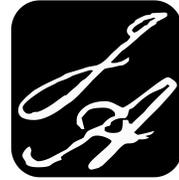


**JEFFERSON ACADEMY**  
**Board of Directors Meeting**  
**Wednesday, November 20, 2013**



**JEFFERSON**  
**ACADEMY**

**Location:** 1425 S. Angel Street  
Kaysville, UT 84037

**In Attendance:** Keith Facer, Joshua Spilker, Shelley Young, Neal Harris

**Excused:** Kristi Carlston

**Others in Attendance:** Valerie Shaw (Principal), Nicole Jones (Assistant Director), Steve Davis (AW), Kara Finley (AW)

Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship and is based on the Core Knowledge Sequence. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts. It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

## **MINUTES**

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**7:05 PM – CALL TO ORDER by Keith Facer**

### **CLOSED SESSION TO DISCUSS PERSONNEL & LITIGATION**

- Keith Facer moved to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual and to discuss pending or reasonably imminent litigation; Joshua Spilker seconded. Motion passed unanimously, the votes were as follows:
  - Keith Facer – AYE
  - Joshua Spilker – AYE
  - Shelley Young – AYE
  - Neal Harris – AYE

Entered Closed Session at 7:07 PM.

Valerie Shaw was excused from 7:46 PM to 7:54 PM.

Nicole Jones arrived at 7:54 PM.

- Keith Facer moved to adjourn the Closed Session; Joshua Spilker seconded. Motion passed unanimously, the votes were as follows:
  - Keith Facer – AYE
  - Joshua Spilker – AYE
  - Shelley Young – AYE

- Neal Harris – AYE
- Adjourned Closed Session at 8:10 PM.

### **CONSENT ITEMS**

- **Board Meeting Minutes**  
Neal Harris moved to approve the September 12, 2013 Board Meeting Minutes; Joshua Spilker seconded. Motion passed unanimously.
- **New Hires**  
Valerie Shaw reviewed the new hires and their employment positions. Neal Harris moved to approve Christy Carlson, Lisa Stewart, Sondra Monson, Cindy Jones, Camille Boyce, Adriana Reid, Tracy Reynolds, Jennifer Parker, and Shari Miller as New Hires; Joshua Spilker seconded. Motion passed unanimously.

### **PUBLIC COMMENT (Comments will be limited to three minutes each)**

- No public comments were made.

### **MONITORING**

- **PTO Update**  
The Board discussed the Fall Carnival and parent volunteerism.
- **Principal Update**  
Valerie Shaw provided an update to the Board on the status of the school. School rules and the playground matrix were presented. The October 1 Count came in at 762 students enrolled. Marketing and enrollment for the 2014-2015 school year was discussed.
- **Budget Update**  
Joshua Spilker reviewed the budget and the teacher expenses. Overall, the budget is in good shape. The school has good cash reserves and the revolving loan is shrinking.
- **Policy Governance Review**  
The Board discussed Policy Governance and the delegations to the administration. The way to measure the policies and how to review them was discussed, especially with the Executive Limitations. The Board will continue to evaluate how to measure these policies.

### **VOTING ITEMS**

- **Snow Removal Vendor & Rates**  
Valerie Shaw reviewed the bids that were received, expectations of the vendor, and that snow removal pushes will occur before school begins in the morning. Neal Harris moved to approve Extreme Green as the snow removal vendor and the rate sheet; Joshua Spilker seconded. Motion passed unanimously.
- **Holiday Bonuses**  
Neal Harris moved to approve the holiday bonuses as discussed in the Closed Session and expenses associated with the holiday dinner party; Joshua Spilker seconded. Motion passed unanimously.
- **Amendment Request**

Joshua Spilker moved to approve the amendment request as approved by USOE; Keith Facer seconded. Motion passed unanimously.

#### **DISCUSSION ITEMS**

- **State Assessment Updates**  
Steve Davis reviewed the state assessment calculations and the schools grade. Growth and achievement scores for the UCAS were presented. The Board reviewed how the school compares to other neighborhood schools. The Board would like to review the schools scores from year-to-year.
- **Calendaring**
  - Half Day Board Retreat January 11, 2014

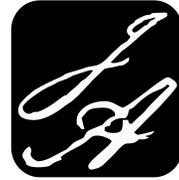
#### **TRAINING**

- Joshua Spilker provided an overview of the Brian Carpenter Bonus Training and its relation to the 501(c)(3) not for profit status.

#### **ADJOURN**

- Keith Facer moved to adjourn the Board Meeting; Joshua Spilker seconded. Motion passed unanimously.  
Board Meeting adjourned at 9:09 PM.

**JEFFERSON ACADEMY**  
**Board of Directors Meeting**  
**Wednesday, November 20, 2013**



**JEFFERSON**  
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## **MINUTES**

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### **7:08 PM – CALL TO ORDER by Keith Facer**

Closed Session was held to discuss pending or reasonably imminent litigation.

### **7:21 PM – CALL TO ORDER**

Closed Session to discuss the character, professional competence, or physical or mental health of an individual.

Valerie Shaw was excused from 7:46 PM to 7:53 PM.

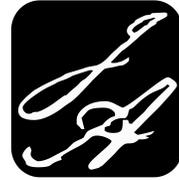
Nicole Jones arrived at 7:54 PM.

### **ADJOURN**

- Keith Facer moved to adjourn the Closed Session; Joshua Spilker seconded. Motion passed unanimously, the votes were as follows:
  - Keith Facer – AYE
  - Joshua Spilker – AYE
  - Shelley Young – AYE
  - Neal Harris – AYE

Adjourned Closed Session at 8:10 PM.

**JEFFERSON ACADEMY**  
**Board of Directors Closed Session**  
**Wednesday, November 20, 2013**



**JEFFERSON**  
**ACADEMY**

**Location:** 1425 S. Angel Street  
Kaysville, UT 84037

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**AFFIDAVIT**

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**This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).**

**This Closed Session was held to discuss pending or reasonably imminent litigation pursuant to Utah Code 52-4-205(1)(c).**

  
\_\_\_\_\_  
Keith Facer, Chair

  
\_\_\_\_\_  
Date