



MINUTES FOR THE SPRINGVILLE PUBLIC LIBRARY BOARD OF TRUSTEES
45 SOUTH MAIN STREET, SPRINGVILLE, UTAH
SPRINGVILLE PUBLIC LIBRARY, 2ND FLOOR MULTIPURPOSE ROOM
MAY 12, 2022 - 7:00 P.M.

- I. Welcome and Attendance: Mike Johnson, Dan Mickelson, Leticia Goodman, Emily Flinders, Mandy McCellan, Kiana Henry, Amandine Loveland, McKay Strong, Cindy Sumsion, and Councilman Chris Sorensen
- II. Approval of the March Minutes - Emily motioned, Mandy seconded. All were in favor.
- III. Approval of May Agenda - Emily motioned, Mandy seconded. All were in favor.
- IV. City Council Report - Chris, finalizing budget, things look good for the library, city is trying to be sensitivity about retaining employees, city challenges are growth and how to acclimate new people, sometimes historic residents overlook the west side of the city
 - A. Do we have enough binders for new board members?
- V. Friends of the Library Report - Emily shared - Volunteer fund January elections - Terry is president, Ilsa is Vice President and a plan for rotating officers, upcoming book sale during art city days, recommended to join the friends of the library email list, give Emily your email address, there is also a Facebook page, current financial statement - currently about 1,600 in checking and 11,000 in money market account, there is a draft of their bi-laws and it was approved at their last meeting, not making enough money to file to become a 501(c)3
- VI. Director Report - asked for additional staff hours and they will receive a little bump, won't start until July with a new fiscal cycle, one new position assistant lead library, fun capital improvement projects - lab and new projector, shelving for young adult section to raise the shelving higher about 10-15%, next year there is a plan for outdoor patio furniture, best of state library award was won, shared "library - performance goals, strategies, and measures"
- VII. Supervisor Spotlight - Whitney, summer reading programs - story time activities, summer reading kick off on June 2nd for kids and tweens, summer finally August 1st Harry Potter, Clint's Reptiles and other performers will be there, summer reading is for all ages, Winston the reading dog is getting old and will doing less frequent,
- VIII. Training -
 - A. "Measuring and representing the interests of the community" (previously scheduled for Sept 2022) see <https://www.ala.org/tools/librariestransform/libraries-transforming-communities/focusgrants/guidelines> and <https://www.ala.org/tools/librariestransform/libraries-transforming-communities/resources-for-library-professionals> for resources for this training.
 1. How are we matching the needs of the community? West side visits the library less than those on the east; how do we reach out to that community with flyers, ads, trying to do school outreach; sharing about the library in city newsletter; chamber of commerce, recent Serve Daily featured Dan and the library, with the Chamber the library hosts a monthly training in the lab, quarterly lunch and learn with the Chamber, Kiwanis's food pantry 200 families served a week and flyers could be shared there, how many schools were we able to share about the summer reading program at, the high school has doubled their Spanish speaking

students, could the library host English classes, Springville United Cultural awareness group that meets monthly, Celebrate Spanish event the weekend before Art City Days, who can help provide English as a second language classes need for both adults and kids, ask the exercise - what kind of community do you want to live in and how it is different from what we have now and then how can the library support? Citizens survey maybe for 2021 and Chris could share the results at the next meeting, new bike park at the top of 400 South for families,

B. Next Meeting: training -

1. July - State and National Standards (State audit is July)
2. State library training for 2022 to be held 6-7pm Thursday, September 08, 2022

IX. Policy Review: Unattended Child Policy as currently drafted. Further review. Next Policy review: Internet and Online Public Access

A. **Change to Internet policy** - Every three years state library requires it to be updated to stay a certified library, Library took about \$35K in grant in the last year,

1. Dan will update discussed changes as written and discussed, - Motion by Mandy, Second by Emily. All were in favor.
2. Next month with will be Unattended Child Policy

X. Determine revised Training schedule/Policy Review Schedule with new meeting schedule.

A. July will be state and national standards ADD resources to next month's agenda under Tab 6, September will be additional library state training 6:00pm in September, November will be self-evaluation training,

XI. Adjournment: NEXT MEETING: July 14, 2022 at 7pm in Library Board Room, 2nd floor.

Approved as written _____