

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, July 11, 2022**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*

Glenn Wright, *Summit County*

Drew Quinn, *Holladay City*

Emily Quinton, *Summit County*

Christopher Thomas, *Salt Lake City*

Electronic

Randy Aton, *Springdale*

Patrick Schaffer, *Kearns*

Samantha DeSeelhorst, *Cottonwood Heights*

Jeff Silvestrini, *Millcreek*

Sarah Stock, *Grand County*

Joe Frazier, *Oakley City*

Pamela Gibson, *Castle Valley*

Chris Cawley, *Alta*

Luke Cartin, *Park City*

Ann Granato, *Salt Lake County*

Michael Shea, *Salt Lake County*

Kalen Jones, *Moab*

Jeremy Rubell, *Park City*

In Person Attendees: Andrew Clark, *Millcreek*; Alex Wendt, *Millcreek*

Electronic Attendees: Monica O'Malley, *Salt Lake City Staff*; Janene Eller-Smith, *Ogden*; Jeremy Shinoda; Sam Owen, *Salt Lake City Staff*; Phillip Russell

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:03 p.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

1.2 Welcome newly appointed Board members

Chair Dugan said there are 18 participating communities. Ogden, Summit County, Coalville, Immigration Canyon Township, Francis, Oakley, Salt Lake City, Salt Lake County, Millcreek, Kearns, Cottonwood Heights, Park City, Holladay, Alta,

Grand County, Moab, Springdale. The electrical load for these communities is 25% of Rocky Mountain Power's Utah sales. It is impressive that this group makes up 25%.

1.3 Current Participation Percentages Include in Board Packet.

No updates currently.

1.4 Reminder that September Board meeting will be held on the second Monday of the month (September 12, 2022).

2. Business Matters

2.1 Approval of June 6, 2022, Board Minutes.

Board Member Wright moved to approve the June 6, 2022, Board Meeting Minutes. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Board Member Silvestrini explained that as part of the packet there is a comprehensive report that shows phase 1 payments, anchor payments, and that Millcreek has invoiced communities for the phase 2 payments and will expect to see more of those since the fiscal year just started. Payments so far are only to the Agency legal firm. Board Member DeSeelhorst asked Board Member Silvestrini what the deadline for the Phase 2 payments is. Board Member Silvestrini said he did not remember what the deadline is. Board Member DeSeelhorst asked for a reminder for communities. Board Member Thomas explained the phase 2 payment is due July 31, 2022.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Cawley from the Communication Committee gave their report. The Communication Committee met on June 7th. They finalized a press release and made platform updates to social media. The Communication Committee held an orientation session on June 29th at Millcreek City Hall. 11 board members attended and there were 12 additional participants. Board Member Thomas gave a comprehensive overview of the program background, present status, and future milestones. Board Member Cawley and DeSeelhorst described the other committees. There was a broad question and answer session at the end of the meeting. The meeting was a public meeting and noticed as such. Individual participating communities issued their press releases around June 8th. Stories appeared in the Salt Lake Tribune and on KUER. The Agency did not send its own press release. The Communication Committee added updates to the Agency website. They added the Low-Income Community Profiles. The Communication Committee will prepare for ordinance adoption and noticing. They will maintain social media, website, newsletter, and other platforms. Board Member Silvestrini thanked the Communication Committee for the great job they do.

Board Member DeSeelhorst gave the Low-Income Plan Committee update. On June 9th they held a meeting with the Program Design Committee. They shared a high-level

overview of approaches to low-income engagement. These are strategies that would universally apply to all communities in the Program. With a program-wide scope, it is critical to coordinate with the Program Design Committee on researching these approaches. On June 13th their meeting included a review of a first draft of a low-income plan template. Once the template is finalized, communities will be able to fill it in with their local information. They will meet in July and then will continue to model potential engagement strategies. During their July meeting the Low-Income Plan Committee will review the low-income plan template draft.

Board Member Thomas from the Program Design Committee gave their update. The committee met twice in June and held one meeting with Rocky Mountain power to discuss revising the work plan. The Program Design Committee held a meeting with the Division of Public Utilities and the Office of Consumer Services to review a bullet point list of topics to be addressed in the required Utility Agreement. The Program Design Committee reviewed a revised invoice for March activities and new invoice for April. Outside counsel finalized two agreements to allow the agency to cover the consulting fees for the Division of Public Utilities and Office of Consumer Services with a not to exceed price of \$200,000. The Agency included the \$200,000 for this purpose as part of the total \$700,000 budget. The Board must reimburse costs to the State per Utah law. The Program Design Committee met with Rocky Mountain Power (RMP) on July 8th and will meet again on July 21st and July 22nd.

In Resolution 22-06 the Board will consider authorizing the Chair to sign two agreements to facilitate paying for consulting costs incurred by the Division of Public Utilities and Office of Consumer Services as required by law. These state agencies have offered a not-to-exceed amount of \$200,000. This is included in the budget. The two agreements work together to allow the DPU and OCS to send their consultants invoices to the Agency and RMP and further allow the Agency to pay for those. Board Member Silvestrini asked for an update from the outside counsel on how discussions are going. Board Member Silvestrini has received feedback from Millcreek residents that are worried about being charged too much money by RMP. Mr. Russell, outside counsel said Rocky Mountain Power is acting as a good negotiating partner at this point. They may not always act that way. RMP interests may not always align with the interests of the Agency.

Board Member Thomas shared a new timeline suggestion for communities to share with their governing bodies. They are recommending that communities share in September a written briefing of the draft form of the ordinance language. They suggest sharing another written briefing in October about the utility agreement, to be signed by all participating communities and Rocky Mountain Power. Finally in November and December communities should share a presentation on the utility agreement and key program elements, and potentially vote on the utility agreement if needed. Now that there are 18 communities on the Board some committees can have more communities involved on the Program Design Committee. The meetings are frequent with up to 9 meetings per month. Members of the Program Design Committee must sign a confidentiality and non-disclosure agreement with Rocky Mountain Power. Plan on considering additions to the committee in August.

2.4 Discussion and Consideration of Resolution 22-06; A Resolution of the Board Authorizing the Chair to Execute Agreements for Division of Public Utilities and Office of Consumer Services Consulting Fees

Board Member Silvestrini moved to approve Resolution 22-06, Authorizing the Chair to Execute Agreements for the Division of Public Utilities and Office of Consumer Service Consulting Fees. Board Member Wright seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.5 Board Member Comments

Board Member Silvestrini thanked the Program Design Committee for their hard work. Board Member Quinton explained there is a Board Member Contact Information Spreadsheet for everyone to use to contact other members of the Board.

2.6 Annual Utah Open Meetings Act Training

Millcreek Deputy Recorder, Alex Wendt, gave the Open Meeting Act Training for the Board. Public bodies exist to aid in conduct of the people's business. The actions of a public body should be conducted openly. The public body must have open and public meetings act training yearly. A Public body is any administrative, advisory, executive, or legislative body of the state or its subdivisions that: is created by the Utah constitution, a statute, rule, ordinance, or resolution, consists of two or more persons, expends, disburses, or is supported in whole or part by tax revenue and, is vested with the authority to make decisions regarding the public's business. A meeting means the convening of a public body with a quorum present, whether in person or by means of electronic communication, for the purpose of discussion, receiving comments from the public about, or acting upon a matter over which the public body has jurisdiction or advisory power. Includes a workshop or executive session. It does not mean a chance or social meeting. Every meeting is open to the public unless closed per Utah code 52-4-204, 205, and 206. The body must give annual public notice of the date, time, and place of regularly scheduled meetings. At least 24-hour public notice of the agenda that lists the date, time, and place of the meeting. Minutes of the meeting are required. Except for site visits and field tours, written meeting minutes and recordings must be kept. Pending minutes and recordings are public records, but approved minutes are the official record. Closed meetings are not required but may be held if a quorum is present, two-thirds of the members in a properly noticed open meeting vote to close the meeting. Only matters discussed in the closed meeting are those permitted in Utah code section 52-4-205. No ordinance, resolution, rule, regulation contract or appointment may be approved in the meeting. Purposes of closed meetings include, discussion of the character, professional competence, or physical or mental health of an individual, strategy sessions to discuss pending or reasonably imminent litigation, deployment of security personnel, devices, or systems, investigative proceedings regarding allegations of criminal misconduct, discussion of the purchase or sale of real property. The reason for the closed meeting must be publicly announced and entered on the minutes of the open meeting, the reason, or reasons for holding a closed meeting, the location where the closed meeting will be held, the vote by name of

each member of the public body, either for or against the motion to hold a closed meeting must also be noted.

3. Adjournment

Board Member Wright moved to adjourn the meeting at 1:47 p.m. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.


APPROVED: _____

Dan Dugan, Chair

Date

1 Aug 2022

ATTEST:



Emily Quinton, Secretary

