additional bill credit will be applied. Customers enrolled on this schedule will receive an existing monthly bill credit of up to \$13.95 a month. An enhanced monthly bill credit would be funded through a bill rider paid for by participating residential Program Customers who are not enrolled on schedule 3. Option 4 is an online donation function. Rocky Mountain Power facilitates an existing donation function through paper billing two times a year. Adding a donation function to their bill online pay portal could allow customers to donate. Board Member Silvestrini asked how the current donation program is funded. Mr. Thomas said that the donation program is funded by regular customers with a very small fee on their normal electric bill. This is also how the enhanced monthly bill credit could work.

The Low-Income Plan Committee is working to prepare a final recommendation for the Board on which strategies should be included in the program. Once the Board votes on which the programmatic strategies should be pursued, they will be listed in the programmatic section of the template for participating communities. Secretary Quinton added that all the strategies have been reviewed with the Office of Consumer Services and Rocky Mountain Power. Board Member Michael Shea said the block grant program might be a potential source of income for the low-income program or the Program as a whole. Board Member Thomas said that may be a good option for the Low-Income Plan Committee to investigate. Board Member Aton asked about the enhanced bill credit. Anyone currently in schedule 3 gets an automatic \$13.95 off their bill a month, and then asked how the extra credit would work. Board Member Thomas explained that for the average customer who is on monthly assistance and if they want to be part of the energy program, they will get two bill credits and on average they should get no extra charge. Board Member Quinn asked what the benefit is to have a household in the Program that is not contributing to the Program? Board Member Thomas explained that the purpose of the Program is to match energy usage in 30 years with renewable energy consumption. It is a way of saying to low-income customers that "we want you too, and we are willing to

provide a pathway.” Someone may not always be on schedule 3 assistance. Or sometimes people will not be on schedule 3 and will move to income assistance for their energy. Household circumstances change, and they may still want to be part of the Program. This provides a way for them to be involved.

Board Member Christopher Thomas gave the presentation for the Program Design Committee. The Committee met twice in July. They held three meetings with Rocky Mountain Power. They discussed a hypothetical Utah solar and Wyoming wind resource and how their costs and benefits might be valued. They also discussed a “still draft” residential rate impact calculator. This is far from ready. Invoice for the May 2022 attorney fees and energy expert expensed needed to be revised and have been. The Program Design Committee will meet with Rocky Mountain power on August 19th to discuss programmatic approaches to low-income plan assistance and assumed customer participation rates. They will meet with RMP again on August 31st to continue a previous discussion about how to provide a financial backstop for acquired program resources. Expect a more detailed Program Design update in the September 12th meeting.

2.4 Discussion and Consideration of Resolution 22-07, Changing the Phase 2 Definition to Begin on July 31, 2022, to Align with Phase 2 Initial Payment Deadline. Board Member Thomas explained that the way participation percentages needs to change. There is a mismatch in the governance agreement. Phase 2 payments are due on July 31st, 2022, according to the governance agreement. In a different part of the governance agreement phase 2 begins on the program submittal date. This resolution fixes the date difference.

Board Member Wright moved to approve Resolution 22-07, Changing the Phase 2 Definition to Begin on July 31, 2022, to Align with the Phase 2 Initial Payment Deadline. Board Member Silvestrini seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.5 Board Member Comments

3. Adjournment

Board Member Silvestrini moved to adjourn the meeting at 1:53 p.m. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED: _____ Date
Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary

Community Renewable Energy Agency Board

Treasurer's Report for 9/12/22 Meeting

Billing report (p. 1 of 2)

Community Renewable Energy

Billing Report

For Date Range: 09/01/2021 - 09/06/2022

CRE - CRE MEMBERSHIP

Date Billed	Name	Account Name	Amount
9/15/2021	GRAND COUNTY	Membership Fee - Phase I Initial Payment	2,109.37
9/15/2021	SUMMIT COUNTY	Membership Fee - Phase I Initial Payment	10,759.97
9/15/2021	TOWN OF ALTA	Membership Fee - Phase I Initial Payment	218.93
9/15/2021	TOWN OF CASTLE VALLEY	Membership Fee - Phase I Initial Payment	106.74
9/15/2021	COTTONWOOD HEIGHTS	Membership Fee - Phase I Initial Payment	10,942.10
9/15/2021	FRANCIS CITY	Membership Fee - Phase I Initial Payment	421.54
9/15/2021	CITY OF HOLLADAY	Membership Fee - Phase I Initial Payment	9,387.72
9/15/2021	KEARNS	Membership Fee - Phase I Initial Payment	9,606.01
9/15/2021	MOAB CITY	Membership Fee - Phase I Initial Payment	2,237.95
9/15/2021	MILLCREEK	Membership Fee - Phase I Initial Payment	18,421.40
9/15/2021	OGDEN CITY	Membership Fee - Phase I Initial Payment	35,737.26
9/15/2021	PARK CITY	Membership Fee - Phase I Initial Payment	6,742.38
9/15/2021	SALT LAKE CITY	Membership Fee - Phase I Initial Payment	101,050.33
9/15/2021	SPRINGDALE CITY	Membership Fee - Phase I Initial Payment	481.26
10/19/2021	SALT LAKE COUNTY	Membership Fee - Phase I Initial Payment	11,570.26
11/10/2021	GRAND COUNTY	Anchor Payment - Phase I	2,146.04
11/10/2021	SUMMIT COUNTY	Anchor Payment - Phase I	10,947.00
11/10/2021	TOWN OF CASTLE VALLEY	Anchor Payment - Phase I	108.60
11/10/2021	MOAB CITY	Anchor Payment - Phase I	2,276.85
11/10/2021	MILLCREEK	Anchor Payment - Phase I	18,741.59
11/10/2021	PARK CITY	Anchor Payment - Phase I	6,859.57
11/10/2021	SALT LAKE CITY	Anchor Payment - Phase I	102,806.76

Billing report (p. 2 of 2)

4/12/2022 GRAND COUNTY	Membership Fee - Phase II Initial Payment	2,109.37
4/12/2022 SUMMIT COUNTY	Membership Fee - Phase II Initial Payment	10,759.97
4/12/2022 TOWN OF ALTA	Membership Fee - Phase II Initial Payment	218.93
4/12/2022 TOWN OF CASTLE VALLEY	Membership Fee - Phase II Initial Payment	106.74
4/12/2022 COTTONWOOD HEIGHTS	Membership Fee - Phase II Initial Payment	10,942.10
4/12/2022 FRANCIS CITY	Membership Fee - Phase II Initial Payment	421.54
4/12/2022 CITY OF HOLLADAY	Membership Fee - Phase II Initial Payment	9,387.72
4/12/2022 KEARNS	Membership Fee - Phase II Initial Payment	9,606.01
4/12/2022 MOAB CITY	Membership Fee - Phase II Initial Payment	2,237.95
4/12/2022 MILLCREEK	Membership Fee - Phase II Initial Payment	18,421.40
4/12/2022 OGDEN CITY	Membership Fee - Phase II Initial Payment	35,737.26
4/12/2022 PARK CITY	Membership Fee - Phase II Initial Payment	6,742.38
4/12/2022 SALT LAKE CITY	Membership Fee - Phase II Initial Payment	101,050.33
4/12/2022 SPRINGDALE CITY	Membership Fee - Phase II Initial Payment	481.26
4/12/2022 SALT LAKE COUNTY	Membership Fee - Phase II Initial Payment	11,570.26
5/4/2022 COALVILLE CITY	Membership Fee - Phase I Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase I Initial Payment	520.00
5/4/2022 COALVILLE CITY	Membership Fee - Phase II Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase II Initial Payment	520.00
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase I Initial Payment	456.22
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase II Initial Payment	456.22

Total Billed \$ 586,551.27

Revenue report (p. 1 of 2)

Revenue Receipt Report
 For Date Range: 09/01/2021 - 09/06/2022

CRE - CRE MEMBERSHIP

Post Date	Receipt Name	Account Number	Account Name	Amount
9/24/2021	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase I Initial Payment	218.93
9/24/2021	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase I Initial Payment	9,606.01
9/24/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase I Initial Payment	106.74
9/27/2021	CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase I Initial Payment	9,387.72
9/27/2021	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	10,759.97
9/29/2021	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase I Initial Payment	10,942.10
9/30/2021	MILLCREEK	701-3450-0000	Membership Fee - Phase I Initial Payment	18,421.40
10/4/2021	CITY OF MOAB	701-3450-0000	Membership Fee - Phase I Initial Payment	2,237.95
10/4/2021	OGDEN CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	35,737.26
10/4/2021	SALT LAKE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	101,050.33
10/8/2021	FRANCIS CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	421.54
10/8/2021	TOWN OF SPRINGDALE	701-3450-0000	Membership Fee - Phase I Initial Payment	481.26
10/28/2021	PARK CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	6,742.38
11/10/2021	GRAND COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	2,109.37
11/23/2021	PARK CITY	701-3450-0000	Anchor Payment - Phase I	6,859.57
11/23/2021	SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase I	10,947.00
11/23/2021	SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase I	102,806.76
11/29/2021	MILLCREEK	701-3450-0000	Anchor Payment - Phase I	18,741.59
11/29/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase I	108.60
11/29/2021	CITY OF MOAB	701-3450-0000	Anchor Payment - Phase I	2,276.85
12/7/2021	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	11,570.26

Revenue report (p. 2 of 2)

2/17/2022 GRAND COUNTY	701-3450-0000	Anchor Payment - Phase I	2,146.04
4/18/2022 COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase II Initial Payment	10,942.10
4/21/2022 KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase II Initial Payment	9,606.01
4/21/2022 TOWN OF ALTA	701-3450-0000	Membership Fee - Phase II Initial Payment	218.93
4/25/2022 TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase II Initial Payment	106.74
4/25/2022 PARK CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	6,742.38
5/2/2022 SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	10,759.97
5/10/2022 GRAND COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	2,109.37
5/19/2022 OAKLEY CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	520.00
6/1/2022 COALVILLE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	562.99
6/1/2022 SPRINGDALE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	481.26
6/21/2022 SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	11,570.26
6/27/2022 EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase I Initial Payment	456.22
6/27/2022 EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase II Initial Payment	456.22
7/7/2022 MILLCREEK	701-3450-0000	Membership Fee - Phase II Initial Payment	18,421.40
7/19/2022 SALT LAKE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	101,050.33
7/27/2022 OGDEN CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	35,737.26
7/27/2022 CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase II Initial Payment	9,387.72
7/29/2022 COALVILLE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	562.99
7/29/2022 FRANCIS CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	421.54
7/29/2022 CITY OF MOAB	701-3450-0000	Membership Fee - Phase II Initial Payment	2,237.95
8/8/2022 OAKLEY CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	520.00

Total Received \$ 586,551.27

Accounts payable report:**Community Renewable Energy**

Accounts Payable Report

For Date Range: 09/01/2021 - 09/06/2022

Post Date	Vendor	Account Number	Account Name	Amount
12/21/2021	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,425.50
1/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	5,184.00
3/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,615.00
3/29/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,481.35
4/12/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	23,526.27
6/21/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	20,222.91
6/30/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,242.87
8/9/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,643.00
Total Paid \$				<u>89,340.90</u>

Agenda Item 2.3 Communications Committee Update

Community Renewable Energy Board Meeting
September 2022

*Committee Membership: Salt Lake City, Cottonwood
Heights, Alta, Holladay*



Meetings - August 2nd and August 16th

- Focused on hiring a communications firm or consultant
- Discussions with Salt Lake City about SLC hiring it's own consultant to do communications work related to UT 100 Communities/C-REP
- Tasks for an Agency Consultant:
 - Audience building strategy
 - Branding: logo, website, e-newsletter template/format
 - Content: E-newsletter, website, social media
 - Draft and issue Agency press releases
 - Facilitate a “help line” during program launch period

Logistics

- Budget
 - The Agency's budget does not include funding for the project
 - Could funds initially budgeted for another expense be used to hire a communications firm?
- Procurement
 - Issue an RFP, or hire a firm on a State Cooperative Contract?
 - Working under Millcreek City's procurement policy
 - Agency Board will need to approve budget, contract
- Timeline
 - Contract duration
 - Relationship to program milestones

Utah Climate Week: September 25-October 1

- [Utah Climate Action Network](#)-facilitated week of daily events
 - Presentations and Town Hall discussions hosted by public, private, and non-profit organizations
- In 2021, UT 100 Communities board members participated in an event hosted by HEAL Utah and the Sierra Club
- Nonprofits O2 Utah and HEAL Utah have invited UT 100 Communities to co-plan or participate in a 2022 Climate Week event
- Are you interested in appearing on a panel on low income planning or program design? Please contact Chris Cawley at Ccawley@townofalta.com

Next Steps

- *Next meeting: Tuesday September 13 @ 9:00 AM*
- *Continue to explore options to fund a communications consultant*
- *Review and update UT 100 Communities Website*
- *Reactivate social media, newsletter, other platforms*

Agenda Item 2.3 Low-Income Plan Committee Update

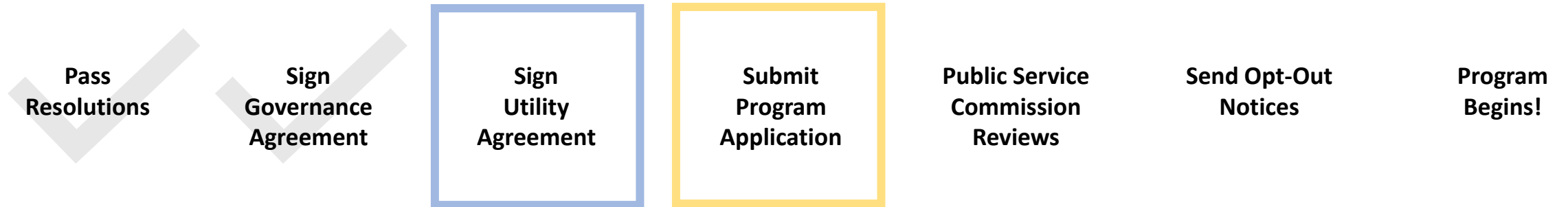
Community Renewable Energy Board Meeting
September 2022



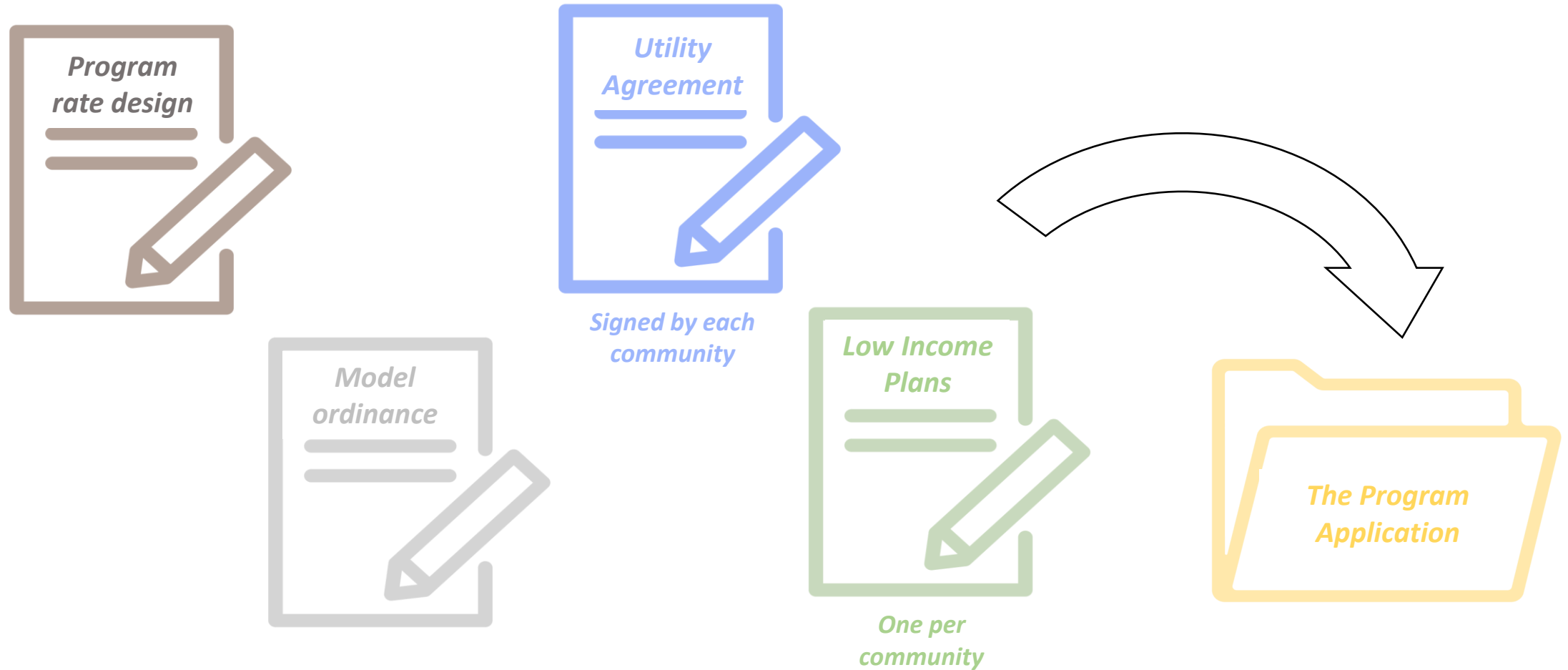


Contextual Background

Simplified Program Timeline



What is the Program Application?




And more!

Upcoming Step: The Program Application

- A single application, filed on our behalf by Rocky Mountain Power, for review by the Public Service Commission
- The program application must include a variety of elements, such as:
 - Projected rates;
 - Estimated number of participating customers;
 - A copy of the utility agreement;
 - **A low-income plan from each participating community**
 - Etc.
- We will ultimately have **one** application, with a **variety** of elements, including a low-income plan from **each** participating community.





Low Income Plan Committee **Process**

Low-Income Plan Committee

To support communities in meeting the requirement of including a low-income plan in the Program Application, the Board used [Resolution 21-12](#) to form the Low-Income Plan Committee, which convenes monthly.

- Castle Valley
- Cottonwood Heights
- Kearns
- Ogden
- Park City
- Salt Lake City
- Summit County

Low-Income Plan Committee Process

Step 1

Learn About Existing Conditions



Step 2

Brainstorm and Discuss Ideas



Step 3

Create a Low-Income Plan Template

Step 1: Learn About Existing Conditions

- To begin, the Committee wanted to acquire a knowledge of the low-income customer base that exists within each community.
- To support this, the Committee put together two low-income data resources for each Agency community.
- Both are available under the “Resources” section of www.utah100communities.org.

1. Energy Burden Maps
2. Community Profiles

Community Profiles for Low-Income Assistance Planning

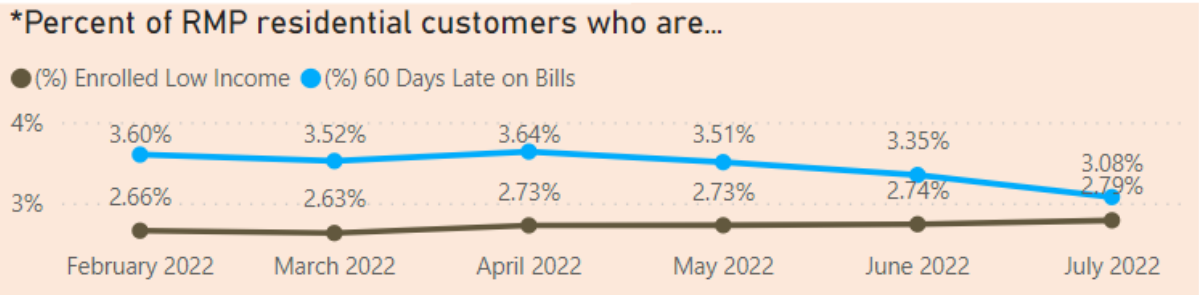
Salt Lake City

References

*Adapted from data provided by [Rocky Mountain Power](#)

**Adapted from the [LEAD Tool](#); see [methodology](#)

***See [2018 Federal Poverty Level guidelines](#)



**Low-Income Energy Affordability Data (LEAD) Tool Estimates Based on 2018 Data

Households **at or below 150%** of the Federal Poverty Level (FPL)

... are this percent of households

20.8%

... pay an annual power bill of

\$641

... live in these types of buildings

Building Type	Percentage
Multi Family	70.57%
Single Detached	28.06%
Other	1.37%

... live in buildings constructed

Construction Year	Percentage
1959 or before	37.19%
1960 or later	62.81%

... have this tenancy

Tenancy Type	Percentage
Owned	20.48%
Rented	79.52%

Households **above 150%** of the Federal Poverty Level (FPL)

... are this percent of households

79.2%

... pay an annual power bill of

\$776

... live in these types of buildings

Building Type	Percentage
Multi Family	43.2%
Single Detached	56.05%
Other	0.75%

... live in buildings constructed

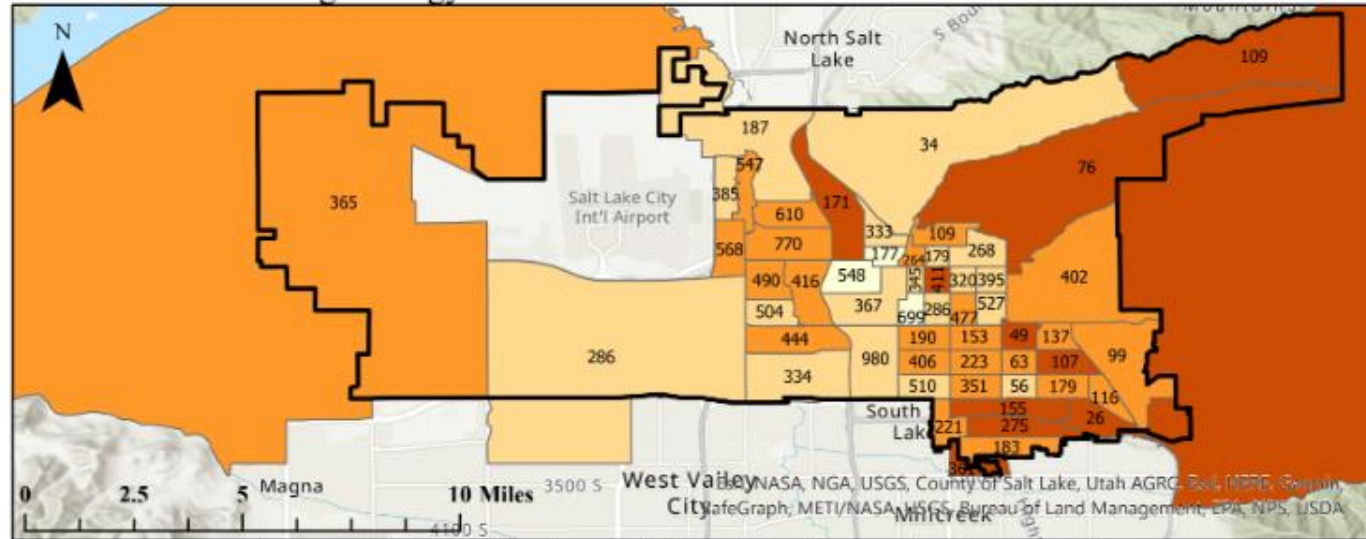
Construction Year	Percentage
1960 or later	43.55%
1959 or before	56.45%

... have this of tenancy

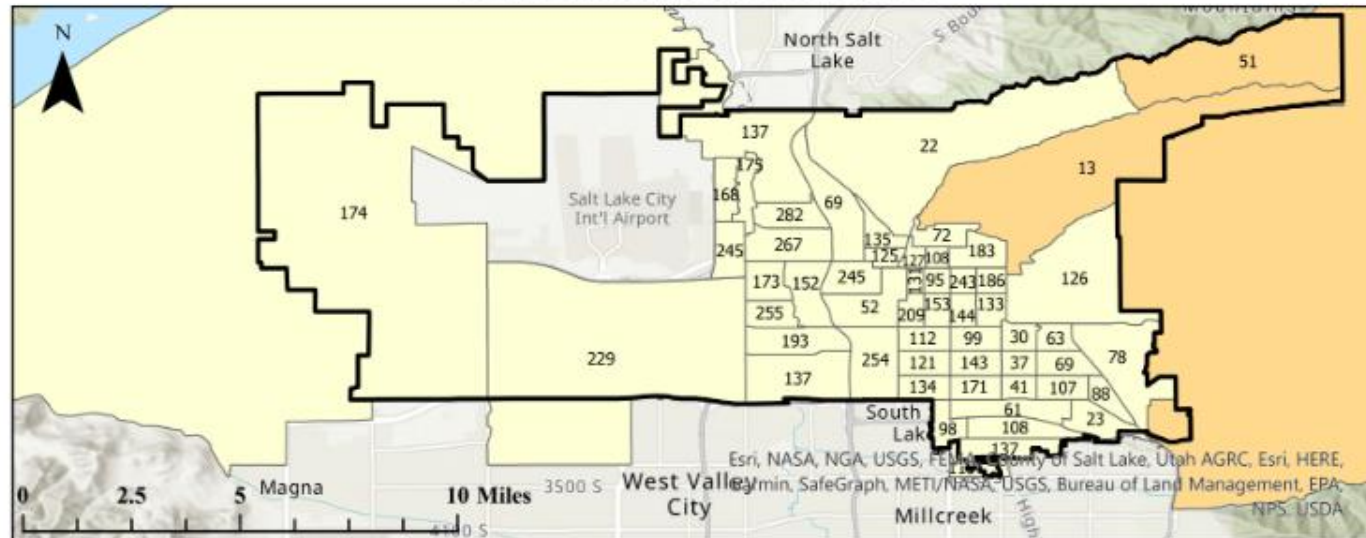
Tenancy Type	Percentage
Owned	55.87%
Rented	44.13%

Salt Lake City

Average Energy Burden and Number of Households below 150% FPL



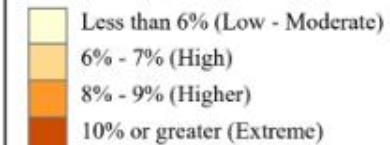
Average Energy Burden and Number of Households at or above 150% FPL and below 200% FPL



These maps display the estimated number of households whose income limit is either below 150% of the federal poverty level (top map) or between 150% and 200% of the federal poverty level (bottom map) for each census tract within Salt Lake City. The estimated average energy burden (energy costs as a percentage of household income) of those households is illustrated using color, with redder tracts representing higher energy burden (see legend below).

Please see pages 3-4 for more information on how to interpret these maps.

Energy Burden



Sources

Low-Income Energy Affordability Data (LEAD) Tool
Utah Geospatial Resource Center (UGRC)

Please see page 2 for more information on data sources.

Step 1: Learn About Existing Conditions

- Next, the Committee conducted foundational research on the existing low-income programs that are offered to electricity customers.

Home Energy
Assistance Target
(HEAT)

Annual one-time bill
credit

Home Electric Lifeline
Program
(HELP)

Monthly bill credit up to
\$13.95

Weatherization
Assistance Program
(WAP)

Home weatherization
funding

Lend a Hand Program
(LAHP)

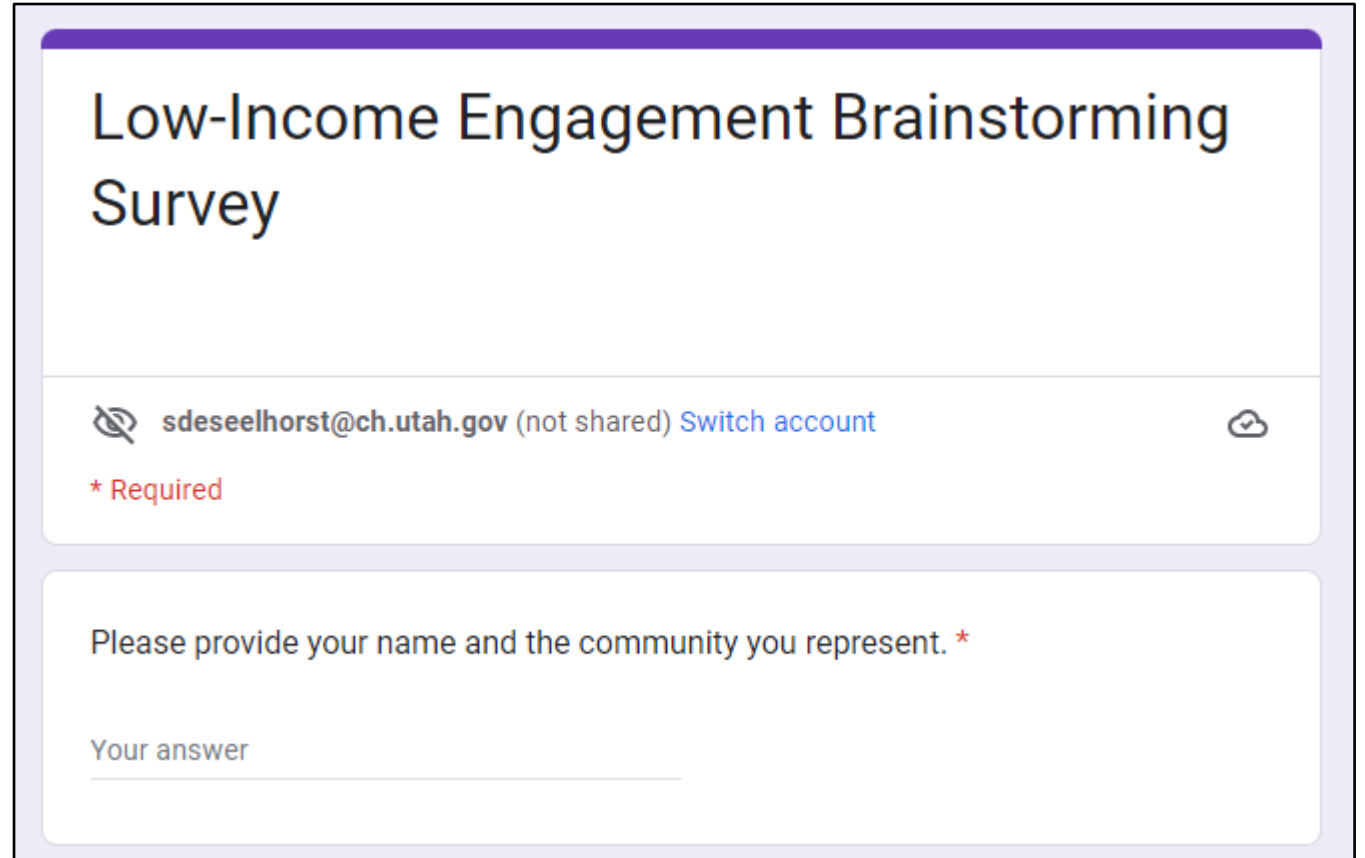
Annual one-time bill
credit

Step 1: Learn About Existing Conditions

- While HB 411's language on the requirement for low-income plans is broad, it does indicate that communities can't simply rely on the low-income programs that exist today.
- To help form plans that meet the requirement for Program-specific low-income engagement, our Committee began considering the following:
 1. In what ways might we enhance the existing low-income programs?
 2. In what ways might we introduce new low-income engagement strategies?

Step 2: Brainstorm and Discuss Ideas

- To begin brainstorming ideas for how we might enhance the programs which exist, and introduce new strategies, we created a ***Low-Income Engagement Brainstorming Survey***.
- This survey was distributed to the Board in December 2021, and the feedback was utilized to compile a list of ideas submitted from each community.



The image shows a screenshot of a Google Forms survey titled "Low-Income Engagement Brainstorming Survey". The form is displayed within a light purple border. At the top, the title is in a large, bold, black font. Below the title, there is a section for the user's email, showing "sdeseelhorst@ch.utah.gov (not shared)" with a "Switch account" link and a checkmark icon. A red asterisk and the word "Required" are positioned below the email field. The main question area contains the text "Please provide your name and the community you represent. *" in a standard black font. Below this text is a text input field with the placeholder "Your answer" and a horizontal line for typing.

Low-Income Engagement Brainstorming Survey

sdeseelhorst@ch.utah.gov (not shared) [Switch account](#)

* Required

Please provide your name and the community you represent. *

Your answer

Step 2: Brainstorm and Discuss Ideas

Our Committee reviewed the survey responses, noticing that they fell into three main categories:

- 1. Programmatic Strategies**

- Strategies which apply universally to the entire Program, i.e. not community-specific and therefore built into the overall rate design

- 2. Outreach Strategies**

- Strategies which are focused on communicating Program details to low-income customers

- 3. Elective Strategies**

- Any additional, miscellaneous strategies that a community may decide to deploy to their community members

Step 3: Create a Low-Income Plan Template

- As the Committee contemplated the three main categories that ideas fell into (programmatic strategies, outreach strategies, elective strategies), the concept of a Low-Income Plan Template was born.
- Thought Process:
“What if we created a template plan that each community could simply fill out? It could have a section for programmatic strategies, outreach strategies, and elective strategies. Each community could be provided with this template, and could then add in their local information to constitute a low-income plan.”

Step 3: Create a Low-Income Plan Template

- The Committee has now created this Low-Income Plan Template, and it will be distributed to all participating communities at the **October** Board Meeting for them to add their local information to.
- Template Sections
 1. Programmatic Strategies
 2. Outreach Strategies
 3. Elective Strategies
- Once the templates are filled out, they will be compiled and included in our Program Application as complete low-income plans.

Programmatic Strategies Section

- This section houses strategies that will apply universally to all communities participating in the Program.
- From the initial brainstorming list, the Committee refined the options for Programmatic Strategies to four concepts. These concepts were presented to the Board in August:
 1. Automatic Opt-Out for Low-Income Customers
 2. Termination Fee Waiver for Low-Income Customers
 3. Enhanced Monthly Bill Credit for Low-Income Customers
 4. Donation Program for Low-Income Customers
- How was this refined list formed? The Committee met with the following entities:
 - **Community Implementers**
 - Utah Community Action, Futures through Training, Five County Association of Governments, Southeastern Utah Association of Governments, Mountainland Association of Governments, the Salvation Army
 - **State Regulators**
 - Office of Consumer Services and Division of Public Utilities
 - **Rocky Mountain Power**
 - Low-Income Customer Support Team, Billing Support Team, Regional Business Team
 - **Agency Board**

Programmatic Strategies Section

Q: Once they're given their template plans in October, how will communities fill out the Programmatic Strategies section?

A: Communities do not have to do anything to fill out this section. The Board will vote on which Programmatic Strategies are included, and those will be automatically added to the Programmatic Strategies Section of each community's template.

Details:

- At the November Board Meeting, the Agency Board will be presented with our Committee's final recommendation on programmatic strategies.
- At the December Board Meeting, the Agency Board will take a vote on which programmatic strategies are "approved" for the templates.
- This decision will be made by Board Members, not by each community's own local elected officials. The strategy/strategies that are approved by Board vote will be automatically added to each community's template.

Outreach Strategies Section

- This section houses strategies that each community will use to communicate the Program details to low-income customers in their community.
- The actual outreach techniques will be the same for each community. During the course of 2023, each community will reach out to low-income assistance organizations in their community to provide them with information on the Program.
 - Meet with the organization to provide printed posters that the organization can place in high-visibility client areas of their offices, featuring information about the Program
 - Provide the organization with an informational template email that communicates Program details for them to forward to any clients with questions on the Program
 - Invite the organization to a quarterly meeting hosted by the Low-Income Plan Committee to discuss low-income engagement
- The actual organizations that each community decides to reach out to will vary from community to community, as some organizations serve Northern Utah, some serve Southern Utah, and everything in between.

Outreach Strategies Section

Q: Once they're given their template plans in October, how will communities fill out the Outreach Strategies section?

A: Each community's template will be "pre-loaded" with organizations from their community that they may want to conduct this outreach with. Communities are free to edit this list as they see fit, or leave it as is.

Details:

- We have received data from Utah 211 which provides a list of organizations that serve each community
- These lists will be distributed to each community via email
- Each community will review their list and provide the Low Income Plan Committee with feedback on any preliminary changes
- The edited lists will then be pre-loaded into the Low Income Plan Templates for distribution at the October Board Meeting.
- Communities can continue making edits to their lists up until the plans are finalized for our December Program Application

Organizations that serve	Salt Lake County			
Community Provider	Website	Phone	Services Provided	Contact Info
AARP - Utah State Office(12)	states.aarp.org/utah/	866-448-3616	AARP Tax Aide Programs	AARP Driver Safety Course and Weblink 888-227-7669 x2 Alan Ormsby 801-567-2641 aormsby@aarp.org Email ut@aarp.org Jenn Tarazon 801-567-2643 jtarazon@aarp.org Jill Duke 801-567-2642 jduke@aarp.org KoShell Burnham-Miller kbmiller@aarp.org Tax Aide Online Toll Free Spanish 877-342-2277
Assist(64)	assistutah.org	801-355-7085	Home Maintenance and Minor Repair Services	Andres Calderon Email info@assistutah.org Jason Wheeler
Comunidades Unidas(191)	cuutah.org	801-487-4143	Food Stamps/SNAP Applications	Email info@cuutah.org Maria Montes Mayra Cedrano mayra@cuutah.org SNAP Enrollment Services 801-487-4143 x33
Department of Workforce Services - Refugee Services(1473)	refugee.utah.gov	801-618-5096	Immigrant/Refugee Employment Programs Refugee Resettlement Services	Donations and Volunteers Website Email refugeeoffice@utah.gov Online Training/Class Schedule Sandy Terry sterry@utah.gov Tracy Harris-Belnap tharrisbelnap@utah.gov
Division of Services for People with Disabilities - Intake/Eligibility(2833)	dspd.utah.gov	801-538-4200	Independent Living Skills Instruction	Angela Pinna 801-448-1782 apinna@utah.gov Bob Pease bpease@utah.gov Department of Human Services General 801-538-4171 dhsinfo@utah.gov DSPD Intake/Eligibility Web Site Email dspd@utah.gov

Elective Strategies Section

- This section houses any miscellaneous strategies that a community might want to individually deploy to support their low-income populations.
- Ideas for elective strategies include:
 - Local funding for energy efficiency upgrades to low-income customers' homes
 - Program coordination assistance between low-income renters and landlords
 - Allocated staff time for assisting with Program questions
 - Tabling at community events
 - Etc.

Elective Strategies Section

Q: Once they're given their template plans in October, how will communities fill out the Elective Strategies section?

A: Each community can decide if they want to add any elective strategies to this section or not.

Details:

- As communities determine what, if any, elective strategies they'll include, the Low-Income Plan Committee will share these ideas with the entire Board for their own contemplation.
- Elective strategies can be added up until December, when the Low-Income Plan Templates will be compiled and submitted as part of our Program Application.

Low-Income Plan Committee Process

Step 1

Learn About Existing Low-Income Programs



Step 2

Brainstorm and Discuss Ideas



Step 3

Create a Low-Income Plan Template

Reminder Notes

September:

Lists of suggested outreach organizations will be provided to each community via email. Please review this list and provide any edits back to the Low-Income Plan Committee. The edited list will be automatically included in your community's Low-Income Plan Template.

October:

Low-Income Plan Templates will be distributed to each community at the October Board Meeting. Once they have their Low-Income Plan Template, Communities can add any elective strategies they'd like to offer to their community in the Elective Strategies section, as well as make any additional edits to the list of organizations in the Outreach Strategies Section.

Reminder Notes

November:

At the November Board Meeting, the Low-Income Plan Committee will present its final recommendation to the Board on which programmatic strategies should be adopted Program-wide.

December:

At the December Board Meeting, Board Members will take a vote on which programmatic strategies are adopted Program-wide.

Where this decision will be made by the Board, and not by each community's own group of elected officials, some communities may desire to discuss the potential strategies with their colleagues before participating in the board vote. If a community desires this, they should facilitate this discussion with their personnel in preparation of taking a board vote at the December Board Meeting.

QUESTIONS?

*Meet with the Low-Income Plan
Committee to discuss!*

Email Samantha DeSeelhorst to set up a 1:1 meeting with
the Committee.

sdeseelhorst@ch.Utah.gov

Agenda Item 2.3 Program Design Committee Update

Community Renewable Energy Board Meeting
September 2022



Program Design Committee Membership

- Summit County
- Holladay
- Millcreek
- Ogden
- Park City
- Salt Lake City
- Springdale

[Resolution 21-05](#)

[Resolution 21-06](#)

Key Activities

- Committee met four times in August
- Held two meetings with Rocky Mountain Power (RMP) to discuss:
 - Possible programmatic approaches to low-income assistance and assumptions regarding customer participation rates
 - A possible dynamic approach to Program resource valuation
- Agreed to circulate a “draft model ordinance” to Board members (see next slides)

The Draft Model Ordinance

- What is it required to do?
 - Finalize a community's participation in the Program
 - Must be consistent with a separate document called the Utility Agreement
- What else does this draft of the model ordinance seek to accomplish?
 - Explains how an eligible customer will interact with the Program (enrollment after an opt out period, exiting later may require a termination fee, etc.)
 - Explains that Program rates are determined and may be adjusted by the Utah Public Service Commission (PSC)
- When must the ordinance be adopted?
 - Within 90 days of Program approval by the Utah PSC
 - The proposed “model ordinance” must be included in the Program Application, so major changes will not be allowed

The Draft Model Ordinance – Utility Agreement Elements with Which the Ordinance Must Be Consistent

- Community agrees to **cover cost of third-party expertise** for Utah agencies (this is covered by Agency budget, not to exceed \$200k)
- Community agrees to **pay for customer noticing** (each community reimburses RMP for cost to print and mail two notices to each customer within the jurisdiction)
- How will **unpaid termination fees** be handled? The draft indicates that such unpaid termination fees will be handled as a Program expense, and not be covered by local governments
- Are there any **initially proposed replaced assets**? The draft indicates that there will not be any initially proposed replaced assets.
 - However, the Agency could decide to propose replaced assets later on
 - The replaced assets concept would basically allow the participating communities to pay off our Program's proportionate share of a coal or gas plant faster than all other customers (increasing the program rate)

Board Member Request: Please share the draft model ordinance with your Council/Commission

- Please share the written briefing and draft model ordinance with your fellow Council or Commission members
- Board members will receive an email later this week with two versions of the memo and ordinance – one as a PDF that you can forward and another Word document you can customize
- You can either:
 - Attach the PDF to an email or cover letter that you send to your Council or Commission member colleagues; or
 - Modify the Word doc to match the standards required by your Council or Commission and convey it plus the draft model ordinance as a formal transmittal
- Because we are striving to have **one proposed model ordinance**, not all suggested changes can be adopted, for example:
 - Changes that only apply to specific communities
 - Changes that conflict with each other

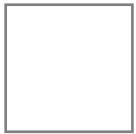
Next Steps on the Utility Agreement

- The Program Design Committee is drafting the Utility Agreement and hopes to circulate a draft with a written briefing in October
- The Utility Agreement will need to be signed by all participating communities and Rocky Mountain Power
- Communities who need to bring this agreement to your Council, Commission, or Chief Executive Officer should plan to do so in late November or early December

Recommended Council / Commission Updates



- September – written briefing on draft form of ordinance language (details on program elements to follow)



- October – written briefing on draft Utility Agreement (to be signed by all participating communities and Rocky Mountain Power)



- November / December – presentation on Utility Agreement and key program design elements, with vote on Utility Agreement (if needed)

Resources to be provided by Program Design Committee

- Written briefings
- Slides (for November/December presentation)
- Attendance at Council / Commission in-person briefings

Next Steps

- Meet with Rocky Mountain Power (RMP) on **Sep 16** to continue the discussion on financial backstop approaches
- Meet with RMP on **Sep 30** to determine the process for periodic Program rate adjustments
- Expect a more detailed presentation on the Utility Agreement at the October or November Board meeting
- If you haven't already, make sure to review the [Non-Disclosure and Confidentiality Agreement](#), sign the [Appendix A form](#) and email it to equinton@summitcounty.org

THE COMMUNITY RENEWABLE ENERGY BOARD
RESOLUTION NO. 22-08

A RESOLUTION OF THE BOARD ADOPTING A REGULAR MEETINGS SCHEDULE

WHEREAS, the Community Renewable Energy Board ("Board") met in a special meeting on September 12, 2022, to consider, among other things, adopting a regular meeting schedule; and,

WHEREAS, Utah Code Ann. § 52-4-202(2) provides that any public body which holds regular meetings that are scheduled in advance over the course of a year shall give public notice at least once each year of its annual meeting schedule, specifying the date, time, and place of the scheduled meetings; and

WHEREAS, the Board finds it necessary to revise its regular meeting schedule;

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

- (i) The Board shall hold regular meetings on the first Monday of each month beginning at 1:00 p.m., in the Millcreek City Hall located at 3330 South 1300 East, Millcreek, UT, and
- (ii) When the first Monday is a legal holiday, the Board shall hold its regular meeting on the second Monday, and
- (iii) The Secretary is directed to give notice hereof as required by Utah Code Ann. § 52-4-202(2).

This Resolution assigned No. 22-08, shall take effect immediately.

PASSED AND APPROVED by the Board this 12th day of September 2022.

COMMUNITY RENEWABLE ENERGY BOARD

Chair

ATTEST

Secretary

THE COMMUNITY RENEWABLE ENERGY BOARD
RESOLUTION NO. 22-09

**A RESOLUTION OF THE BOARD REQUESTING THAT MILLCREEK INVOICE
ANCHOR COMMUNITIES FOR PHASE 2 ANCHOR PAYMENTS**

WHEREAS, the Community Renewable Energy Board (“Board”) met in a regular meeting on September 12, 2022, to consider, among other things, a resolution of the Board requesting that Millcreek invoice Participating Communities for Phase 2 Anchor Payments (all capitalized terms used herein and not otherwise defined are defined as set forth in the Agreement referenced below); and

WHEREAS, that pursuant to the Interlocal Cooperation Act and adoption of an Interlocal Cooperative Agreement (“Agreement”) the Community Renewable Energy Agency (“Agency”) was formed; and

WHEREAS, paragraph 7(c)(ii) of the Agreement states that Anchor Communities “shall also make one or more Phase 2 Anchor Payments to the Treasurer on or before October 31, 2022, for Anchor Communities that are municipalities and January 31, 2023 for Anchor Communities that are counties ... in an amount determined as specified below”; and

WHEREAS, paragraph 7(c)(ii) of the Agreement further specifies that “[t]he aggregate total of all actual Phase 2 Anchor Payments shall equal the aggregate of the approved Phase 1 and Phase 2 expenditures ... reduced by the aggregate total dollar amount of all Phase 1 and Phase 2 Initial Payments ... and further reduced by all Phase 1 Anchor Payments” and defines this amount as the “Phase 2 Remaining Balance”; and

WHEREAS, the aggregate of the approved Phase 1 and Phase 2 expenditures is \$700,000 as specified in paragraphs 7(b) and 7(c) of the Agreement (“Approved Budget”); and

WHEREAS, the aggregate total dollar amount of Phase 1 Initial Payments, Phase 1 Anchor Payments, and Phase 2 Initial Payments received by Millcreek, acting in its capacity as Agency Treasurer as of September 12, 2022, is \$586,551.27 (“Received Payments”); and

WHEREAS, the Board finds it necessary to authorize Millcreek, acting in its capacity as Treasurer, to invoice all Anchor Communities for Phase 2 Anchor Payments in the amounts set forth below.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

- 1 That the Phase 1 Remaining Balance is \$113,448.73, calculated by subtracting the Received Payments from the Approved Budget (the “Remaining Balance”).

- 2 That Treasurer shall invoice the Anchor Communities for the Phase 2 Actual Anchor Payments as calculated below and due as of the due dates listed, which amounts shall total the Remaining Balance:

Anchor Communities as Listed in Schedule 2	Anchor Phase 2 Proportionate Shares	Phase 2 Actual Anchor Payment	Due Date
Grand County	1.49%	1,692.06	1/31/2023
Summit County	7.61%	8,631.28	1/31/2023
Town of Castle Valley	.08%	85.62	10/31/2022
Moab City	1.58%	1,795.21	10/31/2022
Millcreek	13.03%	14,777.01	10/31/2022
Park City	4.77%	5,408.50	10/31/2022
Salt Lake City	71.44%	81,059.05	10/31/2022
TOTAL	100%	113,448.73	--

- 3 That each payment submitted to Treasurer shall include reference to the name of the paying entity, invoice, and the Agency.

- 4 That Schedule 2, column K of the Agreement shall be updated to reflect the Actual Phase 2 Anchor Payments set forth herein.

This Resolution assigned No. 22-09, shall take effect immediately.

PASSED AND APPROVED by the Board this 12th day of September 2022.

**COMMUNITY RENEWABLE ENERGY
BOARD**

Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary