

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 P.M. POLICY SESSION

July 26, 2022

(This meeting was held following a City Council policy session.)

City Building
55 South State Street
Clearfield City, Utah

PRESIDING:	Karece Thompson	Chair
PRESENT:	Kent Bush	Director
	Nike Peterson	Director
	Vern Phipps	Director
	Tim Roper	Director
EXCUSED:	Mark Shepherd	Director
STAFF PRESENT:	JJ Allen	City Manager
	Summer Palmer	Assistant City Manager
	Stuart Williams	City Attorney
	Devin Rogers	Assistant Police Chief
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Director
	Adam Favero	Public Works Director
	Brad McIlrath	Senior Planner
	Rich Knapp	Finance Manager
	Shaundra Rushton	Communications Manager
	Joannie Strong	Deputy City Recorder

VISITORS:

Chair Thompson called the meeting to order at 8:06 p.m.

APPROVAL OF THE MINUTES FROM THE JUNE 21, 2022 WORK SESSION, JUNE 28, 2022 POLICY SESSION AND THE JULY 12, 2022 WORK SESSION

Director Bush moved to approve the minutes from the June 21, 2022 work session, June 28, 2022 policy session and the July 12, 2022 work session, as written; and authorize the Chair's signature to any necessary documents, seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Bush, Peterson, Phipps, and Roper. Voting NO – None.

APPROVAL OF RESOLUTION 2022R-04 AUTHORIZING AN AMENDMENT TO THE LIFETIME PRODUCTS COMMUNITY REINVESTMENT AREA (CRA) DEVELOPMENT AGREEMENT (PARTICIPATION AGREEMENT)

Summer Palmer, Assistant City Manager, reminded the Council that in September of 2021 the Board approved the extension of the Lifetime CRA after Senate Bill 6001 passed. The bill allowed a community reinvestment agency to extend the tax increment collection period for up to two years for project areas that could demonstrate negative economic and financial impact related to COVID-19. Resolution 2022R-04 would approve and enter an updated development (tax participation) agreement with Lifetime Products, Inc. reflective of the two-year extension due to COVID-19.

There were no addition comments.

Director Phipps moved to approve Resolution 2022R-04 authorizing an amendment to the Lifetime Products Community Reinvestment Area (CRA) Development Agreement and authorize the Chair's signature to any necessary documents, seconded by Director Roper. The motion carried upon the following roll call vote: Voting AYE – Directors Bush, Peterson, Phipps, and Roper. Voting NO – None. Director Shepherd was not present for the vote.

There being no further business to come before the Community Development and Renewal Agency, **Director Bush moved to adjourn as the CDRA and reconvene as the City Council in the work session following a 5-minute recess at 8:08 p.m., seconded by Director Peterson. The motion carried upon the following vote: Voting AYE – Directors Bush, Peterson, Phipps, and Roper. Voting NO – None.**

*** The City Council policy session minutes are in a separate location. ***

**APPROVED AND ADOPTED
This 9th day of August, 2022**

/s/Karece Thompson, Chair

ATTEST:

/s/Nancy R. Dean, Secretary

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, July 26, 2022.

/s/Nancy R. Dean, City Recorder