

Cottonwood Heights
Parks and Recreation
Service Area

Board of Trustees

Board Meeting

August 17, 2022

3:15 pm Work Session

4:00 pm Board Meeting

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
August 17, 2022**

**Work Session – 3:15 pm
General Business Meeting – 4:00 pm**

AGENDA

WORK SESSION

3:15 pm

Work Session – (no action will be taken during the work session)

- A. Discussion of any items listed on the General Board Meeting Agenda
- B. Parks Update – Andy Davis
- C. Budget Timeline
- D. Utah Association of Special Districts (UASD) Annual Convention

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Verification of Compliance - Open Meeting Law – Dan Morzelewski
- B. Pledge of Allegiance
- C. Review and Approval of July 2022 Board Minutes – Dan Morzelewski
- D. Approval of the Financial Statement – July 2022 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports
- E. Utah Local Government Trust Presentation-Mike Stagg with ULGT
- F. Executive Director’s Report – Ben Hill

SPECIAL BUSINESS

ADJOURN

Closed Meeting (if needed and voted upon)

The above items will be discussed at the Board meeting on August 17, 2022 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UTAH. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 12:00 pm on August 17, 2022 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and lobby.

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 20th day of July 2022
Pursuant of Notice**

****all minutes pending until approved at the following Board Meeting****

Board of Trustees Present:

Dan Morzelewski

Patti Hansen

Bart Hopkin

Staff Present:

Ben Hill

Kevin Suchey

Ali Phillips

Andrew Davis

Warren Hallmark

Allie Brown

A Work Session was held on July 20th @ 3:15pm where there was a discussion on any items listed on the General Board Meeting Agenda and an Aquatics Update given by Audrey Durfee.

General Board Meeting

4:00pm

General Business

A. Verification of Compliance – Open Meeting Law – Dan Morzelewski

B. Pledge of Allegiance

- Mr. Hallmark led the Pledge Of Allegiance.

C. Review and Approval of June 2022 Board Minutes – Dan Morzelewski

- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve the June, 2022 Board Minutes.

D. Approval of the Financial Statement – June 2022 – Ben Hill

- Mr. Hill presented the Financial Statement for June 2022 to the Board.
- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the Financial Statement for June.

E. Approval of Accounts Payable Selected Entries – Ben Hill

- Mr. Hill presented the Accounts Payable Selected Entries for June 2022 to the Board.
- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve Accounts Payable for June.

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- Mr. Ravonsheed expressed his interest in learning more about the ins and outs of how the Service Area runs.

B. Board District Representation Reports

- Mr. Hopkin received positive comments from neighbors of Antczak Park on the upcoming Tennis Court Construction Project.

C. Executive Director's Report – Ben Hill

INFORMATION & UPDATES:

- CHRC's South Driveway Construction Project:
 - Resurface grand staircase, relocation of dumpster, and asphalt paving of the ice arena's parking loop.
 - Construction began on Monday, July 18, 2022.
 - Scheduled for completion in 3-4 weeks.
- Antczak Park Tennis Court Construction Project:
 - Scheduled to begin the first week of August.
 - Construction will last 45-60 days.
- 2022 TRCC Support Program - Application for 2023 Funding:
 - Application submitted on July 6, 2022.
 - Requested Projects: Park Playgrounds (Antczak, Bywater, and Mill Hollow).
 - SLCO will do a preliminary review, before the TRCC Advisory Board's review in the fall.
- CH2:
 - July's meeting was canceled:
 - Butlerville Days: Thursday, July 28 – 30, 2022.
 - Parade is on Saturday at 11AM.
 - CHRC Facility Hours:

- Sunday, July 24: 11AM – 4PM (regular hours July 25 – 29)
 - Saturday, July 30: 6AM – 4PM
 - Next CH2 Meeting is Tuesday, August 9, 2022 at 10AM (Dan).
- CH Parks, Trails and Open Space Committee:
 - Report on Wednesday, June 22, 2022 Meeting:
 - Union View Trail (South of Target).
 - ~~Next Meeting is Wednesday, July 27, 2022 (6-8PM).~~ Canceled
- Foundation's Charity Golf Event at Mountain Dell
 - Tuesday, August 23, 2022 – 8AM Shotgun Start.
 - Next Committee Meeting is Tuesday, July 26, 2022 at 2PM.
- August Work Session on 2023 Budget Preparation and Strategic Planning.
 - August 3, 2022 at 10AM.
- National Day of Service is on September 10, 2022:
 - Same day as the Big Cottonwood Canyon Marathon.
- Other:

Meeting Adjourned @ 4:31pm

Cottonwood Heights Parks and Recreation

Monthly Consolidated Board Financials

July 2022

Ordinary Income/Expense	Income							Annual Budget			
	Jul 22	Budget	% of Budget	Jan - Jul 22	YTD Budget	% of Budget	% of Budget	Annual Budget	Annual Budget	Annual Budget	Annual Budget
4000 · MEMBERSHIPS	64,543.52	74,000.00	87.22%	497,423.15	492,000.00	101.1%		755,000.00			
4010 · SILVER SNEAKERS	6,891.50	5,300.00	130.03%	46,907.64	37,800.00	124.09%		65,000.00			
4100 · ARENA ADMISSIONS	2,768.64	2,500.00	110.75%	57,208.52	48,000.00	119.18%		98,000.00			
4120 · LTS GROUP SKATE LESSONS	845.75	1,500.00	56.38%	27,047.70	22,500.00	120.21%		45,000.00			
4130 · BMS SKATE LESSONS	0.00	0.00	0.0%	5,850.00	6,000.00	97.5%		6,000.00			
4140 · FREESTYLE	7,563.33	3,500.00	216.1%	46,711.82	32,000.00	145.97%		62,000.00			
4150 · PRIVATE ARENA RENTAL	13,511.96	10,000.00	135.12%	91,620.42	111,000.00	82.54%		200,000.00			
4160 · PRIVATE SKATE LESSONS	920.00	900.00	102.22%	7,094.44	6,500.00	109.15%		11,000.00			
4200 · POOL ADMISSIONS	112,081.05	90,000.00	124.54%	227,239.23	244,000.00	93.13%		298,000.00			
4210 · PUBLIC SWIM LESSONS	14,151.85	20,000.00	70.76%	81,865.35	70,500.00	116.12%		90,000.00			
4220 · PRIVATE SWIM LESSONS	200.00	600.00	33.33%	2,539.00	3,250.00	78.12%		4,800.00			
4230 · AQUACISE	509.00	1,000.00	50.9%	1,968.00	3,200.00	61.5%		5,200.00			
4240 · SPECIALTY CLASSES	210.00	200.00	105.0%	4,043.97	7,150.00	56.56%		8,650.00			
4250 · TEAM DUES	0.00	200.00	0.0%	3,655.00	7,450.00	49.06%		11,000.00			
4255 · TEAM UNIFY INCOME	7,529.72	10,500.00	71.71%	134,278.06	102,500.00	131.0%		205,000.00			
4260 · TEAM MEET FEES	1,602.00	7,500.00	21.36%	7,496.63	11,700.00	64.07%		15,500.00			
4275 · INVITATIONAL	3,051.00	3,300.00	92.46%	32,242.00	20,000.00	161.21%		22,000.00			
4280 · PRE-COMP	2,968.00	2,500.00	118.72%	24,427.46	16,500.00	148.05%		26,500.00			
4290 · WATER POLO	482.00	1,000.00	48.2%	20,190.62	27,050.00	74.64%		36,750.00			
4300 · TRACK ADMISSIONS	11.20	50.00	22.4%	445.61	565.00	78.87%		1,000.00			
4310 · GYM ADMISSIONS	820.03	500.00	164.01%	7,052.11	5,750.00	122.65%		10,500.00			
4320 · GYM RENTAL	225.00	1,000.00	22.5%	11,660.00	8,750.00	133.26%		15,500.00			
4330 · PICKLEBALL	0.00			5.00							
4400 · RB COURT FEES	1,246.39	750.00	166.19%	13,053.59	8,500.00	153.57%		14,000.00			
4500 · LOCKERS	611.50	400.00	152.88%	3,106.38	3,000.00	103.55%		6,500.00			
4600 · AEROBICS/CYCLE	1,207.00	1,500.00	80.47%	12,421.00	17,750.00	69.98%		29,500.00			
4605 · Aerobic Camps	0.00	0.00	0.0%	0.00	1,500.00	0.0%		3,000.00			
4610 · ROOM RENTAL	6,015.00	2,500.00	240.6%	35,059.75	16,500.00	212.48%		28,500.00			
4615 · MISC INCOME	0.00			2,000.00							
4630 · PERSONAL TRAINERS	435.00	350.00	124.29%	2,515.25	2,900.00	86.73%		5,000.00			
4640 · WEIGHT ROOM	3,248.69	2,000.00	162.44%	26,508.83	15,500.00	171.03%		25,500.00			
4660 · ADVERTISING	1,500.00	100.00	1,500.0%	1,550.00	350.00	442.86%		500.00			
4700 · NURSERY	122.00	1,000.00	12.2%	4,623.52	7,000.00	66.05%		12,000.00			
4710 · SNACK BAR	4,655.60	3,500.00	133.02%	4,655.60	6,750.00	68.97%		9,750.00			

Cottonwood Heights Parks and Recreation

Monthly Consolidated Board Financials

July 2022

	Jul 22	Budget	% of Budget	Jan - Jul 22	YTD Budget	% of Budget	Annual Budget
4720 · VENDING	828.11	3,250.00	25.48%	9,638.34	9,000.00	107.09%	13,750.00
4730 · PRO SHOP	1,346.11	2,000.00	67.31%	3,354.72	5,600.00	59.91%	7,500.00
4735 · POSTAGE/COPIES	0.00	5.00	0.0%	4.46	25.00	17.84%	50.00
4740 · CANYON'S SCHOOL DISTRICT	0.00	0.00	0.0%	0.00	0.00	0.0%	174,842.00
4760 · Rebates	0.00	200.00	0.0%	2,709.42	3,300.00	82.1%	3,500.00
4800 · PAVILION	2,418.00	1,900.00	127.26%	15,702.32	15,400.00	101.96%	17,250.00
4810 · FIELD FEES	12,777.50	5,000.00	255.55%	20,157.60	15,500.00	130.05%	40,500.00
4820 · TENNIS	1,190.00	750.00	158.67%	19,506.75	13,000.00	150.05%	17,000.00
4821 · PICKLEBALL TOURNAMENT ENTRY	3,113.50	1,500.00	207.57%	6,489.50	6,000.00	108.16%	6,000.00
4823 · OUTDOOR COURT RESERVATIONS	202.50	500.00	40.5%	5,457.50	3,100.00	176.05%	5,000.00
4830 · ADMIN FEES	0.00	0.00	0.0%	0.00	0.00	0.0%	2,500.00
4910 · FOUNDATION / DONATIONS	2,100.00			9,900.00			
4916 · 5-K RACE INCOME	0.00	0.00	0.0%	5,004.00	0.00	100.0%	42,000.00
4918 · COTTONWOOD HEIGHTS CITY HOSTING	0.00	0.00	0.0%	0.00	0.00	0.0%	10,000.00
4920 · PROPERTY TAX REVENUE	16,016.16	15,550.00	103.0%	129,874.41	123,550.00	105.12%	2,265,000.00
4921 · FEE IN LIEU, ETC.	14,022.56	15,000.00	93.48%	113,451.67	103,635.00	109.47%	180,000.00
4930 · INTEREST INCOME	1,658.60	150.00	1,105.73%	6,594.53	5,200.00	126.82%	9,000.00
4965 · CWH CITY MINTNC CONTRACT	15,689.43	15,939.00	98.43%	206,808.77	111,573.00	185.36%	191,262.00
4972 · KIDS SPORTS CAMP INCOME	6,947.00	3,500.00	198.49%	87,649.00	26,750.00	327.66%	35,000.00
4973 · FLAG FOOTBALL INCOME	10,602.00	1,000.00	1,060.2%	37,641.00	14,000.00	268.86%	26,000.00
4974 · JR. JAZZ	140.00	0.00	100.0%	16,919.50	0.00	100.0%	30,000.00
4975 · CWH Youth Soccer	11,808.00			29,078.50			
Total Income	360,786.20	314,394.00	114.76%	2,170,407.64	1,819,548.00	119.28%	5,202,804.00

Gross Profit

Expense

5000 · ADMIN/BENEFITED EMPLOYEES	32,930.36	33,727.00	97.64%	259,620.11	250,865.00	103.49%	428,719.00
5001 · ADMIN FICA, WC, S, V	2,809.63	3,879.00	72.43%	21,873.21	28,851.00	75.81%	49,303.00
5010 · WAGES/SHIFT MANAGER	4,115.97	4,050.00	101.63%	31,508.39	30,392.00	103.67%	52,668.00
5020 · WAGES/NURSERY	1,285.23	3,980.00	32.29%	20,811.55	29,935.00	69.52%	51,879.00
5040 · WAGES/CSR	14,794.80	15,000.00	98.63%	75,239.99	89,750.00	83.83%	152,712.00
5041 · ADMIN WAGES/FICA, WRKCOMP	1,763.33	2,648.00	66.59%	11,349.29	17,260.00	65.76%	29,585.00
5100 · SALARIES/AQUATICS	15,898.95	16,167.00	98.34%	120,861.18	119,342.00	101.27%	206,715.00
5101 · AQUATICS, SALARY, FICA, WRKCOMP	1,508.56	1,859.00	81.15%	11,425.76	13,725.00	83.25%	23,772.00
5110 · WAGES/SWIM INSTRUCTORS	8,577.61	14,554.00	58.94%	31,669.25	37,089.00	85.39%	57,537.00
5120 · WAGES/SPECIALTY CLASSES	281.53	0.00	100.0%	2,111.75	2,130.00	99.14%	2,730.00
5130 · WAGES/LIFEGUARDS	56,296.62	63,755.00	88.3%	186,870.41	229,598.00	81.39%	373,620.00

Cottonwood Heights Parks and Recreation

Monthly Consolidated Board Financials

July 2022

	Jul 22	Budget	% of Budget	Jan - Jul 22	YTD Budget	% of Budget	Annual Budget
5140 · WAGES/AQUACISE INSTRUCTORS	2,494.98	2,164.00	115.3%	12,715.67	13,310.00	95.54%	23,000.00
5141 · WAGES/AQUATICS/FICA,WRKCOMP	5,719.26	9,254.00	61.8%	21,896.89	32,445.00	67.49%	52,573.00
5160 · WAGES/SWIM TEAM	4,104.52	7,205.00	56.97%	25,031.64	39,053.00	64.1%	62,000.00
5161 · SWIM TEAM WAGES/FICA,WRKCOMP	387.05	829.00	46.69%	2,462.46	4,491.00	54.83%	7,130.00
5200 · SALARIES/PROGRAMS	11,666.79	11,350.00	102.78%	85,445.18	84,529.00	101.08%	146,551.00
5201 · SALARIES/PROGRAMS,FICA,WC,S,V	1,111.68	1,305.00	85.19%	8,175.85	9,722.00	84.1%	16,853.00
5210 · WAGES/AEROBICS	6,015.75	4,500.00	133.68%	47,872.96	38,500.00	124.35%	68,000.00
5240 · WAGES/SKATE GUARDS	5,487.34	2,500.00	219.49%	39,259.10	30,250.00	129.78%	57,000.00
5250 · WAGES/LTS INSTRUCTORS	1,553.42	2,500.00	62.14%	15,335.92	18,500.00	82.9%	31,500.00
5260 · WAGES/SUPER SPORT	16,465.10	6,300.00	261.35%	39,945.35	19,550.00	204.32%	27,000.00
5261 · WAGES/YOUTH SPORTS	333.52	100.00	333.52%	5,980.56	5,900.00	101.37%	10,750.00
5268 · WAGES/JUNIOR JAZZ	586.54			1,170.51			
5270 · WAGES/TENNIS INSTRUCTORS	1,923.26	1,250.00	153.86%	4,516.12	3,650.00	123.73%	4,500.00
5271 · WAGES/ARENA,FICA,WC,S,V	2,599.02	1,995.00	130.28%	12,816.18	13,461.00	95.21%	22,856.00
5300 · SALARIES/OPERATIONS	16,138.53	16,167.00	99.82%	118,900.33	118,459.00	100.37%	204,421.00
5301 · SALARIES/OPER,FICA,WC,S,V	1,784.13	1,859.00	95.97%	13,293.71	13,623.00	97.58%	23,508.00
5310 · WAGES/OPERATIONS	2,396.12	2,254.00	106.31%	16,754.70	16,880.00	99.26%	28,870.00
5311 · WAGES/OPER,FICA,WC,S,V	293.29	259.00	113.24%	2,130.37	1,942.00	109.7%	3,320.00
5400 · SALARIES/GROUNDS	17,215.61	16,949.00	101.57%	111,984.07	126,223.00	88.72%	230,917.00
5401 · SALARY/GOUNDS,FICA,WC,S,V	1,866.41	1,949.00	95.76%	12,784.86	14,516.00	87.94%	26,555.00
5410 · WAGES/GROUNDS	9,196.01	8,700.00	105.7%	20,991.02	40,600.00	51.7%	65,192.00
5411 · WAGES/GROUNDS,FICA,WC,S,V	886.26	1,001.00	88.54%	3,014.58	4,668.00	64.58%	7,497.00
5500 · SALARIES/VISUAL MAINTENANCE	9,251.06	10,100.00	91.6%	100,313.48	75,320.00	133.18%	130,780.00
5501 · SALARIES/VM,FICA,WC,S,V	927.22	1,162.00	79.8%	9,317.89	8,661.00	107.58%	15,040.00
5510 · WAGES,VISUAL MNTNC	1,175.90	3,472.00	33.87%	18,634.52	27,004.00	69.01%	44,750.00
5511 · WAGES,VISUAL MNTNC,FICA,WC,S,V	236.82	399.00	59.35%	2,562.21	3,106.00	82.49%	5,146.00
5960 · PAYROLL GENERAL/UNEMPLOYMENT	693.00			693.00			
6000 · UT STATE RETIREMENT	18,666.24	19,500.00	95.72%	144,393.61	148,500.00	97.24%	250,000.00
6010 · HEALTH INS,DISABILITY	20,437.60	30,000.00	68.13%	163,195.61	205,000.00	79.61%	346,698.00
6030 · BOARD FEES	2,459.38	1,500.00	163.96%	12,949.77	13,000.00	99.61%	22,500.00
6040 · TRAVEL	374.40	250.00	149.76%	7,220.82	5,500.00	131.29%	13,900.00
6050 · TRAINING/WORKSHOPS	1,911.22	2,750.00	69.5%	4,586.97	10,000.00	45.87%	15,550.00
6560 · PAYROLL EXPENSES	0.00			-1,034.82			
66900 · Reconciliation Discrepancies	0.00			6.12			
7001 · MARKETING	299.75	1,000.00	29.98%	5,494.61	6,500.00	84.53%	11,000.00
7010 · AUDITING	0.00	0.00	0.0%	16,350.00	15,500.00	105.48%	15,500.00

Cottonwood Heights Parks and Recreation

Monthly Consolidated Board Financials

July 2022

	Jul 22	Budget	% of Budget	Jan - Jul 22	YTD Budget	% of Budget	Annual Budget
7020 · CONSULTING	3,798.00	4,000.00	94.95%	17,858.50	31,000.00	57.61%	43,000.00
7040 · DUES & SUBSCRIPTIONS	8,417.80	8,500.00	99.03%	41,555.11	53,650.00	77.46%	96,300.00
7050 · PROPERTY INSURANCE	0.00	0.00	0.0%	113,064.61	102,500.00	110.31%	102,500.00
7060 · LEGAL/CONSULTING,ADVERTISING	448.00	500.00	89.6%	4,489.60	3,500.00	128.27%	5,000.00
7065 · CWH CITY CONTRACT EXP	3,397.93	4,273.00	79.52%	22,809.56	21,773.00	104.76%	37,273.00
7090 · RETIRED EMPLOYEE BENEFITS	0.00	0.00	0.0%	0.00	25,000.00	0.0%	25,000.00
7130 · BANK/CREDIT CARD SRVC CHARGES	8,213.74	6,500.00	126.37%	37,221.61	36,000.00	103.39%	56,000.00
7140 · OVER/SHORT	-0.19			17.73			
7200 · SWIM TEAM REIMBURSABLES	5,172.20	8,000.00	64.65%	34,261.15	37,309.00	91.83%	56,240.00
7210 · SWIMATHON / FUNDRAISING EXP	1,551.00			1,551.00			
7215 · INVITATIONAL EXP	8,169.39	500.00	1,633.88%	15,836.19	8,443.00	187.57%	10,000.00
7220 · SWIM TEAM EXPENSE	5,159.74	5,675.00	90.92%	11,799.04	13,584.00	86.86%	24,500.00
7221 · TEAM UNIFY EXPENSES	0.00	200.00	0.0%	4,315.80	3,150.00	137.01%	4,200.00
7230 · WATER POLO EXP	1,504.11	2,366.00	63.84%	17,351.13	16,000.00	108.45%	20,000.00
7540 · TELEPHONE EXP	1,307.49	1,400.00	93.39%	13,197.76	9,800.00	134.67%	15,000.00
7550 · UTILITIES/GAS	22,728.12	10,000.00	227.28%	143,510.89	82,000.00	175.01%	140,000.00
7551 · UTILITIES/ELECTRICITY	25,777.82	31,000.00	83.15%	130,752.10	139,000.00	94.07%	241,000.00
7552 · UTILITIES/SEWER	0.00	0.00	0.0%	8,160.00	8,500.00	96.0%	17,000.00
7553 · UTILITIES/WATER	5.91	6.00	98.5%	5,482.90	4,024.00	136.26%	20,000.00
7561 · UTILITIES/GROUNDS/ELECT	410.00	583.00	70.33%	2,948.41	4,085.00	72.18%	7,000.00
7562 · UTILITIES/GROUNDS,WATER	622.53	2,500.00	24.9%	3,056.58	10,000.00	30.57%	55,000.00
7563 · UTILITIES/GROUNDS,SEWER-GARBAGE	2,830.46	2,250.00	125.8%	19,334.43	15,000.00	128.9%	26,000.00
7700 · AUTO EXP	1,287.97	554.00	232.49%	5,176.19	7,990.00	64.78%	11,950.00
8000 · REP & MNTNC ADMIN	3,315.42	1,000.00	331.54%	6,733.39	9,500.00	70.88%	13,500.00
8010 · REP & MNTNC/POOLS	1,314.63	2,000.00	65.73%	21,087.43	17,000.00	124.04%	25,000.00
8020 · REP & MNTNC/ARENA	1,526.15	3,000.00	50.87%	9,480.97	16,000.00	59.26%	22,000.00
8030 · REP & MNTNC/GYM,WT RMS	1,698.02	1,000.00	169.8%	14,030.22	7,000.00	200.43%	12,000.00
8036 · REP & MNTNC/TENNIS	0.00	125.00	0.0%	26.34	600.00	4.39%	1,000.00
8040 · REP & MNTNC/SNACK BAR	0.00	500.00	0.0%	483.08	1,800.00	26.84%	2,500.00
8050 · REP & MNTC OP,PARKS,VM	16,889.10	11,500.00	146.86%	57,222.53	67,000.00	85.41%	114,000.00
8100 · PRO SHOP/COST OF GOODS	1,277.70	500.00	255.54%	3,360.89	3,700.00	90.84%	5,000.00
8130 · UNIFORMS EXPENSE	0.00	0.00	0.0%	5,784.97	4,750.00	121.79%	9,000.00
8140 · UNIFORMS AQUATICS	338.50	0.00	100.0%	1,440.36	9,300.00	15.49%	9,300.00
8500 · SUNDRIES	891.09	1,100.00	81.01%	5,437.68	7,545.00	72.07%	13,770.00
9000 · SUPPLIES/ADMIN	1,460.71	2,500.00	58.43%	16,144.06	22,500.00	71.75%	35,000.00
9010 · SUPPLIES/OFFICE POSTAGE	0.00	250.00	0.0%	1,211.49	2,760.00	44.05%	4,500.00

Cottonwood Heights Parks and Recreation

Monthly Consolidated Board Financials

July 2022

	Jul 22	Budget	% of Budget	Jan - Jul 22	YTD Budget	% of Budget	Annual Budget
9020 · SUPPLIES/COMPUTER	120.79	2,500.00	4.83%	8,075.29	12,000.00	67.29%	32,000.00
9040 · SUPPLIES/NURSERY	130.34	150.00	86.89%	482.79	930.00	51.91%	1,500.00
9050 · SUPPLIES/POOL	6,192.63	1,200.00	516.05%	10,533.47	11,500.00	91.6%	13,500.00
9055 · SUPPLIES/POOL(OPERATING)	7,698.84	17,000.00	45.29%	47,823.74	77,000.00	62.11%	120,000.00
9060 · SUPPLIES/AQUACISE	558.80	0.00	100.0%	1,416.69	1,000.00	141.67%	1,500.00
9070 · SUPPLIES/SPECIALTY CLASSES	137.00	500.00	27.4%	2,660.00	4,850.00	54.85%	7,350.00
9080 · SUPPLIES/PROGRAMS	185.20	250.00	74.08%	1,783.60	2,250.00	79.27%	3,000.00
9081 · SUPPLIES/LTS	0.00	100.00	0.0%	84.25	700.00	12.04%	1,200.00
9085 · SUPPLIES/ARENA	275.45	150.00	183.63%	4,414.20	6,150.00	71.78%	7,000.00
9090 · SUPPLIES/AEROBICS	117.21	1,000.00	11.72%	1,783.90	4,000.00	44.6%	5,000.00
9091 · SUPPLIES/SILVER SNEAKERS	0.00	0.00	0.0%	0.00	200.00	0.0%	400.00
9092 · Supplies Aerobic Camp	0.00	0.00	0.0%	0.00	250.00	0.0%	500.00
9110 · SUPPLIES/WEIGHT ROOM	0.00	750.00	0.0%	1,008.86	3,750.00	26.9%	5,000.00
9115 · SUPPLIES/GYM	0.00	100.00	0.0%	83.52	900.00	9.28%	1,500.00
9116 · SUPPLIES/TENNIS	15.02	750.00	2.0%	1,827.02	2,480.00	73.67%	2,500.00
9120 · SUPPLIES/OPERATIONS	0.00	300.00	0.0%	253.61	2,300.00	11.03%	4,500.00
9130 · SUPPLIES/GROUNDS	786.09	1,000.00	78.61%	4,021.26	8,000.00	50.27%	12,500.00
9131 · FIELD COSTS	0.00	550.00	0.0%	2,899.02	3,000.00	96.63%	5,000.00
9140 · SUPPLIES/VM,CLEANING	1,559.48	1,750.00	89.11%	8,567.87	12,000.00	71.4%	20,500.00
9150 · SUPPLIES/VM PAPER	961.06	1,300.00	73.93%	6,711.59	8,850.00	75.84%	15,000.00
9200 · SMALL EQUIP	315.00	1,000.00	31.5%	19,471.09	7,500.00	259.62%	20,500.00
9210 · THANKSGIVING 5K RACE EXPENSE	0.00	500.00	0.0%	591.26	500.00	118.25%	24,500.00
9212 · BUTLERVILLE DAYS 5K EXPENSE	621.05	1,800.00	34.5%	754.95	1,800.00	41.94%	3,900.00
9222 · KIDS SPORTS CAMP EXPENSE	818.79	100.00	818.79%	3,186.70	1,300.00	245.13%	1,500.00
9224 · FLAG FOOTBALL EXPENSE	207.89	0.00	100.0%	10,782.89	7,500.00	143.77%	15,000.00
9225 · JR. JAZZ EXPENSE	300.70	0.00	100.0%	22,826.89	17,000.00	134.28%	17,000.00
9226 · CWH Youth Soccer expense	20.00			601.52			
Total Expense	457,453.45	475,164.00	96.27%	2,839,322.39	3,016,763.00	94.12%	5,041,480.00
Net Ordinary Income	-96,667.25	-160,770.00	60.13%	-668,914.75	-1,197,215.00	55.87%	161,324.00
Other Income/Expense							
Other Expense							
9300 · CAPITAL EQUIPMENT/IMPROVEMENTS	120,028.65	155,000.00	77.44%	134,428.65	372,000.00	36.14%	978,257.00
9301 · CAPITAL & OPERATING LEASES	16,284.71	18,110.00	89.92%	87,081.48	89,741.00	97.04%	161,053.00
Total Other Expense	136,313.36	173,110.00	78.74%	221,510.13	461,741.00	47.97%	1,139,310.00
Net Other Income	-136,313.36	-173,110.00	78.74%	-221,510.13	-461,741.00	47.97%	-1,139,310.00
Net Income	-232,980.61	-333,880.00	69.78%	-890,424.88	-1,658,956.00	53.67%	-977,986.00

10:09 AM

Cottonwood Heights Parks and Recreation

08/11/22

Bill Payment Register

Accrual Basis

As of July 31, 2022

Type	Date	Num	Name	Memo	Amount
1016 - GENERAL CHECKING					
Bill Pmt -Check	07/06/2022	62367	QUALITY CARPORTS, I...	STORAGE CARPORTS NE POOL	-3,462.24
Bill Pmt -Check	07/07/2022	ACH	UTAH DEPT. of WORKF...		-693.00
Bill Pmt -Check	07/07/2022	62368	AMERICAN CHILLER ME...	MOTOR/PUMPS/HEATER	-7,272.41
Bill Pmt -Check	07/07/2022	62369	AMERICAN FAMILY LIFE...		-49.12
Bill Pmt -Check	07/07/2022	62370	ANTACLE, DENISE	REFUND TENNIS	-55.00
Bill Pmt -Check	07/07/2022	62371	BIG COTTONWOOD DR...	INVITATIONAL ATTIRE/AWARDS	-3,274.62
Bill Pmt -Check	07/07/2022	62372	BLOMQUIST HALE CON...		-385.00
Bill Pmt -Check	07/07/2022	62373	CHAMERLAIN, SCOTT	2 MAGIC SHOWS	-600.00
Bill Pmt -Check	07/07/2022	62374	COMCAST		-762.46
Bill Pmt -Check	07/07/2022	62375	COMMERCIAL LIGHTIN...	LED	-144.00
Bill Pmt -Check	07/07/2022	62376	CUSTOM WATER TECH...		-455.00
Bill Pmt -Check	07/07/2022	62377	DURFEE, KORI	REFUND SWIM LESSONS	-51.00
Bill Pmt -Check	07/07/2022	62378	GLADKIKH, ILIA	REFUND	-112.00
Bill Pmt -Check	07/07/2022	62379	GUNDRY, LAURA	REFUND SWIM LESSONS	-138.00
Bill Pmt -Check	07/07/2022	62380	HALLMARK, WARREN.	CPRP REIMBURSEMENT	-48.75
Bill Pmt -Check	07/07/2022	62381	HANKS, ANDREA	REFUND SKATE LESSONS	-110.00
Bill Pmt -Check	07/07/2022	62382	INTERMOUNTAIN SOFT ...		-55.00
Bill Pmt -Check	07/07/2022	62383	LEEFLANG, ALIE	REFUND SOCCER	-60.00
Bill Pmt -Check	07/07/2022	62384	MATUS, PETER .	JUNE CLINICS	-1,155.00
Bill Pmt -Check	07/07/2022	62385	MUTCHLER, GRAEME	REUND KIDS CAMP	-248.00
Bill Pmt -Check	07/07/2022	62386	NEAL CANDACE	REFUND SKATE LESSONS	-29.25
Bill Pmt -Check	07/07/2022	62387	PACIFIC WATER INC.	2173	-50.00
Bill Pmt -Check	07/07/2022	62388	PERATROVICH, VALENE	REFUND KIDS CAMP	-788.00
Bill Pmt -Check	07/07/2022	62389	QUEIROZ, DANIELA	REFUND SWIM LESSONS	-51.00
Bill Pmt -Check	07/07/2022	62390	RATHER, JESSA	REFUND SWIM LESSONS	-51.00
Bill Pmt -Check	07/07/2022	62391	RIGHTWAY SANITARY ...		-878.65
Bill Pmt -Check	07/07/2022	62392	ROCKY MOUNTAIN PO...		-23,874.24
Bill Pmt -Check	07/07/2022	62393	SALT CITY YOUTH SPO...	GOLF CLINIC/JUNE REGISTRAT...	-5,456.00
Bill Pmt -Check	07/07/2022	62394	SALT LAKE COUNTY HE...		-140.00
Bill Pmt -Check	07/07/2022	62395	SIDES, SHAWNA	REFUND KIDS CAMP	-272.00
Bill Pmt -Check	07/07/2022	62396	SIMPLIVERIFIED		-280.00
Bill Pmt -Check	07/07/2022	62397	STATEFIRE SALES AND...		-295.00
Bill Pmt -Check	07/07/2022	62398	STRIKE VISUALS	CHAT EZ UPS	-4,590.00
Bill Pmt -Check	07/07/2022	62399	SUMMIT ENERGY		-22,728.12
Bill Pmt -Check	07/07/2022	62400	TRUGREEN-CHEMLAWN		-998.00
Bill Pmt -Check	07/07/2022	62401	UTAH SWIMMING	INVIT. SPLASH FEES	-2,807.50
Bill Pmt -Check	07/07/2022	62402	WASTE MANAGEMENT		-3,632.22
Bill Pmt -Check	07/07/2022	62403	WAXIE SANITARY SUPP...		-460.46
Bill Pmt -Check	07/14/2022	ACH	PUBLIC EMPLOYEES H...	JUNE FLEX PAYMENT	-906.93
Bill Pmt -Check	07/14/2022	62404	AMERICAN RED CROSS		-41.00
Bill Pmt -Check	07/14/2022	62405	AMERIGAS SALT LAKE ...		-885.18
Bill Pmt -Check	07/14/2022	62406	ARAGON, AMANDA	REFUND KIDS CAMP	-319.50
Bill Pmt -Check	07/14/2022	62407	CEM AQUATICS		-3,324.80
Bill Pmt -Check	07/14/2022	62408	CENTURYLINK		-47.32
Bill Pmt -Check	07/14/2022	62409	CHRISTOPHERSON, AM...	REFUND KIDS CAMP	-30.00
Bill Pmt -Check	07/14/2022	62410	CHUBBUCK,MCKELLE	REFUND MINI-HAWK	-142.00
Bill Pmt -Check	07/14/2022	62411	CROUCH, CASEY	REFUND PICKLEBALL	-20.00
Bill Pmt -Check	07/14/2022	62412	DOMINION ENERGY		-3,089.59
Bill Pmt -Check	07/14/2022	62413	ETHERINGTON, TODD (...)	PER DIEM/MILEAGE	-852.65
Bill Pmt -Check	07/14/2022	62414	FULLMER, JESSICA	REFUND SWIM LESSONS	-102.00
Bill Pmt -Check	07/14/2022	62415	GRAINGER		-309.30
Bill Pmt -Check	07/14/2022	62416	HOLYOAK, KERI	REFUND KIDS CAMP	-110.00
Bill Pmt -Check	07/14/2022	62417	JENSEN, JACOB	REFUND PICKLEBALL	-20.00
Bill Pmt -Check	07/14/2022	62418	JOHNSON, LAURA	REFUND FLAG FOOTBALL	-201.00
Bill Pmt -Check	07/14/2022	62419	JONES, ASHLEY	REFUND SWIM LESSONS	-22.95
Bill Pmt -Check	07/14/2022	62420	JUDKINS, JENSEN .	MILEAGE REIMBURSEMENT	-60.84
Bill Pmt -Check	07/14/2022	62421	NATE, McCALL	REFUND SUPERTOTS	-39.00
Bill Pmt -Check	07/14/2022	62422	NGUYEN, UYEN	REFUND	-60.00
Bill Pmt -Check	07/14/2022	62423	NORCO		-3,080.07
Bill Pmt -Check	07/14/2022	62424	SHEPHERD, MICHELLE	VOID: REFUND TENNIS	0.00
Bill Pmt -Check	07/14/2022	62425	SHEPHERD, MICHELLE	VOID: REFUND	0.00
Bill Pmt -Check	07/14/2022	62426	SHETRONE, CHRISTINE	REFUND KIDS CAMP	-60.00
Bill Pmt -Check	07/14/2022	62427	SQUIRE	FINAL AUDIT FEES	-3,000.00
Bill Pmt -Check	07/14/2022	62428	STRUCTURE COMPUTE...		-1,705.00
Bill Pmt -Check	07/14/2022	62429	The Salt Lake Tribune		-181.60
Bill Pmt -Check	07/14/2022	62430	TURF EQUIPMENT	toro mower repair	-296.25
Bill Pmt -Check	07/14/2022	62431	UTAH SWIMMING	STATE MEET	-2,778.00

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Cottonwood Heights Parks and Recreation

08/11/22

Bill Payment Register

Accrual Basis

As of July 31, 2022

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	07/14/2022	62432	ZIONS BANK		-6,525.00
Bill Pmt -Check	07/14/2022	62433	SHEPHERD, MICHELLE		-161.00
Bill Pmt -Check	07/19/2022	62434	UTAH STATE RETIREM...	Ruff, M 401k	-10,568.61
Bill Pmt -Check	07/21/2022	62435	AMERICAN CHILLER ME...	MULTI ZONE CONTROLS	-14,587.00
Bill Pmt -Check	07/21/2022	62436	AMERICAN RED CROSS		-41.00
Bill Pmt -Check	07/21/2022	62437	BEACON, ABIGAIL	REFUND SPLASH ROOM	-40.00
Bill Pmt -Check	07/21/2022	62438	BROWN, KELSEY	REFUND SWIM LESSONS	-51.00
Bill Pmt -Check	07/21/2022	62439	BRUNATTI, STEPHANIE	REFUND KIDS CAMP	-60.00
Bill Pmt -Check	07/21/2022	62440	CHANDLER, SARAH	REFUND TENNIS	-55.00
Bill Pmt -Check	07/21/2022	62441	COTTONWOOD IMPRO...		-180.00
Bill Pmt -Check	07/21/2022	62442	DURRANT, LYSE	MILEAGE REIMBURSEMENT	-217.16
Bill Pmt -Check	07/21/2022	62443	ECONO.PEST		-79.00
Bill Pmt -Check	07/21/2022	62444	FABIAN VANCOTT		-448.00
Bill Pmt -Check	07/21/2022	62445	FUEL NETWORK		-1,070.81
Bill Pmt -Check	07/21/2022	62446	HART, STACY	REFUND SWIM LESSON	-28.60
Bill Pmt -Check	07/21/2022	62447	HENRIKSON, SARAH	Refund	-60.00
Bill Pmt -Check	07/21/2022	62448	HUNTINGTON NATIONA...		-1,181.22
Bill Pmt -Check	07/21/2022	62449	KONOPACKI, ELISABETH	REFUND SOCCER	-120.00
Bill Pmt -Check	07/21/2022	62450	KOPASZ, LORI	REFUND KIDS CAMP	-120.00
Bill Pmt -Check	07/21/2022	62451	LINKOUS, LAURA	REFUND TOTS FOOTBALL	-54.00
Bill Pmt -Check	07/21/2022	62452	LOVE, ABIGAIL	REFUND SWIM LESSON	-51.00
Bill Pmt -Check	07/21/2022	62453	MATVEJEVA, SVETLANA	REFUND KIDS CAMP (to replace ...	-252.00
Bill Pmt -Check	07/21/2022	62454	MOUNT OLYMPUS		-193.97
Bill Pmt -Check	07/21/2022	62455	ORIGINAL WATERMEN, ...		-369.50
Bill Pmt -Check	07/21/2022	62456	PUBLIC EMPLOY DISAB...		-777.68
Bill Pmt -Check	07/21/2022	62457	RICHARDS LABORATO...		-102.00
Bill Pmt -Check	07/21/2022	62458	RIGHTWAY SANITARY ...		-848.50
Bill Pmt -Check	07/21/2022	62459	SMITH, JANINE	REFUND KIDS CAMP	-135.00
Bill Pmt -Check	07/21/2022	62460	STRONG, LARA	REFUND TENNIS	-55.00
Bill Pmt -Check	07/21/2022	62461	ULTRA-CHEM INC.		-295.65
Bill Pmt -Check	07/21/2022	62462	UNITED SERVICE & SAL...	SERVICE GRASSHOPPER/TRIM...	-740.02
Bill Pmt -Check	07/21/2022	62463	UNIVERSAL GRINDING ...		-48.00
Bill Pmt -Check	07/21/2022	62464	WAXIE SANITARY SUPP...		-81.67
Bill Pmt -Check	07/21/2022	ACH	UTAH STATE RETIREM...		-11,602.55
Bill Pmt -Check	07/26/2022	ACH	Citi Cards		-24,880.15
Bill Pmt -Check	07/28/2022	ACH	Utah State Tax Commissi...	JUNE 2022 SALES TAX	-15,248.73
Bill Pmt -Check	07/28/2022	62465	AMERICAN RED CROSS		-96.00
Bill Pmt -Check	07/28/2022	62466	BURNETT, JEFFREY	REFUND SOCCER	-60.00
Bill Pmt -Check	07/28/2022	62467	CENTURYLINK		-64.22
Bill Pmt -Check	07/28/2022	62468	CHOI, JAE	REFUND SWIM LESSONS	-35.70
Bill Pmt -Check	07/28/2022	62469	COMMERCIAL LIGHTIN...	LIGHTS	-592.04
Bill Pmt -Check	07/28/2022	62470	Cottonwood Heights City (1)	2021 5K POLICE	-1,500.00
Bill Pmt -Check	07/28/2022	62471	DEEP BLUE	SPECIALTY POOL	-46,304.00
Bill Pmt -Check	07/28/2022	62472	DURRANT, MADISON .	MILEAGE REIMBURSEMENT	-95.85
Bill Pmt -Check	07/28/2022	62473	JUDKINS, JENSEN .	MILEAGE REIMBURSEMENT	-150.00
Bill Pmt -Check	07/28/2022	62474	LEEFLANG, ALIE	REFUND KIDS CAMP	-77.00
Bill Pmt -Check	07/28/2022	62475	LIU, ANNE	REFUND KIDS CAMP	-64.00
Bill Pmt -Check	07/28/2022	62476	MURPHY ANNIE	REFUND SWIM LESSON	-26.40
Bill Pmt -Check	07/28/2022	62477	SALT LAKE CITY CORP...		-5.91
Bill Pmt -Check	07/28/2022	62478	SMITH, LYNNETTE .	MILEAGE REIMBURSEMENT	-52.01
Bill Pmt -Check	07/28/2022	62479	SUPERIOR LOCKSMITH	DOOR AND LOCK UPGRADES	-4,993.70
Bill Pmt -Check	07/28/2022	62480	TRUGREEN-CHEMLAWN		-2,280.84
Bill Pmt -Check	07/28/2022	62481	WATER DESIGN INC.	CONSULT INDOOR DIVING BOA...	-1,250.00
Bill Pmt -Check	07/28/2022	62482	WAXIE SANITARY SUPP...		-209.04
Bill Pmt -Check	07/28/2022	62484	ZIONS BANK		-6,727.88
Bill Pmt -Check	07/28/2022	62485	ZIONS BANK		-1,850.61
Bill Pmt -Check	07/29/2022	ACH	UTAH STATE RETIREM...		-11,241.14
Total 1016 · GENERAL CHECKING					-277,202.18
TOTAL					-277,202.18

EXECUTIVE DIRECTOR'S REPORT

August 2022

INFORMATION & UPDATES:

- CHRC's South Driveway Construction Project:
 - Completion Date:_____
- Antczak Park Tennis Court Construction Project:
 - Concrete Pouring:
 - August 10, 2022 (North Courts)
 - August 17, 2022 (South Courts)
 - Light Panel, Walking Path, Pickleball Lines, etc.
- Outdoor Pool Schedule and Indoor Pool Maintenance Closure
 - August 15 – September 5, 2022
- CH2:
 - Report on Tuesday, August 9, 2022 Meeting:
 - Butlerville Days 2022 Evaluation
 - Movies in the Park – Butler Park – Friday, August 12, 2022
 - Next CH2 Meeting is Tuesday, September 13, 2022 at 10AM (Dan)
- CH Parks, Trails and Open Space Committee:
 - July Meeting canceled due to Butlerville Days
 - Next Meeting is Wednesday, August 24, 2022 (6-8PM)
- CH Parks & Recreation Foundation - Charity Golf Event:
 - 8AM Shotgun Start (Tuesday, August 23, 2022) at Mountain Dell Golf Course
- National Day of Service:
 - September 10, 2022
 - Park Projects
- Big Cottonwood Canyon Marathon:
 - September 10, 2022
 - Aid Station
 - Foundation Donation
- CHPRSA – Years of Service Recognition Lunch:
 - Wednesday, September 14, 2022
 - Andrew Davis (10 Years), Dzemaal Moric (15 Years), Todd Etherington (30 Years)
- NRPA Conference in Phoenix, Arizona (September 20 – 22, 2022):
 - Attendee:
 - Patti, Ben, Lyse', and Adam
 - Kevin Suchey – NRPA Maintenance Management School
- Next Board Meeting is on Wednesday, September 28, 2022
- Other:
 -