

# Town Council Regular Meeting

## July 20, 2022

**Elected Officials Present:** Mayor Marty Larson, Councilmembers Neil Brown, Hale Robison, Grant Lundberg, Stan Judd

**Staff Present:** City Recorder Lucinda Thomas, Deputy Clerk Nicole Preston, Town Attorney Josh Nielsen, Fire Chief William McMullin, Santaquin Police Officer Mike Wall, Planning Commission Chairman John Rosenberger

**Public Present:** Renae Gheen, Mark Gheen, Alisa Morford, Ivy Allred

1. **Call to Order** - Mayor Larson called the meeting to order at 7:01pm

- a. Mark Gheen gave the opening prayer
- b. Alisa Morford led the Pledge of Allegiance

2. **Approval of Minutes for June 15, 2022**

- a. Councilman Neil Brown made a **Motion** to approve the minutes for June 15, 2022. Councilman Stan Judd **Second** and the motion **Passed** all in favor
  - i. Mayor Marty Larson - Yes
  - ii. Councilman Neil Brown – Yes
  - iii. Councilman Grant Lundberg – Yes
  - iv. Councilman Stan Judd – Yes
  - v. Councilman Hale Robison - Yes

3. **Approval of Expenditures**

- a. Councilman Neil Brown made a **Motion** to approve the expenditures in the amount of fifty-six thousand, six hundred seventy-five dollars and sixty-six cents. Councilman Hale Robison **Second** and the motion **Passed** all in favor.
  - i. Mayor Marty Larson - Yes
  - ii. Councilman Neil Brown – Yes
  - iii. Councilman Grant Lundberg – Yes
  - iv. Councilman Stan Judd – Yes
  - v. Councilman Hale Robison - Yes

4. **Approval of Work Orders**

- a. There were no work orders needing approval

5. **Commission and Staff Reports**

- a. **Police Report – Officer Mike Wall** – there were 21 reports with 4 traffic citations issued with 6 total offenses.
- b. **Fire Chief Report- Chief William McMullin** – reported 7 calls for the month, 4 fire calls and 3 EMS calls.
  - i. He reported that they had a new hire, but he wanted to clarify if the council would like to be a part of that process. Mayor Larson stated that he felt it would be prudent to have the council's input if they were adding to the total number of firefighters as new equipment, gear, etc. might need to be purchased. He continued on saying if they were simply replacing a firefighter who had left the department, he felt that informing Councilman Brown, who is over the fire department, could simply update the council during his councilman comments.
  - ii. The discussion then turned to the need for a fire truck. Chief McMullin reported that the current truck was two years newer than he originally thought, and that the city has four years before the new truck would need to be in place. He stated that the new truck would need to be ordered in 2024 to receive the new truck by 2026. The council discussed that

56 the remaining ARPA money probably wouldn't be available to use for the new fire truck  
57 and that it might be better spent for the needed Snowplows. Chief McMullin stated that  
58 he was ok with putting off purchasing the truck as he felt that this would give the Town  
59 the opportunity to do it right. Mayor Larson encouraged Chief McMullin to apply for  
60 grants as he felt without grants we wouldn't be able to afford the engine and felt like the  
61 cost of financing a new truck could put some undo pressure on the small amount  
62 residents that we have in the Town. The council encouraged Chief McMullin to look into  
63 a grant writer to help if needed. Chief McMullin stated that because of the median income  
64 in the town it could be difficult to qualify for a grant. Chief McMullin would like the council  
65 to consider a public safety impact fee implemented as well.

- 66 iii. The council discussed the need for maybe some changes to the current budget as a  
67 pickleball court may not be as important as the need for a new firetruck and a new plow  
68 truck that are currently needed for the town.

- 69  
70 c. **Planning Commission Chairman – Chairman John Rosenberger** – He reported on the action  
71 items from their last meeting including the recommendation to pass both ordinance amendments  
72 that was on the council's agenda that night.

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75 PUBLIC FORUM – There was no one signed up for the public forum.

76  
77 **6. Discussion and possible action on an updated interlocal agreement with Utah County for fire**  
78 **services.**

- 79 a. City Attorney Josh Nielsen stated that there are some items in the agreement that he would like  
80 to be edited before the council approved this agreement. The edits include that the city doesn't  
81 provide the EMS services that is contracted out with Santaquin City. He would prefer to send  
82 these edits over to the Utah County Attorney and have them send over a clean agreement. The  
83 Council asked Chief McMullin if there was a time crunch for this item. Chief McMullin stated that  
84 he didn't feel like it was urgent but something that needed to be completed within the next couple  
85 of months. It was determined to table this action item until next month and the agreement could  
86 be updated. Councilman Brown stated that he could change the PDF document to a word  
87 document so that Attorney Josh Nielsen could redline the agreement and send it back to the  
88 county with the requested changes easily marked.

89  
90 **7. Discussion and possible action with Alisa Morford the emergency preparedness**  
91 **representative on a harvest share activity**

- 92 a. A sub-committee of the Emergency Preparedness Council has asked to do a harvest share  
93 activity that would happen on Saturdays starting the last Saturday of August through the first  
94 Saturday of October. They would like to hold it on the park stage from 9am-12pm where those  
95 who have excess could share with others who don't or swap between different types of produce.  
96 They would like to have a sign printed that would be weatherproof. The council would like the  
97 sign to be printed without dates, so that it could be used year after year. The quote is \$30 and is  
98 asking the council to approve this purchase. The purchase was approved within the recreation  
99 department budget.
- 100 b. She also wanted to request a special meeting to be held with the Mayor, Council, and any safety  
101 officials that need to be there. She would like to discuss the necessary training and go over the  
102 requirements from the State of Utah regarding our emergency preparedness situation. She  
103 stated that she expected the meeting to last about an hour. She will share what the legal  
104 expectations are for the Town in an emergency. The council agreed to hold a work session  
105 before the next town council meeting on August 17<sup>th</sup> at 6pm. She asked permission to invite Chris  
106 Lindquist who is the Santaquin Emergency Manager there as she felt that he has a lot of  
107 information that he could share. The council stated that they were comfortable with that.

108  
109 **8. Discussion and possible action regarding the agreement for a right of way with the Bureau of**  
110 **Land Management for the new well. They will not agree to a 99-year agreement. They will only**  
111 **do a 30 year with a possible renewal.**

- 112 a. Mayor Marty Larson stated that they were in the process of filing for a waiver or a reduced cost  
113 for the bond for possible reclamation. The council decided that they will just sign the agreement  
114 as is since they didn't see any other options and needed to get the project moving. The BLM  
115 right away is holding up biological surveys as well.
- 116 b. Councilman Neil Brown made a **Motion** to sign the current version of the right of way agreement  
117 with the Bureau of Land Management. Councilman Grant Lundberg **Second** and the motion  
118 **Passed** all in favor.
- 119 i. Mayor Marty Larson - Yes
  - 120 ii. Councilman Neil Brown – Yes
  - 121 iii. Councilman Grant Lundberg – Yes
  - 122 iv. Councilman Stan Judd – Yes
  - 123 v. Councilman Hale Robison - Yes

124

125 **9. Discussion and possible action on Ordinance 2022-03 an amendment to the land use table.**

- 126 a. City Attorney Josh Nielsen explained the changes which included the addition of several different  
127 categories of multi-family housing, and the updating of the reception center category to a  
128 conditional use in an agricultural zone.
- 129 b. Councilmember Neil Brown made a **Motion** to pass Ordinance 2022-03 an amendment to the  
130 land use appendix. Councilmember Stan Judd **Second** and the motion **Passed** all in favor.
- 131 i. Mayor Marty Larson - Yes
  - 132 ii. Councilman Neil Brown – Yes
  - 133 iii. Councilman Grant Lundberg – Yes
  - 134 iv. Councilman Stan Judd – Yes
  - 135 v. Councilman Hale Robison - Yes

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137 **10. Discussion and possible action on Ordinance 2022-04 an amendment to the subdivision**  
138 **ordinance.**

- 139 a. The council discussed the changes proposed in the ordinance, but the council decided to leave  
140 out the change of requiring developers to bring in water for property not already able to be  
141 serviced by a secondary water company until the details were ironed out in the possibly the  
142 developmental standards. The council agreed that there needs to be some restrictions on ground  
143 on that doesn't have strawberry water rights, or a delivery system.
- 144 b. Councilman Neil Brown made a motion that they approve ordinance 2022-04 with the exclusion of  
145 the change in section 20.08.03.2.a.4. Councilman Grant Lundberg **Second** and the motion  
146 **Passed** all in favor.
- 147 i. Mayor Marty Larson - Yes
  - 148 ii. Councilman Neil Brown – Yes
  - 149 iii. Councilman Grant Lundberg – Yes
  - 150 iv. Councilman Stan Judd – Yes
  - 151 v. Councilman Hale Robison - Yes

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153 **11. Discussion and possible action on Ordinance 2022-05 amending the electronic meeting**  
154 **Ordinance to establish how a quorum is calculated for electronic meetings. It also prohibits a**  
155 **public body from permitting a member to vote or take other action by proxy during an**  
156 **electronic meeting; and requires all non-unanimous votes during an electronic meeting to be**  
157 **taken by roll call.**

- 158 a. Attorney Josh Nielsen informed the council that the State has updated the requirements and  
159 specification about electronic meetings and how members are allowed to participate. The  
160 Council now must decide exactly how they will allow for electronic meetings including what is  
161 counted as a quorum and who is allowed to vote depending on how they are participating. The  
162 council discussed this at length. Our current ordinance doesn't meet the state requirements; Mr.  
163 Nielsen would rather see the council amend the town's current electronic meeting ordinance. The  
164 council would like the amendment to include that council members who can participate fully in the  
165 meeting/discussion (they need to be able to hear and be heard) to qualify as a member of the  
166 quorum and can vote on agenda items. Mr. Nielsen stated that this amendment needs to be  
167 taken care of before the end of the year.

168 b. This agenda item was then tabled till an electronic draft could be sent out to the council for them  
169 to review and talk about it again next month.  
170

171 **12. Discussion and possible action to get the ARPA water project funds started from Utah County**  
172 **to install a SCADA system on our existing tank and well.**

173 a. The council instructed Ms. Thomas to go ahead and ask for the whole amount upfront. As they  
174 felt that these funds are just waiting to be spent.  
175

176 **13. Council Comments**

177 a. **Mayor Marty Larson -**

178 i. Letter of support for High Line to receive a grant for secondary water meters for 2023  
179 and 2024. Mayor Larson reported that he asked Chris Steele the public works director to  
180 sign a letter showing support from the town for Strawberry Highline Canal as they are  
181 applying for a grant to install Secondary Water Meters. The Letter was read aloud, and  
182 the council agreed that this was good to support this request as this affects many of our  
183 citizens.

184 ii. Rocky Mountain Power is willing to meet with the council to explain the contract that is  
185 currently in place. Councilmember Lundberg said that he didn't have issues, but he  
186 would like to see why Rocky Mountain Power might have concerns with the proposed  
187 agreement from Strawberry Electric.  
188

189 b. **Councilmember Hale Robison** – reported that the road projects on Lake Road have been  
190 completed. Mayor asked if we should require of those who are developing in the community to  
191 prepay for a chip seal of the new roads that they put in, since it is something that needs to be  
192 done 2-3 years after it has been put in, to lengthen the lifespan of the road. Mayor Larson stated  
193 that other towns require this as part of their developmental fees, he asked Councilmember  
194 Robison if this would be a good idea. Councilmember Robison responded that he felt that this  
195 should be something that the council looks into deeper and should probably be an agenda item  
196 discussion for another meeting.  
197

198 c. **Councilmember Grant Lundberg** – They had a follow-up meeting for the Town Celebration  
199 Committee, and they did a little de-brief and they discussed the ways that they could improve  
200 things. He stated that during this meeting they handed out some gift certificates as thank you's.  
201 Councilmember Brown brought up a concern with throwing candy during the parade and  
202 mentioned that it might be something that should be talked about next year. They talked about  
203 taping off the parking around the park as well as having those who throw candy be walking  
204 instead of throwing from moving vehicles and trailers. They plan on discussing this further next  
205 year before. Councilmember Lundberg asked Officer Wall his thoughts, who stated that the  
206 biggest thing will be making sure that if they block off the parking around the road that there is a  
207 good place to park. It was brought up that they could park in the parking lot just north of the town  
208 offices. He also said that for any trailers or for those that are throwing candy the city of Santaquin  
209 requires two safety people be walking right along the trailers to watch specifically for those who  
210 might be trying to come up to the trailers or getting off the trailers. Many members of the council  
211 felt that this would be a simple but effective idea. Councilman Lundberg stated that he would  
212 bring these ideas up next year when they start planning the Town Celebration again.  
213

214 d. **Councilmember Stan Judd** – He feels that it would be good for us to publicly thank the Town  
215 Celebration Committee and the Rodeo committee for all the hard work that they put in for Town  
216 Celebration. The rest of the council felt that putting something in the Town Newsletter would be  
217 ideal.  
218

219 e. **Councilmember Neil Brown** – He didn't have any issues to discuss as all his concerns had  
220 already been discussed earlier in the meeting.  
221

- 223 **Motion to Adjourn**  
224 f. Councilman Neil Brown made a **Motion** to adjourn the meeting. Councilman Hale Robison  
225 **Second** and the motion **Passed** all in Favor.  
226 i. Mayor Marty Larson - Yes  
227 ii. Councilman Neil Brown – Yes  
228 iii. Councilman Grant Lundberg – Yes  
229 iv. Councilman Stan Judd – Yes  
230 v. Councilman Hale Robison - Yes  
231 g. The meeting was then adjourned at 8:57 pm.

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234 Minutes prepared by Deputy Clerk Nicole Preston

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236 Minutes Approved on: 8/17/22

To see signed copy please visit the town office  
Lucinda Thomas City Recorder

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