



EMIGRATION CANYON

M E T R O T O W N S H I P

**Emigration Canyon Metro Township
Emergency Operations Plan**

Why an Emergency Operations Plan?

- In the 1980's, 1990's, after numerous earthquakes, hurricanes, and other disasters the federal government realized there needed to be a national framework for Prevention, Mitigation, Response, and Recovery
- 9/11 and Hurricane Katrina caused the federal government to make strong recommendations and tied recovery and mitigation monies to ensuring local and state governments developed plans
- Communities, states, and the federal government all had different plans on how to prepare, respond, and recover from major disasters
- What was needed was collaboration, common communications, and continuity of plans at all levels of government. A bottom up approach was decided on.
- It was agreed that all emergencies started at the local level and any plans that were developed should flow from the local community to the county, state, and then to the federal government

Government Authority

- The Robert T. Stafford **Disaster Relief and Emergency Assistance Act** ([Stafford Act](#)) is a 1988 United States federal law designed to bring an orderly and systematic means of federal natural disaster assistance for state and local governments in carrying out their responsibilities to aid citizens.
- Presidential Directive 5 and 8 (2002), National Response Framework (NFR) Title 44 CFR, Department of Homeland Security, Federal Emergency Management Agency Regulations, as amended.
- Salt Lake County Municipal Code 2.86 Emergency Response and Recovery (2007)
- National Incident Management System (2002 NIMS)
- State of Utah, Emergency Operations Plan (2020)
- Utah Code § 53-2a Emergency Management Act (5/2022)

What is an Emergency Plan?

- Assigns responsibility to organizations and individuals for carrying out specific actions at projected times and places in an emergency that exceeds the capability or routine responsibility of any one agency, e.g., the fire department.
- Sets forth lines of authority and organizational relationships, and shows how all actions will be coordinated.
- Describes how people and property will be protected in emergencies and disasters.
- Identifies personnel, equipment, facilities, supplies, and other resources available--within the jurisdiction or by agreement with other jurisdictions--for use during response and recovery operations.
- Identifies steps to address mitigation concerns during response and recovery activities.

As a public document, an EOP also cites its legal basis, states its objectives, and acknowledges assumptions.

What is in your Emergency Operations Plan?

- Operational directions for the elected officials to follow during emergencies
- Identifies roles and responsibilities
- Lists authorities
- Specific Sections and Annexes
- References other existing and recent local plans which are more specific
- Copy of Hazard Mitigation Report and forms

Emergency Operations Plan Sections

1- Introduction

2- Policies

3- Hazard Analysis

4- Concept of Operations

5- Organizations and Responsibilities

6- Direction, Control, and Coordination

7-Communications

8- Administration, Finance, and Logistics

Emergency Operations Plan Sections

9- Plan maintenance and distribution

10- Authorities and supporting documents

11- Glossary and list of Essential Support Functions (ESFs)

12- Acronyms

Annexes-

A. Forms

B. Hazard Mitigation Report

SECTIONS OF THE PLAN

SECTION 1

INTRODUCTION

- Purpose and Scope – why is there a need for the plan
- Phases of Emergency Management – walks you from local to federal involvement
- Disaster Conditions - Situational Overview
- Planning Assumptions – Preexisting plans (CEMP with situational annexes)
- Incident Command System (ICS)

SECTIONS OF THE PLAN cont.

SECTION 2

POLICIES

- Those policies that apply to Emigration Canyon Metro Township and how it will coordinate and collaborate with the county, state, and federal government

SECTION 3

HAZARD ANALYSIS

- References to Salt Lake County Hazard Mitigation Plan (2019)
- Includes Emigration Canyon's Hazard Mitigation Assessment (2019)

SECTIONS OF THE PLAN cont.

SECTION 4

CONCEPT OF OPERATIONS

- Normal Operations – Identifies those daily emergencies and how to request assistance
- Emergency Activation – Authority to declare an emergency
- Declaring A Local Emergency- Identifies who can declare an emergency and when
- The Stafford Act – The formalized declaration of an emergency from local to federal
- The Salt Lake County Emergency Coordination Center
 - Activation Levels
 - Emergency Support Functions (ESF's) – local governmental agencies and volunteers for specific areas
 - Action Planning – sets goals and objectives in response to the emergency
 - After Action and Corrective Plans – Review of what worked and what didn't
- Notification and Warning – Use of reverse 9-1-1, EWA, IPAWS

SECTIONS OF THE PLAN cont.

SECTION 5

ORGANIZATION AND RESPONSIBILITIES –

- Identifies those local, county, state, and federal agencies that can help assist
- Greater Salt Lake Municipal Services District Department and Agencies
- County Departments and Agencies – ECC, Public Health, Public Works
- State Agencies – State EM, National Guard, UDOT
- Federal Agencies – FEMA, HHS, CDC, DOT, USFS, etc.
- Non-Governmental Organizations (NGO's) – Red Cross, LDS Church, VOADs, all volunteer groups

SECTIONS OF THE PLAN cont.

SECTION 6

DIRECTION, CONTROL, AND COORDINATION

- Introduction – That elected officials with Emigration Canyon will support and work with other agencies
- Rapid Damage Assessment – usually done by fire and law. Local volunteer agency can assist; done within hours of incident
- Preliminary Damage Assessment – Days later; affixes damage totals and costs
- Response Procedures – What Emigration Canyon should do at the time of an emergency
- Response Recovery - Identifies those resources needed by Emigration Canyon
- Continuity of Government (COOP) – Your Continuity Plan of COOP for Emigration Canyon

SECTIONS OF THE PLAN cont.

SECTION 7

COMMUNICATIONS

- Joint Information Center, SLCo EM Communications PIO,
- Common Operating Picture – Gives ECC the scope and depth of the emergency in Emigration Canyon
- Emigration Canyon's Emergency Communications Plan – Communications liaison Officer's role and responsibilities
- Messaging – Reverse 9-1-1, IPAWS, WEA, EWA, social media, talking with the press/media

SECTIONS OF THE PLAN cont.

SECTION 8

ADMINISTRATION, FINANCE, AND LOGISTICS

- Administration Information
 - Records Preservation and Restoration – part of your Continuity Plan
 - Reports and Records – Requires someone to keep a log or records of actions done by Emigration Canyon elected officials
- Financial Management
 - Accounting and Fiscal Agreements – Tracks all agreements and financial actions taken by Emigration Canyon Metro Township
- Logistics
 - Assumptions – That Emigration Canyon Metro Township has no identified assets; works with the MSD and ECC for logistical assistance

SECTIONS OF THE PLAN cont.

SECTION 9

PLAN MAINTENANCE AND DISTRIBUTION

- Emergency Operations Plan Maintenance – Is a requirement of the Emigration Canyon Metro Township council and mayor to maintain and distribute this plan to all elected and appointed officials

SECTION 10

- Authorities – Lists the line of authority for this plan from federal, to state, to county and finally to Emigration Canyon Metro Township
- Supporting Documents – List of all documents for that authority

SECTIONS OF THE PLAN cont.

SECTION 11

GLOSSARY – List of terms used in NIMS by emergency management

LIST OF ESSENTIAL SUPPORT FUNCTIONS (ESFs) –Gives roles and responsibilities for each of the identified 15 ESFs

SECTION 12

ACRONYMS

ANNEX A – Forms that shall be used by Emigration Canyon Metro Township

ANNEX B – A copy of the Emigration Canyon Metro Township Hazard Mitigation Report

Other Emergency Documents

- Hazard Mitigations Annex in County Plan (2019)
- Continuity of Operations Plan (COOP) (2021)
- Emergency Communications Plan (2022)
- Draft Emergency Response Guidelines – first 24 to 48 hours



Questions?