

SANPETE COUNTY COMMISSION MEETING

January 7, 2014, 1:00 P.M.

Sanpete County Courthouse, 160 North Main, Room 101, Manti, Utah

Present are: Commission Chair Claudia Jarrett, Commissioners Scott Bartholomew, and Steve Frischknecht, County Attorney Brody Keisel, and County Clerk Sandy Neill.

Meeting is called to order by Commission Chair Claudia Jarrett.

CLAIMS

Auditor Ilene Roth is present. Motion is made by Commissioner Frischknecht to approve payment of claims #332579 through #332685 and claims #332686 through #332718. The motion is seconded by Commissioner Bartholomew, and the motion passes.

ILENE ROTH: APPROVAL OF A STEP RAISE FOR STACEY LYON

Motion is made by Commissioner Frischknecht to approve a step raise for Stacey Lyon to deputy 2 to the rate of \$16.29 per hour effective January 6, 2014. The motion is seconded by Commissioner Bartholomew, and the motion passes.

EARL CLARK: APPROVAL OF A STEP RAISE FOR DEVIN PARRY

Motion is made by Commissioner Frischknecht to approve a step raise to Deputy 2 at the rate of \$16.29 per hour for Devin Parry effective January 6, 2014. The motion is seconded by Commissioner Bartholomew, and the motion passes.

SELECTION OF COMMISSION CHAIR; COMMISSION ASSIGNMENTS

Motion is made by Commissioner Bartholomew reappoint Commissioner Claudia Jarrett as chair and Commissioner Steve Frischknecht as vice chair of the Commission. The motion is seconded by Commissioner Frischknecht, and the motion passes. Motion is made by Commissioner Bartholomew to approve commission assignments as follows: Commissioner Jarrett: Access Management, County Roads (North District), Weed Board, Forest Service/BLM Liaison, Roads/Special Service District #1, Six County AOG Representative, Special Assessment District/Indianola Valley Fire Department, Special Service Districts Other (Water, etc), Mental Health, State Department of Highways. Commissioner Frischknecht: Chamber of Commerce, County Fair, County Building Inspector, County Roads (NW District), Courthouse and Grounds, Bookmobile, Special Service District #3, Mosquito/Grasshopper Abatement, Emergency Management, USU Extension/4H, Planning and Zoning/Board of Adjustments. Commissioner Bartholomew: HR/Personnel, E911, Jail, Law Enforcement, County Indigent and Public Welfare, County Landfill Co-op, County Roads (South District), Fire District/Special Service District #2, Economic Development, Public Health, Children Justice Center, Ex Officio Representative to Ephraim/Manti Airport Board, Gunnison Valley Hospital Special Service District. The motion is seconded by Commissioner Frischknecht, and the motion passes.

APPROVAL TO PAY UTAH STATE LIBRARY FOR BOOKMOBILE LIBRARY SERVICE

Motion is made by Commissioner Frischknecht to approve the payment of \$42,072.50 to the Utah State Library for Bookmobile services for January 1, 2014 through June 30, 2014. The motion is seconded by Commissioner Bartholomew, and the motion passes.

APPROVAL TO PAY STATE OF UTAH FOR INDIGENT DEFENSE TRUST FUNDS

Motion is made by Commissioner Frischknecht to approve the payment of \$11,103.00 to the State of Utah for indigent defense trust funds. The motion is seconded by Commissioner Bartholomew, and the motion passes.

APPROVAL OF MEMORANDUM OF AGREEMENT FOR 2014 WITH THE RURAL PUBLIC LANDS COUNTY COUNCIL FOR LOBBYING SERVICES FOR SANPETE COUNTY

Motion is made by Commissioner Frischknecht approve the memorandum of agreement for 2014 with the Rural Public Lands County Council in the amount of \$7,500.00. The motion is seconded by Commissioner Bartholomew, and the motion passes.

APPROVAL OF RESOLUTION REGARDING DEFERRED COMPENSATION RETIREMENT PLAN OPTIONS

Motion is made by Commissioner Frischknecht to approve Resolution #01 07 2014 regarding deferred compensation retirement plan options. The motion is seconded by Commissioner Bartholomew, and the motion passes.

SHERIFF BRIAN NIELSON: APPROVAL TO HIRE NEIL JOHNSON AS A FULL TIME DISPATCHER; APPROVAL OF A CONTRACT WITH NATHAN MINER UNDER THE 2014 HAZARDOUS MATERIAL LEPC GRANT; APPROVAL TO PROMOTE DEPUTY JAYSON ALBEE TO ADMINISTRATIVE SERGEANT - EMERGENCY MANAGEMENT DIRECTOR

Sheriff Nielson is present. Motion is made by Commissioner Bartholomew to approve rehiring Neil Johnson as a full time dispatcher at the rate of \$17.62 effective January 19, 2014. The motion is seconded by Commissioner Frischknecht, and the motion passes. Motion is made by Commissioner Frischknecht to approve a contract with Nathan Miner under the 2014 Hazardous Material LEPC Grant in the amount of \$2,000.00. The motion is seconded by Commissioner Bartholomew and the motion passes. Motion is made by Commissioner Frischknecht to approve a promotion to Administrative Sergeant - Emergency Management Director for Jayson Albee to \$18.81 per hour effective January 6, 2014. The motion is seconded by Commissioner Bartholomew, and the motion passes. (During the meeting, the promotion for Mr. Albee was stated to be to \$17.18 per hour. It was later discovered that the wrong base salary was quoted, so this has been adjusted to correctly reflect the pay increase.)

JARED HILL: APPROVAL TO PURCHASE EQUIPMENT FOR SEX THERAPY TREATMENTS

Jared Hill is present. Specialized testing is required for all of the inmates in the sex offender program. Purchasing the equipment and performing the testing in-house will save over contracting the work done. Motion is made by Commissioner Frischknecht to approve purchasing the PPG equipment with training at a cost of approximately \$8,450.00. The motion is seconded by Commissioner Bartholomew, and the motion passes.

SCOTT OLSEN: SIGNATURES ON AMENDED PALISADE SUBDIVISION PLAT B (CHANGING THE LOT LINE BETWEEN LOTS 21 AND 18)

Scott Olsen presents an amended plat map for Palisade Subdivision Plat B. The lot line change was previously approved. Motion made by Commissioner Bartholomew to approve signing the corrected plat map. The motion is seconded by Commissioner Frischknecht, and the motion passes.

MANTI TELEPHONE: DISCUSSION OF UPGRADE TO PHONE SYSTEM

Dallas Cox with Manti Telephone and Wayne Larsen are present. The County phone system is in need of an upgrade. Options are presented to either have Manti Telephone host the system, or have servers on site. The courthouse would need to be rewired to have the system work efficiently. The high end cost for a handset would be \$150.00. Manti Telephone will prepare a contract for upgrading the electrical in the courthouse, installing a new phone system and hosting that phone system.

APPOINTMENT OF SANPETE WATER CONSERVANCY DISTRICT BOARD MEMBERS

Motion is made by Commissioner Bartholomew to reappoint Joe Frischknecht, Kenneth Palmer, and Chad Olson to the Sanpete County Water Conservancy District Board. The motion is seconded by Commissioner Frischknecht, and the motion passes. These terms will be for 4 years, expiring December 31, 2017.

APPOINTMENT OF SANPETE COUNTY SPECIAL SERVICE DISTRICT #1 (ROADS) BOARD MEMBERS

Three applications were received for the two open positions. Motion is made by Commissioner Bartholomew to reappoint to the board Blaine Nielson, Gary Arnoldson for another 4 year term, expiring December 31, 2017. The motion is seconded by Commissioner Frischknecht, and the motion passes. The bylaws will be reviewed to see if an alternate can be appointed to the board.

APPROVAL OF MINUTES

Motion is made by Commissioner Frischknecht to approve the minutes from December 17, 2013 with minor corrections. The motion is seconded by Commissioner Bartholomew, and the motion passes. Motion is made by Commissioner Frischknecht to approve the minutes from December 23, 2013 with minor corrections. The motion is seconded by Commissioner Bartholomew, and the motion passes.

Motion is made by Commissioner Frischknecht to go into executive session to discuss pending or reasonably imminent litigation. The motion is seconded by Commissioner Bartholomew, and the motion passes.

EXECUTIVE SESSION

Motion is made by Commissioner Frischknecht to go out of executive session. The motion is seconded by Commissioner Bartholomew, and the motion passes. No action was necessary due to this executive session.

Motion is made by Commissioner Frischknecht to adjourn. The motion is seconded by Commissioner Bartholomew, and the motion passes.

The meeting is adjourned at 3:25 P.M to go into a work meeting.

WORK MEETING WITH JED HANCOCK WITH THE MANTI LASAL NATIONAL FOREST: DISCUSSION OF 12 MILE DISPERSED CAMPING

Jed Hancock and Bill Broadbear with the Manti LaSal National Forest are present. No minutes or recording are kept of work meetings.

ATTEST: *Sandy Neill*
Sandy Neill
Sanpete County Clerk

APPROVED: *Claudia Jarrett*
Claudia Jarrett
Commission Chair

**Regarding Deferred Compensation Retirement Plan Options Offered
Through Utah Retirement Systems, UAC and Other Sources**

WHEREAS,

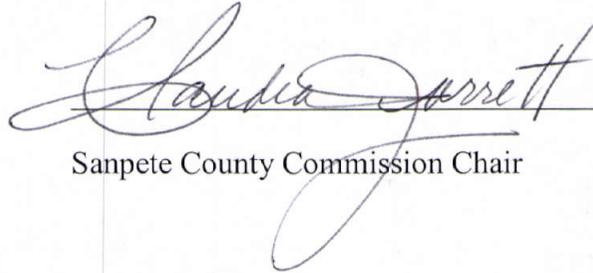
1. Sanpete County currently provides its employees with the ability to choose from certain 401(k) and 457(b) Internal Revenue Code retirement plan options offered through the Utah Retirement Systems (URS) as well as John Hancock Company (John Hancock); and
2. Sanpete County has the opportunity to provide its employees the ability to choose from additional 401(k) and 457(b) Internal Revenue Code retirement plan options and ROTH IRA options offered through the Utah Association of Counties (UAC) in the name of Sanpete County, not in lieu of, but in addition to, those currently offered through URS and John Hancock; and
3. Sanpete County intends to give any one employee of Sanpete County the ability to choose from any one or all of the URS options, the John Hancock option, and the options offered through UAC in the name of Sanpete County.

**NOW THEREFORE, SANPETE COUNTY, BY AND THROUGH ITS COUNTY
COMMISSIONERS, RESOLVES AS FOLLOWS:**

1. Sanpete County will, at a future date, adopt the UAC Deferred Compensation Group Trust created under Revenue Riling 81-100 for the benefit of its employees;
2. Sanpete County will not interrupt any current retirement plan benefit offered to employees by the County without further consideration of options and costs and benefits to employees;
3. Sanpete County will pursue the following steps toward implementing this resolution:

- A. Convene a meeting of County representatives to design a Plan in coordination with UAC representatives;
- B. Develop, draft, and execute plan documents according to the County's specific goals and plan design;
- C. Open enrollment for the plan in a manner consistent with design meeting decisions and county needs.
- D. Consider conversion of existing plan offerings through evaluation of costs, potential benefits, and respecting the interests of county employees.

**APPROVED THIS 7th DAY OF JANUARY 2014, AT THE MEETING OF THE
SANPETE COUNTY COMMISSION.**

A handwritten signature in cursive script, reading "Claudia Jarrett". The signature is written in black ink and is positioned above the printed name and title.

Sanpete County Commission Chair