CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD
MEETING NOTICE & AGENDA
August 23, 2022
6:00 p.m.

Posted August 18, 2022

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on August 23, 2022 at 6:00 pm at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

1) Welcome and Introduction

2) Approval of Minutes from June 28, 2022

3) Public Works Updates
   a. Discussion on Eaglewood Village Pond
   b. Discussion on the Tennis Court Resurfacing Bid
   c. Discussion on the Proposed Purchases of Playground Equipment
   d. Discussion on Water Conservation and Tree Planting Plan for City Properties
   e. Discussion on a Dog Park

4) City Council Updates – Councilmember Ted Knowlton

5) Chair Updates – Review of New Policy for Stipends

6) Discussion on 9/11 Day of Service Project – Camille Thorpe

7) Discussion on City Trail Improvements

8) Event Updates
   a. Liberty Fest – Review
   b. NSL Reads – Kris Pepin
   c. Photo Contest – Dallas Golden
   d. Halloween Fun Event
   e. Family Bike Ride
   f. Other items: Annual Juneteenth Celebration, Including More Art, etc.

9) Review Action Items

10) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8700. Please provide at least 24-hour notice for adequate arrangements to be made.

Notice of Posting:
I, the duly appointed recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 18th day of August, 2022.

Dated this 18th day of August, 2022.

Wendy Page, City Recorder

CITY OF NORTH SALT LAKE CORPORATE SEAL 1946 STATE OF UTAH

CITY OF NORTH SALT LAKE
PARKS, TRAILS, ARTS & RECREATION
ADVISORY BOARD MEETING MINUTES
642 NORTH 400 WEST, NORTH SALT LAKE
JUNE 28, 2022

DRAFT

Tammy Clayton, Chair called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT: Tammy Clayton, Camille Thorpe, Jeff Scroger, Kyle Poulter, Dallas Golden, Ted Knowlton – City Council Representative

BOARD MEMBERS EXCUSED: Kris Pepin

STAFF PRESENT: Jon Rueckert, Assistant Public Works Director; Carmen Wilson, Public Works Office Manager; TJ Riley, Parks Superintendent; Linda Horrocks, Communications Coordinator, Wendy Page, City Recorder

1. ADMINISTRATIVE UPDATES

Chair Clayton welcomed Kyle Poulter, new member of the Parks, Trails, Arts & Recreation Board. Councilmember Knowlton had recommended the appointment which was approved by the City Council on June 7, 2022. Board Member Poulter indicated he had lived in North Salt Lake since 2015. He reported he was a coach on the Woods Cross Mountain Biking Team and had a specific interest in the trails of the City.

2. APPROVAL OF MINUTES

The Parks, Trails, Arts and Recreation minutes of June 22, 2021 and May 24, 2022 were reviewed and approved as written.

Board Member Green moved to approve the minutes from June 22, 2021 and May 24, 2022 Parks, Trails, Arts, and Recreation meetings. The motion was approved by Board Members Clayton, Golden, Poulter, Scroger, and Thorpe. Board Member Pepin was not present for the vote.

3. OPEN AND PUBLIC MEETINGS ACT TRAINING

Wendy Page, City Recorder, shared a training video with the Parks, Trails, Arts and Recreation Advisory Board that reviewed open and public meetings in accordance with State Law.

4. PUBLIC WORKS UPDATE

Jon Rueckert, Assistant Public Works Director, shared that the focus of the Public Works team was Liberty Fest.

TJ Riley, Parks Superintendent, shared his recommendations on the tennis court resurface bid at Tunnel Springs Park. He presented the contractor bid listed at $20,000 general resurface or $30,000 for a warranty on the work. He explained that the last time the tennis court got refinished, it started flaking immediately due to the debris from construction on the concrete. Mr. Riley stated the City had the funding available for the work and recommended Councilmember Knowlton take the $30,000 bid to Council Meeting for approval.

Board Member Scroger volunteered to read through the bid contract and email Mr. Riley correction recommendations to possibly curtail any additional costs written into the bid.

Board Member Golden made a motion for Council Member Knowlton to present the $30,000 bid with the warranty to the City Council for approval contingent upon Board Member Scroger's contract recommendations. The motion was approved by Board Members Clayton, Golden, Poulter, Scroger, and Thorpe. Board Member Pepin was not present for the vote.

Councilmember Knowlton said he would take the recommendation to the Council. He mentioned he would also inquire about the Eagle Ridge Golf Club standing reservation time frame for the courts and report back next meeting.

5. CITY COUNCIL UPDATE

Councilmember Knowlton shared the budget for the Parks, Trails, Arts, and Recreation for fiscal year 2023 was $14,000. He mentioned the Board had half of the budget left over from last year. He suggested the Board improve the meetings and events by bringing recommendations, needs, expenditures and plans in a more productive way to the meetings for discussion.

Councilmember Knowlton briefly talked about the Main Street and Hatch Park re-design. He said these were big ticket items that were estimated at $16 million. He shared that the City and Council were in the mindset of being patient based on the current climate of labor and material costs. The consensus was to not rush into these projects, but to look for a better economical climate to make improvements. He also said the Foxboro Pond was on hold due to high prices.

6. CHAIR UPDATES

Chair Clayton suggested the Halloween Event could use more funding from the budget.

Councilmember Knowlton suggested the Board create a calendar and rotate event needs each meeting and hold a general budget meeting each January. He recommended the Board pencil out some topics for the next couple of meetings. Chair Clayton asked that Board Member Poulter bring some suggestions on trails as one of the first discussion topics. She said the Board could start on a trail discussion, and it would be added to the July agenda.

7. UPCOMING EVENT UPDATES

a. JULY 2nd CELEBRATION VOLUNTEERS

Linda Horrocks, Communications Coordinator, passed around a volunteer signup sheet for Liberty Fun Fair, which will be held at Legacy Park on July 2. She is looking for volunteers to prepare food for the runners, bring six bags of ice, put water bottles into the coolers and hand out food to the runners. Linda also said that volunteers were needed to clean up trash after the fireworks. She also sent an email to the Board Members with the information about volunteering.

b. NSL READS

Board Member Thorpe reported the local author for the NSL Reads event this year would be Melanie Hawkins. She explained Melanie Hawkins was a local author who writes youth books on topics such as being unique and bullying. The date for NSL Reads was confirmed for October 12, 2022. Chair Clayton suggested the kids who read the author's books do a book report on the book rather than having the essay contest. Board Member Thorpe expressed her opinion she would like to do more research before the Board cancelled the essay portion of NSL Reads. She noted she would bring her recommendations to the next meeting. Chair Clayton said the bookmarks would be available to make again this year. She suggested JJ Donuts be contacted to provide refreshments for the event.

8. REVIEW ACTION ITEMS

The next meeting was scheduled for Tuesday, July 26, 2022.

9. ADJOURN

Chair Clayton adjourned the meeting at 8:00 p.m.

The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the City of North Salt Lake on August 23, 2022, by unanimous vote of all members present.

_____

Wendy Page, City Recorder