

3A.01.003 Uniform

Definitions:

Board Policy:

In an effort to promote neatness, modesty, good personal grooming habits and to better focus scholars' energies on education, Excelsior Academy requires scholars to abide by the Uniform Policy. Excelsior Academy scholars will wear approved clothing on school property during normal school hours and on school-sponsored outings. The approved clothing is to be worn throughout the academic school year.

- In conformity with the Religious Freedom Restoration Act, the Excelsior Academy Uniform Policy will not restrict the wearing of religious attire in conjunction with the approved clothing.
- Scholars may wear an authorized club uniform (e.g. Boy or Girl Scouts) on the day of their club meeting.
- All attire must be clean, pressed and in good repair. (No holes/rips.)

Shirts/Tops

- All tops must be solid color with no writing/pictures or embellishments larger than a quarter other than the permanent Excelsior Academy logo. The official academy logo may be permanently affixed to any top (e.g. shirt, sweater, vest, or jacket). The logo may be embroidered, screen-printed or a sewn on patch.
- Any sweater or jacket, worn at the academy in the classroom must be solid Navy, no **hoods**, and carry no logo larger than a quarter other than the official Excelsior Academy logo.
- No striping or contrasting colors on the outer collar, cuffs or lining.
- All shirts must meet pant waist and have a modest neckline.

Boys – Solid Navy, Canary Yellow, or White polo shirts with long or short sleeves; top button may be unbuttoned.

Girls – Solid Navy, Canary Yellow, or White polo shirts with long, short or $\frac{3}{4}$ sleeves with no embellishments (modest lace embellishments allowed on collar); top button may be unbuttoned.

Pants, Shorts, Skorts, Skirts, Jumpers and Dresses

- Shorts, skirts, skorts, jumpers and dresses must be no shorter than 3" above the knee (3" from the ground when kneeling).
- All pants, shorts, skorts, and skirts must be worn high enough to be modest and worn at or near waist.
- Pants must be long enough to cover top of shoe, off floor, worn at or near waist.

- Pants must be uniform style; no cargo, painter, corduroy pants or shorts to be worn.
- No jeans or jean look-alikes, sweatpants, pants with expandable pockets, leggings (as pants alone), or any pant, short, or skort that is not uniform style.
- No athletic wear outside upper grade P.E. classes

Boys – Navy or Khaki colored pants. Navy, Khaki or School Plaid shorts.

Girls – Navy or Khaki colored pants. Navy, Khaki, or School Plaid shorts, skorts, skirts, and capris. Navy, Khaki, School Plaid, or Canary Yellow (jumpers and dresses (with sleeves). For any skirt, jumper or dress worn above the knee, leggings, tights or bicycle shorts in navy, brown, black, or white are required. Polo shirt must be worn under jumpers.

Undergarments

Undergarments (this does not include undershirts) are not to be visible (including through clothing).

- Undershirts must be solid white with no patterns or lace.

Shoes

- Shoes/Boots shall be kept in a clean, attractive condition and shall compliment the chosen attire.
- Slip on styles must have at minimum a back strap and closed toe.
- Shoes with laces must be tied during academy hours.
- Black or Brown dress-type shoes (loafer, lace-up or mary-jane styles) are preferred.
- No flip-flops, sandals, crocs, slippers, light –up shoes, platforms, shoes with wheels, open toed shoes, or shoes with heels higher than 2 inches.
- No distracting laces on shoes; blue, black, white or brown lace color is preferred.

Socks and Tights

- Socks must be worn and must be solid colored black, brown, navy or white and shall compliment the chosen attire.
- Girls may wear solid black, brown, navy or white tights and shall compliment the chosen attire.
- Leggings are allowed in solid black, brown, navy or white and shall compliment the chosen attire. They must be worn with another bottom, not alone. Socks must be worn with leggings.

Belts

- Plain black or brown dress style belts with plain buckles and no embellishments may be worn in belt loops complimenting chosen attire.

Audrey E Bell 1/16/14 2:00 PM

Comment [1]: These last two bullet points were previously listed under the "Girls" section. I have moved them for clarity purposes. It will show that these two bullet points apply to both boys and girls.

Jewelry

- Jewelry should be limited to items that do not distract. Some items that distract: large earrings, multiple bracelets or large bangles, necklaces that are large and/or worn over the shirt.
- Scholars should not wear more than one pair of earrings.
- Watches are acceptable, but alarms must be disabled. Alarms may be used with teacher or director approval.
- No nose, eyebrow, lip, tongue, belly, etc. piercings/jewelry.
- No ankle bracelets.
- No gauges.

Outerwear

- Coats, hats and gloves/mittens worn to and from school and at recess do not need to comply with the school colors.

Grooming

- Hair and body must be maintained in a clean and healthy manner.
- Deodorant should be used when necessary.

Hair

- Hair shall be well groomed and non-distracting (colored spiked hair is distracting to students).
- Hair may not cover the eyes.
- Bandanas are not allowed.

| Girls - Hair accessories should complement the attire of the day and be non-distracting.

Makeup

Girls - K-6 scholars are not allowed to use any makeup that is visible with the exception of clear lip gloss. 7th and 8th grade scholars are permitted to wear light and modest amounts of makeup, with no bold or bright colors.

Casual Dress Day Policy

Casual dress days are at the discretion of the Director and may correlate with special events or scholar incentives. On Casual Dress Days, clothing should be neat, well kept, and practical for school. Casual Dress Day includes the following restrictions:

- Clothing may not contain words, phrases, pictures or other representations that are vulgar, sexual, or profane.

- Clothing may not contain words, phrases, pictures or other representations that refer to drugs, tobacco, alcohol or gangs.
- Tank tops, tube tops, spaghetti straps, sleeveless or bare midriff shirts shall not be worn.
- Sheer clothing shall not be allowed.

ANYTHING NOT COVERED IN THIS POLICY THAT IS DEEMED A DISTRACTION OR SAFETY ISSUE BY THE DIRECTOR WILL NOT BE PERMITTED.

The following item may be instituted, if deemed necessary, by the director:

Tops and bottoms must contrast, i.e. no navy tops with navy bottoms, etc.

Uniform Policy Violations (per school year)

All violations will be noted in the scholars file.

- First offense – Scholar reminder and violation ticket sent home, copy placed in scholar file. Call to parent to remedy situation.
- Second offense – Violation ticket, copy placed in scholar file, call to parent remedy situation.
- Third offense – Violation ticket, copy placed in scholar file, call parent to remedy situation and in-school detention.
- Fourth offense - suspension of 3 days.
- Fifth offense – Recommendation to board for expulsion.

Clothing Sources

APPROVED CLOTHING ITEMS MAY BE PURCHASED OR BE HOME-MADE AS LONG AS THE ITEMS MEET THE UNIFORM POLICY. CHECK WWW.EXCELSIOR-ACADEMY.ORG FOR A LIST OF POSSIBLE SOURCES.

UNDER THE UTAH CODE, THE SCHOOL ADMINISTRATOR IS ALLOWED TO GRANT AN EXEMPTION FROM COMPLYING WITH DRESS CODE TO A STUDENT FOR EXTENUATING CIRCUMSTANCES. THE ADMINISTRATOR WILL CAREFULLY CONSIDER ALL REQUESTS FOR EXEMPTIONS, AND GRANT THOSE WHICH ARE CLEARLY NECESSARY. (FOR INSTANCE, UNUSUAL MEDICAL CIRCUMSTANCES MIGHT CONSTITUTE A “CLEARLY NECESSARY” SITUATION.) THE ADMINISTRATION IS DIRECTED TO DEVELOP INDIVIDUAL DRESS GUIDELINES WHICH, INSOFAR AS IS POSSIBLE, APPROXIMATE THE APPROVED DRESS CODE FOR EACH STUDENT WHO RECEIVES AN EXEMPTION FROM THE DRESS CODE DUE TO EXTRAORDINARY CIRCUMSTANCES.

IF A FAMILY IS UNDER FINANCIAL HARDSHIP, THEY MAY CONTACT THE SCHOOL BUSINESS MANAGER TO DISCUSS WAYS IN WHICH EXCELSIOR ACADEMY MAY ASSIST THEM IN PROCURING UNIFORMS FOR THEIR STUDENT.

References:

Policy Review Schedule (Reviewer):

Annually – January

Policy Monitoring Schedule (Monitor):

Document History:

Date Adopted: February 2009

Amended: **January 2010** – Allowable skirt lengths were changed from 2 in. above the knee when kneeling to 3 in. above the knee when kneeling. Yellow (not gold) was added as an allowed color for girl’s dresses.

Amended: **May 2010** – Minor wording clarifications. Removed turtlenecks and mock turtlenecks. Removed sewn flat cargo pockets. Added exemptions paragraph and financial hardship paragraph.

Amended: **January 2011** - Restricted tops to polo’s, restricted jackets and sweaters to navy only with no hoodies, and required Excelsior logos only on sweaters and jackets.

Amended: **March 2011** - Removed requirement for Excelsior logos only on jackets and sweaters.

Amended: **January 2012** - changed yellow to canary yellow, added no slippers, removed redundant paragraphs, took out navy vests, added cuffs and lining to bullet point 3 under Shirts/Tops, added the color navy to leggings.

Amended: **March 2012** - added the no hoodies because that should have been in there from previous vote, changed the undergarment section to must be solid white with no pattern or lace, pants must be uniform style; no cargo, painter, corduroy pants or shorts to be worn was added, No distracting laces on shoes; blue, black, white or brown lace color is preferred was added too.

Board Chair

School Policy: