MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD AUGUST 15, 2022, BEGINNING AT 9:00 A.M. IN DUCHESNE UTAH,

Present -

Commissioner Greg Todd, Commissioner Irene Hansen, Commissioner Greg Miles, County Attorney Deputy Tyler Allred, Public Works Director Ben Henderson, Clerk-Auditor Deputy Judy Stevenson, Human Resource Director Melissa Yergensen, Community Development Director Mike Hyde, Emergency Management Director Mike Lefler, Travel & Tourism Director Ryan Lundstrom, Travel & Tourism Employees – Rebecca Lamb, Kathy Hadlock, and David Creamer, Erik Rube with Jones & DeMille, Duchesne County Residents – Kathy Sutherland and Tracy Killian, and Commission Executive Assistant Melissa Hughes is taking minutes.

Opening Comments

(9:00 a.m.)

Chairman Todd welcomes everyone to the meeting.

Pledge of Allegiance

(9:00 a.m.)

Award Bid for the East Fork EWP

(9:01 a.m.)

Erik Rube with Jones & DeMille presented an East Fork EWP project option. Three bids were received for this project- Condie Construction Co. $4,751,654.50, Harward & Rees withdrew, the bid was not opened, and Perco Rock Co. $3,126,604.00. The bid was awarded to the low bidder Perco Rock Co. The parties discuss the option and the project budget. This option scales back some of the work to meet the project budget, but the scope of work remains the same. *Commissioner Miles makes a motion to approve the updated bid with Perco Rock Co.'s updated construction budget not to exceed $2.284 million. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Public Works Update

(9:13 a.m.)

Emergency Management Director Mike Lefler gives an update on the Boulder Ridge Fire. On Saturday afternoon, he received notice of a fire in the Neola area. Three fire departments were called out to assist with the fire on Tribal Land. Access to the fire was an issue; the County Road Department used their dozer to open the road and worked through most of the night to create a dozer line around the fire. Mr. Lefler stated that several different agencies were involved in fighting the fire.

Public Works Director Ben Henderson gives an update on existing projects and upcoming work. They are continuing work on Granita Park Road (CR 84). The North Fork Road (CR 7) paving project is ongoing. Mr. Henderson drove the area and said there needed to be shoulder work completed throughout the area. The cattleguard is a little rough in the southbound lane; he will address the issue with the contractor.

Summation of the County Fair

(9:27 a.m.)

Commissioner Hansen gave her perspective on the fair and her experience talking to a local reporter. Commissioner Miles stated the fair went well; there were very few issues. Some changes had to be made; there wasn't pig wrestling this year due to a lack of hogs. This was also noticed in the livestock show. There were more goats than in previous years. The amount of money that was brought in from the auction could have been the highest yet. Commissioner Miles extends his appreciation to the two board members who have completed their terms and states they will be greatly missed.

Presentation of Employee of the Month

(9:31 a.m.)

Travel and Tourism Director Ryan Lundstrom presented the August 2022 Employee of the month to Kathy Hadlock. He describes her creative abilities, whether creating baskets or the events she is involved in. Ms. Hadlock voiced her gratefulness for the award. The Commissioners expressed their appreciation for her hard work and creativity.

Auditors Office – Vouchers
(9:37 a.m.)

Clerk-Auditor Deputy Judy Stevenson presents the vouchers for August 15, 2022, check numbers 158138 through 158226, for $428,577.99. *Commissioner Miles makes a motion to approve the vouchers as presented for August 15th, 2022. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

HR Office – Payroll
(9:43 a.m.)

Commission Executive Assistant Melissa Hughes presented the payroll report ending August 6, 2022; there were 222 employees paid. *Commissioner Hansen makes a motion to approve the payroll ending August 6th, 2022, as presented. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.*

Consideration of Minutes for Combined Commission Meeting held August 8, 2022
(9:46 a.m.)

Parties review the minutes for the combined Commission meeting held on August 8, 2022. *Commissioner Miles makes a motion to approve the minutes for August 8, 2022, as amended. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Discussion of Possible Subjects for the Next Meeting
(9:53 a.m.)

Calendaring & Weekly Update on Events
(9:55 a.m.)

Recess 10:08 a.m. to 10:23 a.m.

Discussion & Consideration for Policy Revision 100 & 604
(10:23 a.m.)

Human Resource Director Melissa Yergensen presented the revised County Policies 100 & 604. The parties review and discuss the changes to both policies. *Commissioner Miles makes a motion to approve the amendment to policies 100 and 604 as presented. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(10:28 a.m.)

Commissioner Miles makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.

Back in Session
(11:22 a.m.)

No action is to be taken.

Recess 11:22 a.m. to 1:30 p.m.

1:30 p.m. Public Hearing - Discussion & Consideration Plat Amendment Request Adjusting the Property Line and Public Utility Easement Between Lots 130 and 131, Utah Mini Ranches, Phase 4
(1:31 p.m.)

Present – Commission Chairman Greg Todd, Commissioner Irene Hansen, Commissioner Greg Miles, County Deputy Attorney Tyler Allred, Community Development Director Mike Hyde, and Commission Executive Assistant Melissa Hughes is taking minutes.

Motion to go into a Public Hearing
(1:31 p.m.)

Commissioner Miles makes a motion to go into the Public Hearing for the purpose of Discussion & Consideration Plat Amendment Request Adjusting the Property Line and Public Utility Easement Between Lots 130 and 131, Utah Mini Ranches, Phase 4.

Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.

Public Hearing
(1:31 p.m.)

Community Development Director Mike Hyde provided a packet that included the findings of fact and a plat map of the cul-de-sac. He explained the County approved the Utah Mini Ranches Subdivision, Phase 4, in 2001. A home was constructed on Lot 131 in 2004, and it has recently been discovered that the home was built over the property line onto Lot 130. To remedy this problem, the plat amendment survey was prepared to jog the property line and associated public utility easement around the home. The onsite water system serving this home is located near the adjusted property line and easement and is undergoing review by the TriCounty Health Department. It remains possible that an easement will need to be added to the survey if a portion of the drain field affects Lot 130. If this review is not completed by August 15, 2022, the map may be signed but not recorded until health department approval is received.

Public Comments – No Public Present
(1:39 p.m.)

Motion to go out of the Public Hearing
(1:40 p.m.)

Commissioner Miles makes a motion to go out of the public hearing at 1:40 p.m. Commissioner Hansen seconds the motion. Commissioner Hansen votes aye, Commissioner Miles votes aye, and Commissioner Todd votes aye. The motion passes.

Discussion & Consideration Plat Amendment Request Adjusting the Property Line and Public Utility Easement Between Lots 130 and 131, Utah Mini Ranches, Phase 4
(1:41 p.m.)

The Commissioners appreciate Community Development Director Mike Hyde for his hard work. *Commissioner Miles makes a motion to adopt the findings recommended by the Planning Commission and authorize the Chair to sign the plat amendment adjusting the property line and public utility easement between Lots 130 and 131, Utah Mini Ranches, Phase 4, and hold the recording of the document until approval has been received from the TriCounty Health Department. Commissioner Hansen seconds the motion. Commissioner Miles votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The motion passes.*

Adjournment
(1:43 p.m.)

Commissioner Hansen makes a motion to adjourn the meeting at 1:43 p.m. Commissioner Miles seconds the motion. Commissioner Hansen votes aye, Commissioner Hansen votes aye, and Commissioner Todd votes aye. The forum adjourns.

Read and approved this on the 29th day of August 2022.

Greg Todd
Greg Todd
Commission Chairman

JoAnn Evans
JoAnn Evans
Clerk/Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes