



MINUTES FOR THE SPRINGVILLE PUBLIC LIBRARY BOARD OF TRUSTEES
45 SOUTH MAIN STREET, SPRINGVILLE, UTAH
SPRINGVILLE PUBLIC LIBRARY, 2nd floor Multipurpose Room
March 10, 2022 - 7:00 P.M.

- I. Welcome and Attendance Emily Flinders, Mandy McClellan, Doug Hamilton, Tawnya Monson, Michael Johnson, Leticia Goodman, Lisa Willey

City staff: Dan Mickelson, Kim Christensen

- A. New Board members: Cindy Sumsion, McKay Strong, Amandine Loveland, Kiana Henry. Motion Lisa, 2nd Leticia. Approved.

Thanks and farewell to Lisa, Terry, Alice and Tawnya whose terms on the board end this month.

- II. Approval of the February Minutes. Mandy motion, Leticia 2nd.

- III. Approval of March Agenda. Tawnya motion, Michael 2nd.

- IV. Friends of the Library Report. New Friends officers are Terry L Smith (President), Lisa Willey (Vice President), BriAnne Zabriskie (Secretary), and Amy Leach (Member at Large). The office of "Treasurer" has been deleted in deference to anticipated changes in the way weekly book sale funding will be handled. Details are pending approval by Springville City.

Ongoing Book Sale revenue is approximately \$100.00 a week.

Spring/Summer Book Sale is in conjunction with Art City Days and will take place June 8-10 (this Book Sale typically generates \$4,000 to \$6,000 in revenue).

The Friends of the Springville Library is dedicated to supporting the Library with funding not normally within budgetary constraints. Examples of this funding are: On-going support of the Book Buzz Reading program; Occasional support through stipend, book purchase and/or refreshments for visiting author events; Support of "special events" when funding is solicited; Purchase of items not within projected budget which the Library staff feels will benefit Springville patrons; Occasional "appreciation" events in support of staff and/or patrons. The Friends of the Library continues to enjoy a healthy bank balance.

- V. Director Report: Dan & Emily presented the Library annual report to the City Council last month. Very good presentation, well received. Council people spoke about the good the library is doing.

Services are continuing to pick up. 2021 was the bouncing back year. Now we're back to over 1,000/patrons/day. Rental spaces are in high demand, making more money than we'd planned (board room, meeting room, lab). Busy season, staff, budget

prep, summer reading. Whitney is our new children's librarian. Things are going well overall. A culture has been brought to the library engaging residents and welcoming them in. Library tours are available. Library is a community hub where people are meeting. Children from schools will tour come in the month of May and tour the library (outreach) and encourage participating in summer reading. New Middle school isn't within walking distance to the library - maybe Nebo buses could make a stop here.

Board familiarized with the Library event calendar at <https://www.springville.org/library/>
Suggestion to make the monthly calendar printable by patrons at home.

- VI. Supervisor Spotlight. Kim Christensen - Pop Con is tomorrow. Big fun event. Some board members have signed up to help at the photo booth.
- VII. Training -
 - A. Review Library Board Bylaws, most recent version sent via email. Lisa Motion, Emily 2nd. Approved. Doug will make a few simple changes, forward to Emily, who will submit to Kim Crane.
 - B. Next Meeting: training -
 - 1. either Budget and Funding (previously scheduled for May 2022) Hold for a later date.
 - 2. or possibly "Measuring and representing the interests of the community" (previously scheduled for Sept 2022) see <https://www.ala.org/tools/librariestransform/libraries-transforming-communities/focusgrants/guidelines> and <https://www.ala.org/tools/librariestransform/libraries-transforming-communities/resources-for-library-professionals> for resources for this training. April 2022 topic
 - 3. Schedule state library training for 2022 (Previously scheduled for April 2022) - Reschedule to September. Dan will reach out to Rachel Cook.
- VIII. Policy Review: Unattended Child Policy as currently drafted (attached in email when this agenda was sent.) Discussion and some changes. Dan will share with staff for their input. Will discuss at May's board meeting.
- IX. Hold Elections for April 2022 term. Questions on board member responsibilities? 3 positions needing to be filled April 2022 through March 2023:
 - Chair - Michael Johnson
 - Elect chair - Mandy McClellan
 - Secretary - Leticia GoodmanMotion for new officers by Lisa, 2nd by Emily. Approved.
- X. Meeting schedule - If we meet 6x/year what will our meeting schedule be? Update our meeting proposal submission to the City. Next meeting will be May 2022. Take a board member group photo that night.

A. Determine revised Training schedule/Policy Review Schedule with new meeting schedule.

- XI. City Council Report - none
- XII. Adjournment: NEXT MEETING: May 12 @ 7pm in Library Board Room, 2nd floor. (With pre-meeting 6:30 pm tour for board members beforehand) Motion to adjourn - Doug; Mandy 2nd.
- XIII. (After meeting) - make sure all board members have access to Google Drive folder and documents.

Approved as written _____