



UNIFIED FIRE SERVICE AREA FINANCE COMMITTEE MEETING MINUTES

June 8, 2022

Meeting was held both electronically via Zoom Webinar/UFA Headquarters

Committee Members Present:

Council Member Bailey
Council Member Hull

Committee Members Absent:

Mayor Overson
Mayor Silvestrini

Staff:

Chief Burchett
CFO Hill
Cyndee Young

District Administrator Anderson
AC Pilgrim

Guests:

Marcus Stevenson,
Midvale
Roger Bourke, Alta
Courtney Samuel
Pat Costin

Tua Tho
Lana Burningham
Shelli Fowlks
Alex Palacios, Eagle Mtn.
AC Robinson

Division Chief Torgersen
Kate Turnbaugh
Marcus Arbuckle, Auditor

Meeting called to order by Chair Hull at 10:04 a.m.

Public Comments

None

Public comment was made available live and with a posted email address

Minutes Approval

Council Member Bailey moved to approve the minutes from the May 7, 2022 Finance Committee Meeting as submitted

Mayor Stevenson seconded the motion

All voted in favor, none opposed

Review/Approval of the 2021 Annual Financial Audit – CFO Hill

- ◆ Auditor Marcus Arbuckle reviewed the audit findings
 - ◆ The Board was reminded that the original auditors were unable to conduct the audit for 2021
 - ◆ There were no findings, and a clean opinion was given on the financials
 - ◆ Internal controls related to the financial reporting process were reviewed and no recommendations were given

- ♦ No indications of fraud were found
- ♦ There were two findings overall, related to state compliance
 - The Open & Public Meetings Act requires meeting minutes be uploaded within the 3 business days, 1 instance was beyond the required time
 - Not all Board Members had completed the State Auditor Training that is required every 4 years
- ♦ CFO Hill stated that while the UFSA Finance Committee will approve the audit, it will now go before the UFSA Board for formal approval June 21, 2022

Council Member Bailey moved to approve the FY2021 Financial Audit
Mayor Stevenson seconded the motion
All voted in favor, none opposed

Closed Session

- ♦ None

Adjournment

Council Member Bailey moved to adjourn the June 8, 2022 UFSA Finance Committee Meeting
Mayor Stevenson seconded the motion
All voted in favor, none opposed