

RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY – JANUARY 21, 2014

5:30 p.m. – Work Session (City Council Conference Room)

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Open Communications

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor's Report

a. RSAC Graduation

2. City Administration Report

a. Departments

i. Report on Condition of the Treasury for the month ending December 31, 2013

ii. Community Development Projects Status Report

b. Employee Recognition of staff whose anniversaries fall in the month of January

i. Larry Hansen, 15 years

c. Staffing Authorization Plan

3. Recorder's Report (*Review status of Council requested follow-up items*)

F. Consent Items

1. Review of meeting minutes from:

January 7, 2014 City Council Work Session

January 7, 2014 City Council Regular Session

2. Consideration of appointments

a. Riverdale Senior Center Board

b. Communities That Care, Key Leader Board

c. Weber Mosquito Abatement District Board of Trustees Central

d. Central Weber Sewer Improvement District Board of Trustees

e. Legislative Policy Committee

3. Consideration of the reappointment of City Treasurer, Lynn Fortie for term ending January 31, 2016 (UCA 10-3-916)

4. Consideration of the reappointment of City Recorder, Ember Herrick for term ending January 31, 2016 (UCA 10-3-916)

5. Consideration of Council's appointment of a Mayor Pro Tem (UCA 10-3b-302)
6. Consideration of appointment of a new member to finish Brent Ellis' term through January 31, 2016 and reappointment of Kathy Eskelsen to the Planning Commission for four year terms ending January 31, 2018
Presenter: Michael Eggett, Community Development Director
7. Consideration of ratification of the Planning Commission's appointment of Blair Jones as Chairman and Steve Hilton as Vice Chairman of the Riverdale Planning Commission
Presenter: Michael Eggett, Community Development Director

G. Action Items

None.

H. Discretionary Items

I. Adjournment

- The public is invited to attend all Council meetings.
- In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Recorder at 394-5541 x 1232.
- This agenda has been properly posted and a copy provided to local news media.

**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEMS: A,B,C

SUBJECT: Welcome & Roll Call – Mayor Searle
Pledge of Allegiance – Led by Councilor Mitchell 01/07/14
Moment of Silence

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**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: D

SUBJECT: Open Communications

PETITIONER: Anyone Interested

ACTION REQUESTED BY PETITIONER: Open agenda item provided for any interested person to be able to speak about any topic.

INFORMATION: Per Governing Body desire, this item will be placed on the agenda as a permanent and regular item.

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**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

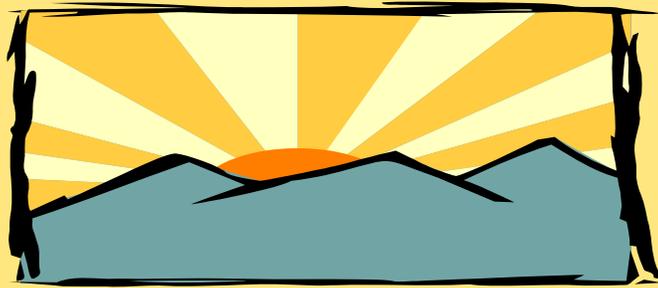
AGENDA ITEM: E1

SUBJECT: Mayor's Report

ACTION REQUESTED BY PETITIONER: Information Only

INFORMATION: [RSAC Graduation Invitation](#)

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**Riverdale Substance
Abuse Court**

**Personally invites you to our
Graduation**

**Thursday, February 6, 2014
12:30 pm
Riverdale Justice Court
4600 S Weber River Drive
Riverdale, Utah 84405**

**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: E2a

- SUBJECT:** City Administrator's Report
- a. Departments December 2013
 - i. Report on Condition of the Treasury for the month ending December 31, 2013
 - ii. Community Development Projects Status Report

ACTION REQUESTED BY PETITIONER: Information Only.

INFORMATION: [December Department Report](#)

[Treasury Report December](#)

[Community Development Projects Status Report](#)

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Mayor & City Council Monthly Summary Report December 2013



City Administration:

1. Larry Hansen:

- More RDA loan inquiries, processed and closed another purchase assistance application.
- Water liens filed and released for Public Works.
- Completed the negotiations and closed property purchase of 3.5 acres on the north end.
- Considerable work on organizational transition concepts and issues for 2014.
- Expedited UDOT agreement for water line at 1500 W / Riv Rd project.
- Christmas Luncheons, Dinners and other associated activities, busy month! 🎵

2. Lynette Limburg:

December Report

- General customer service, information to the public, follow-up on information requests and support for administrative events.
- Prosecution –Prepared files and additional information in regard to prosecution process
- 63 pre-trials & 6 trials. Follow-up and filing of court dispositions after pre- trial or trial
- Record requests – 6 GRAMA requests for police reports, videos and other miscellaneous city records
- 1 utility lien recorded & 1 utility lien released
- Community Development Department - 12 Building permits issued
- Building inspections scheduled and logged.
- Two Risk Management meetings / prep & minutes
- Prepared annual employee Christmas Luncheon
- Covered for other departments during Holiday events
- 2013 closed dockets logged and filed
- Continued entering into the new building and zoning software program zoning and subdivision information for all properties in the city.

3. Ember Herrick:

- Prepared City Council, RDA and Planning Commission meeting agendas, packets and minutes including bid opening for water tank project
- Updated the city eFile Cabinet, Sterling Codifiers and hardcopy archives
- Answered questions about city statistics, programs, services, codes and various business license questions and compiled historical information and pictures
- Renewed city business licenses and alcohol licenses for 2014 verifying billing discrepancies and city sales tax ID numbers using the state TAP program
- Updated the Records Report and noticed all ordinances passed by the Council
- Compiled a list of active commercial businesses in need of an annual fire inspection for the Riverdale Fire Department including daycares, private schools and churches
- Created a list of rental properties in Riverdale for Weber County and a list of businesses with alcohol licenses in the city for the State of Utah

- Assisted new business owners in acquiring a Riverdale business license including coordinating fire inspections with Fire Department
- Compiled new city businesses report for website business directory
- Continued Emergency Prep Initiative for December for staff 72 hour kits
- Worked with Jeannette Hall on Rediscover Riverdale business partnership proposal and Mayor Searle's proposed adult fitness program based on Shape Up Sandy
- Completed Election 2013 statute requirements as Riverdale's Election Officer
- Used my personal accrued vacation leave on December 30 and 31 and January 2 and 3 to meet with attorney Steve Noel and compile documents and identify discrepancies and inaccuracies in affidavits submitted by the opposition in the Griffiths vs. Riverdale lawsuit and to attend the hearing on January 3, 2014. All of the time I have spent on this case has been done at my own expense because of my personal conviction that I should do everything possible to minimize the cost to taxpayers.

Business Administration:

Lynn Fortie:

Continued work on imaging solution. Continued work on cross referencing our GL accounts to the State's Uniform Chart of Accounts. Routine phone & computer problem resolution. Routine management issues and resolution. Routine accounting issues.

Stacey Comeau / HR:

New Hires:	None
Promotions:	None
Terminations:	None

Chris Stone:

- Completed the annual employee group photo.
- Began work on a city promotional publication for the Community Development Department.
- Various website and social media updates.
- Completed the city newsletter for January.
- Completed the employee newsletter for January.

Jeannette Hall:

Youth Basketball: Basketball for 2nd grade co-ed and 4th thru 9th grade girls finished up their league. We are taking registrations for the boys' 3rd - 9th grade and high school age. League play will begin January 6th.

Intramurals: Badminton is the activity of the month. We finished up on December 12th. We had 57 participants in the program. We are now taking registration for dodge-ball. This activity will start on January 6th.

Special Assignments:

1. Provided support for Lynette in planning the Employee Xmas party.
2. Helped RYC serve the Seniors at their Christmas Dinner.
3. Started preparations for Old Glory Days.
4. Attended Sr. Board mtg.
5. Helped plan and attended RYC Christmas Lighting Contest.
6. Prepared for exercise classes to start in January.

Senior Lunch Count – 2012 – 1,347 2013 – 1,474

Roy Complex Passes purchased:

10 punch pass – 4

Month pass – 5

6 month pass – 0

Year pass – 4

Fire Department:

Completed Automatic Aid Interlocal Agreement

Drafted Medical Control Physician Agreement

Drafted a Drug Safe procedure for securing drugs Dispensed by Fire Department

Crews completed the Annual Santa Run on December 21. Great turnout by staff and Citizens, we ran out of candy canes and had to purchase more.

Attended Fire Subcommittee meeting.

Attended Weber Operations Board meeting.

Met with vendor showcasing a new ambulance brand

Worked on Fire Code issues

Calls for the month of DECEMBER 2013

TYPE OF SITUATION	NUMBER OF CALLS	TOTAL
FIRES	2	2
RESCUE AND EMERGENCY MEDICAL INCIDENTS	47	47
HAZARDOUS CONDITIONS(NO FIRES)	2	2
GOOD INTENT CALLS	10	10
FALSE ALARMS/FALSE CALLS	10	10
*NA	2	2
SERVICE CALLS	3	3
TOTAL RESPONSES FOR OCTOBER 2013	76	76

* CALLS DISPATCHED BY MISTAKE

Annual Alarm Summary Report

Reporting Between 12/01/2013 and 12/31/2013

Printed On: 01/06/2014

Police Department:

Patrol

Lots of traffic, shoppers and retail thefts kept officers busy during the month of December.

Sgt. Boots was on patrol in the area of 4400 S. Parker Drive and noticed that several traffic control signs had been run over by a vehicle, however, the vehicle had left the area. Evidence was gathered from the scene and Officer Fuller located a vehicle in the trailer park at 4375 S. Weber River Dr. that had front end damage and matched evidence from the scene. The owner was contacted who admitted to falling asleep and running over the signs. He was cited for leaving the scene of an accident.

Officer Jensen and Sgt. Jones were dispatched to a disturbance where a male reportedly pointed a gun at a juvenile in the parking lot of 1194 W. 4400 S. Upon arriving the suspect was still standing in the parking lot with a large revolver in his hand. They ordered him to drop the weapon which he did. They attempted to handcuff him, but he became violent and tried hitting Officer Jensen in the face. Officer Jensen and Sgt. Jones were able to get the suspect handcuffed after a fight. He was booked for several charges including assault on a police officer and aggravated assault.

Dispatch advised that Ogden Police had a vehicle stolen and they had attempted to stop the suspect, but he would not pull over. The vehicle entered Riverdale and was found abandoned at the America First Operations Center. Officers began following foot tracks in the snow and located a female who was in the vehicle. They continued to follow foot tracks from the male suspect which led them east and across I-84 and into the neighborhood near 4600 S. 1250 W. It was discovered the suspect had stolen another vehicle from this address and was able to escape. The suspect was found later at a house in South Ogden. Sgt. Jones interviewed the suspect who confessed to stealing both cars. The vehicle stolen in Riverdale was recovered and returned to the owner.

Officer Fuller located a vehicle abandoned and running in the parking lot of Ken Garff Nissan at 0100 hours in the morning. The vehicle had been pulled out of its stall and it appeared that someone was in the process of stealing the car from the dealership when Officer Fuller interrupted their plan. The suspect was not located at that time.

Officer Geilmann was investigating a parking complaint in the parking lot of Walmart when a male exited the store running with a loss prevention officer chasing him. The suspect had stolen items from the store. Officer Geilmann chased the suspect who would not stop. The suspect ran behind Walmart into the field and crossed the river. A K9 was called to track the suspect. The K9 tracked the suspect to a wooded area, however, officers could not see him and several warnings were given for the suspect to surrender, or the dog would be sent in. The suspect did not surrender and the K9 was sent into the area where the suspect was located and bit by the K9. The suspect was booked into jail for several charges.

Officers were dispatched to Walmart in the middle of the night on a fight. Three people were involved in a fight inside the store. The suspect fled in his vehicle, but was pulled over as he was leaving the parking area. The fight was over two boyfriends trying to share the same girlfriend which made everyone unhappy. The primary aggressor of the fight was arrested for the assault. Officers were notified that Brigham City Police was pursuing a stolen vehicle that was approaching the south end of Weber County. Brigham City stopped chasing the vehicle and it was observed driving over the viaduct. The vehicle was then found abandoned in front of Carey's Cycle. Officers set up a perimeter and were later able to locate and apprehend the suspect who had a felony warrant. Brigham City was notified and the suspect was booked into jail. The stolen vehicle was recovered.

On New Year's Eve, Officer McBride assisted South Ogden Police in the arrest of a wanted dangerous fugitive. South Ogden had made a traffic stop on a vehicle where the fugitive was a passenger. The suspect resisted arrest and fought with officers for some time which caused injury to both the suspect and officers. He was taken into custody and it was found that he was armed with a gun at the time of the stop.

Investigations

Detectives investigated a theft of shoes. A suspect vehicle's plate was recorded at the scene. Detectives located the registered owner of the vehicle. She stated her son had the car. He was interviewed and admitted to the theft.

Detectives investigated a retail theft complaint. Suspects were identified through a confidential informant; both were in the Weber County Jail. They were interviewed and each identified the other as the main primary suspects involved. Each suspect was recorded on CCTV as being involved so they were each charged.

Detectives investigated a simple assault case. The victim came into the office to recant her initial statement. Detectives interviewed her and did not believe her new story. They responded to talk to a witness of the assault who verified that the assault did in fact take place. They then interviewed the victim again and she verified that the assault did occur. A warrant was issued for the suspect.

Detectives investigated a theft by deception case. Detectives investigated a discrepancy of \$1,000 on a car deal at a local car dealership. The car salesman took a down payment of \$5,100 dollars then changed it to \$4,100 after the customer left creating the \$1,000 discrepancy. The contract was

changed indicating a down payment of \$4,100. That was the amount that was then placed into the safe. The suspect has not been seen since that day and a warrant of arrest was issued.

Public Works Department:

Continued work with FEMA
 Continued work on Storage Buildings at Public Works Shop
 Worked on sewer line repair projects
 Worked on water tank painting project
 Worked on Storm Water Construction projects

Legal Services Department:

- Resolutions/Ordinances work–
 - Legal work concerning - Elections/Lawsuit, UTA easements, Hayward, Police comp, Constables, Bankruptcy, Auot aid agree, Devl agreements, CCR, Betterment agreement, Alc licen
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Public records requests/Court/Court screenings/Court filings/ Annual reviews
- Formal training attended-
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances

COURT MONTHLY REPORT

194 Total traffic cases	4166 Total traffic cases for the year (Jan. to Dec.)
3 DUI	82 Moving violations
0 Reckless/DUI red.	0 FTA
14 License violations	92 Non-moving violations
	0 Other
	3 Parking

65 Total Misdemeanor cases	865 Total Misd. cases p/yr.
7 Assault	0 Ill. sale Alc.
10 Dom. animal	2 Dom. violence
22 Theft	1 Other liq. viol.
0 Wildlife	8 Other misd./infrac
0 FTA	15 Contr. subst vio.
0 Parks/rec.	0 Planning zon./Fire/Health
0 Public intox	0 Bad checks

289 Total cases disposed of this month 1892 Total number of cases disposed of for the year (July 2013 to Aug. 2014)

Small Claims Total number of cases for the year (Jan. 2013 to Dec. 2013) -- Filed=55 Settled/Dismissed=229

1 Cases filed	0 Trials
1 Settled/dismissed	0 Default judgment

# CITATIONS BY AGENCY	YTD (Jul. 2013 to Aug. 2014)
Riverdale City 140	907
UHP 65	731

<u>MISC.</u>	YTD (July 2013 to Aug. 2014)
Total Revenue collected \$55,714.88	\$ 362,207.58
Revenue Retained \$38,766.32	\$ 210,440.83

Warrant Revenue	\$36,552.00		\$ 245,031.00
Issued warrants	51	364	
Recalled warrants	91		506

RSAC MONTHLY REPORT

18 participants	162 drug tests given	1 walked away/warrants issued
0 orientations	1 in jail/violations	1 ordered to inpatient
1 new participant monitoring till grad)	1 positive UA's/tests/dilutes	0 other (Phase 4
0 graduates	3 incentive gifts	
0 terminated/quit	5 spice tests given	

Community Development Department:

- Firehouse Subs: Power clearance authorization
- Blue Hills Dental: Plumbing and underground electrical inspection
- Ken Garff Ogden: Electrical inspection
- Blanket Co.: Working with tenant to resolve sign permit
- Home inspections for various projects on residential lots and small business operations
- RDA home loan inspections completed on residential lots
- Phone conversation with Lloyd High
- Meeting with Lloyd High and Riverdale Mobile Estates staff
- Meeting with JRCA Architects representative Jim Child
- Department member participation with the Fire Dept for Santa Run
- Participation in holiday luncheon
- Water Utility training attendance by department member
- Code Enforcement activities outlined on the Fire Inspection/Code Enforcement report

Fire Inspection / Code Enforcement Report: **attached**

Inspection Date Scheduled	Occupancy Name	Inspection Shift	Inspection Passed
12/2/2013	Burchs Trees	FI41	No
12/2/2013	Robinson Tree Farms	FI41	No
12/3/2013	Burchs Trees	FI41	Yes
12/3/2013	Robinson Tree Farms	FI41	Yes
12/28/2013	WAL MART SUPERCENTER 1708	A	Yes
1/1/2014	Riverdale Fire Department	C	No
1/2/2014	CRICKET COMMUNICATIONS, INC.	C	Yes
1/2/2014	ARBYS 7798	C	Yes
1/2/2014	Turner Insurance Office	C	Yes
1/2/2014	Buffalo Wild Wings	C	No
1/2/2014	ROCKY MOUNTAIN CHRYSLER	C	No
1/2/2014	ANCORA PROPERTIES LLC	C	Yes
1/2/2014	RANCHWOOD APARTMENTS	C	Yes
1/2/2014	Burch Rentals	C	Yes
1/2/2014	LARSON 4 PLEX'S	C	Yes
1/2/2014	GKR RIV APTS LLC FOURPLEXS	C	Yes
1/7/2014	RIVERDALE BUSINESS CENTER LC	C	Yes
1/7/2014	R K WHOLESALERS INC	C	Yes
1/7/2014	DST RESTAURANT MANAGEMENT INC	C	Yes
1/7/2014	LUCIES SEAT COVERS	C	Yes
1/7/2014	LEWIS DEAN DRAPERY & BLINDS	C	Yes
1/7/2014	INFINITE CAD SOLUTIONS, INC.	C	Yes
1/7/2014	Insta Fire	C	Yes
1/7/2014	AUTO TRIM DESIGN OF NORTHERN UTAH	C	Yes
1/7/2014	BEST INTERLOCK	C	Yes
1/7/2014	THERAPEUTIC RELAXATION INC	C	Yes
1/7/2014	STATE FARM INSURANCE	C	Yes
1/7/2014	CARPET GIANT	C	Yes
1/7/2014	CROWN ELITE	C	No
1/7/2014	San Terra Construction	C	Yes
1/7/2014	HAIR HAVEN INC	C	Yes
1/7/2014	ALENA ALTERATIONS & TAILORING	C	Yes
1/7/2014	A-1 DRIVING SCHOOLS INC	C	Yes
1/7/2014	LOST IN STITCHES	C	Yes
1/7/2014	B & L CUSTOM COMPUTERS	C	Yes
1/13/2014	GOLDEN SPIKE HARLEY-DAVIDSON	C	Yes
1/13/2014	Ogden Bay Realty	C	Yes
1/13/2014	WELLS FARGO BANK	C	Yes
1/13/2014	CUMMINS-ALLISON CORP	C	Yes
1/13/2014	AUTOMATED BUSINESS PRODUCTS	C	Yes
1/13/2014	ENTERPRISE RENT A CAR OF UTAH	C	Yes
1/13/2014	L-3 COMMUNICATIONS LINK SIMULATION & TRA	C	Yes
1/13/2014	FRANKIE'S	C	Yes

1/13/2014	REBEL ENTERPRISES INVESTMENT	C	Yes
1/14/2014	MAKA BEAUTY SYSTEMS	C	No
1/14/2014	Riverdale City Community Center	C	No
1/14/2014	Riverdale City Senior Center	C	No
1/14/2014	Access Home Care	C	Yes
1/14/2014	BAJIO	C	Yes
1/14/2014	Chrysalis	C	Yes
1/14/2014	FEDERAL EXPRESS CORPORATION	C	Yes
1/14/2014	Game Stop	C	Yes
1/14/2014	Gentiva	C	Yes
1/14/2014	GREAT CLIPS IJENICK INC DBA	C	Yes
1/14/2014	IHC	C	Yes
1/14/2014	Monarch Dental	C	Yes
1/14/2014	RON'S AUTOMOTIVE (RENTAL)	C	Yes
1/14/2014	RON'S AUTOMOTIVE INC	C	Yes
1/14/2014	RON'S AUTOMOTIVE INC	C	Yes
1/14/2014	Spherion	C	Yes
1/14/2014	Sprint	C	Yes
1/14/2014	STARBUCKS COFFEE #2920	C	Yes
1/14/2014	URBAN TRENDZ SALON & SPA	C	Yes



Inspections done between 12/01/13 – 01/17/14

Shift A Captain Matt Hennessey

Inspections Completed	Passed	Failed	Shift Average
1	1	0	1 inspection in 6 weeks

Shift B Captain Bret Felter

Inspections Completed	Passed	Failed	Shift Average
0	0	0	0 inspections in 6 weeks

Shift C Captain David Ermer

Inspections Completed	Passed	Failed	Shift Average
57	50	7	9.5 inspections a week

Randy Koger, Code Enforcement Officer

Inspections Completed	Reinspections	New Business Inspections	Shift Average
4	2	0	4 inspections

Total commercial businesses in Riverdale	Businesses that have passed their fire inspection	Businesses that need a re-inspection	% of completed fire inspections for 2013
270	51	7	19%

29 Parking Violations

Case Detail Report Code Enforcement

12/01/2013 - 1/16/2014

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
1055 W Riverdale Road	77.0	1/7/2014	SALT LAKE CITY RETAIL & CONVENIENC E LLC	420 S KEELER AVE	7-11	OPEN		snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
5152 S 1500 W	76.0	12/30/2013	COMMERCIAL REAL ESTATE	PO BOX 311	7-1-1	SENT TO COURT		snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
5093 S 1500 W	75.0	12/30/2013	GREAT WESTERN PROPERTIES LLC	600 COLUMBUS PKWY	7-1-1	SENT TO COURT	1/14/2014	snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
1481 W RIVERDALE RD	74.0	12/30/2013	MILLER FAMILY REAL ESTATE LLC	9350 S 150 E # 1000	7-11	CLOSED	1/7/2014	snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
Wells Fargo Bank 890 W	73.0	12/26/2013			7-11	CLOSED	1/16/2014	snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4560 S 900 W	72.0	12/26/2013	PETERSEN INVESTMENT II	900 W RIVERDALE RD	7-11	CLOSED	1/16/2014	snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
895 W RIVERDALE RD	71.0	12/24/2013	H & P INVESTMENT	895 W RIVERDALE RD	7-11	CLOSED	12/30/2013	snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
895 W RIVERDALE RD	70.0	12/24/2013	H & P INVESTMENTS	895 W RIVERDALE RD	7-11	CLOSED	12/30/2013	snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4030 S RIVERDALE RD	69.0	12/24/2013	IN-N-OUT BURGER	13502 Hamburger Lane	7-11	OPEN		snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4104 S RIVERDALE RD	68.0	12/24/2013	LIGHTHOUSE HOLDINGS LLC	5100 S 375 E STE A	7-11	CLOSED	1/16/2014	snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
1074 W Riverdale Road	67.0	12/11/2013	DDR		7-11	CLOSED	12/17/2012	snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4090 S Riverdale Road	66.0	12/10/2013	7-Eleven	PO Box 219088	7-11	CLOSED	12/30/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
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1075 W RIVERDALE RD	65.0	12/11/2013	DDR	455 E 500 S STE 300	7-11	CLOSED	12/17/2013	snow, ice and obstructions
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Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
Cash for Gold 1061 W RIVERDALE RD	64.0	12/17/2013	DDR RIVERDALE SOUTH LLC	3300 ENTERPRISE PKWY	RCC 4-5-3(B)(32)	CLOSED	12/30/2013	Individual walking on the sidewalk with a sign

Violations

Violation	Notes
	Individual

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
950 W Riverdale Road Ken	63.0	12/11/2013			7-11	CLOSED	12/13/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4093 S 950 W	62.0	12/16/2013	HOOD, JOSEPH H & WF	4093 S 950 W	6-4-4 RCC 4-5-3(B)(18)	CLOSED	12/30/2013	Garbage Can Motor Vehicles and Traffic Ordinance 6-4-4

Violations

Violation	Notes
002: Closed	Vehicle has
002: Closed	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
880 S Riverdale Road Crown	61.0	12/13/2013	LANDANCE LLC	PO BOX 9782	7-11	CLOSED	12/17/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
800 W Riverdale Road Carpet	60.0	12/13/2013	Carpet One	800 E Riverdale Road	7-11	CLOSED	12/30/2013	snow, ice and obstructions.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
627 W Riverdale les schwab	59.0	12/12/2013	DDR	455 E 500 S STE 300	7-11	CLOSED	12/17/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4115 S Riverdale Road	58.0	12/11/2013			7-11	CLOSED	12/13/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
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Parcel 060310048, 060310049	57.0	12/11/2013			7-11	CLOSED	12/13/2013	snow, ice and obstructions
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Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4286 S Riverdale Road Ruby	56.0	12/11/2013			7-11	CLOSED	12/17/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4262 S Riverdale Road Discount	55.0	12/11/2013			7-11	CLOSED	12/17/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4240 S Riverdale Road Pep	54.0	12/11/2013			7-11	CLOSED	12/13/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4224 S Riverdale Road Truly	53.0	12/11/2013			7-11	CLOSED	12/17/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4067 S Riverdale Road Chick Fil	52.0	12/11/2013			7-11	CLOSED	12/17/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
760 W Riverdale Road Arbys	51.0	12/11/2013			7-11	CLOSED	12/17/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
890 W Riverdale Road Wells	50.0	12/11/2013			7-11	CLOSED	12/17/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
900 W Riverdale Road	49.0	12/11/2013			7-11	CLOSED	12/13/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description

1050 W Riverdale Road Good	47.0	12/11/2013			7-11	CLOSED	12/17/2013	snow, ice and obstructions
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Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
1140 W Riverdale Road Bob Merrill	46.0	12/11/2013	MERRILLS PAINT & GLASS INC Robert E Merrill	5535 E HIGHWAY 39	7-11	CLOSED	12/30/2013	snow, ice and obstructions

Violations

Violation	Notes
	Snow

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4262 S Riverdale Road Discount	45.0	12/10/2013			7-11	CLOSED	12/17/2013	snow, ice and obstructions

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
1134 W Riverdale Road	44.0	12/10/2013	Unsubstantiated Complaint	1234	RCC 4-5-3(B)(30)	CLOSED	12/17/2013	Zoning Violations

Violations

Violation	Notes
	Received a

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
3702 S RIVER	43.0	12/5/2013	LOPAZ, JERRY W	3702 S RIVER VALLEY DR		CLOSED	12/6/2013	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
4276 S 500 W	42.0	12/6/2013	ALEX A CRUZ & IRIIS MENCIA	4276 S 500 W	RCC 4-5-3(B)(13) & RCC 4-5-3(B)(14)	OPEN		Accumulation Of Junk, Attractive Nuisances

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
882 W 3875 S	41.0	12/4/2013	ALLEN, BOBBY R & WF	882 W 3875 S	Ord. 743, 9-15-2009	CLOSED	12/9/2013	Trailer Parked on the street.

Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Closed Date	Description
1191 W 4600 S	40.0	12/2/2013	Robert B Maw	PO Box 624	RCC 4-5-3(B)(13) & UCC Ref.: RCC 4-5-3(B) (21)	OPEN		Abandoned Vehicles, Accumulation Of Junk

Violations

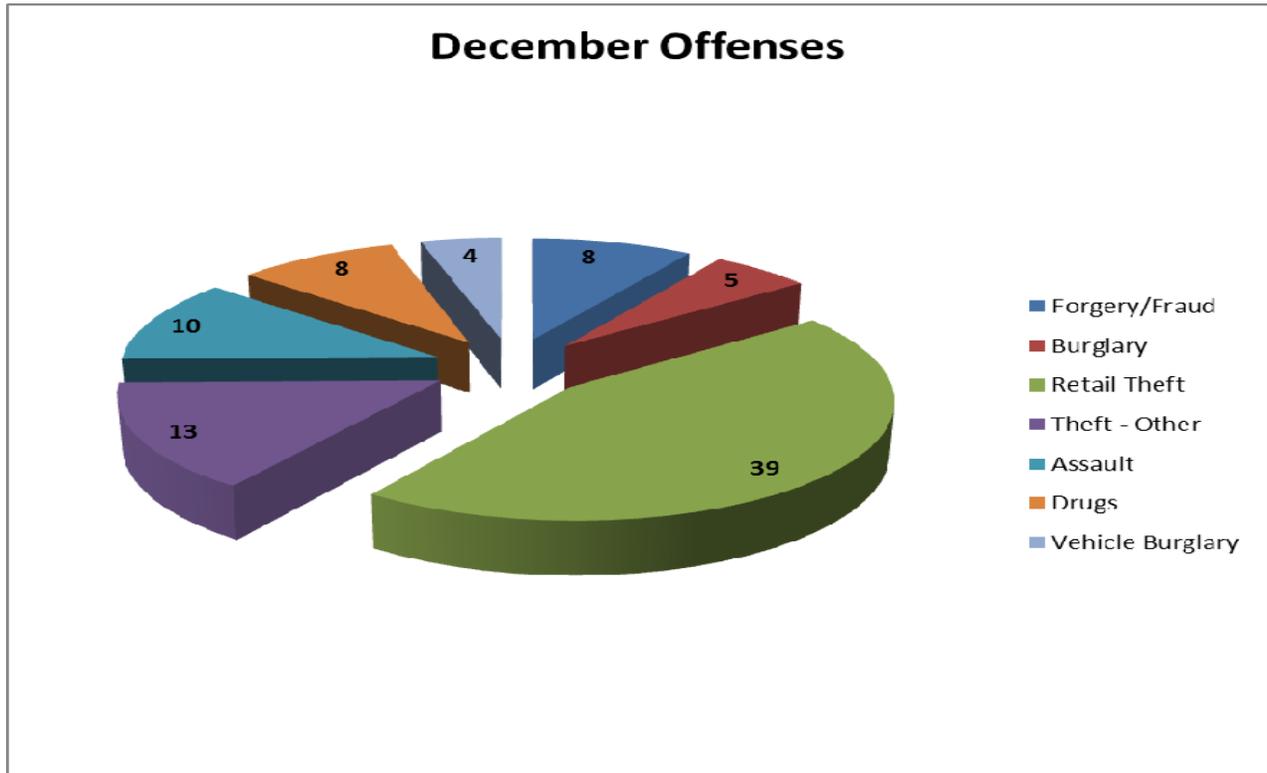
Violation	Notes
	Old pop

Total Records: 37

1/16/2014

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

December 2013
Report #10-12

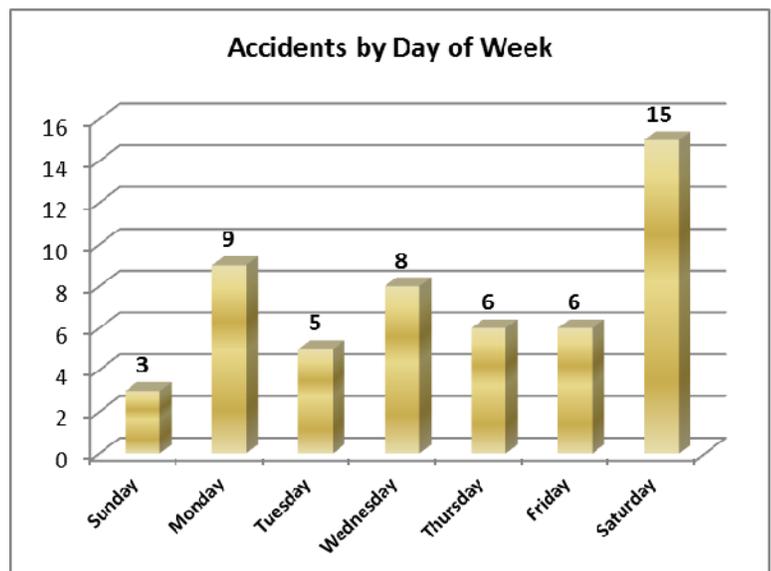


OFFENSES

There were **11** forgery/fraud cases reported throughout the month of December. There were **10** assaults, **9** Family Offenses, and **8** complaints involving drugs. There were **39** retail theft complaints reported in December, and **13** cases of theft from persons. There were **97** case reports generated for citizen assists, including civil cases, lost property complaints, disorderly conduct, juvenile problems, and reported suspicious activity.

TRAFFIC ACCIDENTS

December traffic accidents included **23** non-serious accidents which involved minor damage, no injuries, and were not reported to the State. There were **29** accidents reported to the State due to damage totals, and/or injuries. Officers made **3** DUI arrests, and also issued citations for **29** moving violations, and **140** non moving violations.



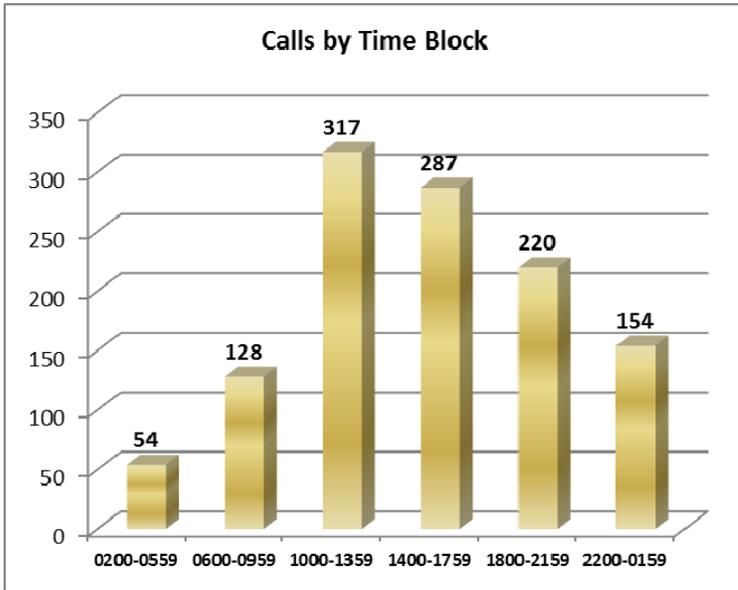
POLICE LINE - DO NOT CROSS

POLICE LINE - DO

FOR LAW ENFORCEMENT USE ONLY!

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

December 2013
Report #10-12

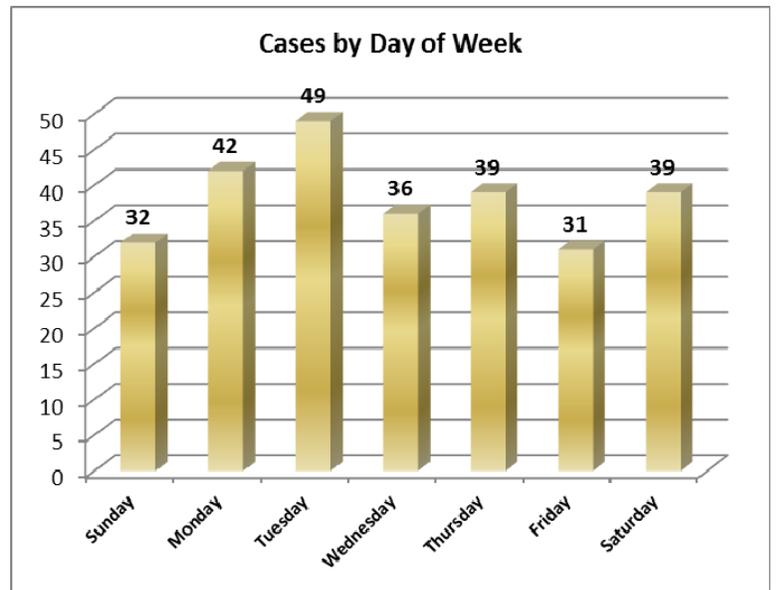


CALLS FOR SERVICE

There were **1160** calls for service during the month of December. There were **268** Case Reports written, **22** street checks conducted, and **8** noise ordinance violations reported. Officers had contact with **2** documented gang members throughout the month.

The number of case reports, shows the busiest days fairly consistent throughout the week. The busiest time of day for calls for service spikes between the hours of **1000-1800**, still remaining active later in the day than in previous months. The largest drop between **0200** and **0600** remains consistent with previous months.

There were **84** adults arrested for various crimes and violations throughout the city, and **9** juveniles referred to Juvenile Court.

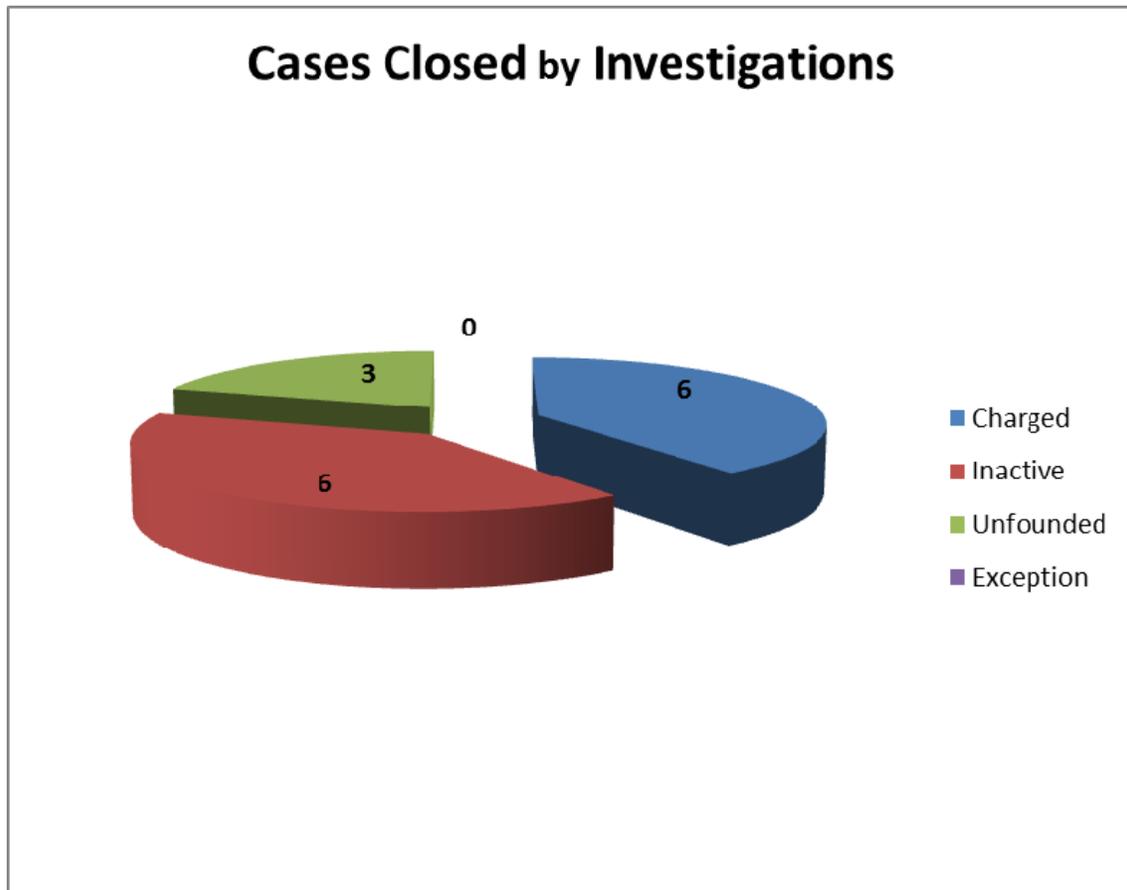


RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

December 2013

Report #10-12

The Investigations Division received **41** new cases assigned to them during December of 2013.



Investigators closed **15** cases in December. These cases were closed as follows:

- 6** - Charged - Individual(s) were charged with a crime
- 6** - Inactive (No information came to light that would further the investigation)
- 3** - Unfounded (No crime was found to have actually occurred, or incident was determined to be civil)
- 0** - Exception (Victim refused to cooperate or Prosecutors declined to file)

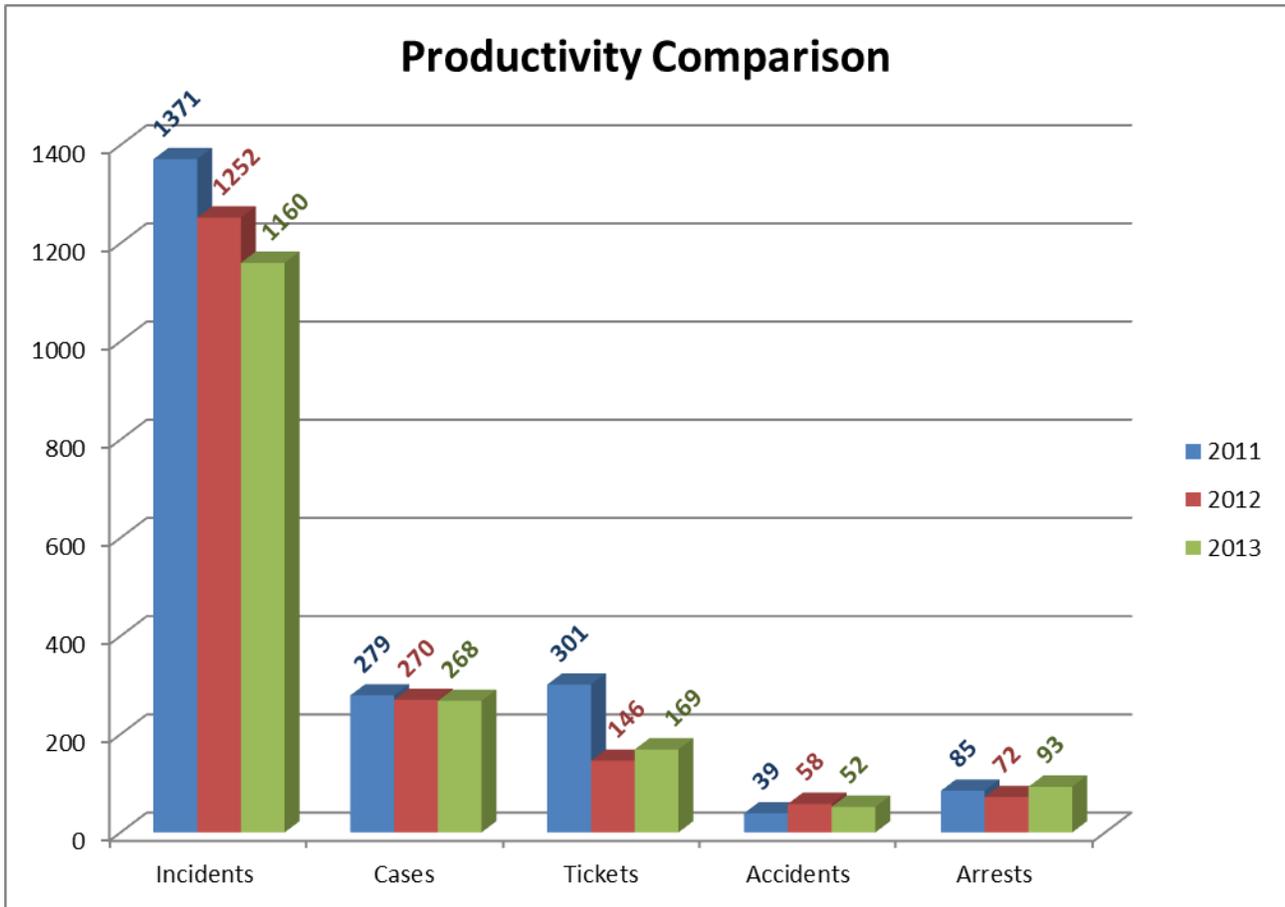
Of the individuals charged with a crime by investigations, **6** were adults, and **1** juvenile.

Investigators were able to recover \$10,000 worth of property this month, and restitution will likely be ordered through the courts on the cases where an arrest resulted.

RIVERDALE DEPARTMENT OF PUBLIC SAFETY CRIME BULLETIN

December 2013
Report #10-12

Chart shows departmental statistics for December 2011, 2012 and 2013.



Condition of the Treasury
Riverdale City and Redevelopment Agency
Report as of December 31, 2013

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
General Fund	\$1,461,317	\$495,568	\$2,000	\$981,559	\$639,287	\$3,887,936	\$3,642,118	\$245,817
Redevelopment Agency, RDA	\$4,338,786			\$797,838	\$15,235	\$927,363	\$233,417	\$693,946
Capital Projects Fund	\$2,923,214			\$1,313	\$80,223	\$7,533	\$84,544	(\$77,011)
Water Fund	\$2,191,910			\$40,475	\$242,236	\$523,645	\$563,222	(\$39,577)
Sewer Fund	\$2,016,135			\$94,665	\$4,932	\$570,975	\$445,000	\$125,975
Storm Water Fund	\$1,279,212			\$19,337	\$4,334	\$115,779	\$33,360	\$82,419
Garbage Fund	\$223,257			\$28,672	\$25,701	\$171,965	\$129,133	\$42,833
Motor Pool Fund	\$1,396,318			\$52,943	\$30,270	\$265,172	\$699,954	(\$434,782)
Information Technology Fund	\$213,082			\$6,206	\$2,132	\$37,681	\$145,443	(\$107,763)
Total	\$16,043,232	\$495,568	\$2,000	\$2,023,010	\$1,044,351	\$6,508,049	\$5,976,191	\$531,858

Lynn Fortie
Treasurer

Notes:

- 1) Savings are held in:
 - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was 0.51%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$400), Senior's (\$500), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.



COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT

January 3, 2014



Allstate Insurance Company is planning to open an office in the 1140 W. Riverdale Road strip mall.

**BLUE HILLS
DENTAL**

Blue Hills Dental will open an office at 4115 S. Riverdale Road.

TITLEMAX

Titlemax is planning to open a store in the 1140 W. Riverdale Road strip mall.

**VAPOR-
MANIA**

Vapor-Mania is planning to open a store at 1063 W. Riverdale Road.

EZ PAWN

EZ Pawn is preparing to open a store in the strip mall in front of Shopko at 4068 S. Riverdale Road.



**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: E2b

SUBJECT: City Administrator's Report
c. Employee Recognition of staff whose anniversaries fall in the month of January
i. Larry Hansen, 15 years

ACTION REQUESTED BY PETITIONER: Information only

INFORMATION: [Employee Recognition of staff with anniversaries in January](#)

[BACK TO AGENDA](#)

Employee Recognition – January 2014 Anniversaries

Years	Employee		Department
31	Kelly Rose		Public Works
19	Cindi Draper		Police
15	Larry Hansen		City Administration
14	Roger Wedde		Court
9	Stacey Comeau		Business Administration
6	Joe McBride		Police
1	Bret Felter		Fire

**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014
AGENDA ITEM: E2c**

SUBJECT: City Administrator's Report
c. Staffing Authorization Plan

ACTION REQUESTED BY PETITIONER: Information Only

INFORMATION: [Staffing Authorization Plan](#)

[BACK TO AGENDA](#)



Riverdale City

Staffing Authorization Plan

As of December 31, 2005		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of December 31, 2013		
<i>Department</i>	<i>FTE Authorization</i>	<i>FTE Actual</i>
City Administration	3.00	3.00
Legal Services	5.00	5.00
Community Development	3.00	3.00
Bus Admin - Civic Center	5.25	5.25
Bus Admin - Comm Services	8.50	7.75
Public Works	11.00	11.00
Police	22.75	22.75
Fire	15.50	15.25
Total	74.00	73.00

Staffing Reconciliation - Authorized to Actual		
<i>Department</i>	<i>FTE Variance</i>	<i>Explanation</i>
Legal Services	0.00	
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Bus Admin - Comm Services	(0.75)	PT workers not filled
Bus Admin - Civ Ctr	0.00	
Public Works		
Police	0.00	
Fire	(0.25)	
Totals	(1.00)	Staffing <u>under</u> authorization

Actual Full Time Employees	57.00
Actual Part Time Employees	47.00
Seasonal	0.00

**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: E3

SUBJECT: Recorder's Report

ACTION REQUESTED BY PETITIONER: Information only.

INFORMATION: Opportunity for the City Recorder to present any updates or information on follow-up issues to the Council, Mayor, and staff.

PENDING ISSUES OR PROJECTS

First	Last	Who	Issue	Further
		<i>City Admin</i>	List of tabled City Council items.	• Attached

[BACK TO AGENDA](#)



TABLED ITEMS
RIVERDALE CITY COUNCIL
January 21, 2014

RESOLUTIONS AND COUNCIL AGENDA ACTION ITEMS

Date	Item	Action
	None.	

**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: F1

SUBJECT: Consideration of meeting minutes from:
January 7, 2014 City Council Work Session
January 7, 2014 City Council Regular Session

PETITIONER: City Recorder

ACTION REQUESTED BY PETITIONER: Approve Minutes

INFORMATION: See attached minutes as follows:

[January 7, 2014 City Council Work Session](#)

[January 7, 2014 City Council Regular Session](#)

[BACK TO AGENDA](#)



Minutes of the **Work Session** of the **Riverdale City Council of Riverdale City** held Tuesday, **January 7, 2014** at 5:33 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Norm Searle, Mayor
 Michael Staten, Councilor
 Braden Mitchell, Councilor
 Don Hunt, Councilor
 Brent Ellis, Councilor
 Gary Griffiths, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney;
 Michael Eggett, Community Development Director; Ember
 Herrick, City Recorder and no members of the public.

Mayor Searle welcomed the Council members stating for the record that all were in attendance. He said the city recorder will swear in the new mayor and council members at 6:00 p.m. and they will each have a few minutes to address the public.

Mayor Searle said the second consent item on the agenda is consideration of appointments to the Sewer Board and Weber County Mosquito Abatement District. He said he is willing to take over both positions for former Mayor Burrows and the sewer board appointment will be for one year term and the mosquito board through December 2016.

Mr. Hunt asked if these are paid positions and Mayor Searle said the Sewer Board is compensated and Councilor Griffiths said the Mosquito Board members are given mileage and \$20 per meeting. Mr. Hansen said Riverdale's Mayor is expected to attend many meeting and functions that he is not compensated for and his service on different boards, some of which offer compensation, has previously been taken into consideration. Mr. Hansen said the Mayor's compensation through the city is greater than the Council members because historically he has been expected to serve on the Weber Area Council of Governments (WACOG) and Sewer Board. He said because of a change by the Council two years ago the Mayor and Council are now paid a flat rate per month and not per meeting. Mr. Hansen said Mayor Allen was the most recent chair of the Sewer Board and to the best of his knowledge only mayors serve on this board, which is responsible for setting sewer rates throughout the county.

Councilor Hunt said because participation on these boards is compensated he would like to have additional discussion before the Council votes on Mayor Searle's recommendations and he added that he has some concerns with the Mayor appointing himself. Mayor Searle showed the Council the letters he had received from the Sewer and Mosquito Boards which he said indicate the Mayor can appoint himself to these boards. He said he has a personal interest in serving on the Mosquito Board, Weber Pathways Committee, and Regional Planning Committee. Councilor Griffiths said

Mayor Burrows also served on the Weber Area Dispatch 9-1-1 Board and he asked who will replace him on that board and Mayor Searle said a mayor from another city was nominated and appointed at last night's WACOG meeting. He said he questioned the WACOG Chairman after the meeting and was told it is policy to remove people from the committee when they are no longer elected officials.

Mayor Searle said if the Council wants to discuss board appointments further this agenda item can be tabled until the January 21, 2014 meeting. He said in the meantime he will continue attending the meetings so that Riverdale will be represented.

Mr. Hansen asked Councilors Ellis and Griffiths to coordinate with Administrative Assistant Lynette Limburg a date and time they are available for a newly elected officials orientation with Riverdale Department Heads. He said Saturday, February 22, 2014 is an all day Strategic Planning Meeting to begin budget and capital projects discussions.

Councilor Staten asked when the spring Utah League of Cities and Towns training is scheduled and Mr. Hansen said it is typically held after the first weekend of April but he said he will have Ms. Limburg get the exact dates for the Council.

There being no further business to discuss, the Council adjourned at 5:46 p.m. to take pictures before convening into their regular session.

January 21, 2014

Attest:

Norm Searle, Mayor

Ember Herrick, City Recorder



**RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY –JANUARY 7, 2014**

Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **January 7, 2014** at 6:00 PM at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Norm Searle, Mayor
Michael Staten, Councilor
Braden Mitchell, Councilor
Don Hunt, Councilor
Brent Ellis, Councilor
Gary Griffiths, Councilor

Others Present: Larry Hansen, City Administrator; Steve Brooks, City Attorney; Michael Eggett, Community Development Director; Dave Hansen, Police Chief; James Ebert, Police Lieutenant; Ember Herrick, City Recorder and 58 members of the public including David Leahy, Stan Hadden, John Christensen, Deanne Winterton, Lynette Limburg, Colleen Winget, Rick Winget, Ron Hamblen, Kurtis Ellis, Rohn Griffiths, Marian Griffiths, Stuart Jensen, Myrnajo Strausbaugh, Rick Wardell, Sandy Hunt, Rod Hess, Tamra Ellis, Camee Ellis, Lawanna Brown, Wayne K. Brown, Kaitlin Ellis, David Gailey, and Kent Holsten

A. Welcome & Roll Call

Mayor Searle called the meeting to order and welcomed all in attendance including all Council members, family and friends. The Mayor and Council members Ellis and Griffiths were sworn in by the city recorder.

Mayor Searle said he never aspired to the position of Mayor but is excited to serve the citizens of Riverdale City and he thanked his family and the community for their support. He said this is an exciting and challenging time for Riverdale with many changes ahead and he thanked former Mayor Bruce Burrows for his 20 years of service including 12 as Mayor and City Administrator Larry Hansen for his 15 years of service as he plans to retire at the end of March 2014. Mayor Searle said he is confident the new Council will work well together and will respectfully voice their opinions to reach a consensus that is in the best interest of the residents they represent. He welcomed public input and said Riverdale is a great place to live and his goal is to keep the city fiscally responsible while working with staff to continue to provide excellent services.

Councilor Ellis said he also had no aspirations to political office but is excited to serve on Riverdale City's Council after six years on Riverdale's Planning Commission and he thanked the public for their support. He said he feels a special connection to the city because he was born on the day Riverdale incorporated and his family has farmed land in Riverdale and raised fruit trees for generations. Councilor Ellis said the public can contact him with their problems and concerns and he recognized that challenges lie ahead

but he expressed confidence in the ability of the Mayor, Council, and staff to work together to ensure Riverdale continues to be a great community to raise a family.

Councilor Griffiths said he loves the spirit and feeling in Riverdale and he shared an anecdote about the friendliness of his neighbors when his family moved into the community. Councilor Griffiths said he aspired to public office since attending a civic meeting as a boy scout working on his citizenship in the community merit badge. He said his motto throughout his life has been to serve his fellowmen in his church and community and he expressed excitement about serving again on Riverdale City's Council following a difficult election campaign

Mayor Searle thanked former Mayor Bruce Burrows for his service to the community and invited the public to an open house in his honor Thursday, January 16, 2014 from 6 to 7:30 p.m. at the Riverdale Senior Center.

B. Pledge of Allegiance

Councilor Mitchell led the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle read a quote from *Stand Up for Freedom: Teachings on Liberty* by Ezra Taft Benson former Secretary of Agriculture under President Eisenhower about the proper role of government for the benefit of men. He said men should be held accountable and peace maintained through inviolate laws designed to secure the rights of individual citizens. Mayor Searle's quote was followed by a moment of silence when he asked everyone to remember our police officers, fire fighters, and U.S. military service members.

D. Open Communications

Mayor Searle invited any member of the public with questions or concerns to address the Council for approximately three minutes.

Riverdale resident David Gailey thanked Councilor Ellis for his years of service on Riverdale's Planning Commission, said he will be missed, and complimented his leadership as Chairman. Mr. Gailey said as a current member of the Planning Commission he looks forward to working with the new Mayor and Council and hopes they will be as good to work with as the previous administration.

E. Presentations and Reports

Mayor Searle said Communities That Care (CTC) is hosting a town meeting tonight at 7 p.m. at Bonneville High School for junior high and high school students and their parents to discuss the dangers of underage drinking. He said Riverdale participates in and helps fund CTC and he encouraged everyone to attend the town meeting. Mayor Searle said he recently attended a Weber Area Council of Governments (WACOG) meeting where tipping fees for solid waste were discussed and an increase from \$30 to \$32 dollars a ton was proposed for the summer of 2014. He said cities like Riverdale that participate in a recycling program have been instrumental in keeping fees low in recent years.

There were no questions about the Recorder's Report or the Community Development Report.

Stuart Jensen with the Northern Utah Disc Golf Association (NUDGA) created in 1998 said his association has been playing disc golf in Riverdale since 2002 and with permission from the city has created a popular disc golf course near the civic center that over 400 members use. Mr. Jensen said in December NUDGA held the Annual Winter Charity Bowl with 30 participants and he gave a \$500 check to John Christensen representing the Riverdale Senior Center Board. Mr. Christensen thanked NUDGA for their donation and Mr. Jensen presented a commemorative disc from the event to the Mayor and each member of the Council. Mayor Searle thanked Mr. Jensen and his association for the donation and the group's contributions to community.

F. Consent Items

Mayor Searle asked if there were any changes to the December 17, 2013 work session and regular Council meeting minutes and none were noted. He said the second item on the agenda is consideration of committee appointments and will be discussed further before the Council is prepared to vote on his recommendations.

Motion: Councilor Mitchell moved to approve the consent items.
Councilor Hunt seconded the motion.

Mayor Searle asked for discussion on the motion and there was none.

Call the Question: The motion passed unanimously.

G. Action Items

None.

H. Discretionary Items

Mayor Searle asked if there were any discretionary items and Councilor Mitchell thanked Riverdale's Animal Control Officer Bonnie Jones for providing excellent service to a family in the community and he asked Police Chief Dave Hansen to relay the compliment. Chief Hansen said Ms. Jones has one of the most thankless jobs in the city but regularly goes out of her way to serve the residents of Riverdale and Mayor Searle added his commendation crediting Ms. Jones for helping his neighbor catch a feral cat.

Mayor Searle said Ogden City Public Ways and Parks Division plans to install six bike fix it stations around their city near trail heads and he said Riverdale may want to invest in some too. He explained the stations are five feet tall, have a tire pump and tools attached to cables and cost approximately \$1,000 each. Mayor Searle said Ogden was able to negotiate six stations for \$4,000 paid for by Ogden City, the company Quality Bike Products, and Weber County Recreation Arts Museum and Parks tax monies. Councilor Staten said one station will be placed near the mouth of Weber Canyon at Rainbow Gardens, another near the trail at 21st Street and a third at Fort Buenaventura and he said he would like to see Riverdale City invest in one near the BMX Park.

Councilor Ellis said he would like to work with local historian Gary Boatright Jr. on a project to preserve Riverdale's history and Mayor Searle said the city should investigate

if the Patterson family donated land to create Golden Spike Park and if a plaque commemorating their contribution would be appropriate.

Councilor Mitchell congratulated Mr. Hansen on his retirement and asked how the position will be filled and Mr. Hansen said the decision is up to the Mayor and Council and tonight's executive session was scheduled to discuss how the Council would like to proceed. There were no additional discretionary items.

Motion: Councilor Hunt moved to adjourn into closed executive session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a). Councilor Mitchell seconded the motion.

Call the Question: The motion passed unanimously.

The meeting adjourned into closed executive session at approximately 6:40 p.m.

Motion: Councilor Staten moved to adjourn out of closed executive session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a). Councilor Ellis seconded the motion.

Call the Question: The motion passed unanimously.

The meeting resumed at approximately 7:20 p.m. where the Mayor and Council reached consensus to instruct staff to post the city administrator position beginning January 8, 2014 through January 31, 2014.

Adjournment:

With no further business to come before the Council at this time, Councilor Staten moved to adjourn the meeting. Councilor Mitchell seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 7:25 p.m.

Approved: January 21, 2014

Attest:

Norm Searle, Mayor

Ember Herrick, City Recorder

**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: F2

SUBJECT: Consideration of appointments

PETITIONER: Mayor

ACTION REQUESTED BY PETITIONER: Approve appointments

INFORMATION: Consideration of appointments

- a. Riverdale Senior Center Board
- b. Communities That Care, Key Leader Board
- c. [Weber Mosquito Abatement District Board of Trustees
Central](#)
- d. [Central Weber Sewer Improvement District Board of
Trustees](#)
- e. Legislative Policy Committee

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Weber Mosquito Abatement District

Ryan J. Arkoudas, Director
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December 16, 2013

Mayor-Elect Norm Searle
Riverdale City
4600 South Weber River Dr
Riverdale, Utah 84405

Dear Mayor-Elect Searle,

Congratulations on your recent election. This letter is to inform you that Mayor Bruce Burrows has been serving on the Board of Trustees of the Weber Mosquito Abatement District (Weber MAD) since January 2013. His current term expires in December of 2016. At your pleasure you may continue to have Mayor Burrows serve on the Board as a citizen representing Riverdale, or you may appoint yourself, a member of the city council, or another registered voter residing in Riverdale. The next meeting of the Board of Trustees of the Weber MAD will be held at the District offices on January 13, 2014 at 6:00 p.m.

If you have any questions regarding this appointment, the duties and responsibilities of the Board, or the general operations of the Weber MAD, I am available by telephone, email (ryan@webermosquito.com), or happy to meet in person. Thank you for your time and attention to this matter.

Sincerely,

Ryan J. Arkoudas, Director



Central Weber Sewer Improvement District

November 20, 2013

Mayor Elect Norm Searle
Riverdale City
4600 S Weber River Dr.
Riverdale, UT 84405

SUBJECT: Central Weber Sewer Improvement District Board

Dear Mayor Elect Searle:

It is our understanding with the recent municipal election Riverdale City will be changing their representative on the Central Weber Sewer Improvement District Board of Trustees. We are assuming that the representative to our Board will be yourself. In accordance with our District Bylaws the Appointment Procedure is as follows:

Appointment Procedure. Board members appointed by a municipality shall be designated and appointed by the mayor with the consent and approval of the legislative body of the municipality, and board members appointed by Weber County shall be selected by the chair of the county commission with the consent and approval of the county commission. Nothing shall preclude the mayor of a municipality or the chair of the county commission from naming himself or herself as the prospective board member. Although not mandated by the appointment procedure stated in UTAH CODE ANN. § 17-6-7 (as it existed prior to 1953), municipalities and Weber County are encouraged to appoint elected officials of the appointing authority to the District Board.

At your earliest convenience please notify us in writing of the board member appointed from Riverdale City.

Enclosed please find a copy of a W-4 Employee Withholding Tax Form and a Direct Deposit Authorization Form for the new representative from Riverdale. For Direct Deposit please complete the form with Bank Routing # and Account #. Please return these forms to us at your earliest convenience. Enclosed is a self addressed stamped envelope for the return of the forms.

**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: F3

SUBJECT: Consideration of reappointment of City Treasurer

PETITIONER: City Treasurer

ACTION REQUESTED BY PETITIONER: Approve reappointment

INFORMATION: Consideration of the reappointment of City Treasurer, Lynn Fortie for term ending January 31, 2016 (UCA 10-3-916)

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**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: F4

SUBJECT: Consideration of reappointment of City Recorder

PETITIONER: City Recorder

ACTION REQUESTED BY PETITIONER: Approve reappointment

INFORMATION: Consideration of the reappointment of City Recorder, Ember Herrick for term ending January 31, 2016 (UCA 10-3-916)

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**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: F5

SUBJECT: Consideration of Council's appointment of a Mayor Pro Tem (UCA 10-3b-302)

PETITIONER: Council

ACTION REQUESTED BY PETITIONER: Consideration of Council's appointment of a Mayor Pro Tem

INFORMATION: To be discussed at the meeting

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**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: F6

SUBJECT: Consideration of appointment of a new member to finish Brent Ellis' term through January 31, 2016 and reappointment of Kathy Eskelsen to the Planning Commission for four year terms ending January 31, 2018

PETITIONER: Mayor

ACTION REQUESTED BY PETITIONER: Consideration of appointment of a new member to finish Brent Ellis' term through January 31, 2016 and reappointment of Kathy Eskelsen to the Planning Commission for four year terms ending January 31, 2018

INFORMATION: To be discussed at the meeting

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**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: F7

SUBJECT: Consideration of ratification of the Planning Commission's appointment of Blair Jones as Chairman and Steve Hilton as Vice Chairman of the Riverdale Planning Commission

PETITIONER: Planning Commission

ACTION REQUESTED BY PETITIONER: Consideration of ratification of the Planning Commission's appointment of Blair Jones as Chairman and Steve Hilton as Vice Chairman of the Riverdale Planning Commission

INFORMATION:

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City Council Executive Summary

For the City Council meeting on: 1-21-2014

Petitioner: Planning Commission

Summary of Proposed Action

Per City Code 2-3-5, a Planning Commission Chairperson is to be designated by members of the Planning Commission and ratified by the Mayor and City Council. Per the Planning Commission bylaws, a Planning Commission Vice Chairperson is also to be designated by its members. These positions are designated for two year terms respectively, as outlined in the Planning Commission bylaws. The Planning Commission has made the recommendation, to the Mayor and City Council, that Blair Jones be ratified as the Chair of the Planning Commission and Steve Hilton be ratified as the Vice Chair of the Planning Commission.

Title 10 Ordinance Guidelines (Code Reference)

The Planning Commission Chair Member designation is regulated under City Code 2-3-5 which states: "CHAIRMAN DESIGNATED: The members of the planning commission shall designate one of its members to act as chairman; subject, however, to the approval of the mayor and the city council."

The Planning Commission Vice Chair Member designation is regulated by the Riverdale City Planning Commission Bylaws and Rules of Ethical Conduct (as amended). The bylaws state:

"Chair and Vice Chair. Every two years the Planning Commission shall elect a Chair and Vice Chair who may be elected to succeed themselves during the last regularly scheduled meeting in December to become effective the first meeting in January. The Chair and the Vice Chair shall be elected from the voting members of the Planning Commission by a majority of the total membership. The Chair, or in his/her absence or incapacity, the Vice Chair, shall preside over all meetings and hearings of the Planning Commission and shall execute all official documents and letters of the Planning Commission. In the event that both the Chair and Vice Chair are absent from the meeting, and a quorum is present, the senior remaining members of the Commission shall act as the Interim Chair."

Staff encourages the Mayor and City Council to review the Planning Commission recommendations for leadership positions and discuss accordingly. Staff would then recommend that the City Council act and make a motion ratifying or not ratifying the recommendation of Blair Jones as Chair and Steve Hilton as Vice Chair of the Planning Commission.

Legal Comments - City Attorney

Steve Brooks, Attorney

Administrative Comments - City Administrator

a good recommendation!

L. Hansen

Larry Hansen, City Administrator

**RIVERDALE CITY
CITY COUNCIL AGENDA
January 21, 2014**

AGENDA ITEM: H

SUBJECT: Discretionary Items

PETITIONER: Elected, Appointed, and Staff

ACTION REQUESTED BY PETITIONER: Open agenda item provided for comments or discussion on discretionary items.

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