



PUBLIC NOTICE is hereby given pursuant to Utah Code §52-4-202, that the Administrative Control Board (the “Board”) of the North Summit Fire District (the “District”) will hold its regular work session and meeting on **Thursday, September 8, 2022**, beginning at **6:00PM** at The Summit County Courthouse, Executive Conference Room (2nd Floor), 60 N. Main St., Coalville, UT 84017

Zoom <https://us02web.zoom.us/j/82555909958>

or

To listen by phone only: Dial 346-248-7799 Webinar ID: 825 5590 9958

Members of the Board, presenters, and members of public, may attend by electronic means, using Zoom (phone or video). Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the same as listed above.

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Pledge of Allegiance**
- 4. Closed session in compliance with Utah Code §52-4-205(1) as needed, to discuss:**
 - a. Purchase, exchange, or lease of real property
 - b. Pending or reasonably imminent litigation
 - c. Personnel – to discuss the character, competence, or physical or mental health of an individual
- 5. Reconvene in Open Meeting**
- 6. Work Session**
 - a. Finance Committee Report. Update the status of the work of the Finance Committee (Mike Novak)

NOTICE OF SPECIAL ACCOMODATION DURING PUBLIC MEETINGS

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Tyler Rowser at (435) 901-0102

- b. Personnel Policies Committee Report. Update the status of the work of the Personnel Policy Committee (Louise Willoughby)
- c. Capital Committee Report. Update the status of the work of the Capital Committee. (Ari Iaconides)
- d. Discussion of Revenues Shortfall, historic and current taxation levels, and truth in taxation.
- e. Chief's Report. Discussion of current operational status. (Ben Nielson)
- f. Treasurer's Report. (Mike Novak)

7. Consideration of Approval

- a. Discussion and approval of Siddons-Martin bid to fix Engine 23. (Ben Nielson)
- b. Discussion and approval of a Mutual Aid Agreement between Morgan County Fire and North Summit Fire Service District. (Ryan Stack & Ben Nielson)
- c. Review and approval of Accounts Payable. (Tyler Rowser)

8. Approval of Minutes.

April 14, 2022, May 12, 2022, July 14, 2022

9. Board Comments.

10. Adjourn.

FINANCE COMMITTEE NOTES

BACKGROUND INFORMATION AND THOUGHT FOR MODEL CREATION

The following are Roger Armstrong's initial thoughts on our model creation:

- firefighter safety (equipment, health issues such as garage fumes/sleeping quarters, National standards for responding such as FF restrictions on entering a fire with less than 4 FFs, critical safety equipment, motor vehicles in good working order with modern systems); and public health and safety
- firefighters cross trained and certified for fire and medical response; response times based on population clusters; adding medical equipment for fire vehicle response
- staffing standards and related labor market issues re salaries and benefits
- realistic growth projections 3 - 5 - 10 years as a separate planning/calculation tool for the current and future budgets, and the projected effect of that growth on both costs of service, service standards, and revenues
- separate calculations of adding in EMS service solely as it relates to North Summit rather than all of Eastern Summit County including labor, equipment, and materials costs, added facility costs, if any.
- Breaking it into bite sized pieces may help the design process and will help prepare materials to present an accurate picture of the current status, proposed choices, and respective costs associated with the various proposals.

Model Creation and corresponding notes:

- We have created Models (descriptions and financials) for our Current Model and 4 additional Models
- Financials show the cost to operate each model, e.g. Annual Budget
- Models are for fire services only at this time.
- Models created at current wage and salary levels. Consideration needs to be given to potential 2023+ wages/salaries.
- Models created based on the safety of our firefighters and following NFPA Standards (as stated above).
- Models do not show a yearly contribution to Capital. For this review, capital is assumed funded by Impact Fees. No review of existing equipment done at this point.
- Part-time firefighters and staff carry 25% payroll uplift. Full time firefighters and staff carry a 58% benefit uplift

BUILDING OUR FIRE DEPARTMENT

9/4/2022

| Criteria | CURRENT | A&M STIPEND | A&M COMBO | CHANGING MODEL A | CHANGING MODEL B |
|---|---------|--------------------|----------------------------|------------------|------------------|
| NFPA Firefighter Standards | No | Yes | Yes | Yes | Yes |
| Adaptable to EMC Models | No | Yes | Yes | Yes | Yes |
| Firefighter Pay | Stipend | Stipend to Payroll | Payroll | Payroll | Payroll |
| Command Structure | No | No | Yes | Yes | Yes |
| Station Staffing | | | | | |
| Coalville | 2 PT FF | 4 PT FF | CAPT, ENG, FT FF, PT FF | CAPT, ENG | CAPT, ENG |
| Henefer | | | | ENGR, PT FF | ENGR, PT FF |
| Wanship | | 2 PT FF | ENGR, PT FF | ENGR, PT FF | ENGR, PT FF |
| FIRE MARSHALL | | | | | FT |
| Admin | | PT | PT | PT | FT |
| Response Time | N/A | Good | Very Good | Excellent | Excellent |
| Cost (\$) NO COLA | 810,000 | 1,800,000 | 2,100,000 | 2,150,000 | 2,300,000 |
| Tax Increase (Now \$500,000) | | 1,300,000 | 1,600,000 | 1,650,000 | 1,800,000 |
| Potential Tax Increase Per \$100,000 of property Valuation | | | | | |



North Summit Fire Service District
Budget v. Actual
August-22

Revenue

| Account | Aug-22 | YTD | 2022 Budget | 2022 Budget Balance | % of Budget |
|----------------------------|--------------|----------------|----------------|---------------------|-------------|
| 1004 · Ambulance Rent | - | 4,800 | 4,800 | - | 100% |
| 1005 · Community Room Rent | 235 | 968 | 700 | (268) | 138% |
| 1006 · Wildland Fire Sup | - | - | 15,000 | 15,000 | 0% |
| 1007 · Cost Recovery | 187 | 640 | 7,000 | 6,360 | 9% |
| 1009 · Grants | - | - | 4,000 | 4,000 | 0% |
| 1010 · Equipment Sales | - | 7,400 | 10,000 | 2,600 | 74% |
| 1016 · Property Taxes | 4,020 | 91,751 | 500,000 | 408,249 | 18% |
| 1019 · Inspection Fee | 1,215 | 3,888 | 4,200 | 312 | 93% |
| 1020 · Interest | 1,955 | 6,279 | 10,800 | 4,521 | 58% |
| Total | 7,612 | 115,726 | 556,500 | 440,774 | 21% |

Expenses

| Account | Aug-22 | YTD | 2022 Budget | 2022 Budget Balance | % of Budget Spent |
|--|--------|---------|-------------|---------------------|-------------------|
| 6500 · Operations - Other | 35 | 8,239 | 55,700 | 47,461 | 15% |
| 6501 · Insurance | - | 37,220 | 27,000 | (10,220) | 138% |
| 6502 · Accounting | 100 | 17,645 | 6,000 | (11,645) | 294% |
| 6505 · Contract Services | - | 205,427 | - | (205,427) | 0% |
| 6506 · Background Checks | - | 121 | - | (121) | 0% |
| 6509 · Utilities | 1,833 | 23,728 | 30,000 | 6,272 | 79% |
| 6510 · Building and Grounds | 2,223 | 6,049 | 20,000 | 13,951 | 30% |
| 6511 · Fuel | 2,128 | 8,333 | 8,000 | (333) | 104% |
| 6512 · Fleet Maintenance | 401 | 13,992 | 30,000 | 16,008 | 47% |
| 6513 · PPE / Equipment/Uniforms | - | 2,645 | 20,000 | 17,355 | 13% |
| 6515 · Minor Equipment | - | 6,113 | 6,000 | (113) | 102% |
| 6516 · Training Expenses | 19 | 573 | 12,000 | 11,427 | 5% |
| 6517 · Employee Food | - | 650 | 1,000 | 350 | 65% |
| 6519 · Subscriptions/Memberships/ Public Notices | - | 7,661 | 16,000 | 8,339 | 48% |
| 6613 · Payroll Processing Fee | 293 | 1,133 | - | (1,133) | 0% |
| 66002 · Admin. Salary | 8,317 | 43,495 | 123,000 | 79,505 | 35% |
| 6620 · Admin Benefits | 3,444 | 17,831 | - | (17,831) | 0% |
| 66003 · Board Member Salary | 720 | 5,120 | 4,800 | (320) | 107% |
| 66005 · Firefighter on Duty | 31,055 | 122,084 | 150,000 | 27,916 | 81% |

| | | | | | |
|------------------------------|---------------|----------------|----------------|----------------|-------------|
| 66007 · Wildland | 3,760 | 5,640 | 5,000 | (640) | 113% |
| 66010 · Payroll Taxes | 9,905 | 32,353 | 42,000 | 9,647 | 77% |
| | 64,233 | 566,052 | 556,500 | (9,552) | 102% |

Capital Budget

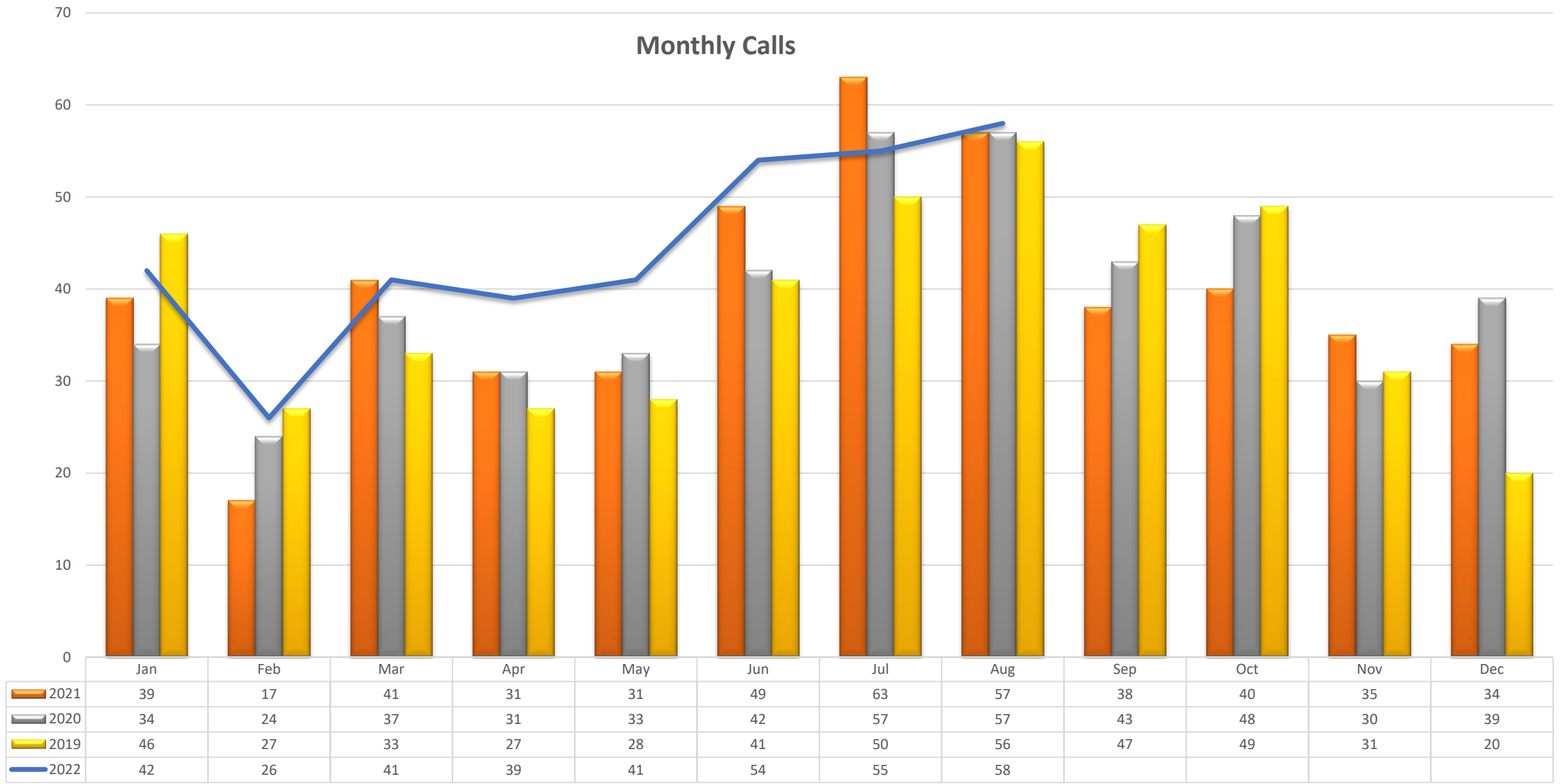
| Account | Aug-22 | YTD | 2022 Budget | 2022 Budget Balance | % of Budget Spent |
|-----------------------------------|----------|----------------|----------------|---------------------|-------------------|
| Equipment Purchase | | | 365,000 | 365,000 | 0% |
| 22.01 · Access Control System | - | 28,471 | - | (28,471) | 0% |
| 22.02 · Windows | - | 9,042 | - | (9,042) | 0% |
| 22.03 · Station 24 Designe Work | - | 2,366 | 85,000 | 82,635 | 3% |
| 22.04 · Emergency Plumbing Repair | - | 6,960 | - | (6,960) | 0% |
| 22.05 · Turnouts | - | - | - | - | 0% |
| 22.06 · Chief Vehicle | - | 54,020 | - | (54,020) | 0% |
| 22.07 · Blinds | - | 4,967 | - | (4,967) | 0% |
| 22.08 · Emergency Grage Door | - | - | - | - | 0% |
| 22.09 · Internal Door Locks | - | 4,027 | - | (4,027) | 0% |
| 22.10 · SCBA's | - | - | - | - | 0% |
| 22.11 · Turnout Extractor | - | - | - | - | 0% |
| | | - | - | - | 0% |
| Total | - | 109,853 | 450,000 | 340,147 | 24% |

| | CURRENT | | | Not to exceed 0.001400 | | | Maintains Revenues | | |
|------|----------|---------|--------|------------------------|---------|--------|--------------------|-----------|--------|
| Year | Rate | Revenue | Impact | Rate | Revenue | Impact | Rate | Revenue | Impact |
| 2006 | 0.000581 | 192,477 | 83.76 | 0.000581 | 192,477 | 83.76 | 0.000581 | 192,477 | 83.76 |
| 2007 | 0.000435 | 179,820 | 65.17 | 0.000435 | 158,931 | 65.17 | 0.000435 | 158,931 | 65.17 |
| 2008 | 0.000550 | 254,757 | 85.62 | 0.001400 | 603,767 | 217.94 | 0.001400 | 603,767 | 217.94 |
| 2009 | 0.000529 | 254,953 | 85.22 | 0.001260 | 607,415 | 203.03 | 0.001260 | 607,415 | 203.03 |
| 2010 | 0.000555 | 257,040 | 79.96 | 0.001359 | 629,335 | 195.76 | 0.001359 | 629,335 | 195.76 |
| 2011 | 0.000809 | 255,303 | 104.23 | 0.001400 | 441,809 | 180.37 | 0.001994 | 629,335 | 256.92 |
| 2012 | 0.000578 | 263,108 | 63.58 | 0.001005 | 457,536 | 110.56 | 0.001432 | 651,737 | 157.49 |
| 2013 | 0.000589 | 268,264 | 66.39 | 0.001026 | 467,126 | 115.60 | 0.001461 | 665,397 | 164.66 |
| 2014 | 0.000589 | 275,683 | 68.06 | 0.001034 | 483,842 | 119.45 | 0.001473 | 689,209 | 170.15 |
| 2015 | 0.000586 | 357,970 | 69.22 | 0.001029 | 628,781 | 121.59 | 0.001466 | 895,667 | 173.20 |
| 2016 | 0.000585 | 371,589 | 139.98 | 0.001028 | 653,031 | 246.00 | 0.001464 | 930,210 | 350.41 |
| 2017 | 0.000570 | 385,646 | 141.08 | 0.001002 | 678,180 | 248.09 | 0.001428 | 966,034 | 353.39 |
| 2018 | 0.000547 | 405,757 | 146.92 | 0.000962 | 713,801 | 258.47 | 0.001371 | 1,016,774 | 368.17 |
| 2019 | 0.000503 | 415,548 | 155.63 | 0.000885 | 731,376 | 273.92 | 0.001261 | 1,041,808 | 390.19 |
| 2020 | 0.000482 | 438,780 | 164.85 | 0.000848 | 771,673 | 289.91 | 0.001207 | 1,099,209 | 412.97 |
| 2021 | 0.000454 | 452,813 | 176.66 | 0.000799 | 797,051 | 310.97 | 0.001138 | 1,135,360 | 442.96 |
| 2022 | 0.000318 | 463,484 | 203.92 | 0.000560 | 815,835 | 358.94 | 0.000798 | 1,162,117 | 511.29 |
| 2023 | 0.000385 | 478,425 | 199.97 | 0.000678 | 842,135 | 352.00 | 0.000966 | 1,199,580 | 501.40 |
| 2024 | 0.000372 | 493,009 | 207.77 | 0.000656 | 867,805 | 365.72 | 0.000934 | 1,236,145 | 520.95 |
| 2025 | 0.000361 | 507,276 | 215.39 | 0.000636 | 892,920 | 379.13 | 0.000905 | 1,271,920 | 540.06 |

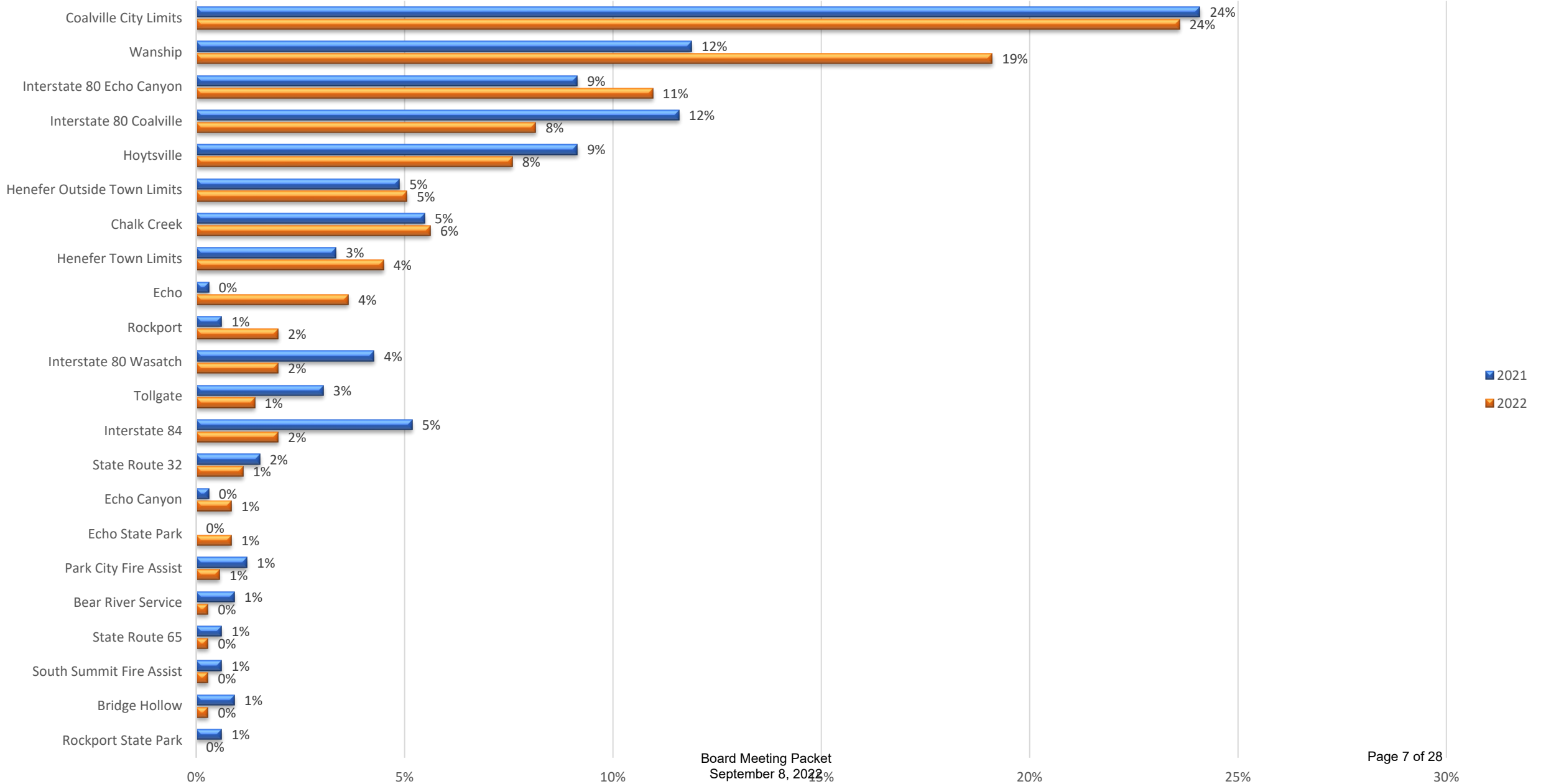
| | | | |
|---------------------------------|---------------------------|-------------|--------|
| Targeted annual revenues: | Market Value: \$1,164,837 | | |
| | Use 2022 Certified Values | | |
| | Rate | Impact | % Δ |
| 2,000,000 | 0.001406 | \$ 900.66 | 341.7% |
| 2,500,000 | 0.001757 | \$ 1,125.83 | 463.0% |
| 3,000,000 | 0.002109 | \$ 1,350.99 | 550.2% |

| |
|--------|
| % Δ |
| 150.9% |
| 219.8% |
| 269.4% |

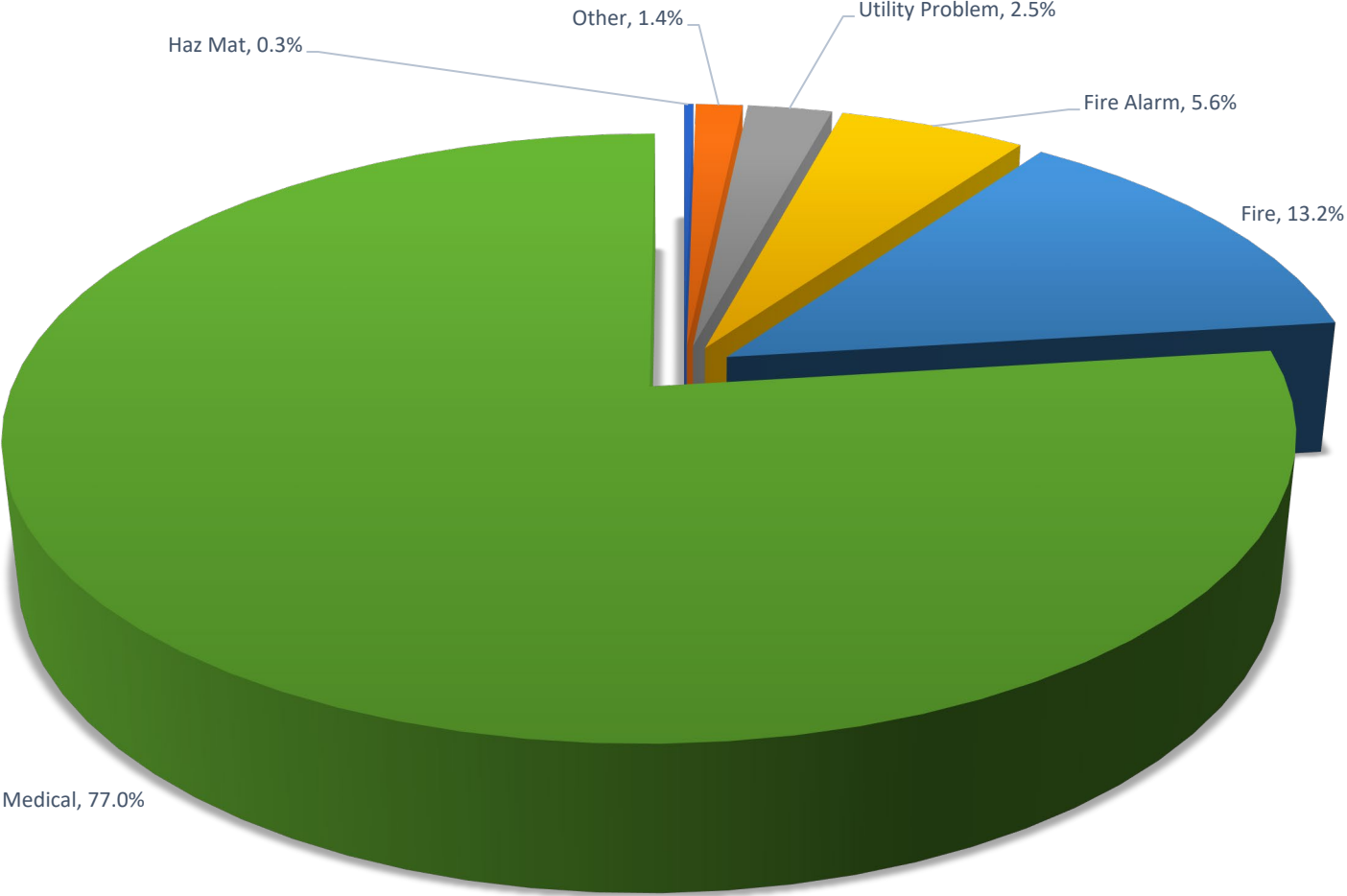
| |
|--------|
| % Δ |
| 76.2% |
| 120.2% |
| 164.2% |



Calls by Area



2022 Calls by Type





Siddons-Martin Emergency Group
7285 S 700 West
Midvale UT USA 84047
Phone #:() -
Fax #:() -

Invoice Number: 38404108
Tag Number: PT - AWA A



Date and Time In: 7/20/2022 - 4:04 PM
Date and Time Out: 7/20/2022 - 4:04 PM
Promised Date - Time: 7/20/2022 - 4:04 PM
Cashed Out Date:

Remit To: PO Box 679827 Dallas, TX 75267-9827

Service Advisor: (A0M9) Karston Gardner

Summit County
 PO Box 128
 COALVILLE UT 84017

1254275 Work: (435) 336-3115

Veh Info: 86616 06 INTERNATIONAL 4400 SBA 4X2 Cstm Pumper RED
Serial Numbers: 1HTMKAZR86H286616

In-Srv: Miles/Hrs In: NA Out: 27065 Plate #:
Color Ex: RED **Int:**

Comments

8-17 AWA AUTH FROM CUSTOMER
 8-12 QUOTE SENT TO CUSTOMER
 8-5 PRESTON TO GET PUMP SN#
 7-28 AWA VENDOR QUOTES
 CONTACT IS BEN NIELSON 8014584896 APPT 7-26

| Repair | VIN | Second VIN | Mech # | Type | Labor | Discount | Total |
|--|----------|------------|---------|------------------------------|--------------|-------------------|-----------------|
| Description | Qty | Ret. Price | Savings | Selling Price | Ext Discount | Ext Price | |
| 1 LEAKING A LOT OF WATER | 6H286616 | | A0JY | Wholesale | \$83.75 | \$0.00 | \$83.75 |
| Parts Total: | | | | Labor Total: | \$83.75 | Job Total: | \$83.75 |
| 2 QC | 6H286616 | | | Wholesale | \$0.00 | \$0.00 | \$0.00 |
| Parts Total: | | | | Labor Total: | \$0.00 | Job Total: | \$0.00 |
| 3 104 | 6H286616 | | | Wholesale | \$0.00 | \$0.00 | \$0.00 |
| Parts Total: | | | | Labor Total: | \$0.00 | Job Total: | \$0.00 |
| 4 MILEAGE | 6H286616 | | | Wholesale | \$148.75 | \$0.00 | \$148.75 |
| Parts Total: | | | | Labor Total: | \$148.75 | Job Total: | \$148.75 |
| 5 CHECK ENGINE LIGHT ON CAUSE: ENGINE OIL PRESSURE SENSOR | 6H286616 | | | Wholesale | \$502.50 | \$0.00 | \$502.50 |
| 1839415C91 ENGINE OIL PRESSURE SENSOR | | | | 1.00 \$255.00 | \$0.00 | \$255.00 | \$0.00 \$255.00 |
| Parts Total: | | | | \$255.00 Labor Total: | \$502.50 | Job Total: | \$757.50 |
| 6 REAR OUTPUT SHAFT SEAL LEAKING PUMP TRANS | 6H286616 | | | Wholesale | \$1,005.00 | \$0.00 | \$1,005.00 |
| DS131008K REAR OUTPUT SEAL | | | | 1.00 \$140.00 | \$0.00 | \$140.00 | \$0.00 \$140.00 |
| Parts Total: | | | | \$140.00 Labor Total: | \$1,005.00 | Job Total: | \$1,145.00 |
| 7 FLANGE SEAL 4X4 TRANSFER CASE LEAKING | 6H286616 | | | Wholesale | \$1,005.00 | \$0.00 | \$1,005.00 |
| NPN-38 silicone | | | | 1.00 \$10.00 | \$0.00 | \$10.00 | \$0.00 \$10.00 |
| Parts Total: | | | | \$10.00 Labor Total: | \$1,005.00 | Job Total: | \$1,015.00 |
| 8 | 6H286616 | | | Wholesale | \$1,340.00 | \$0.00 | \$1,340.00 |



Siddons-Martin Emergency Group
7285 S 700 West
Midvale UT USA 84047
Phone #:() -
Fax #:() -

Invoice Number: 38404108

Tag Number: PT - AWA A

Date and Time In: 7/20/2022 - 4:04 PM

Date and Time Out: 7/20/2022 - 4:04 PM

Promised Date - Time: 7/20/2022 - 4:04 PM

Cashed Out Date:



Remit To: PO Box 679827 Dallas, TX 75267-9827

Service Advisor: (A0M9) Karston Gardner

Summit County
PO Box 128
COALVILLE UT 84017

1254275 Work: (435) 336-3115

Veh Info: 86616 06 INTERNATIONAL 4400 SBA 4X2 Cstm Pumper RED
Serial Numbers: 1HTMKAZR86H286616

In-Srv: Miles/Hrs In: NA Out: 27065 Plate #:
Color Ex:RED Int:

Comments

8-17 AWA AUTH FROM CUSTOMER
8-12 QUOTE SENT TO CUSTOMER
8-5 PRESTON TO GET PUMP SN#
7-28 AWA VENDOR QUOTES
CONTACT IS BEN NIELSON 8014584896 APPT 7-26

| | | | | | | | | | |
|---|--|-----------|--------------|------------|------------|--------|------------|--|--|
| REAR DIFF LEAKING CAUSE: RESEAL DIFF | | | | | | | | | |
| 80W90B | 80W-90 GEAR LUBE, PER GALLON BULK | 2.00 | \$32.00 | \$0.00 | \$32.00 | \$0.00 | \$64.00 | | |
| Parts Total: | | \$64.00 | Labor Total: | \$1,340.00 | Job Total: | | \$1,404.00 | | |
| 9 | 6H286616 PUMP PACKING LEAKING CAUSE: PUMP PACKING LEAKING BAD. REPLACE PUMP PACK TO START MAY NEED MORE REPAIRS. WON'T KNOW UNTIL PUMP PACKING IS REMOVED TO INSPECT. POSSIBLE WORN OUT SHAFT DUE TO LACK OF PUMP MAINTENANCE AND THE LARGE AMOUNT OF THE WATER LEAKING FROM THE PUMP. IF THE PUMP SHAFT IS DETERIORATED AND OR NEEDS REPLACEMENT THE COST WILL GO UP IN PARTS AND LABOR. | Wholesale | | | \$1,340.00 | \$0.00 | \$1,340.00 | | |
| | 296-0030-10-0 ZM PACKING KIT | 1.00 | \$235.00 | \$0.00 | \$235.00 | \$0.00 | \$235.00 | | |
| Parts Total: | | \$235.00 | Labor Total: | \$1,340.00 | Job Total: | | \$1,575.00 | | |
| 10 | 6H286616 WATER GAUGE DOESN'T WORK | Wholesale | | | \$335.00 | \$0.00 | \$335.00 | | |
| | 2634097 TRANSDUCER, TANK LEVEL, PUC | 1.00 | \$385.00 | \$0.00 | \$385.00 | \$0.00 | \$385.00 | | |
| Parts Total: | | \$385.00 | Labor Total: | \$335.00 | Job Total: | | \$720.00 | | |
| 11 | 6H286616 FOAM GAUGE DOESN'T WORK | Wholesale | | | \$335.00 | \$0.00 | \$335.00 | | |
| | 102162 TRANSDUCER, 5PSI, CLASS 1 | 1.00 | \$331.00 | \$0.00 | \$331.00 | \$0.00 | \$331.00 | | |
| Parts Total: | | \$331.00 | Labor Total: | \$335.00 | Job Total: | | \$666.00 | | |
| 12 | 6H286616 DISCHARGE 1 LEAKING INTERNALLY | Wholesale | | | \$502.50 | \$0.00 | \$502.50 | | |
| | 9146 REPAIR KIT, 2.5" WITH S/S BALL | 1.00 | \$175.00 | \$0.00 | \$175.00 | \$0.00 | \$175.00 | | |
| Parts Total: | | \$175.00 | Labor Total: | \$502.50 | Job Total: | | \$677.50 | | |
| 13 | 6H286616 DISCHARGE 3 LEAKING INTERNALLY | Wholesale | | | \$502.50 | \$0.00 | \$502.50 | | |
| | 9146 REPAIR KIT, 2.5" WITH S/S BALL | 1.00 | \$175.00 | \$0.00 | \$175.00 | \$0.00 | \$175.00 | | |
| Parts Total: | | \$175.00 | Labor Total: | \$502.50 | Job Total: | | \$677.50 | | |



Siddons-Martin Emergency Group
7285 S 700 West
Midvale UT USA 84047
Phone #: () -
Fax #: () -

Invoice Number: 38404108
Tag Number: PT - AWA A



Date and Time In: 7/20/2022 - 4:04 PM
Date and Time Out: 7/20/2022 - 4:04 PM
Promised Date - Time: 7/20/2022 - 4:04 PM
Cashed Out Date:

Remit To: PO Box 679827 Dallas, TX 75267-9827

Service Advisor: (A0M9) Karston Gardner

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

| | |
|-------------------|------------|
| Parts Total: | \$1,770.00 |
| Core Total: | \$0.00 |
| Freight Total: | \$0.00 |
| Sublet Total: | \$0.00 |
| Labor Total: | \$7,100.00 |
| - Labor Discount: | \$0.00 |
| Other Charges: | \$0.00 |
| Shop Supplies: | \$250.00 |
| Sub Total: | \$9,120.00 |
| - Parts Discount: | \$0.00 |

| | |
|--------------------|-------------------|
| Ext Price: | \$9,120.00 |
| Sales Tax: | \$0.00 |
| Total: | \$9,120.00 |
| - Deductible: | \$0.00 |
| - Deposits: | \$0.00 |
| Amount Due: | \$9,120.00 |
| Amt Tendered: | \$0.00 |
| Chg Returned: | \$0.00 |

We (the Customer) are responsible for all costs and expenses listed on this invoice. I, the undersigned, am authorized to agree, on behalf of the owner of the vehicle, to pay all outstanding charges in accordance with the terms and conditions agreed between us and the Company. Unless otherwise stated, all invoices are due and payable 30 days from the date of invoice. We have granted the Company, its employees, and agents permission to operate the vehicle on any streets as necessary for testing, inspection, or other services requested. We are responsible for insuring the vehicle at all times. We release the Company for any loss, damage, or theft of any items left in the vehicle for any reason. All parts and labor on this invoice are warranted for purpose and fitness for 90 days from the date of the invoice. In order to recover against any warranty, we agree to return the vehicle to the Company for all warranty repairs. Failure to return the vehicle cancels all warranties provided. All other warranties are expressly disclaimed by Company. Acknowledged and Received by:

MUTUAL AID AGREEMENT

This agreement (“Agreement”) is entered into by and among the following bodies corporate and politic of the State of Utah: MORGAN COUNTY FIRE DEPARTMENT (“Morgan”) and NORTH SUMMIT FIRE SERVICE DISTRICT (“North Summit”), collectively referred to herein as the “agencies” or “parties.”. The effective date of this Agreement shall be _____, 2022.

RECITALS

WHEREAS, the parties desire to enter into a mutual interlocal agreement for fire protection and/or emergency medical services that will be beneficial to all parties; and

WHEREAS, the parties enter into this Agreement pursuant to the provisions of the Utah Interlocal Cooperation Act, Utah Code §§ 11-13-101 et seq., to provide a joint mutual agreement relating to mutual response, use of firefighting equipment and personnel to fight structure and wildland fires, and the use of equipment and personnel in providing emergency fire response both within and outside the normal geographical limits of each party; and

WHEREAS, each of the parties owns and maintains equipment for the suppression of fires and for the supplying of emergency medical services. Each of the parties also retains firefighting personnel who are trained to provide various levels of emergency medical services, to wit: North Summit holds an EMR designation, and Morgan holds an advanced EMT designation; and

WHEREAS, in the event of a major fire, disaster, or other emergency; each of the parties may need the assistance of the other party to provide supplemental fire suppression and/or emergency medical service equipment and personnel, except that any medical response shall not exceed the level for which the responding party is licensed or designated to operate by the State of Utah Bureau of Emergency Services and Preparedness; and

WHEREAS, each of the parties has the necessary equipment and personnel to enable it to provide supplemental service to the other party in the event of such an emergency; and

WHEREAS, the geographical boundaries of each party are in such a manner as to enable each party to render mutual aid service to the other; and

WHEREAS, each party desires to cooperate with and assist the others in times of fire emergency and in incidents requiring emergency medical response.

NOW, THEREFORE, based upon the mutual promises and conditions contained herein, the parties agree as follows:

1. **Request for Assistance.** The commanding officer of the fire department or the officer in charge of a fire unit or an emergency medical service unit at the scene of an emergency, of either party, is authorized to request assistance from the other party if confronted with an emergency at which the requesting party has need for equipment or personnel in excess of that available at the requesting party's fire department.
2. **Response to Request.** Upon receipt of such a request, the commanding officer of the party receiving the request shall immediately take the following action:
 - a. Determine if the responding party has equipment and personnel available to respond to the requesting party and determine the nature of the equipment and number of personnel available.
 - b. Determine what available equipment and what available personnel can and should be dispatched in accordance with the operating plans and procedures established by the parties.
 - i. In the event the needed equipment and personnel are available, to dispatch such equipment and personnel to the scene of the emergency with proper operating instructions. Responses by the responding agency under this Agreement shall be made only when the absence of fire and/or emergency medical personnel and/or equipment will not jeopardize the fire services and/or emergency medical services of the party furnishing assistance to the requesting agency.
 - ii. In the event the needed equipment and personnel are not available, to immediately advise the requesting party of such fact.
3. **Command Responsibility at Emergency Scene.** The first arriving unit shall take command with the Incident Commands System, which is the command component of the National Incident Management System (NIMS). When a more experienced and/or senior officer arrives on scene he or she may be in command of the operation(s), under which the responding personnel and equipment shall serve. This initial command shall be passed either in-person or by radio communications, from the current Incident Commander ("IC") to the arriving more senior officer. Where a Unified Command is established, the Area Having Jurisdiction ("AHJ") shall assume command. ~~The chief officer or senior officer of the party requesting assistance shall be in command of the operations under which the equipment and personnel sent by the responding party shall serve; provided, that the responding equipment and personnel shall be under the immediate supervision of the officer in charge of the responding apparatus.~~
4. **Termination of Service.** Equipment and personnel from the responding agency shall be released by the incident commander when the services of the responding agency are no longer required, or upon notification that the personnel and equipment of the responding agency are

needed within the responding agency's own jurisdictional area.

5. **Costs.** Except as otherwise provided, each party responding under this Agreement shall be responsible for its own salaries, equipment, costs, repair or replacements necessitated by the provision of services, personnel or equipment for fire suppression, ~~except that including all supplies, such as fresh air, oxygen, foam, wet water, and /or dry chemical and CO₂ that are expended by the responding department will be replaced by the requesting agency.~~
6. **Resolving Service Imbalances.** No mandatory compensation of any nature shall be required of either party, provided that each party hereto agrees to respond to the needs of the other, as available, on a fair and equitable basis, and provided that no imbalance occurs between the parties with respect to the service(s) provided. To determine the presence of an imbalance, the fire chiefs of each agency shall maintain an account of services and supplies provided to the other during each calendar year or such other portion of any year should this agreement be terminated before the end of a calendar year. The parties agree that their respective fire chiefs shall, within thirty (30) days following the last day of any calendar year in which this agreement is effective, review said records and meet to determine whether an imbalance exists. An imbalance shall be deemed to have occurred if, at the conclusion of the accounting period, the value of the services and supplies rendered by one jurisdiction exceeds the value of the services and supplies rendered by the other jurisdiction in the course of exchange of services. Should an imbalance occur, the parties agree to compensate each other in a manner to be agreed upon by their fire chiefs. The failure to agree may serve as the basis for either party to terminate this Agreement.
7. **Liability.** Except in instances of gross negligence or willful misconduct, each party hereto agrees to waive all claims against all other parties for any loss, damage, personal injury, or death occurring in consequence of the performance of this Agreement. Each responding agency shall have the same privileges and immunities from liability when responding to a request for assistance outside its jurisdictional area as it has in the performance of its duties within its own territorial jurisdiction.
8. **Insurance.** Each party to this Agreement shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, worker's compensation, and if applicable, with such limits of coverage and deductibles as are prudent and reasonable for the protection of itself, its personnel, and its equipment. No party hereto is obligated to provide or extend insurance coverage to the other party or its personnel. Either party may require the other to provide it with certificates of insurance, copies of policies, or other evidence of compliance with the provisions of this Section.
9. **Indemnification.** Each party (the "Indemnifying Party") hereby agrees to hold harmless, indemnify,

and defend all other parties hereto and their personnel from any and all claims, demands, judgments, expenses, liability, losses, and suits in law or in equity which are made by a third party and which are caused directly and solely by the Indemnifying Party or its personnel, regardless of the location where such claim arose. Included in the costs hereby indemnified against by the Indemnifying Party are attorney fees required to defend any other party hereto or enforce the provisions of this section against the Indemnifying Party.

10. Injury While on Duty. The effect of the death or injury of any firefighter who may be killed or injured outside the territorial limits of the governmental entity where he or she is a member of the fire department and while that department is rendering services outside its jurisdictional limits pursuant to this Agreement shall be the same as if he or she were killed or injured while that department was functioning within its own territorial limits, and such death or injury shall be considered to be in the line of duty.

11. No Separate Entity. No separate legal entity is created by the terms of this Agreement; to the extent that this Agreement requires administration other than as set forth herein, it shall be administered by the governing bodies of the parties acting as a joint board. There shall be no real or personal property jointly acquired by the parties as a result of this Agreement.

12. Pre-Emergency Planning. The commanding officers of the parties shall, from time to time, mutually establish pre-emergency plans which shall indicate

- a. the types of and locations of potential problem areas where emergency assistance may be needed,
- b. the type of equipment that should be dispatched under various possible circumstances, and
- c. the number of personnel that should be dispatched under such circumstances.

Such plans shall take into consideration and ensure the proper protection by the responding party of its own geographical area.

13. Non-Exclusive Agreement. The parties to this Agreement shall not be precluded from entering into other similar agreements or first response agreements.

14. Effective Date. The effective date of this Agreement shall be date upon which the last party executes this Agreement, and shall continue for a period of ten (10) years from said date.

15. Termination. This Agreement may be terminated by either party by providing the other party a thirty (30) day notice of termination in writing.

16. This Agreement shall be submitted to the authorized attorney for each party for approval as to form in accordance with the provisions of Utah Code § 11-13-202.5.

17. This Agreement is conditioned and shall take effect upon the adoption of a resolution by the commission, board, council, or other governing body or officer vested with the executive power of the public agency represented herein.
18. Nothing contained herein is intended to affect or amend any initial action agreement currently in effect between any of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the date first written above, which shall be the date the last party to this Agreement executes the same.

North Summit Fire Service District

Roger Armstrong, Administrative Control Board Chair

Jim Rees, Administrative Control Board Vice-Chair

Approved as to form:

By: _____
Ryan P.C. Stack, Deputy County Attorney

Morgan County Representatives

Mike Newton, County Commissioner

Boyd Carrigan, Fire Chief

Approved as to form:

By: _____
Garrett Smith, County Attorney

5:06 PM

09/07/22

Accrual Basis

North Summit Fire District

Checks and Deposits

August 13 - 31, 2022

| Type | Date | Num | Name | Memo | Amount |
|--------------------------|------------|------|-----------------------------------|---------------------------------------|---------------|
| 1001 - Zions Bank | | | | | |
| Deposit | 08/15/2022 | | | Inspection Fee | 96.80 |
| Check | 08/17/2022 | | Zions Bank First National Bank | ACH Fee | -10.00 |
| Deposit | 08/17/2022 | | | Inspection Fee | 96.80 |
| Deposit | 08/21/2022 | | | Inspection Fee | 96.80 |
| Check | 08/24/2022 | ACH | Paylogics | Payroll Ending 08.15.22 | -20,540.63 |
| Deposit | 08/24/2022 | | Public Treasures (PTIF) Operating | Fund Transfer Payroll Ending 08.15.22 | 20,499.05 |
| Deposit | 08/24/2022 | | | Inspection Fee | 96.80 |
| Deposit | 08/26/2022 | | | GRAMA & Permit Fee | 151.00 |
| Deposit | 08/28/2022 | | | Inspection Fee | 96.80 |
| Deposit | 08/29/2022 | | | Building Rent | 234.84 |
| Deposit | 08/29/2022 | | | Inspection Fees | 290.40 |
| Check | 08/30/2022 | ACH | Health Equity | HSA Payment | -125.00 |
| Check | 08/31/2022 | ACH | URS | Retirement Payment | -738.63 |
| Deposit | 08/31/2022 | | Public Treasures (PTIF) Operating | Fund Transfer | 4,077.37 |
| Bill Pmt -Check | 08/31/2022 | 4598 | Idaho CPR Plus | PALS Class | -13.78 |
| Bill Pmt -Check | 08/31/2022 | 4599 | KHSA | QB Hosting | -100.00 |
| Bill Pmt -Check | 08/31/2022 | 4600 | Summit County Health Insurance | Health & Dental Insurance | -1,791.00 |
| Bill Pmt -Check | 08/31/2022 | 4601 | Summit Merc. | Station Supplies | -11.98 |
| Bill Pmt -Check | 08/31/2022 | 4602 | Utah Valley University | Recertification | -5.00 |
| Bill Pmt -Check | 08/31/2022 | 4603 | Waxie Sanitary Supply | Sanitary Supply | -2,293.82 |
| Bill Pmt -Check | 08/31/2022 | 4604 | Whites Auto Parts | Air Tool Wheel | -51.60 |
| Deposit | 08/31/2022 | | | Refund Auto Endorsement | 185.84 |
| Deposit | 08/31/2022 | | | Inspection Fees | 96.80 |
| Total 1001 - Zions Bank | | | | | 337.86 |
| TOTAL | | | | | 337.86 |

Minutes

North Summit Fire Service District
Administrative Control Board
Regular Meeting

Executive Conference Room

60 N Main St

Coalville, UT 84017

April 14, 2022

1 Chair Armstrong called the meeting to order at 6:00PM

2 **Board Members Present**

3 Chair Roger Armstrong

4 Vice Chair Jim Rees

5 Treasurer Michael Novak

6 Melanie Bosworth

7 Louise Willoughby

8 Michelle Andersen

9 Chris Robinson

10 Ari Ioannides

11 Don Donaldson

12

13 **Public Present**

14 LeGrand Bitteruser

15 **Public Present Electronic**

16

17

18 **Item 2 Roll Call**

19 A quorum was present.

20 **Item 3 Pledge of Allegiance**

21 Chair Armstrong lead the board and public in the pledge of allegiance

22 **Item 4 Work Session**

23 **a. Utah Association of Special Districts Board Training**

24 LeGrand Bitteruser conducted the boards annual training and open
25 and public meetings training.

26 **b. Personnel Policies ready for subcommittee**

27 Chief Neilson stated that the several policies are ready for review by
28 the subcommittee. Chair Armstrong stated that reading through these
29 they refer to employees, should these be revering to volunteers?

30 **c. Review of previously recommended Job Descriptions to the**
31 **County Council**

32 These job descriptions were forwarded to the county council by the
33 former board, the former chief never took them to the County Council

Staff Present

Ben Nielson, Fire Chief

Tyler Rowser, District Clerk

Ryan Stack. Deputy County Attorney

for final approval. This was to make sure that the board is still ok with these.

Item 5 Consideration of Approval

a. Discussion and possible approval of payroll system

Tyler reviewed the proposals of the 3 payroll systems and recommended Paylogics out of Orem to provide the service. Board Member Ioannides motioned to approve, a one-year term with Paylogics, Board member Donaldson seconded the motion, a vote was called, all ayes, motion passed

b. Discussion and possible approval of procurement policy & credit card user agreement

Ryan reviewed the policy with the board. Board Member Robinson motioned to recommend to the Summit County Council for approval of the procurement policy with the following amendments, Small Purchases – Architectural & Engineering Services, Small Purchases – Construction, Intermediate Purchases, and Sole Source Contracts to a maximum of \$25,000 before needing board approval, and authorize the chair to work on some of the language with the County Attorney's Office, Board Member Ioannides seconded the motion, a vote was called, all ayes, motion passed.

c. Discussion and possible approval of amended firefighter stipend pay

Chief Neilson presented his pay scale, that he feels we need to be at to be competitive with getting firefighters to come work. Treasurer Novak motioned to approve a stipend pay at \$235 per 12-hour shift and callback pay at \$100 for 0-3 hours, \$150 for 3-6 hours and \$200.00 for 6+ hours, Board Member Willoughby seconded the motion, a vote was called, all ayes, motion passed.

d. Discussion and possible approval code of ethics from the National society of executive fire officers

Chief presented to the board a code of ethics that he would like to have the council adopt so he can put it in place as he brings firefighters back to work. Board Member Robinson motioned to recommend to the council, Board Member Willoughby seconded the motion, a vote was called, all ayes, motion passed.

e. Discussion and possible approval for capital expenditure on Turnouts

Chief presented the proposal for new turnouts that are up to date. Board member Robinson motioned to approve the capital expense

DRAFT

Page 2 of 4

through Weidner Fire for an ensemble & interceptor package following the procurement policy, Treasurer Novak seconded the motion, a vote was called, all ayes, motion passed.

f. Discussion and possible approval for capital expenditure for Self-Contained Breathing Apparatus (SCBA)

This item was tabled

g. Discussion and possible approval for capital expenditure for Turnout extractor

Chief presented a bids for a new turnout extractor. Chief recommended the Weidner Fire for \$4,935. Board advised that this item would fall under the new procurement policy that chief can complete the purchase once that Council approves the policy.

h. Discussion and possible approval of new signers for Zion's Bank Checking Account

Treasurer Novak stated that he felt no action was needed

i. Review and possible approval of Accounts Payable

Board Member Robinson motioned to approve Accounts Payable, Board Member Willoughby seconded the motion, a vote was called, all ayes, motion passed.

j. Review and possible approval to move some expenses to Capital Fund

This item was tabled

k. Administrative Control Board Minutes of January 20, 2022; February 3, 2022; February 4, 2022; February 7, 2022; February 22, 2022; and February 23, 2022

Vice Chari Rees motioned to approve the minutes of January 20, 2022, Board Member Andersen seconded the motion a vote was called, Anderson, Bosworth, Novak, Rees voted aye, Robinson, Armstrong, Donaldson, Ioannides, Willoughby were not present at the meeting, didn't vote, motion passed.

Vice Chari Rees motioned to approve the minutes of February 3, 2022, Board Member Bosworth seconded the motion a vote was called, Anderson, Bosworth, Novak, Rees voted aye, Robinson, Armstrong, Donaldson, Ioannides, Willoughby were not present at the meeting, didn't vote, motion passed.

Vice Chair Rees motioned to table the meeting minutes of February 4, 2022, Treasurer Novack seconded the motion, a vote was called, all ayes, motion passed.

Treasurer Novak motioned to approve the minutes of February 7, 2022, with corrections, Board Member Bosworth seconded the motion a vote was called, Anderson, Bosworth, Novak, Rees voted aye, Robinson,

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Armstrong, Donaldson, Ioannides, Willoughby were not present at the meeting, didn't vote, motion passed.

Treasurer Novak motioned to approve the minutes of February 22 & February 23, 2022, with corrections, Vice Chair Rees seconded the motion a vote was called, Anderson, Bosworth, Novak, Rees voted aye, Robinson, Armstrong, Donaldson, Ioannides, Willoughby were not present at the meeting, didn't vote, motion passed.

l. Treasurers Report

This item was tabled.

m. Review action items on 2021 Fraud Risk Assessment

Treasurer Novak reviewed the assessment, and we will need to complete it again for 2022.

Treasurer Novak requested that next meeting we have a workshop on truth in taxation.

Board Member Bosworth can we talk about doing an open house, for both Coalville and Henefer.

Ryan requested we talk about rescheduling June meeting

Item 6 Adjourn

Board Member Willoughby motioned to adjourn, Vice Chair Rees, seconded the motion, a vote was called, all ayes, motion passed, adjourned at 10:36PM

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Minutes

North Summit Fire Service District
Administrative Control Board
Regular Meeting
Executive Conference Room
60 N Main St
Coalville, UT 84017
May 12, 2022

1 Vice Chair Rees called the meeting to order at 6:02PM

2 **Board Members Present**

3 Chair Roger Armstrong - Excused

4 Vice Chair Jim Rees

5 Treasurer Michael Novak

6 Melanie Bosworth

7 Louise Willoughby joined at 7:57PM

8 Michelle Andersen

9 Chris Robinson - Excused

10 Ari Ioannides

11 Don Donaldson

12

13 **Public Present**

14 Paul Suitor

15 **Item 2 Roll Call**

16 A quorum was present.

17 **Item 3 Pledge of Allegiance**

18 Vice Chair Rees lead the Board and public in the Pledge of Allegiance

19 **Item 4 Closed-door meeting in compliance with Utah Code §52-4-205(1)(a) –**

20 **Personnel**

21 Board Member Andersen made a motion to go in to closed door for personnel,

22 Board Member Bosworth seconded the motion, a roll call vote was called,

23 Board Member Bosworth Aye

24 Board Member Andersen Aye

25 Board Member Ioannides Aye

26 Board Member Donaldson Aye

27 Treasurer Novak Aye

28 Vice Chair Rees Aye

29 Motion passed, Moved to the County Attorney's office at 6:04PM

30 All board members listed above present, Ben Nielson, Ryan Stack

31 **Item 5 Reconvene in Open meeting**

32 The Board reconvened in open meeting at 7:01PM

33 **Item 6 Work Session**

34 a. **Discussion of impact fees, capital facility needs**

Staff Present

Ben Nielson, Fire Chief

Tyler Rowser, District Clerk

Ryan Stack, Deputy County Attorney

Public Present Electronic

Megan Franz

Brian

Sue Smith

Chief reviewed the timeline of what has taken place before he was hired on the impact fees.

Chief would like to work towards having all fire stations staffed. A new study has to be done every 5 years for impact fees. We need to renovate the Henefer & Wanship stations we need to be more specific about the growth in Wanship. Need three engines, and a ladder truck.

b. Discussion on Truth in Taxation and the process

We haven't raised taxes in 15 years, our 2021 rate 0.000454

c. Discussion on Citizen Corps

This is a group of people who are trained, to help with emergency situations. This is a better fit then for tollgate area then what has been happening in the past.

Item 7 Consideration of Approval

a. Discussion and possible approval to join Houston-Galveston Area Council (H-GAC)

This is another group that has done procurement contracts for government agencies to participate in and is no cost to the District. Board Member Ioannides motioned to approve the contract with H-GAC Board Member Andersen seconded the motion, a vote was called, all ayes, motion passed.

b. Discussion and possible approval to join Sourcewell Cooperative Purchasing

Chief discussed and presened the information on joining the Sourcewell Cooperative purchasing system. Board Member Bosworth motioned to join Board Member Andersen seconded the motion, a vote was called, all ayes, motion passed.

c. Discussion and possible approval of bid for new air packs

Chief presented the bids for air packs, Curtes came \$187,616.20 Widner Fire \$187,590 for 10 compete sets of SCBA's and the fittings for upgrading the filling system. Board Member Andersen motioned to approve the Widner bid of \$187,590 quote S45542 dated 5/11/22 for 10 packs to be completed after joining HGAC, Treasurer Novak seconded the motion, a vote was called, all ayes, motion passed.

d. Discussion and possible approval of amount not to exceed for Chiefs Vehicle

Chief presented that bid from Young Chev, for a chief's truck, but because of supply chain it is hard to get a truck ordered currently. Treasurer Novak motioned to approve a chiefs vehicle not to exceed \$75,000 fully equipped, and that it will need to be on state contract,

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Page 2 of 3

and look at any other types that maybe available, Board Member Willoughby seconded the motion, a vote was called, all ayes, motion passed.

e. Discussion and possible approval to move the June meeting date

Ryan Stack stated that he had a conflict with the regularly scheduled June board meeting and requested that the board move the meeting to an alternate date. Treasurer Novak motioned to move the meeting to June 2nd at 5PM Board Member Ioannides seconded the motion, all ayes, motion passed.

f. Chief's Report

Chief wanted to recognize those who saved a life in a cardiac arrest. Chief reported that PCFD had a meeting with the county council and that they want to remove PCFD from the eastern Summit County EMS service and have NSFD and SSFD manage the EMS service ourselves.

g. Review and possible approval of Accounts Payable

Board Member Ioannides motioned to approve accounts payable, Board Member Donaldson seconded the motion, a vote was called, all ayes, motion passed.

h. Review and discussion of year to date (Jan 1 to April 30) financials

i. Administrative Control Board Minutes of February 4, 2022; February 10, 2022; February 28, 2022; March 10, 2022; and March 17, 2022

Treasurer Novak motioned to approve the February 10th and 28th, 2022 minutes, Board Member Andersen seconded the motion, a vote was called, board members, Rees, Andersen, Bosworth, & Novak aye, other board members not present at the meeting, motion passed.

Board Member Ioannides motioned to approve the March 10th and 17th 2022, minutes, Treasurer Novak seconded the motion, a vote was called, all ayes, motion passed.

Treasurer Novak motioned to table the minutes of February 4, 2022, Board Member Bosworth seconded the motion, a vote was called, board members, Rees, Andersen, Bosworth, & Novak aye, other board members not present at the meeting, motion passed.

j. Treasurers Report

This item was tabled

Item 8 Adjourn

- a. Board Member Ioannides motioned to adjourn, Treasurer Novak seconded the motion, a vote was called, all ayes, adjourned at 9:02PM

DRAFT

Page 3 of 3

Minutes

North Summit Fire Service District
Administrative Control Board
Regular Meeting
Executive Conference Room
60 N Main St
Coalville, UT 84017
July 14, 2022

1 Vice Chair Rees called the meeting to order at 6:00PM

2 Board Members Present

3 Chair Roger Armstrong *joined at 6:10PM*

4 Vice Chair Jim Rees

5 Treasurer Michael Novak

6 Melanie Bosworth

7 Louise Willoughby

8 Michelle Andersen

9 Chris Robinson

10 Ari Ioannides

11 Don Donaldson

12

13

14 Item 2 Roll Call

15 A quorum was present.

16 Item 3 Pledge of Allegiance

17 Chair Armstrong lead the board and public in the Pledge of Allegiance.

18 1. Closed session in compliance with Utah Code §52-4-205(1) as needed,
19 to discuss:

20

21 a. Purchase, exchange, or lease of real property

22 b. Pending or reasonably imminent litigation

23 c. Personnel – to discuss the character, competence, or physical or mental
24 health of an individual

25 No items to discuss.

26 2. Reconvene in Open Meeting

27

28 3. Work Session

29

30 a. Finance Committee Report.

31

32 i. Chief's vision. Report of the fire chief's vision of the
33 structure and operation of North Summit Fire
34 Department in the immediate, near, and longer terms.
35 (Ben Nielson)

Staff Present

Ben Nielson, Fire Chief

Tyler Rowser, District Clerk

Ryan Stack. Deputy County Attorney

Public Present Electronic

Tom Fisher

Donna Leighton

Nolan

Public Present

Megan Franz

Matt Leavitt

Chief presented this vision of the district going forward, and some of his cost projections.

ii. Financials current and vision. Finance Committee's report concerning current financial status of North Summit Fire and forecast of financial needs that correlate with Chief Nielson's vision for the District. (Mike Novak)

Treasurer Novak presented the current financial status of the district, and what the financial needs will be going forward, to meet the chief's vision for the district.

iii. Truth in taxation discussion. Review of a brief history of the past and current tax rates and revenues of the District and discussion of tax revenues necessary to support the fire chief's vision of the current, near, and long term future needs of NSFD. (Matt Leavitt)

Matt Leavitt, presented the tax data base information of the district, and how the district will need to increase taxes to meet the financial needs of the district. Matt also presented an overview of the truth in taxation process.

b. Personnel Policies Committee Report. (Louise Willoughby)

Reviewed the firefighter code of etches, personal use policy, and the first 4 sections of the personal policy manual. David Warnock, County HR Direcotre is going to be working with us going forward as well.

c. Capital Committee Report. Update the status of the work of the Capital Committee. (Ari Iaoniddes)

Board Member Ioannides stated that currently haven't had any meeting yet, we have scheduled one and will be working on data for calls and other information going forward.

d. Chief's Report. Discussion of current operational status. (Ben Nielson)

We've had 1 firefighter quit and 3 firefighters are going to paramedic school. We are still not meeting the OSHA standards of 2 in 2 out. We will need to still work towards that goal.

e. Treasurer's Report. Discussion concerning audit finding of unused capital allocation. (Mike Novak)

4. Consideration of Approval

a. Truth in Taxation (TNT). Consideration and possible approval of Truth In Taxation report out to the Summit County Council and scheduling presentations to North Summit County residents.

Item tabled.

b. Discussion and approval of surplus property.

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Item Tabled

c. Review and possible approval of Accounts Payable.

Item Tabled

5. Approval of Minutes.

a. February 4, 2022, March 23, 2022, April 6, 2022, and June 2, 2022

Items Tabled

6. Board Comments.

Louise would like to thank the chief for all his hard work. Megan came to learn what is going on and so I can go back and keep my neighbors informed.

7. Adjourn.

Board Member Willoughby motioned to adjourn, Board Member Andersen seconded the motion, a vote was called, all ayes, adjourned at 8:05PM

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Page 3 of 3