



**Planning and Development Services**

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**MEETING MINUTE SUMMARY  
TOWN OF BRIGHTON PLANNING COMMISSION MEETING  
Wednesday, March 16, 2022 7:00 p.m.**

**\*\*Meeting minutes approved on August 17, 2022\*\***

**Approximate meeting length:** 1 hour 3 minutes

**Number of public in attendance:** 5

**Summary Prepared by:** Wendy Gurr

**Meeting Conducted by:** Commissioner Despain

**\*NOTE:** Staff Reports referenced in this document can be found on the State website, or from Planning & Development Services.

**ATTENDANCE**

**Commissioners and Staff:**

Commissioners	Public Mtg	Business Mtg	Absent
Donna Conway	x	x	
Don Despain (Chair)	x	x	
Ulrich Brunhart	x	x	
Tom Ward			x
Ben Machlis (Vice Chair)	x	x	
Phil Lanuette (Alternate)			x
John Carpenter (Alternate)	x	x	

Planning Staff / DA	Public Mtg	Business Mtg
Wendy Gurr	x	x
Jim Nakamura	x	x
Melissa Anderson	x	x
Cameron Platt	x	x

**BUSINESS MEETING**

**Meeting began at – 7:06 p.m.**

- 1) Approval of Minutes from the February 16, 2022 Planning Commission Meeting.

**Motion:** To approve Minutes from the February 16, 2022 Planning Commission Meeting with an addition of square to the word feet as “square feet” in clarifying units.

**Motion by:** Commissioner Conway

**2<sup>nd</sup> by:** Commissioner Brunhart

**Vote:** Commissioners voted unanimous in favor (of commissioners present)

- 2) Discussion on Future Amendments to the Foothill Canyons Overlay Zone (FCOZ). **Planner:** Jim Nakamura

*Mr. Nakamura went over the documents provided planning commission today. Commissioners and staff had a brief discussion regarding depending on staff for figures, smaller acres, less than an acre and 10000 square feet of disturbance, buildable setbacks from stream and buildable set setbacks from property line, snow storage, removal, and perennial, 1/2 acre or less is 80% or 15000 sf, whichever is more. Next meeting will have research done on FCOZ projects over the last few years and what it should be.*

- 3) Other Business Items. (As Needed)

*No other business items to discuss.*

*Commissioner Brunhart motioned to open the public hearing, Commissioner Conway seconded that motion.*

### **PUBLIC HEARING(S)**

**Hearings began at – 7:46 p.m.**

**OAM2022-000527** - An Ordinance amending the Brighton Land Use Code, Section 19.02.150. The amendment to Section 19.02.150 is proposed to address Inactive Applications. **Presenter:** Melissa Anderson (Motion/Voting)

*Greater Salt Lake Municipal Services District Planning Manager Melissa Anderson provided a presentation regarding the ordinance amendment.*

*Commissioners and staff had a brief discussion regarding exceeding 180 days, 90 days request for extension, Completeness review, address communication and logistics.*

### **PUBLIC PORTION OF HEARING OPENED**

*No one from the public present to speak.*

### **PUBLIC PORTION OF HEARING CLOSED**

**Motion:** To recommend file #OAM2022-000527 for an Ordinance amending the Brighton Land Use Code, Section 19.02.150. The amendment to Section 19.02.150 is proposed to address Inactive Applications and amend to: All applications for property development and/or use permits shall be actively pursued to a final decision by the town. If no activity such as plan submittals, reviews, meetings, or communication by the applicant has occurred on an application for one hundred eighty (180) days, the application will be deemed as inactive, and the file closed. The applicant may submit a written request to maintain the application as active, wherein upon finding that there is good cause and reasonable belief that the application will be pursued to completion, the planning director, or their designee may grant a one-time ninety (90) day extension. Once a file is closed, an applicant will be required to reapply for permits or development to the Town of Brighton Council for approval.

**Motion by:** Commissioner Machlis

**2<sup>nd</sup> by:** Commissioner Brunhart

**Vote:** Commissioners voted unanimous in favor (of commissioners present)

**OAM2022-000545** – An Ordinance amending the Brighton Land Use Code, Foothill Canyons Overlay Zone (FCOZ), Section 19.72.130, “Stream Corridor and Wetlands Protection.” The proposed amendment will amend the Perennial Stream Corridor Setback for Buildings and accessory structures from 100’ to 50’ measured from ordinary high-water mark. **Planner:** Jim Nakamura (Motion/Voting)

*Greater Salt Lake Municipal Services District Planner Jim Nakamura provided a presentation regarding the ordinance amendment.*

**PUBLIC PORTION OF HEARING OPENED**

*No one from the public present to speak.*

**PUBLIC PORTION OF HEARING CLOSED**

**Motion:** To recommend file #OAM2022-000545 for an Ordinance amending the Brighton Land Use Code, Foothill Canyons Overlay Zone (FCOZ), Section 19.72.130, “Stream Corridor and Wetlands Protection.” The proposed amendment will amend the Perennial Stream Corridor Setback for Buildings and accessory structures from 100’ to 50’ measured from ordinary high-water mark to the Town of Brighton Council for approval.

**Motion by:** Commissioner Brunhart

**2<sup>nd</sup> by:** Commissioner Machlis

**Vote:** Commissioners voted unanimous in favor (of commissioners present)

*Commissioner Brunhart motioned to adjourn, Commissioner Conway seconded that motion.*

**MEETING ADJOURNED**

**Time Adjourned – 8:09 p.m.**