

# Syracuse Arts Academy Annual Board Meeting Minutes Friday, June 17, 2022

**Location:** Academica West, 290 N Flint Street, Kaysville, UT 84037



**In Attendance:** Nate Schow, Mary Johnston, Bryan DeGrange, Rene Dreiling, Jerrad Pullum

**Others in Attendance:** Becky Okey, Jeff Marchant, Dale Pfister, Kim Dohrer, Judy Nixon, Jon McQueary, Dawn Kawaguchi, Leigh Schwartz (9:45 a.m.)

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.

## Minutes

### 2021-2022 School Priorities

Schoolwide Unity, Cooperation & Collaboration

Expansion of Arts Integration

Maximize All Data Sources to Improve Student Instruction and Performance

### ANNUAL BOARD MEETING

**9:17 AM** – Call to Order

- Welcome by Bryan DeGrange
- **“Traditions”** – The SAA Way
  - School Vision – Jeff Marchant
  - Storytelling – Becky Okey gave a review of the year and how her a Jane Ann went “Back to the Future”. This year things seemed more normal with students back in the school five days a week, parents back volunteering, school special events and student performances. She encouraged the board members to attend a performance at the school. We made it back and it was a delightful year.

**There was no PUBLIC COMMENT.**

### CONSENT ITEMS

- May 5, 2022 Electronic Board Meeting Minutes – There was no further discussion. **Rene Dreiling made a motion to approve the consent items. Mary Johnston seconded the motion. The votes were as followed:**
  - Bryan DeGrange – Aye**
  - Nate Schow – Aye**
  - Rene Dreiling – Aye**
  - Mary Johnston – Aye**
  - Jerrad Pullum – Aye****Motion passed unanimously.**

## VOTING ITEMS

- Amended 2022-2023 School Calendar – Dale Pfister reviewed the proposed changes on the calendar. The first is to move up the start time and end time for the jr. high due to the UDOT construction. There was a discussion on consideration for a later start time. The second proposed item is to line up the professional development days with DSD. We will be changing October 28<sup>th</sup> to October 31<sup>st</sup> even though DSD changed theirs to Nov 1<sup>st</sup>. The last one is to change our spring parent, teacher conferences from April 19-20 to March 29-30 because it's not very well attended.
- Sex Ed Instruction Committee Membership – Dale Pfister stated that this is required every year. We approve positions not people, but it hasn't changed.
- Amended Dress Code Policy – Dale Pfister reviewed the amended Dress Code Policy. They removed the boy/girl specific restrictions to help with gender discrimination. Other proposed revisions to the policy include but are not limited to specifying that dress code violations **may** result in student discipline, adding light or dark gray to the acceptable colors list, prohibiting the wearing of costumes, and renaming the dress down day. There was discussion on hair colors and wigs. The Board requested to remove the sentence “No open toe or heeled shoes” (fourth bullet under “Dress Your Way Day”). There was a discussion on the spirit wear.
- Amended Electronic Resources Policy – Dale Pfister reviewed the changes to the Electronic Resources Policy. It was mostly just clarifications and to align the Parent Handbook with the Policy.
- Re-Approve Parent & Family Engagement Policy – Dale Pfister stated that this is recommended to be reviewed and re-approved every two years. There are no recommended changes at this time.

### **Jerrad Pullum made a motion to approve the following:**

- **Approve the amended 2022-2023 School Calendar;**
- **Approve the 2022-2023 Sex Education Instruction Committee Membership for the Antelope Campus as follows: (1) administrator; (2) teachers, and (4) parents;**
- **Approve the amended Dress Code Policy removing the sentence “No open toe or heeled shoes” (fourth bullet under “Dress Your Way Day”);**
- **Approve the amended Electronic Resources Policy; and**
- **Re-approve the Parent & Family Engagement Policy;**

### **Mary Johnston seconded the motion. The votes were as followed:**

**Bryan DeGrange – Aye**

**Nate Schow – Aye**

**Rene Dreiling – Aye**

**Mary Johnston – Aye**

**Jerrad Pullum – Aye**

### **Motion passed unanimously.**

- Summer Purchasing Plan – Dale Pfister stated that we are moving this to the June 30<sup>th</sup> board meeting. He and Jon have decided that they would like to give the board more information to board on these purchases.

- Board Members and their Terms – Bryan DeGrange reviewed the current terms of the board and Rene has elected to renew his term for another four years. Jerrad and Nate are both good until 2025. Mary’s in 2024 and Bryan is in 2023.
- Ratify Board Officers – Dawn stated that the current board officers are Bryan as the President, Nate as the Vice President, Rene as the Financial coordinator and Mary as the secretary. Jerrad is the CSBBO but that is not an officer position.
- Ratify Lead Director – There was no further discussion.

**Jerrad Pullum made a motion to approve the following:**

- **Approve Rene Dreiling with a new 4-year term to expire June 2026 and ratify Jerrad Pullum with a term to expire June 2025, Nate Schow with a term to expire June 2025, Mary Johnston with a term to expire June 2024, and Bryan DeGrange with a term to expire 2023 and retain the board officers in their current functions; and**
- **Approve Dale Pfister as the Lead Director for the 2022-2023 school year.**

**Rene Dreiling seconded the motion. The votes were as followed:**

- Bryan DeGrange – Aye**
- Nate Schow – Aye**
- Rene Dreiling – Aye**
- Mary Johnston – Aye**
- Jerrad Pullum – Aye**

**Motion passed unanimously.**

## **DISCUSSION ITEMS**

- Set 2022-2023 Board Meeting Schedule – Dawn reviewed the board schedule for next school year. It is the same schedule as last year with the exception of the May electronic board meeting. It has moved back one week since the State Financial meeting is typically a bit later in the month. Dawn will send out calendar invites.
- Calendaring Items – ALL
  - Electronic Board Meeting – June 30<sup>th</sup> @ 5:30 p.m.
  - Next Pre-Board Meeting – July 21<sup>st</sup>
  - Next Board Meeting – August 4<sup>th</sup>
- West Davis Corridor Update – Jerrad showed a short video that is on their Facebook page regarding the road closures <https://www.facebook.com/groups/1023013258227094>. He gave an update on the road closures that would affect the school specifically drop off/pick up and the schedule of when they will be open (hopefully by the time school starts back up in August. Jerrad also showed a mocked map of the finished WDC on Antelope.

**10:37 AM – Nate Schow made a motion to take a 10-minute BREAK. Rene Dreiling seconded the motion. The votes were as followed:**

- Bryan DeGrange – Aye**
- Nate Schow – Aye**
- Rene Dreiling – Aye**
- Mary Johnston – Aye**
- Jerrad Pullum – Aye**

**Motion passed unanimously.**

**11:07 AM – Mary Johnston made a motion to RECONVENE the board meeting. Rene Dreiling seconded the motion. The votes were as followed:**

**Bryan DeGrange – Aye**

**Nate Schow – Aye**

**Rene Dreiling – Aye**

**Mary Johnston – Aye**

**Jerrad Pullum – Aye**

**Motion passed unanimously.**

### **STRATEGIC BOARD TRAINING**

➤ “State of School” – Dale asked Leigh to tell us what is going on with his life. Leigh gave a brief explanation of what has been happening in his life with his wife, Susan. They moved to Washington last year. He will be taking a job in his local district. He will be a principal over a school of PreK through 4<sup>th</sup>. The board thanked Leigh for his time served at the school.

- Dale stated that school safety has been on their minds as of lately. He and Nick will be meeting with Carahsoft to look at a camera and buzz in for the front doors. Dale shared some of the other safety mechanisms that they are also looking at installing at the school.
- There was a review of assessment scores including Acadience Reading and Math as well as RISE scores.
- Dale stated that the employee agreements are out and most have been signed and returned.
- Full day kindergarten (FDK) has been approved for both campuses. They will have one full day kindergarten class at each campus. There was a discussion on having the space for the students as well as providing bathrooms.
- We currently have 485 registered students at the jr. high.

**11:58 AM – Nate Schow made motion to take a BREAK for lunch. Jerrad Pullum seconded the motion. The votes were as followed:**

**Bryan DeGrange – Aye**

**Nate Schow – Aye**

**Rene Dreiling – Aye**

**Mary Johnston – Aye**

**Jerrad Pullum – Aye**

**Motion passed unanimously.**

**12:39 PM – Jerrad Pullum made a motion to RECONVENE the board meeting. Mary Johnston seconded the motion. The votes were as followed:**

**Bryan DeGrange – Aye**

**Nate Schow – Aye**

**Rene Dreiling – Aye**

**Mary Johnston – Aye**

**Jerrad Pullum – Aye**

**Motion passed unanimously.**

## STRATEGIC BOARD TRAINING (Continued)

- “State of School” (continued)
  - State is giving the school four additional days for teachers professional development. They are allowing teachers to decide what and when they want to do extra professional development
  - Early Literacy/Math class this week. We looked at data and will be setting goals to bring to the board. This is for early literacy K-3 support. The administration is working on goals to be set.
  - LETRS training for K-3 teachers. It’s a great opportunity for teachers but it is very rigorous. There was a discussion on how other districts are paying their teachers for the training.
  - Each principal gave a staffing update for all buildings.
  - Update on a request for reimbursement from UDOT for the soft spots.
  - Review of the proposed additions at both campuses. Review of Antelope campus mockup drawings. Dale talked through the North campus proposed additions with the amphitheater. There was a discussion on the amphitheater department collaboration/working together, space and parking. The board would like to discuss the north parking at a later date.
  - Update on Special Education services. Antelope was serving 164 students and 114 students at the North campus
  - Dale reviewed the Positive Behavior Plans for all campuses. He included the updates in the meeting materials for the board.
- School Priorities/Goals – Dale stated that they are having a professional development on August 12<sup>th</sup> on Arts integration. We want to get back to the emphasis of this. Dale would like to keep the goals from last year.

### **2022-2023 School Priorities**

Schoolwide Unity, Cooperation & Collaboration

Expansion of Arts Integration

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- Review Board Member Expectations and Agreement\* – Bryan asked the board to review the board member expectations and Dawn passed out the board member agreement for each board member to sign.
- Review Board Member Communication Guidelines – Bryan reviewed the board member communication guidelines. There was a discussion on parent concerns that come to the Board.
- Annual Fraud Risk Assessment\* Review – Jon stated that the fraud risk assessment is the same as it has been. The school scored 375/395. The board doesn’t have a formal internal audit function because the school isn’t required to have one. Jon reviewed the basic separation of duties. After reviewing the Ethics Policy, the board signed Annual Commitment to Ethical Behavior.
- Annual Policies, Plans & Procedures Training – Kim reviewed the PPP training page and reviewed the following policies that are required to be reviewed by the Board.
  - **Attendance Policy & Procedures** – Kim reviewed the Attendance Policy and procedures. The board also reviewed the current years attendance data. There was

a discussion on what the state's threshold is for the percentage of attendance. Kim thinks that SAA is above the state's requirement. There was a discussion on ADM.

- **Donations & Fundraising Policy** – Kim went over the Donations & Fundraising Policy. She asked about the training because it's states that it is required to be bi-annually. Platte may have to update this one. This is a new requirement to review this policy annually.
  - **Student Conduct & Discipline Plan & Policy** – Kim stated that this policy is mostly legally required by law. The board also reviewed the discipline data.
  - **Arrest Reporting Policy** – Report your arrests.
- Annual Open & Public Meetings Act Training\* – Kim passed out a 10-question quiz on the Open & Public Meetings Act. The board worked together to review their answers and helped correct each other. The board members also signed an affirmation of training and turned them into Dawn.
- Next Steps/Parking Lot – Kim reviewed the parking lot.
- Capital funding in the next couple of years for FDK – After 1<sup>st</sup> year (February winter retreat)
  - Possible North campus parking lot expansion – Dale will report on at the August Board meeting

**2:20 PM – Jerrad Pullum made a motion to move into a CLOSED SESSION to discuss an individual's character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1)(a) located at Academica West in Kaysville, UT. Mary Johnston seconded the motion. The roll call votes were as followed:**

**Jerrad Pullum – Aye**  
**Rene Dreiling – Aye**  
**Mary Johnston – Aye**  
**Bryan DeGrange – Aye**  
**Nate Schow – Aye**

**Motion passed unanimously.**

**2:40 PM – Jerrad Pullum made a motion to exit the CLOSED SESSION and ADJOURN. Rene Dreiling seconded the motion. The votes were as followed:**

**Bryan DeGrange – Aye**  
**Nate Schow – Aye**  
**Rene Dreiling – Aye**  
**Mary Johnston – Aye**  
**Jerrad Pullum – Aye**

**Motion passed unanimously.**

**Syracuse Arts Academy  
Board of Directors  
Closed Session Statement  
Friday, June 17, 2022**

**Place:** Academica West, 290 N. Flint Street, Kaysville, UT 84037



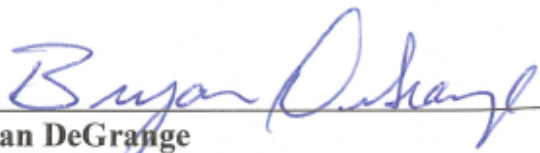
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**CLOSED SESSION SWORN STATEMENT:**

*At a duly noticed public meeting held on the date listed above, the board of directors for SYRACUSE ARTS ACADEMY entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).*

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 17 day of June, 2022, at Kaysville, Utah.

  
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**Bryan DeGrange**  
Board Chair