

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, AUGUST 09, 2022, AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Jason Miller
Chris Sorensen

Excused: Mike Snelson

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Deputy Recorder Jennifer Grigg, Administration Director Patrick Monney, Community Development Director Josh Yost, Assistant Golf Pro Joel Grose, Greens Keeper Jay Geise, City Planner/Economic Development Specialist Carla Wiese, Library Director Dan Mickelson, Parks, and Recreation Director Stacey Child, CRC Aquatics Supervisor Meredith Jones, CRC Office Manager Heidi Udall, Fitness Instructor Manager Kassie Gines, Aquatic Manager Angie Owens, Power Director Shawn Black, Public Works Director Brad Stapley, Museum of Art Director Dr. Rita Wright, Associate Museum Director Emily Larsen, and Fire Chief Hank Clinton.

CALL TO ORDER

Mayor Packard welcomed everyone and called the meeting to order at 5:31 p.m.

COUNCIL BUSINESS

1. Calendar

- Aug 16 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Sep 05 - Labor Day Holiday Observance (City Offices Closed Monday)
- Sep 06 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Sep 09 - Springville Art Festival 4:00 p.m. - 8:00 p.m. - Civic Center Park

2. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

a) PAR Board Report - Councilmember Sorensen and Councilmember Snelson

Councilmember Sorensen reported on a recent PAR Board meeting he attended where the details of the purpose of that board were discussed. He said the board came to a consensus on the guidelines for the distribution of the funds. The members of the PAR board are not 'yes' men and women according to Councilmember Sorensen. He referred to a master plan for the arts. Parks and Recreation have done a great job outlining a master plan and it made it glaringly obvious that other areas covered by the PAR Board are not as well defined. He noted an email from Attorney Penrod suggesting a study for a master plan for the other areas funded by the PAR money. Councilmember Sorensen said master plans make him nervous because they are so good, but in reality, he does not know how the City can get everything done within budget and things are so dynamic and changing.

He believes consolidating the boards to create strength is working and things are getting done without councilmembers always in attendance.

Councilmember Sorensen continued by explaining the confusion about groups that had funding in the past. He reported a board member, Kimberly Stinson, who asked about grants for schools. He referred to the application for funds process. Attorney Penrod said the application process will become better defined in the coming years. Councilmember Sorensen said he would take the suggestion to the PAR Board to ask for \$15,000 for a master plan, which would need approval by the Council because it requires a budget change in September's first Council meeting. Attorney Penrod added if this study is done fairly quickly, all parts of the PAR Board will be represented. Councilmember Sorensen concluded his presentation. Mayor Packard asked council members for questions. Councilmember Jensen asked about funding before the PAR tax. Councilmember Sorensen answered in the past there were line items in the general budget and the PAR Board only makes recommendations concerning the PAR tax money. Mayor Packard said the PAR Tax is only one source of funding for the PAR Board and they have a voice in the general budget. Attorney Penrod clarified this discussion is about \$25,000 that in the past was in the general budget for the Arts Commission and the application process for grants. He said that is not in the general budget anymore. Mayor Packard said any group can petition the PAR committee for funds. Director Wright quoted a resident at the PAR Board meeting who said the change affected school funding. Attorney Penrod asked to clarify. He said the PAR Tax is different because state law governs who can apply for grants. Applicants for a cultural grant must be a non-profit entity also called a 501(c). Some past applicants for the Arts Commission grants are not 501(c) entities.

Mayor Packard said at the 30,000-foot level, the budgeting process allows these groups to petition the PAR Board for funding from the general fund as well as PAR money. Councilmember Sorensen said that information did not come through to the PAR Board. Attorney Penrod continued by explaining the current ordinance states the PAR Board can only look at long-term planning and PAR tax funding recommendations. Mayor Packard said then that ordinance needs to change. The PAR Board is designed to be part of the strategic look for the city and plan for allocation of long-term money which includes PAR tax and General Fund money. The board makes recommendations to the City Council for the budget and if the ordinance does not say that we need to change the ordinance. The PAR Board should be part of the budget process as the step before the process begins because this board will have recommendations of what the citizens would like to see in the budget. Attorney Penrod gave an example. He asked if proposed capital project recommendations would go through the board first. Mayor Packard said the PAR budget money goes through this same channel as part of the process of approval of general fund money. The PAR Board does not have approval authority, just a recommendation to the City Council that includes budget items like long-term improvements and five-year plans. Those recommendations will be submitted for approval by the City Council after Director Riddle and Administrator Fitzgerald create a tentative budget. That is the intent of the PAR Board. Councilmember Sorensen reiterated that concept has been lost in translation.

Administrator Fitzgerald asked the mayor to clarify the difference between long-term planning and annual planning and if the budget for each department goes before the PAR Board every year when the budgeting process begins. Mayor Packard answered the intent of the PAR Board is to recommend budgets on long-term capital outlays, not operational budgets because that board receives input from the citizens. Attorney Penrod asked for clarification on Public Arts which started about two years ago. He explained that 2% of all capital improvement funds go toward public art managed by Jack Urquhart and asked if that goes before the PAR board. Administrator Fitzgerald said the question involves long-term versus operational and there is a step missing. Every department has a Master Plan and a 5-Year Capital Plan based on the General Plan which are long-range planning documents. All plans should be reviewed by boards and commissions every year. Within a year, the



5-year Capital Plans can change drastically. Councilmember Crandall confirmed the 5-year Capital Plans are reviewed annually.

Councilmember Sorensen asked about the past budget line item for the Arts Commission. Mayor Packard said they will submit applications to the PAR board like any other group so every group has a fair shot at the money. Councilmember Sorensen reiterated his question about funding projects this year. Mayor Packard said there should not be a disruption in the process which will be very methodical in a year, but in the short run, there can be minor adjustments. Administrator Fitzgerald showed the FY 2023 Budget confirming those funds are not in the budget this year. Mayor Packard said the intent is not to take away flexibility. Councilmember Sorensen asked about the chalk event funding. Director Wright confirmed those funds come from the Public Art money. Administrator Fitzgerald added the Arts Festival is funded this year without PAR money.

Councilmember Jensen asked how to answer residents asking how the PAR tax money will be spent. Mayor Packard answered the bottom line is the spending will be itemized in future budgets. Attorney Penrod explained the policy states the PAR Board will start reviewing applications in January and any project will explain the funding comes from PAR tax money. Administrator Fitzgerald explained that during this transition projects are in flight already like the Arts Festival. Moving forward the long-term plans need to go before the board.

b) Parks and Recreation - Stacey Child, Parks, and Recreation Director

Councilmember Miller thanked Director Child for answering questions from the public. She started her presentation by showing the mission statement of the CRC which is—*To foster community and individual health through the gathering of events, programs, and classes that connect people and improve their quality of life*—and sharing fun facts about the Clyde Recreation Center and the new newsletter. She explained there are new mirrors installed where people lift weights. There are new fitness groups and instructors including Stacey Harkey. There was a balloon glow and family dance for Art City Days and a High Fitness class celebrating July 4th. She said the Summer Seals are the largest swim team in Utah County for ages 5-15 and average swimming over a million yards every day. Councilmember Sorensen said Springville Seals swam at Park Row in the 1960s. Director Child continued by explaining swim lessons. Mayor Packard asked about lesson demand. Staff answered registration fills quickly and explained the pool is closed to members during swim lessons. Mayor Packard asked how much a swim lesson is. Aquatics Supervisor Meredith Jones answered the \$30 group for five 30-minute lessons. Director Child continued by explaining the Babysitter Club. She showed the CRC statistics including 71,178 visits this summer and 1532 fitness classes taught.

c) Museum of Art - Rita Wright, Museum Director

Director Wright started her presentation by reporting the Museum collected \$770,571.79 in revenue in FY 2022 which is up \$149,346 or 24% from FY21. It received 61,544 visitors which is a 49% increase from FY21, almost back to pre-pandemic levels. The average attendance over the last five years (FY17-FY22) is 58,510. In FY2022, 85,112 individuals were served including 23,568 students and teachers through POPS + 61,544 in-person visitors.

She continued by explaining the budgets from FY22 include the operating budget, which is from the City (\$903,037 (68%)), POPS which is from the State Board of Education and is restricted to educating the K-12 community (\$351,000 (26%)), and the Museum Association (\$83,000 (6%)) She explained the Association owns the collection and qualifies as an official non-profit to apply for PAR funding. She moved on to explain specific revenue sources including rentals, the store, entry fees, and commissions that go to the Arts Association. She gave an example of \$16,865 for July 2022 revenue in rentals and quoted Director Riddle, "I don't get giddy very often, but I just did a little jig in celebration." Director Wright complimented Hilary Barksdale for doing a fabulous job running the store which



collected between \$42,000 and \$45,000 in revenue. When a piece of art is sold, the Museum Association collects commission revenue, which totaled a net of \$46,000 in FY22.

She continued by explaining the Memorandum of Understanding from 2017 which is the agreement that keeps boundaries in place between Springville City and the Museum Association. She listed some of the programs the Museum is running including Guppy Group, Open Studio, Children's Art Festival, Santa's Art Shop, Summer Art Camps, Guide and Seek, senseABLE, Guided Tours, Youth Art Competition, Halloween Party, Children's Tea, 100 Dollar Show, Art Ball, SMA Unframed, Artist Round Table, opening receptions, the Sunday Concert Series, the Art Royalty, the Junior Art Guild, the Underground Family Area, Spring Salon, Quilt Show, Spiritual & Religious Art of Utah, All-State High School Art Show, a volunteer program, between six and eight curated shows each year, an internship program, Portfolio Day, Art Talks, virtual field trips, Evenings for Educators, Student Curators, online exhibitions & collection, education posters, and more. Staff converted a storage area to usable space.

Director Wright continued by reporting on praise for the museum by reporting on visitor experience including the Best Museum rating from the Daily Herald's Best of Utah Valley survey, 80% of visitors reporting their visit "exceeded expectations", and 4.8/5 stars rating on Google. She explained the Museum is known throughout the state and seeks to provide a positive patron experience by fostering beauty and contemplation through life-affirming art and experience. Visiting the Museum is EXPERIENTIAL including the space and the works of art that together create connectedness to the larger community. She said the Museum has been called *a sanctuary of beauty and temple of contemplation* and staff will *seek to facilitate engaging and transformative experiences with art*. She announced Shannon Acor is coming to the Museum to focus on community needs and education. Associate Director Emily Larson oversees general operating funds.

She concluded by listing long-term challenges and progress on the master plan. She stated the Museum has stature, access, and image locally and statewide. Future plans must include improved access and safety on 400 South as UDOT has taken away parking spaces and reincorporating the museum both mentally and physically as a major destination in Springville by coordinating with donors and sponsors (like Clyde Companies/Springville Rising). Staffing challenges and constraints can be solved with long-term plans to grow the operational side and staffing to match the POPS staff, which is lopsided right now, addressing spatial challenges like office space, competitive wages, and Museum expansion and maintenance. She concluded her presentation by stating because this is an older, historic building it needs updates and costly repairs. Mayor Packard complimented Director Wright on her presentation skills. Councilmember Miller complimented her tours at the Museum. Councilmember Sorensen compared her to Mickey Mantle.

d) Golf Course- Craig Norman, Golf Pro

Assistant Golf Pro Joel Grose introduced himself and Greens Keeper Jay Gueisy. He started the presentation by explaining FY 2022, the irrigation project, and future expectations. The revenue is down relative to the Covid years which were an anomaly nationally in the golf industry. For the past year, relative to annual averages and national statistics, the revenue and golf starts are above average. Mayor Packard asked about other courses in the country. Mr. Grose said golf statistics are the same across the country. He explained cart use is increasing and thanked the City Council for adding 5 carts. While walking is decreasing, and riding increasing, in FY 2022, the 75 carts averaged 2.72 starts per day which help add to revenue which is 26.1% above average. Golf course use is on the increase and the trend is anticipated to continue.

Mr. Gueisy stepped in to explain replacing two failing irrigation systems, and consolidating power and water sources. At completion, the system will have 1437 sprinkler heads with only one hole down at a time. He showed images of the new system consisting of state-of-the-art pipes welded



together like a snake or a giant garden hose. Once it is in the ground leaks will be rare and just drips not explosions. Mayor Packard clarified the multiple sizes of the pipe. Mr. Gueisy explained the challenges including rocky soil, labor issues, maintaining failing irrigation systems without water, and power complications. He detailed a commitment to maintaining the tees, fairways, and greens catering to the game of golf instead of worrying about every dry spot. Keeping the middle green to maintain the game was tough. He explained the 1400+ sprinkler heads are controlled remotely which will change the golf course. There is redundancy in the pump stations and there will be a 30% savings in water with this new system. Staff devoted nearly all of their time to maintain the old system so there will be additional savings in labor. Mr. Gueisy said the project will be done next week and the original done date was June 30. Councilmember Sorensen asked about the warranty. Mr. Gueisy said hardware has a five-year warranty and labor has a year warranty. Director Stapley said Public Works uses the same pipe.

Councilmember Sorensen reported many complaints from golf course patrons about dead trees. Administrator Fitzgerald stated historically the golf course relies on support from the tree crews. The course is responsible but tree crews helped out. Mr. Gueisy said the tree crews spent a day in the spring but, there was another storm. Councilmember Sorensen said it is glaring and it would help if the Parks Department has time. Councilmember Crandall and Jensen said the everyday golfers see it every day. Councilmember Crandall asked how many employees run the golf course. Many people calculated 9.5 FTE (full-time employee) for both the golf course and the greens crew. Councilmember Crandall proposed more full-time employees and said there were more full-time employees in the past. Citizens and patrons of the golf course have brought that to her attention and love the golf course and those employees whom we want to stay and not be overworked and who need some help and compensation or some volunteers to work on the trees. She thanked the golf course staff. Mayor Packard stated the fairways are greener than ever. Director Riddle noted constituents will want to hear about the conservation of water qualifying the golf course for the \$100,000 grant from the Central Utah Water Conservancy District. The technology is a win and a worthy investment for the City. Each individual head can be controlled precisely and remotely. He complimented the entire golf course staff for milking every minute of use out of the old system.

Councilmember Jensen reported the same constituents complain about the smell of the septic system. Mr. Grose answered chemicals kill off the bacteria. A yeast solution keeps the smell down. The irrigation project hit a line and the smell came back on the 9th hole. Councilmember Jensen said septic systems can last forever if treated right. Mayor Packard suggested asking the Solid Waste Department. Administrator Fitzgerald said staff will change the chemicals.

e) Legal Report - John Penrod, Assistant City Administrator/City Attorney

Attorney Penrod started his presentation about recertifying the court in October which could be a short-term process because the State is looking at revising all justice courts. District courts and appeals courts are above the justice courts that handle only misdemeanors, and small claims. Some cases have already moved to the district courts for instance 2nd DUIs go to the district court because they are now a class A misdemeanor. Domestic violence cases are bumped right to the district court. More than likely staff will present a resolution in October to recertify our justice court. That certification will last four years unless the State revises all justice courts.

He showed the statics of our court including traffic and misdemeanor cases. He listed court cases in the calendar year 2020 with 500 misdemeanor cases including assault, theft, drug, domestic violence, and over 2200 traffic citations. Councilmember Sorensen asked if Mapleton was included in the numbers. Attorney Penrod answered yes, starting in the calendar year 2020. Councilmember Sorensen clarified traffic violations on I-15 go to Springville Justice Court. Attorney Penrod again answered yes. Mayor Packard clarified the back office determines what municipality receives the I-15



traffic citations, not the trooper. Attorney Penrod said the Springville Justice Court had roughly 3500 cases in 2019. Administrator Fitzgerald said our court handles 300+ cases per month. Mayor Packard added there are 8-10 new cases every day. Attorney Penrod said there are 60 different matters on the calendar on a typical court date and the district court has 60-100 felony matters before a judge on a court date. Administrator Fitzgerald said a half hour in our court will change your view of what people in our community are facing.

Attorney Penrod continued to the key number of cases per month. He said this building was built in 2008 when cases were close to 500 per month. At 500 cases a month, a court becomes a full-time justice court. Since then our court only averages about 200-300 cases per month brought by our police department. Our judge, Sherlynn Fenstermaker, announced her retirement at the end of December 2022. Springville City is looking for a new part-time judge because the state rates our court at 59%. Our justice clerks are staffed all week. In January there will be a committee plus the mayor to look at how we do things and to choose a new judge from 3-5 applicants. He summed up by stating, we are looking for a new judge, recertifying our court and there is legislation looking at doing away with our court. Administrator Fitzgerald said by the middle of next year everything could be different about this court.

Councilmember Sorensen asked why the county stopped prosecuting drug cases. Attorney Penrod answered County Attorney Dave Leavitt turned drug cases back to justice courts as class B Misdemeanors, with the same penalty as a dog bite case. Administrator Fitzgerald said when an officer locates somebody operating against our laws, the bad guy is back on the street with no penalty which is incredibly demoralizing to our police force.

ADJOURNMENT

COUNCILMEMBER SORENSEN MOVED TO ADJOURN THE MEETING AT 6:59 P.M. AND CONVENE IN A CLOSED SESSION REGARDING PROPERTY AND LITIGATION.

COUNCILMEMBER CRANDALL SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

COUNCILMEMBER CRANDALL	AYE
COUNCILMEMBER JENSEN	AYE
COUNCILMEMBER MILLER	AYE
COUNCILMEMBER SORENSEN	AYE

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.

There was none.

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, August 09, 2022. I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, August 09, 2022.

DATE APPROVED: September 06, 2022

Jennifer Grigg
Deputy Recorder

